

**HUMAN SERVICES COMMITTEE
MINUTES
May 23, 2016**

I. CALL TO ORDER

The Human Services Committee meeting was called to order at 4:03 pm on Monday, May 23, 2016 at 25 West Main Street, Auburn, WA

Committee Members present: Barbara Derda, Jason Berry, JoAnne Walters, Lela Brugger, Maryelyn Scholz

Staff present: Director of Administration Dana Hinman, Community Services Assistant Emily Pearson and Human Services Manager Erica Azcueta

II. APPROVAL OF MINUTES

- Member Barbara Derda moved to accept the April 25, 2016 minutes; Member JoAnne Walters seconded the motion. All committee members were in favor of adopting the minutes as submitted.

The April 25, 2016 minutes were approved.

III. AGENDA

• Miscellaneous

Emily Pearson announced to the Committee that Erica Azcueta had been promoted to Human Services Manager as of April 1, 2016.

Appointment recommendations: Erica Azcueta announced the two candidates for appointment to the Human Services Committee, Leticia Figueroa and Dana Riel. Chair Jason Berry thanked the group for their input and recommendations and that the final decision was taken from all members' suggestions. Erica noted that both appointees live in Auburn and are actively involved in the community. Ms. Figueroa was a member of the Mayor's Homeless Task Force and Dana Riel's daughter is a current member of the Auburn Jr. Council. JoAnne Walters asked if we might open the recruitment process again. Jason said that the process to expand the quorum requires Council Resolution, and that we can revisit that option in the near future. Erica will email the new appointees to schedule time for them to meet with Mayor Backus, if necessary, prior to their appointments at a future Council meeting.

Discussion of agencies/programs to interview for consideration of the 2017-2018 funding cycle: Erica noted that we must give equal time to each agency for presentations and that 10-15 minutes should be an adequate amount of time (5 minutes to present and 10 minutes for Q&A). Jason asked the group to provide recommendations on which programs they'd like more information about. JoAnne suggested that each presenter bring an individual they've served from the Auburn community. Jason asked how we address incomplete applications, and Erica said there are two fair options: decline the program's request, or have them present orally. Maryelyn Scholz stated that she strongly feels timelines are important for an applicant to follow. Barbara mentioned that duplication of services should also be strongly considered.

After taking comments from the Committee, a list of 16 programs was compiled. Erica will schedule appointments for presentations over the course of the next three (3) Human Services Committee meetings (June 27, July 25 and August 22). These meetings will most likely change to accommodate a 2-hour block of time.

IV. ANNOUNCEMENTS

The next Human Services Committee meeting is scheduled for Monday, June 27, 2016.

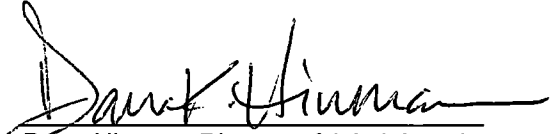
V. ADJOURNMENT

The meeting was adjourned at 5:04 p.m.

APPROVED THE 27th day of June, 2016

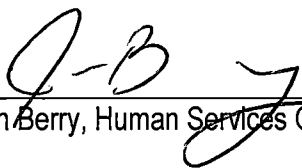


Jason Berry, Human Services Committee Chair

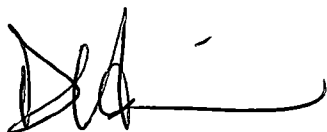


Dana Hinman, Director of Administration

APPROVED THE 23th day of May, 2016



Jason Berry, Human Services Committee Chair



Dana Hinman, Director of Administration