

# **City of Auburn Law Enforcement Officers and Firefighters Disability Board**

**Tuesday, June 6, 2017 - 10:00 AM – Conference Room 2**

## **MINUTES**

### **I. CALL TO ORDER**

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Kelly, Chair Pro Tem Bill Petersen, Member Yolanda Trout-Manuel, Member Bob Baggett and Member-at-large David Cook. Also present were Board Attorney Doug Ruth and Board Secretary Danielle Daskam.

### **II. AGENDA MODIFICATIONS**

Claims from LEOFF 1 Member 779147 and LEOFF 1 Member 193495 were added to the agenda as Items 10 and 11 below.

### **III. APPROVAL OF MINUTES**

#### **A. Minutes of the May 2, 2017 LEOFF Board Meeting**

Motion by Member Trout-Manuel, second by Member Baggett to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 5-0

### **IV. UNFINISHED BUSINESS**

#### **A. Pending Disability Leave/Retirement Applications**

There was no pending disability leave/retirement application.

#### **B. Pending Medical/Hearing/Vision/Dental Claims**

##### **1. LEOFF 1 Member #190365**

Request for reimbursement of medical expenses in the amount of \$23.80 for services received on January 16, 2017.

On April 4, and May 2, 2017, the LEOFF Board tabled the claim pending receipt of the Medicare/insurance explanation of benefits statement. No new information was received.

##### **2. LEOFF 1 Member #728069**

Request for reimbursement of medical expenses in the amount of \$44.90 for services received on December 16-17, 2016.

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On May 2, 2017, the LEOFF Board tabled the claim pending receipt of the Medicare/insurance explanation of benefits statement. The LEOFF 1 member submitted the enclosed in response to the Board's request.

Motion by Chair Pro Tem Petersen, second by Member Cook to approve the claim in the amount of \$44.90.

**MOTION CARRIED UNANIMOUSLY. 5-0**

**3. LEOFF 1 Member #363477**

Request for reimbursement of medical expenses in the amount of \$47.68 for services received on March 7, 2017.

On May 2, 2017, the LEOFF Board tabled the claim pending receipt of the Medicare/insurance explanation of benefits statement. See the enclosed from the LEOFF 1 member.

Motion by Member Trout-Manuel, second by Chair Pro Tem Petersen to approve the claim in the amount of \$47.68.

**MOTION CARRIED UNANIMOUSLY. 5-0**

## **V. NEW BUSINESS**

**A. Disability Leave/Retirement Applications**

No new application for disability leave was received.

**B. Appeals/Requests for Reconsideration**

No request for reconsideration was received.

**C. Medical/Hearing/Vision/Dental Claims**

**1. LEOFF 1 Member #728069**

Request for approval/reimbursement of long-term care expenses for the month of May 2017 in the amount of \$6,006.33.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$6,006.33.

**MOTION CARRIED UNANIMOUSLY. 5-0**

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**2. LEOFF 1 Member #190365**

- a. Request for reimbursement of dental expenses in the amount of \$232.75 for services received on May 8, 2017. The LEOFF 1 member's dental expenses were previously determined to be medically necessary.
- b. Request for reimbursement of dental expenses in the amount of \$152.00 for services received on May 15, 2017.

Motion by Chair Pro Tem Petersen, second by Member Cook to approve the dental claims in the amounts of \$232.75 and \$152.00.

**MOTION CARRIED UNANIMOUSLY. 5-0**

**3. LEOFF 1 Member #444135**

Request for reimbursement of medical expenses in the amount of \$38.90.

Motion by Member Baggett, second by Member Cook to approve the claim.

It was noted the claim was not accompanied by an insurance explanation of benefits statement.

Motion by Member Cook, second by Member Trout-Manuel to table the claim pending the receipt of additional information including the Medicare/insurance explanation of benefits statement.

**MOTON CARRIED UNANIMOUSLY. 5-0**

**4. LEOFF 1 Member #635612**

Request for pre-approval of hearing aids from the Board's preferred hearing aid provider in the amount of \$2,599.98.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the purchase of hearing aids from the Board's preferred provider, Costco Hearing Aid Center.

**MOTION CARRIED UNANIMOUSLY. 5-0**

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**5. LEOFF 1 Member #608522**

Request for reimbursement of vision expenses in the amount of \$237.96 for services received on May 4, 2017. The LEOFF 1 member has not received vision expense reimbursement in the past year.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$237.96.

**MOTION CARRIED UNANIMOUSLY. 5-0**

**6. LEOFF 1 Member #562217**

Request for reimbursement of vision expenses in the amount of \$89.00 for services received on April 20, 2017. The LEOFF 1 member has not received vision expense reimbursement in the past year.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$89.00.

**MOTION CARRIED UNANIMOUSLY. 5-0**

**7. LEOFF Member #642873**

Request for reimbursement of dental expenses in the amount of \$303.00 for services received on April 26, 2017. The LEOFF member has not received dental expense reimbursement in 2017.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$303.00.

**MOTION CARRIED UNANIMOUSLY. 5-0**

**8. LEOFF Member #948705**

Request for reimbursement of dental expenses in the amount of \$252.00 for services received on May 19, 2017. The LEOFF member has not received dental expense reimbursement in 2017.

Motion by Member Cook, second by Chair Pro Tem Petersen to approve the claim in the amount of \$252.00.

**MOTION CARRIED UNANIMOUSLY. 5-0**

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**9. LEOFF Member #363477**

- a. Request for reimbursement of dental expenses in the amount of \$95.00 for services received on May 15, 2017.

|                  |          |            |
|------------------|----------|------------|
| 2017             | 1200     | BALANCE    |
|                  |          | \$1,200.00 |
|                  |          |            |
| February 7, 2017 | \$900.00 | \$300.00   |

Motion by Member Trout-Manuel, second by Member Cook to approve the claim in the amount of \$95.00.

**MOTION CARRIED UNANIMOUSLY. 5-0**

- b. Request for reimbursement of vision expenses in the amount of \$15.00 for services received on May 11, 2017.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$15.00.

**MOTION CARRIED UNANIMOUSLY. 5-0**

**10. LEOFF 1 Member #779147**

Request for reimbursement of dental expenses in the amount of \$304.95 for services received on May 24, 2017. The LEOFF Member has not received dental reimbursement in 2017.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$304.95.

**MOTION CARRIED UNANIMOUSLY. 5-0**

**11. LEOFF 1 Member #193495**

Request for reimbursement of medical expenses in the amount of \$1,474.56 for services received on April 14-15, 2017.

Motion by Chair Pro Tem Petersen, second by Member Cook to approve the claim in the amount of \$1,474.56.

**MOTION CARRIED UNANIMOUSLY. 5-0**

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**D. Other Discussion**

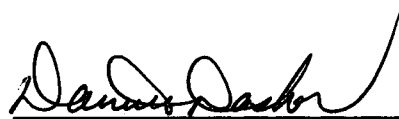
Members Baggett, Cook and Tout-Manuel reported they attended the Washington State LEOFF Conference in Chelan and briefly spoke about the sessions they attended. The members agreed the conference was beneficial.

**VI. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:15 a.m.

APPROVED this 5<sup>th</sup> day of July, 2017.

  
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JIM KELLY, CHAIR

  
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Danielle Daskam, Board Secretary