

AUBURN AIRPORT ADVISORY BOARD MEETING MAY 11, 2016

BOARD MEMBERS PRESENT:

Mark Babcock-Chair
John Theisen-Vice Chair
Don Peters
Sparrow Tang
Gary Gustafson

CITY STAFF PRESENT:

Kevin Snyder – COA Community Development & PW Director
Josh Arndt – COA Property and Facilities Analyst
Sarah St. George- COA Multi Media
Ingrid Gaub- COA Asst. Director of Engineering

COUNCIL LIASON:

Bill Peloza

VISITORS:

Bob Myers
David Lawrence, WPA
Rock Snodgrass, AHOA
Doug Miller- Spanaflight

AIRPORT MANAGEMENT PRESENT

Jamelle Garcia
Kasey Maiorca

MEETING DATE: May 11, 2016

TIME: 7:30 A.M.

PLACE: Auburn Municipal Airport, 506 23rd St. NE., Conference Room 1

INTRODUCTIONS:

Chairman Babcock welcomed visitors.

APPROVAL OF MINUTES: A motion was made and seconded to adopt the Advisory Board minutes of February 17, 2016.

PRESENTATIONS AND ROUTINE REPORTS:

1. FOLLOW UP ON PUBLIC COMMENTS FROM PREVIOUS MEETING: none

CURRENT PROJECTS:

2. AIRPORT BRANDING: Sarah St. George presented options for the airport branding and logo. During the discussion it was requested that certain options be update with the recommendations presented.

3. ROW 3 HANGAR IMPROVEMENT: Ms. Gaub stated the City is working to complete a punch list from CSC.

4. AIRPORT ASPHALT REPAIR AND SEAL: Striping repair to be completed today.

5. RUNWAY ENHANCEMENT – ENVIRONMENTAL ASSESSMENT: No update was available as of this date.

6. JET A FUEL SERVICE AT AUBURN: Mr. Snyder advised City staff is working on environmental requirements for both long and short term solutions.

7. ON-GOING BUSINESS DEVELOPMENT: Discussion of aviation business opportunities was discussed.

8. AGIS STUDY: Work continues on the study with flight mapping scheduled for early summer.

BOARD GUIDANCE AND INFORMATION ITEMS:

14. AIRPORT MANAGER'S REPORT:

Topic B: Occupancy Report

TYPE	TOTAL/OCCUPIED	PERCENTAGE	CHANGE
Open Hangar	68/68	100%	+1
Open Twin Hangar	6/6	100%	+1
Row 3	17/17	100%	0
Row 9 & 10	40/40	100%	0
Row 2	14/14	100%	0
Tie Down	89/46	51%	0
Storage Units	17/13	76%	-1

Topic C: Fuel Prices

Fuel price at Auburn \$4.35 credit and \$4.25 cash.

SCHEDULE FOR UPCOMING MEETINGS:

Regular Board Meeting – August 17th, 2016 7:30 AM: Auburn Airport Office Conference Room 1, 506 23rd St. NE, Auburn, WA 98002

Regular Board Meeting – November 16th, 2016 7:30 AM: Auburn Airport Office Conference Room 1, 506 23rd St. NE, Auburn, WA 98002

ADJOURNMENT OF MEETING – 9:45 AM

Respectfully submitted,

Aviation Management Group, LLC

253-333-6821

On behalf of the City of Auburn

* Auburn Hangars Owners Association

** Washington Pilots Association, Green River Chapter