

AUBURN AIRPORT ADVISORY BOARD

MEETING MINUTES

MEETING DATE: May 17, 2023
MEETING TIME: 8:00 A.M.
MEETING LOCATION: Airport Office Building Conference Room

Meeting Attendance Record:

Board Members:
Andrea Prasse, Chairperson
Deanna Clark, Vice Chair (excused)
Wayne Osborne, Board Member
Joe Nessel, Board Member
Jay Miner, Board Member
Justin Heater, Board Member
Chad Ellison, Board Member
City Staff:
Ingrid Gaub, Public Works Director
Tim Mensonides, Airport Manager
Angela Klein, Airport Office Assistant

A. CALL THE MEETING TO ORDER:

Chairperson Prasse called the meeting to order and welcomed attendees and guests.

B. PUBLIC COMMENTS: There were no public comments for this meeting.

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C. APPROVAL OF MINUTES: A motion was made by Board Member Osborne and seconded by Board Member Nessel to approve the March 15, 2023 Auburn Airport Advisory Board Meeting Minutes.

MOTION CARRIED UNANIMOUSLY, 6-0

D. BOARD DISCUSSION ITEMS:

1. 2023 CAPITAL PROJECT STATUS

Manager Mensonides discussed the upcoming runway project and expectations for FAA funding dates, the AWOS beacon, J and G hangar rows door replacement and installation project, annual maintenance and repair of airport lighting, crack sealing and deep cleaning of the fuel tank.

2. TRACKING MATRIX

Manager Mensonides updated the board on projects found on the tracking matrix, including the new instrument approach. Board questions and discussion followed.

E. BOARD GUIDANCE AND INFORMATION ITEMS:

1. AIRPORT ADMINISTRATION REPORT

Office Assistant Klein reported on tie-down and hangar occupancy and the hangar waitlist.

2. AIRPORT MANAGER REPORT

Manager Mensonides discussed the performance of the airport's part-time employees, new signage installed for airport lease tenants, the addition of Rainier Flight Service and the waste oil station installed near the fuel tank.

F. PRESENTATIONS:

1. TOUR OF EVERGREEN AIRWORKS

The board toured Evergreen Airworks, the newest aircraft maintenance facility at the airport.

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2. AIRPORT TOUR OF UPCOMING RUNWAY PROJECT IMPROVEMENTS

The board then toured J & G hangar rows, saw the beginnings of the new mural project on row H and toured the runway while Manager Mensonides provided project specifics on the upcoming improvements.

3. SCHEDULE FOR UPCOMING MEETINGS:

Regular Meeting Schedule:

September 20, 2023

November 15, 2023

4. ADJOURNMENT OF MEETING

A motion was made by Board Member Osborne and seconded by Board Member Nessel to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY, 6-0

APPROVED this 20th day of September, 2023



Angela Klein, Board Secretary