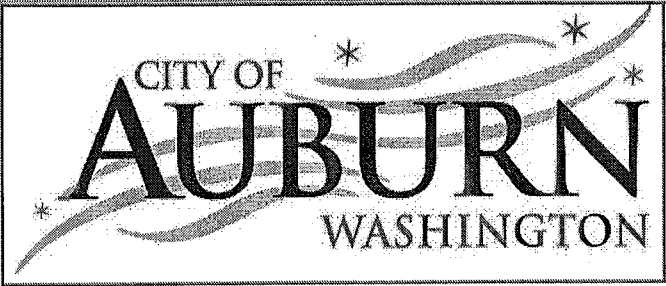


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|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
|  | <p><b>Planning Commission Meeting</b><br/> <b>May 2, 2023 - 7:00 PM</b><br/> <b>City Hall Council Chambers</b><br/> <b>MINUTES</b></p> |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|

## **I. PUBLIC PARTICIPATION**

### **A. Public Participation Information**

**The City of Auburn Planning Commission Meeting was held in person and virtually.**

## **II. CALL TO ORDER**

**Chair Judi Roland called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.**

### **A. ROLL CALL/ESTABLISHMENT OF QUORUM**

**Commissioners present: Chair Judi Roland, Vice Chair Phillip Stephens, Hanan Amer, Julie Berry, and Kent Sprague.**

**Staff members present: Planning Services Manager Jeff Dixon, Community Development Assistant Director Jason Krum, Building Inspector Charlie Singh, Senior City Staff Attorney Doug Ruth, and Deputy City Clerk Rebecca Wood-Pollock.**

### **B. PLEDGE OF ALLEGIANCE**

**Chair Roland led those in attendance in the Pledge of Allegiance.**

## **III. PUBLIC COMMENT**

**There was no public comment.**

## **IV. APPROVAL OF MINUTES**

### **A. April 4, 2023 Minutes from the Regular Planning Commission Meeting**

**Commissioner Sprague moved and Commissioner Amer seconded to approve the April 4, 2023 Planning Commission Meeting Minutes.**

**MOTION CARRIED UNANIMOUSLY. 5-0**

## **V. PUBLIC HEARINGS**

### **A. Amendments to Title 15 for IBC Adoption**

The public hearing was opened at 7:02 p.m. Community Development Assistant Director Krum and Building Inspector Singh presented the Commission with the Building Code Update, including an overview of the Washington State Building Code limitations and the relocation of existing codes, minor corrections, new municipal code sections, and new proposed municipal amendments. They addressed changes to multiple City Code sections, including encroachments, fees, recyclable and waste, fire alarm and detection systems, and clearing and grading.

The Commission discussed height restrictions on non-fixed and movable fixtures, flag and light poles on private property and wind design, plumbing permits, fences, fire alarm requirement changes, and how trees are declared dead or diseased.

There was no public comment.

The public hearing was closed at 7:29 p.m.

Commissioner Sprague moved and Vice Chair Stephens seconded to forward the Title 15 Amendments for IBC Adoption to City Council for approval.

**MOTION CARRIES UNANIMOUSLY. 5-0**

## **VI. OTHER BUSINESS**

### **A. Puget Sound Regional Council Housing Survey Video**

Planning Services Manager Dixon shared a video from the Puget Sound Regional Council regarding King County's Comprehensive Plan Updates and a public survey that was conducted regarding the regional housing affordability. Planning Services Manager Dixon discussed the ratio of income allocated to housing. He shared that the Community Development Department hosted a public open house at Washington Elementary School to share information about the Comprehensive Plan.

The Commission discussed relevant State legislation, the success of the public open house event, and possible future events.

## **VII. COMMUNITY DEVELOPMENT REPORT**

Planning Services Manager Dixon provided the Commission with an update on the Annexation, and discussed the interlocal agreement with the City of Kent regarding permits and code enforcement in the Annexation region. He shared that Kent Hay has been promoted to Director of Anti-Homelessness for the City of Auburn, and that the City is working on appointing new Planning Commission members.

The Commission discussed the Annexation, including its population and different types of housing to be placed on undeveloped areas in

that location. They also discussed new property and map amendments in the Comprehensive Plan, new construction projects on parks and new housing, lists of permits recently issued in prior Community Development Reports, and the "Weekly Round-Up" emails previously provided by the Mayor's Office.

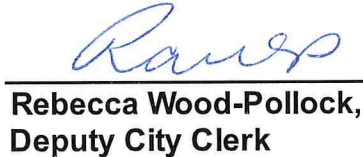
Manager Dixon shared that the next Planning Commission Meeting would be held on June 6, 2023.

#### VIII. ADJOURNMENT

There being no further business to come before the Planning Commission, the meeting was adjourned at 8:11 p.m.

APPROVED this 18th day of July, 2023.

  
JUDI ROLAND, CHAIR

  
Rebecca Wood-Pollock,  
Deputy City Clerk

*The City of Auburn Planning Commission is a seven member advisory body that provides recommendations to the Auburn City Council on the preparation of and amendments to land use plans and related codes such as zoning. Planning Commissioners are appointed by the Mayor and confirmed by the City Council.*

*Actions taken by the Planning Commission, other than approvals or amendments to the Planning Commission Rules of Procedure, are not final decisions; they are in the form of recommendations to the city council which must ultimately make the final decision.*