

## LODGING TAX ADVISORY COMMITTEE

### Meeting Notes: No Quorum Present

June 9, 2016 3:00PM

25 West Main Street City Hall, Executive Conference Room – 2<sup>nd</sup> Floor

#### LTAC BOARD MEMBERS:

Nancy Backus, Andy Cho, Bob Fraser, Chantelle Herburger, Sharon Khera, Julie Krueger, David Kwok, Ronnie Roberts, Satpal Sohal

#### ATB BOARD MEMBERS:

Nancy Backus, Andy Cho, Bob Fraser, Chantelle Herburger, Dana Hinman, Sharon Khera, Julie Krueger, David Kwok, Ronnie Roberts, Satpal Sohal, Jennifer Corona, Jeffrey Escobar, Rebecca Frisch, Jamelle Garcia, Marissa Gabenro, Tonia Jones, Vimol Khera, Gary Longley, Reggie Matto, Christian McLendon, Ashley Mohoric, Laci Qualls, Manny Sekator, Hoa Tran, Chris Wehmeyer

#### STAFF:

Dana Hinman, Doug Lein, Tiffany Dickman

In Attendance: Jamelle Garcia, Ronnie Roberts, Satpal Sohal, Dana Hinman, Tiffany Dickman

#### AGENDA:

- I. Call to Order
  - Meeting called to order by Dana Hinman
- II. Roll Call
  - See attendance (above)
- III. Approve April 28, 2016 Meeting Minutes (from Workshop)
  - Not enough for a quorum.
- IV. Review Budget Modifications
  - Budgets were reviewed and discussed.
  - Of the members that were present, a request was made to display the budget as four columns: (1) 2016 Amended/Approved budget (2) 2016 Year-to-Date (3) 2017 Budget (4) 2018 Budget.
- V. Review & Approve 2016 Business Plan
  - Not enough for a quorum.

- VI. Update on 2016 Grant Activity
- Packets submitted by Grantees for reimbursement were made available at the meeting for members to review.
  - Discussed Upcoming Events
- VII. Update on APEX
- Exhibits A & B, Scope of Work and Payment Schedule, were made available to the members and discussed.
  - Scope of work is in-line with goals stated in the LTAC Business Plan.
- VIII. Review Staffing Job Description
- Job description for Tourism Coordinator was made available to the members and discussed.
- IX. Adjournment

#### NEXT MEETING:

DATE: August 11, 2016  
TIME: 3:00PM  
LOCATION: City Hall, 2nd Floor  
Executive Conference Room



Nancy Backus, Mayor

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A handwritten signature in cursive script, reading "Rebecca Frisch", written over a horizontal line.

REBECCA FRISCH, CHAIR

A handwritten signature in cursive script, reading "Lorraine Chachere", written over a horizontal line.

LORRAINE CHACHERE, TOURISM COORDINATOR