

**HUMAN SERVICES COMMITTEE
MINUTES
May 20, 2019**

I. CALL TO ORDER

The Human Services Committee meeting was called to order by Lela Brugger at 4:05 pm on Monday, May 20, 2019 at 1 East Main Street, Auburn, WA.

Committee Members present: Lela Brugger, Shanece Dedeaux (phone), Barbara Derda, Tammy Gourdine, JoAnne Walters

Staff present: Community Services Manager Joy Scott, Human Service Program Coordinator Kyla Wright

Absent: Jason Berry, Susan Miller, Shawn Paton, Dana Riel

II. APPROVAL OF MINUTES

- Member JoAnne Walters moved to accept the April 22, 2019 meeting minutes; Member Barbara Derda seconded the motion. All committee members were in favor of adopting the minutes as amended.

The April 22, 2019 meeting minutes were approved.

III. MISCELLANEOUS

- New Staff Introduction
 - Joy Scott introduced the new Human Services Program Coordinator, Kyla Wright, who joined the City of Auburn team at the beginning of May. Kyla will be providing primary staff support to the Human Services Committee, and will be working directly with our funded nonprofit agencies.
 - Kyla gave an overview of her professional experience which includes foreclosure prevention counseling, leading group workshops, academic advising and non-profit collaborations in Seattle and King County.
- Quarterly Report Agency Data
 - Kyla spoke about trends from the 1st Quarter agency reports. She noticed several agencies that were impacted by the snow and cold weather. Some agencies can to cancel workshops and had limited service. There were also

several agencies that are working to increase their presence in Auburn and build more relationships and trust with the community.

- Committee would like to have more information about the agency reports throughout the year. Bard Derda asked to see the quarterly reports of programs that are newly funded by the City. Member Lela Brugger asked to see an Excel spreadsheet with all of the service unit data for funded agencies. Member Shanece Dedeaux felt that kind of comprehensive report would be helpful for committee members to have twice per year, to know how agencies are meeting their goals at mid- and end of year times.
- Kyla will work to come up with a template for a condensed version of agency reports for the committee to review at next month's meeting.

- Needs Assessment Update

- Joy updated the committee about the status of the City's Community Needs Assessment. Since the last update at the Human Services Committee, The Cloudburst Group has been selected as the consultant to support the Needs Assessment work. Committee members received a copy of Cloudburst's proposal to review. Cloudburst will be providing an introductory presentation to City Council at the June study session, which Joy will bring to the June Human Services Committee as well.
- Member Tammy Gourdine asked for clarification around the scope of work and short timeline. Due to Consolidated Planning timeframes, the Assessment will be expected to conclude by October, with the bulk of stakeholder interviews and surveys to be conducted June-August.
- Lela requested reminders about future opportunities to engage with Cloudburst and the Needs Assessment work.

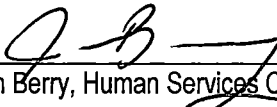
IV. ANNOUNCEMENTS

- Next meeting on Monday, June 24th.

V. ADJOURNMENT

The meeting was adjourned at 5:02 p.m.

APPROVED THE 26th day of August, 2019



Jason Berry, Human Services Committee Chair



Jeff Tate, Director of Community Development