



**City Council  
Study Session  
December 9, 2024 - 5:30 PM  
City Hall Council Chambers**

**MINUTES**

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**CALL TO ORDER**

Acting Deputy Mayor Yolanda Trout-Manuel called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.

**PUBLIC PARTICIPATION**

The Study Session Meeting was held in person and virtually.

**ROLL CALL**

Councilmembers present: Hanan Amer, Kate Baldwin, Cheryl Rakes, Clinton Taylor, Tracy Taylor, and Yolonda Trout-Manuel. Deputy Mayor Larry Brown was excused.

Mayor Nancy Backus and the following staff members present included: Assistant Chief of Police Samuel Betz, Deputy City Attorney Paul Byrne, Director of Human Resources and Risk Management Candis Martinson, Director of Finance Jamie Thomas, Director of Public Works Ingrid Gaub, Director of Community Development Jason Krum, Water Utility Engineer Senait Gebreeyesus, Planning Services Manager Alexandria Teague, Senior Planner Alyssa Tatro, and City Clerk Shawn Campbell.

**AGENDA MODIFICATIONS**

There were no modifications to the agenda.

**ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS**

There were no announcements, reports, or presentations.

**MUNICIPAL SERVICES DISCUSSION ITEMS**

- A. Municipal Court Study (Martinson) (30 Minutes)  
Phase II Presentation by National Center for State Courts

Councilmember Rakes Chaired this portion of the meeting.

Director Martinson, Deputy Managing Director John Doerner and Abby Kuschel with National Center for State Courts provided Council with a presentation on the Phase II Municipal Court Study including the project overview, the King County District Court Interlocal Agreement, the Study Methodology for Phase 1 and Phase 2 of the Study, the initial reviews and analysis reviewed, the Comparison Cost Analysis for both Phase 1 and Phase 2, costs paid to King County for District Court Services, case filing overview and summary, court staffing, annual expenditure overview, estimated cost overview, and the pros and cons of establishing a City operated Municipal Court.

Director Martinson explained the scope of Phase 2 of the Study, and options for additional data.

Judge Robertson explained how Judges are assigned to the City of Auburn, improvements in relations between the City and the County, King Counties Priority Case Management System, and the Studies pros and cons list.

Council discussed the changes between King County Court and the City of Auburn, annual expenditure overview, accomplishments between King County and the City, requests for pros and cons for staying with King County District Court, impact on the community, cases on each calendar, and anticipated organizational changes.

## **AGENDA ITEMS FOR COUNCIL DISCUSSION**

### **A. 3rd Quarter 2024 Financial Report (Thomas) (20 Minutes)**

Mayor Backus informed the Council that anyone who wishes to make a statement prior to the Deputy Mayor election they will be given that opportunity at the beginning of the meeting.

Director Thomas provided Council with an overview of the 2024 3rd Quarter Financial Report including the General Fund Revenue Overview, tax revenue, Licenses and Permits revenue, Intergovernmental revenues, Charges for Services, fines, penalties, interest and investment earnings, the General Fund expenditures, American Rescue Plan Act (ARPA) update, and the Non-General Fund highlights.

Council discussed the Real Estate Excise Tax (REET) revenue, and businesses out of compliance.

### **B. Comprehensive Water Plan (Gaub) (45 Minutes)**

Engineer Gebreeyes provided the Council with an overview and update of the 2024 Comprehensive Water Plan including an overview of the 2024 Water Plan, and development progress and milestones. She provided an overview of the Water Utility in the City of Auburn, the key Elements in the 2024 Water

Comprehensive Plan, and the Chapters within the Plan. She reviewed the key takeaways of the Plan, and the next steps for adoption.

Council discussed the languages the Plan is available in, language to cover wholesale customers, engagement with property owners, and volume of water in current and future resources.

C. Ordinance No. 6960 (Krum) (20 Minutes)

An Ordinance adopting the 2024 Periodic Comprehensive Plan

Manager Teague and Planner Tatro provided Council with a 2024 Comprehensive Plan Update including a list of the 2024 Periodic comprehensive Plan elements. They reviewed the Capital Facilities Element, Utilities Element, Parks Element, Transportation Element, Systems Plans, the Appendices and supporting documents within the Plan, Comprehensive Use and Zoning Maps, and the remaining process to complete the 2024 Comprehensive Plan.

Council thanked staff and the Planning Commission for their work on the 2024 Periodic Comprehensive Plan.

## **ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 7:55 p.m.

APPROVED this 16th day of December 2024.

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LARRY BROWN, DEPUTY MAYOR

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Shawn Campbell, City Clerk