 CITY OF AUBURN WASHINGTON	City Council Study Session PWCD SFA May 28, 2024 - 5:30 PM City Hall Council Chambers MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

Councilmember Trout-Manuel called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. PUBLIC PARTICIPATION

Public Participation

The City Council Meeting was held in person and virtually.

B. Roll Call

Councilmembers present: Hanan Amer, Kate Baldwin, Cheryl Rakes, Clinton Taylor, Tracy Taylor, and Yolanda Trout-Manuel. Deputy Mayor Brown was excused.

Mayor Nancy Backus and the following staff members present included: Acting City Attorney Doug Ruth, Assistant Chief of Police Samuel Betz, Director of Public Works Ingrid Gaub, Director of Special Projects Jeff Tate, Director of Finance Jamie Thomas, Director of Parks, Arts, and Recreation Daryl Faber, Assistant Director of Public Works Jacob Sweeting, Senior Project Engineer Jeffrey Bender, Project Engineer Kim Troung, M&O Services General Manager Erik Cottle, M&O Support Supervisor Michele Weiss, Utility Billing Services Manager Joan Nelson, Business Systems Analyst Chrissy Malave, and Deputy City Clerk Hannah Scholl.

II. AGENDA MODIFICATIONS

There were no modifications to the agenda.

III. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

A. Briefing - Creative Districts (Krum/Faber) (15 Minutes)

Director's Faber and Tate provided Council with a presentation on the Creative Districts Program including a background of the program, how Creative Districts are defined, and the benefits of certification. They discussed examples of Creative Districts in other Washington cities, the

certification process, and opportunities within Auburn.

Council discussed the Business Improvement Area (BIA), maintenance, policies and regulations, funding, Diversity, Equity, and Inclusion (DEI), and timelines.

B. Briefing - Fleet Services (Gaub) (15 Minutes)

Manager Cottle and Supervisor Weiss provided Council with a presentation on Fleet Services including an overview of the duties, central stores, their mission statement, equipment rental statistics including repairs, fuel services, and shop certifications. They discussed purchasing, vehicle retention, fleet facility upgrades, the green fleet program, and telematics benefits.

Council discussed parking, telematics mapping, and certifications.

C. Briefing - Bonds 101 (Thomas) (30 Minutes)

Director Thomas provided Council with a presentation on Municipal Bonds including General Obligation (GO) Bonds, Revenue Debt, and Special Assessment Debt. She discussed Limited Tax General Obligation (LTGO) Bonds, Unlimited Tax General Obligation (UTGO) Bonds, the process of issuing bonds, current outstanding bonds, and current bonding needs.

Council discussed payoff timelines, and bonding needs.

D. Waste Management 2023 Annual Report Presentation (Thomas) (30 Minutes)

Manager Nelson and Laura Moser with Waste Management provided Council with a presentation on the 2023 Waste Management Annual Report including an overview of the Operations team, the Street Litter crew, 2023 waste statistics, multifamily outreach, community engagement, and Recycle Right events.

Council discussed community outreach, street litter, customer feedback, and recycling services.

Councilmember Trout-Manuel recessed the meeting at 6:55pm for 5 minutes.

Councilmember Trout-Manuel reconvened the meeting at 7:00pm.

IV. PUBLIC WORKS AND COMMUNITY DEVELOPMENT DISCUSSION ITEMS

A. Comprehensive Safety Action Plan (Gaub) (30 Minutes)

Councilmember T. Taylor Chaired this portion of the meeting.

Assistant Director Sweeting and Taylor Whitaker and Kendra Breiland with

Fehr & Peers provided Council with a presentation on the Auburn Comprehensive Safety Action Plan including the Safe Systems Approach, the process overview, crash statistics, higher risk areas and factors, and priority projects. They discussed engineering countermeasures, actionable and effective strategies, the Comprehensive Transportation Plan, next steps, and key milestones.

Council discussed community engagement and outreach.

B. Capital Projects Status Report and Feature Capital Project (Gaub) (20 Minutes)

Senior Engineer Bender provided Council with a presentation on the Capital Project Status Report including updates on current projects; CP2117 A Street Loop, CP2101 2023 Local Streets Preservation, and CP2125 D Street SE & 23rd Street SE Storm Improvements.

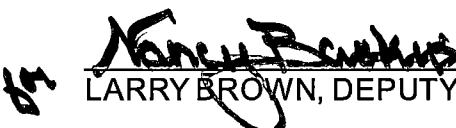
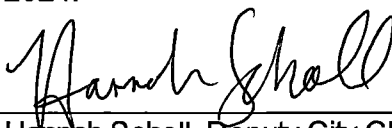
Engineer Troung provided Council with a presentation on the Featured Capital Project - CP2315 R Street SE Preservation 33rd Street SE to 37th Street SE including the project area, existing condition, the scope, purpose, and benefits of the project, and estimated budget and schedule.

Council discussed project status, tree planting, and sidewalk access.

V. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:35 p.m.

APPROVED this 3rd day of June 2024.

 
LARRY BROWN, DEPUTY MAYOR Hannah Scholl, Deputy City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.aubumwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.