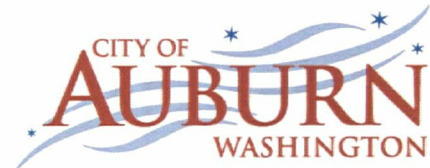


CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: June 11, 2019, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: Heidi Harris, Chairman; David Menke, Member; Stan Adamski, Member

STAFF PRESENT: Bill Pierson, Police Chief; Doug Ruth, Assistant City Attorney; Julie Balza, HR Coordinator/Civil Service Examiner; Terry Mendoza, HR Analyst

- I. **CALL TO ORDER:** Chairman Harris called the meeting to order at 3:31 pm.
- II. **APPROVAL MINUTES:** Approval of May 14, 2019 Civil Service Commission meeting minutes.

FIRST:	Adamski	SECOND:	Menke	CONCUR:	Harris	APPROVED
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- III. **APPOINTMENT OF CIVIL SERVICE PRO TEM:** Terry Mendoza, HR Analyst, was appointed Civil Service Examiner Pro Tem, in the absence of Julie Balza, Civil Service Examiner. Per Doug Ruth, we did not believe this needed the Commission's approval, however that is not the case. We will bring this motion to the July meeting for approval.

- IV. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.
(Completed Public Safety Testing between January 1 and March 31, 2019)

FIRST:	Adamski	SECOND:	Menke	CONCUR:	Harris	APPROVED
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- V. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility List.
(Completed Public Safety Testing after April 1, 2019)

FIRST:	Adamski	SECOND:	Menke	CONCUR:	Harris	APPROVED
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- VI. **UPDATES/NEW BUSINESS:**

a. None

- VII. **ADJOURN:** The meeting adjourned at approximately 3:33 p.m.

FIRST:	Menke	SECOND:	Adamski	CONCUR:	Harris	APPROVED
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APPROVED THE 9th DAY OF JULY 2019:

PM FOR

Heidi Harris, Chairman

Julie Balza, Civil Service Examiner

CIVIL SERVICE COMMISSION

Heidi Harris, Chairman
David Menke, Member
Stan Adamski, Member

CIVIL SERVICE STAFF

Julie Balza, Chief Examiner
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jbalza@auburnwa.gov

c: Nancy Backus, Mayor
Candis Martinson, Director of HR/Risk Mgmt
Shawn Campbell, City Clerk

Bill Pierson, Chief of Police
Mark Caillier, Asst Police Chief
Matt Wilkinson, Police Guild

Steve Gross, City Attorney
Kendra Comeau, Assistant City Attorney