



INDEPENDENT COUNCIL SALARY COMMISSION COMMITTEE

April 26th, 2024

MINUTES

I. CALL TO ORDER

Committee member(s) present in person included: Grantley Martelly, Judith “Judy” Anderson, Trevon Cooper, and Lisa Stirgus. Committee member(s) present via Zoom included: George Frasier.

Staff members present in person included: Director of HR & Risk Management, Candis Martinson, Assistant Director of HR, Aaron Barber, and HR Administrative Assistant, Haley Chuculate.

There was brief discussion regarding the appointment of a Committee Chair and a Committee Vice Chair. The motion to approve Anderson as Chair was approved after a motion by Stirgus and seconded by Frasier. It was voted and approved unanimously 5:0. The motion to approve Martelly as Vice Chair was approved after a motion by Cooper and seconded by Stirgus. It was voted and approved unanimously 5:0.

Chair Anderson called the meeting to order at 9:07am.

II. APPROVAL OF MINUTES

Anderson asked if there was any discussion on the May 25th, 2023, Independent Salary Commission meeting minutes. Having no questions or a need for a discussion, the motion to approve the May 25th, 2023, meeting minutes was approved after a motion by Martelly, and seconded by Stirgus. It was voted and approved unanimously 5:0.

III. REVIEW OF CITY COUNCIL AND MAYOR SALARY FOR 2024/2025

After further discussion, Anderson called for a motion to approve a four percent (4%) salary increase for the Mayor effective 1/1/2025. It was moved by Frasier and seconded by Cooper. It was voted and approved unanimously 5:0.

There was discussion and comments made by all the commissioners in attendance after reviewing the survey information provided by Human Resources. After discussion, Anderson called for a motion to approve a seven point two percent (7.2%) salary increase for City Councilmembers and Deputy Mayor, subject to filing a valid referendum petition with the City Clerk within thirty (30) days after the official filing date of the salary schedule. It was moved by Martelly and seconded by Frasier. It was voted and approved unanimously 5:0.

**IV. REQUIRED TRAINING FOR THE INDEPENDENT SALARY COMMISSION
([2023 OPMA Training](#))**

Anderson requested committee members to confirm that all necessary training had been completed. Cooper confirmed that training had been completed. Stirgus stated that confirmation of completion will be sent via email to HR Administrative Assistant, Haley Chuculate by Monday, April 29th, 2024.

V. SCHEDULING OF NEXT MEETING

It was determined that the Committee will meet again on Friday, April 11th, 2025, at 9:00am PST.


VI. PUBLIC COMMENT

There was no public comment.


VII. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:25am by Anderson.

APPROVED THE 2nd DAY OF May, 2024.


Judy Anderson (May 2, 2024 16:03 PDT)

Judith Anderson, Chair


Candis Martinson (May 2, 2024 16:49 PDT)

Candis Martinson, Director of HR









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Final Audit Report

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