



**Business Improvement Area
Special Meeting
December 12, 2024 - 1:00 PM
1 East Main Street
Annex Conference Rm 2
2nd Floor**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Business Improvement Area Committee Meeting scheduled for Thursday, December 12, 2024 at 1:00 p.m. will be held in person and virtually.

Virtual Participation Link:

Jenn Francis is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/83337427513?pwd=w2V6VCJy0FVIRBdQXOCFfraeufpreY.1>

Meeting ID: 833 3742 7513

Passcode: 706454

One tap mobile

+12532158782,,83337427513# US (Tacoma)

+12532050468,,83337427513# US

Dial by your location

• +1 253 215 8782 US (Tacoma)

• +1 253 205 0468 US

ROLL CALL

AUDIENCE PARTICIPATION

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Jenn Francis, Economic Development Manager

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Jenn Francis, Economic Development Manager

Fax number: 253-804-3114

Email written comments to: jfrancis@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Community Development Department in person, by phone (253) 215-8744, or by email (jfrancis@auburnwa.gov).

APPROVAL OF MINUTES

- A. Approve October 2024 Minutes

DISCUSSION ITEMS

- A. Financial Report - Update on BIA Expense and Account Balance
- B. New Board Member Recruitment

ACTION ITEMS

- A. Downtown Auburn Cooperative Budget
- B. 2025 Meeting Location and Time - Jenn Francis

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. Auburn Theater Project Update - Matt Larson
- B. Downtown Auburn Cooperative - November & December Update - Cheryl Rakes

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).