

**City Council Study Session  
April 27, 2015 - 5:30 PM  
Auburn City Hall  
MINUTES**

**I. CALL TO ORDER**

Deputy Mayor John Holman called the meeting to order at 5:30 p.m. in the Council Chambers at Auburn City Hall, 25 West Main Street in Auburn.

**A. Roll Call**

City Councilmembers present: Deputy Mayor Holman, Rich Wagner, Bill Peloza, Largo Wales, Wayne Osborne, Claude DaCorsi, Yolanda Trout.

City officials and staff members present included: Mayor Nancy Backus, City Attorney Daniel B. Heid, Community Development and Public Works Director Kevin Snyder, Assistant Director of Engineering Services/City Engineer Ingrid Gaub, Planning Services Manager Jeff Dixon, Finance Director Shelley Coleman, Financial Planning Manager Bob Brooks, Utilities Engineering Manager Lisa Tobin, Assistant Chief of Police William Pierson, Director of Administration Michael Hursh, Public Affairs and Marketing Liaison Dana Hinman, IT Operations Manager Ashley Riggs, IT Customer Support Manager Reba Stowe, and Deputy City Clerk Shawn Campbell.

**II. AGENDA ITEMS FOR COUNCIL DISCUSSION**

**A. Bureau of Prisons Proposal**

Mayor Backus explained the City received a letter from the Rever Corporation stating they submitted a proposal to site a facility at the Comfort Inn in the City of Auburn. The City sent a letter opposing the siting of the facility. The owner of the Comfort Inn does not intend to sell his business. The Bureau of Prisons did not notify the City that an application had been submitted for a location within the City of Auburn.

Councilmember Wagner stated he understands the need for this type of facility. The proposed placement is not a good fit. He suggested the City coordinate with the Muckleshoot Indian Tribe to oppose the location together. Councilmember DaCorsi noted the City was not notified of the comment period by the Bureau of

Prisons or the Rever Corporation. He requested the City seek their Washington State Congressional delegates to prepare a letter of opposition to the location.

B. SCORE Report (15 Minute Presentation/5 Minute Discussion)  
(Coleman)

Director Coleman explained the contract with SCORE sets the amount the City pays for the jails operating budget based on the previous year's average daily population for each member city. Director Coleman reviewed the average daily population for the SCORE jail during the last 5 years. Based on the average daily population in 2014 the City of Auburn will provide 23% of SCORE'S operating budget.

Director Coleman stated she would like to begin paying the annual payments for the debt service payment from revenues for renting the vacant beds that the member cities are not using.

Councilmember Wales asked what the City pays for the medical needs of inmates. Director Coleman stated there is a fund for normal medical screening. If an inmate needs additional care the City is responsible for any added cost. Councilmember Wales suggested the City enroll inmates in the Affordable Care Act with King County Board of Health.

C. Resolution No. 5144 (10 Minute Presentation/10 Minute Discussion)  
(Coleman)

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor to execute Addendum Number V to the fixed-base lease at the Auburn Airport initially between Sky Services, Inc., currently Auburn Flight Services and the City of Auburn

Director Coleman introduced Resolution No. 5144. She explained the original lease with Auburn Flight Service was entered into in 1978 and there is a 30 year renewal option as of May 2018. The current owner would like to sell the business to Cascade Helicopter Services. In order for the buyer to secure financing he will need to the option of a longer lease for the land. He has requested a 50 year lease. The resolution includes changing the number of years on the renewal from 30 to 50 years and approval from the City for the purchase and sale for the building.

Councilmember Wales asked if the Auburn Municipal Airport has a lot of helicopter use currently. Director Colman explained the Auburn Municipal Airport is the third or fourth busiest airport in the State and 50% of the activity is helicopters. Councilmember Wagner would like the City to discourage helicopter training at the Auburn Municipal Airport.

Director Coleman explained the potential client services helicopters, provides helicopter charter services and eventually intends to sell helicopters at this location. They are not a training location.

Councilmember DaCorsi asked where they are located currently. Director Coleman stated Cascade Helicopter Services is currently located at Boeing Field.

Councilmember Osborne stated the Auburn Municipal Airport is qualified for a control tower.

Councilmember Wales stated the City has invested a lot of money into the airport. She wants to ensure the City considers all revenue sources.

Mayor Backus clarified that Cascade Helicopter Services does not have a training component to their business.

Councilmember Wagner asked if the City can ensure the client will not start a training program. Director Coleman stated the existing agreement does allow for training. The City would have to go back and renegotiate the entire lease agreement.

Mayor Backus noted Cascade Helicopter Services offers good jobs for the citizens of Auburn.

D. 2015 Comprehensive Storm Drainage Plan Overview (15 Minute Presentation/15 Minute Discussion (Snyder)

Storm Drainage Engineer Carlaw recapped the 2009 Storm Drainage Plan Accomplishments. He noted the City is implementing the last of the 2009 Drainage Plan projects. The new NPDES permit items include the low impact development as the preferred method. The City is required to evaluate City codes, standards and policies to incorporate the new LID principals, increase stormwater inspection requirements and pay to participate in the Ecology Water Quality monitoring program. The City plans to adopt a new stormwater management manual in 2016. The drainage plan has 11 proposed projects including eight conveyance and one pump station improvement project, a hillside drainage assessment, an update to the Comprehensive Storm Drainage Plan in six years, and a composting facility to manage and process vegetation and material from storm pond and ditch restorations.

Councilmember Peloza asked how the City assesses the hillside drainage. Storm Drainage Engineer Carlaw explained the City has to first locate the outfalls, then assess their condition.

Storm Drainage Engineer Carlaw reviewed the capital improvement

project locations and explained how the projects are prioritized. The future projects include the West Main Street Pump Station upgrade, 37th and I Street NW including the Interurban Trail, the hillside drainage assessment, 30th Street NE Area Flooding Phase 2 and 3, the West Hill drainage improvements, and D Street SE Storm Improvements.

Storm Drainage Engineer Carlaw stated the City is planning to increase the frequency of ditch maintenance, improve City's ability to maintain stormwater ponds, continue to perform system inspections and condition assessments, and continue the easement review and acquisition program.

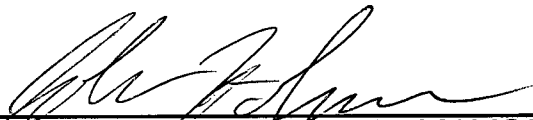
### III. OTHER DISCUSSION ITEMS

There was no other discussion.

### IV. ADJOURNMENT

There being no further discussion, the meeting adjourned at 6:28 p.m.

APPROVED this 15<sup>th</sup> day of June, 2015.

  
JOHN HOLMAN, DEPUTY MAYOR

  
Shawn Campbell, Deputy City Clerk