

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, June 4, 2024 - 10:00 AM – *Virtual Meeting via ZOOM*

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m.

Present on the Zoom call included Chair Pro Tem Bill Petersen, Member Stan Laatsch, Councilmember Hanan Amer, Councilmember Cheryl Rakes, and Acting City Attorney Doug Ruth. Also included on the Zoom call and in person (Conference Room 3, City Hall) was Board Secretary Terry Mendoza.

Board Secretary Mendoza reported that there were no agenda modifications.

II. PUBLIC PARTICIPATION

The Auburn LEOFF Disability Board meeting scheduled for Tuesday, June 4, 2024, at 10:00 a.m. will be held in person and virtually.

Virtual Participation Link:

To attend the meeting virtually please click the link below, enter the meeting ID into the Zoom app, or call into the meeting at the phone number listed.

Join Zoom Meeting: <https://zoom.us/j/97542476316>
Meeting ID: 975 4247 6316
One tap mobile: +12532158782,,97542476316# US (Tacoma)
Dial by your location: +1 253 215 8782 US (Tacoma)
Find your local number: <https://zoom.us/u/abzsQbwSIJ>

Board Secretary Mendoza reported that there was no member from the public present at the meeting, either virtually or in person.

III. CITIZEN INPUT AND/OR CORRESPONDENCE

This is the place on the agenda where the public is invited to speak to the LEOFF Board on any issue. The public can participate in-person or submit written comments in advance of the scheduled meeting. Participants can submit written comments via mail, fax, or email. All written comments must be received 24 hours prior to 10:00 a.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:
City of Auburn
Attn: Terry Mendoza, LEOFF Board Secretary
25 W Main St., Auburn, WA 98001

Please fax written comments to: Terry Mendoza, LEOFF Board Secretary - Fax: (253) 288-4305
Please email written comments to: Terry Mendoza at tmendoza@auburnwa.gov

Board Secretary Mendoza reported that there was no correspondence received from the public.

IV. APPROVAL OF MINUTES

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- A. Minutes of the May 14, 2024, LEOFF Board Special Meeting*
Motion by Chair Pro Tem Petersen to approve the minutes as published. Second by Councilmember Rakes.

MOTION CARRIED UNANIMOUSLY. 5-0

V. UNFINISHED BUSINESS

- A. Pending Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #350627
Requests approval of vision expenses in the amount of \$1,950.00 for services received on December 4, 2023. This claim was tabled at the April meeting until additional information is received from the physician on the medical necessity.

No additional information received to date.

Motion by Chair Pro Tem Petersen to table this agenda item until further information regarding medical necessity is received. Second by Councilmember Amer.

MOTION CARRIED UNANIMOUSLY. 5-0

2. LEOFF 1 Member #910342
Requests approval of medical expenses in the amount of \$336.15 for equipment purchased on January 4, 2024. This claim was tabled at the April meeting until additional information is received on the medical necessity and confirmation if it was run through insurance (United Health Care).

No additional information received to date.

Motion by Chair Pro Tem Petersen to table this agenda item until further information regarding medical necessity is received. Second by Councilmember Amer.

MOTION CARRIED UNANIMOUSLY. 5-0

VI. NEW BUSINESS

- A. Appeals/Requests for Reconsideration
No appeal/request for reconsideration received.

- B. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #230947
Requests approval of dental expenses in the amount of \$426.55 for services received on April 30, 2024.

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Motion by Chair Pro Tem Petersen to approve the claim as submitted.
Second by Councilmember Rakes.

MOTION CARRIED UNANIMOUSLY. 5-0

2. LEOFF 1 Member #350267

Requests approval of dental expenses in the amount of \$1,555.00 for services received on May 14, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted.
Second by Councilmember Amer.

MOTION CARRIED UNANIMOUSLY. 5-0

3. LEOFF 1 Member #392099

Requests approval of dental expenses in the amount of \$325.00 for services received on April 9 and May 23, 2024.

Chair Pro Tem Petersen recused himself from this agenda item.

Motion by Member Laatsch to approve the claim as submitted. Second by Councilmember Amer.

MOTION CARRIED UNANIMOUSLY. 4-0

C. Other Discussion

1. Policy Review

Acting City Attorney provided a copy of the proposed changes to the LEOFF Board Policies and Procedures. No additional questions or concerns regarding the updates or any other policy sections were discussed.

Motion by Member Laatsch to accept the proposed bylaw changes as submitted. Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 5-0

2. Cost Analysis – Vision Corrective Surgery

Board Secretary provided an analysis based on information from other LEOFF Board jurisdictions. The Board discussed the information and agreed that our policies provide appropriate guidelines on the topic of vision corrective surgery. There was no further discussion or information requested.

The Board discussed the publication of the revised policy changes, as well as posting a link on the city's website to a PDF copy of the LEOFF Board Policies and Procedures. Acting City Attorney Ruth and Board

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Secretary will research and decide on how to publish and the timing of sending the information out to the LEOFF 1 retirees (members).

VII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:18 a.m.

James Kelly
James Kelly (Aug 6, 2024 12:31 PDT)
JIM KELLY, Chairman

Terry Mendoza
TERRY MENDOZA, Board Secretary

2024_Minutes 06-04

Final Audit Report

2024-08-06

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