

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, June 5, 2018 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Jim Kelly, Chair Pro Tem Bill Petersen, Member Bob Baggett, and Member-at-large Stan Laatsch. Also present were Board Attorney Doug Ruth and Board Secretary Danielle Daskam.

II. AGENDA MODIFICATIONS

There was no change to the agenda.

III. APPROVAL OF MINUTES

A. Minutes of the May 1, 2018 LEOFF Board Meeting

Motion by Chair Pro Tem Petersen, second by Member Laatsch to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 4-0

IV. UNFINISHED BUSINESS

A. Pending Disability Leave/Retirement Applications

There was no pending disability leave/retirement application.

B. Pending Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #398982

Request for reimbursement of medical expenses in the total amount of \$86.43 for services received in 2017.

On March 6, April 3 and May 1, 2018, the Board tabled the claim pending the receipt of the Medicare/insurance explanation of benefits statement. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Baggett to deny the claim due to lack of information.

MOTION CARRIED UNANIMOUSLY. 4-0

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2. LEOFF 1 Member #490024

Request for reimbursement of medical expenses in the amount of \$56.59 for services received in November 2017.

On March 6, April 3 and May 1, 2018, the Board tabled the claim pending the receipt of the Medicare/insurance explanation of benefits statement. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Baggett to deny the claim due to lack of information.

MOTION CARRIED UNANIMOUSLY. 4-0

V. NEW BUSINESS

A. Disability Leave/Retirement Applications

No new application for disability leave was received, and there are no LEOFF 1 active members.

B. Appeals/Requests for Reconsideration

No request for reconsideration was received.

C. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #856535

Request for reimbursement medical expenses in the amount of \$54.20 for services received on October 11, 2017. (This is re-submission of a claim previously denied due to lack of Medicare/insurance explanation of benefits statement.)

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$54.20.

MOTION CARRIED UNANIMOUSLY. 4-0

2. LEOFF 1 Member #406822

Request for reimbursement of dental expenses in the amount of \$314.10 for services received on May 23, 2018. The LEOFF 1 member has not received dental reimbursement in 2018.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$314.10.

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MOTION CARRIED UNANIMOUSLY. 4-0

3. LEOFF 1 Member #642873
Request for reimbursement of dental expenses in the amount of \$214.00 for services received on May 7, 2018. The LEOFF 1 member has not received dental expense reimbursement in 2018.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$214.00.

MOTION CARRIED UNANIMOUSLY. 4-0

4. LEOFF 1 Member #490024
Request for reimbursement of dental expenses in the amount of \$1,500.00 for services received on May 9, 2018. The LEOFF member has not received dental expense reimbursement in 2018.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve reimbursement in the amount of \$1,200.00, which represents the annual maximum reimbursement level.

MOTION CARRIED UNANIMOUSLY. 4-0

5. LEOFF 1 Member #321061
Request for reimbursement of vision expenses in the amount of \$78.00 for services received on April 30, 2018. The LEOFF member received \$270 in vision reimbursement on December 5, 2017.

Motion by Chair Pro Tem Petersen, second by Member Laatsch to deny the claim as the member has already received the maximum reimbursement level for the past twelve months.

MOTION CARRIED UNANIMOUSLY. 4-0

6. LEOFF 1 Member #779147
Request for reimbursement of dental expenses in the amount of \$304.95 for services received on May 3, 2018. The LEOFF member has not received dental expense reimbursement in 2018.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$304.95.

MOTION CARRIED UNANIMOUSLY. 4-0

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7. LEOFF 1 Member #629199

Request for reimbursement of dental expenses in the amount of \$226.00 for services received on May 2, 2018. The LEOFF 1 member's dental expenses have previously been determined to be medically necessary.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$226.00

MOTION CARRIED UNANIMOUSLY. 4-0

D. Other Discussion

1. LEOFF Board Policies and Procedures

Board Attorney Ruth presented and reviewed a resolution to effect policy amendments. The proposed amendments were discussed at the last LEOFF Board meeting.

Attorney Ruth explained he added a provision regarding dental implants included with the provisions regarding dentures. He noted the Board has the discretion to include reimbursement of implant expenditures in the policies and procedures if the procedure is medically necessary.

The Board discussed costs of implants, a requirement for pre-approval, and medical necessity.

Attorney Ruth proposed the following language for a new paragraph 5 under Policy 8.02(D): Dental implants may be approved; however, prior authorization by the Board is required. To receive pre-authorization for an implant, the Board first must be provided with a letter from the member's treating dentist or physician stating the reason the implant is medically necessary.

Chair Pro Tem Petersen moved and Member Baggett seconded to approve Resolution No. 2018-01, with the added language regarding dental implants and changing vision benefits to reflect calculation of the benefit on a calendar year rather than on a rolling 12-month period under Policy 9.02(C).

MOTION CARRIED. 4-0

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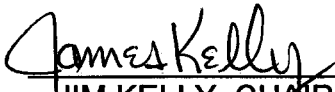
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Chair Kelly inquired regarding the claims process and potential for using electronic signatures for claims. He noted the LEOFF claim form provides for the signature of the LEOFF Fire or Police representative as proof of their review. Chair Kelly recommended removing the Board representative signature from the claim form if it is not required.

VI. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:36 a.m.

APPROVED this 3rd day of July, 2018.


JIM KELLY, CHAIR


Board Secretary