



**INDEPENDENT COUNCIL SALARY COMMISSION  
COMMITTEE**

**May 25<sup>th</sup>, 2023**

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**AGENDA**

- I. CALL TO ORDER – 10:00 AM, CITY HALL CONFERENCE ROOM 3 :  
ZOOM Meeting ID: 848 7716 1265 | Passcode:241337  
<https://us02web.zoom.us/j/84877161265?pwd=ei9uU2xacmtzaFA4aGtybU95U1pzQT09>**
- II. APPROVAL OF MINUTES – 4/20/23**
- III. UPDATED REQUIRED TRAINING FOR THE INDEPENDENT SALARY  
COMMISSION ([2023 OMPA TRAINING](#))**
- IV. REVIEW SALARIES**
- V. SCHEDULING OF NEXT MEETING**
- VI. ADJOURNMENT**



**INDEPENDENT COUNCIL SALARY  
COMMISSION COMMITTEE**

**April 20, 2023**

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**MINUTES**

**I. CALL TO ORDER**

Committee members present in person were Judith Anderson and George Frazier. Committee members present via Microsoft Teams teleconference call were Grantley Martelly and Katherine “Kelly” Murray. Committee member Ronald Beyersdorf was not in attendance due to a personal medical issue.

Staff members present included: Director of HR & Risk Management, Candis Martinson, Assistant Director of HR, Aaron Barber, and HR Administrative Assistant, Haley Chuculate.

After a brief discussion by Martinson regarding the need to appoint a vice chair, in Beyersdorf’s absence, to call the meeting to order, Anderson nominated herself and it was seconded by Frazier. It was voted and approved unanimously 4:0. The meeting was called to order at 10:32am by Anderson.

**II. APPROVAL OF MINUTES**

Anderson moved to approve the May 24th, 2022, Independent Salary Commission meeting minutes. Frazier made a motion to approve the minutes as submitted, and it was seconded by Martelly. It was voted and approved unanimously 4:0.

**III. REQUIRED TRAINING FOR THE INDEPENDENT SALARY COMMISSION**  
<https://youtu.be/i2o8CGJqtY>

Martinson requested a check in with committee members to confirm that all necessary training had been completed. Anderson confirmed that her training was completed in 2020. Frazier confirmed that his training was completed April 2023. Martelly confirmed that his training was completed in 2020 and he also renewed his training in April 2023. Murray stated that she still needs to complete the training. Martinson requested that Chuculate circle back with Murray in 30 days to document completion of the training.

**IV. REVIEW OF CITY COUNCIL AND MAYOR SALARY FOR 2022/2023**

A request was made by Martinson to review information from the Council Ad-Hoc committee to provide historical context of activity that had happened since November 2022 as it relates to the Mayor’s compensation and benefits. Martinson reviewed the PowerPoint presentation given by the Ad Hoc committee on April 17<sup>th</sup>, which focused on addressing the Mayor’s vacation and sick leave. Martinson stated that a legal analysis

was also done to determine if this focus was under the Council's purview or if it was a combination of Council purview and Independent Salary Commission purview. Information for future Council study sessions was given to the Independent Salary Commission members to provide additional understanding of what Council is doing currently and how they view the role and responsibility, by Code, of the Independent Salary Commission. Martinson reviewed with the Independent Salary Commission the Ad Hoc committee's recommendations. There was discussion and comments made by all the commissioners in attendance to review the preliminary salary analysis and then schedule a follow-up meeting once the Auburn City Code is updated and there is further clarity by Council on the authority given to the Independent Salary Commission.

**V. SCHEDULING OF NEXT MEETING**

It was determined that the Committee will meet again on May 25, 2023, at 10:00am PST.

**VI. ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:25am by Anderson.

APPROVED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

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Judith Anderson, Vice Chair

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Candis Martinson, Director of HR