	City Council Study Session Muni Services SFA April 24, 2017 - 5:30 PM Auburn City Hall Minutes Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

Deputy Mayor Wales called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Largo Wales, Bob Baggett, Claude DaCorsi, John Holman, Bill Pelloza, Yolanda Trout-Manuel, and Rich Wagner.

Mayor Nancy Backus and the following department directors and staff members were present: Chief of Police Bob Lee, Assistant Chief of Police William Pierson, Finance Director Shelley Coleman, Parks, Arts and Recreation Director Daryl Faber, Human Resources and Risk Management Director Rob Roscoe, Director of Administration Dana Hinman, Innovation and Technology Director Paul Haugan, Assistant Director of Engineering Services/City Engineer Ingrid Gaub, Community Development and Public Works Director Kevin Snyder, Human Services Manager Erica Azcueta, Police Commander Mark Caillier, Police Traffic Officer Derek Anderson, Solid Waste and Recycling Supervisor Joan Nelson, Utilities Customer Care Manager Brenda Goodson-Moore, Assistant Director of Public Works Randy Bailey, City Attorney Daniel B. Heid, and Deputy City Clerk Shawn Campbell.

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

A. Junior City Council Report on National League of Cities

Junior City Councilmembers reported on their attendance at the National League of Cities conference in Washington, D.C. Junior City Councilmembers briefing the Council were: Sydney Campbell, Chair; Diego Izquierdo, Vice Chair; and Junior City Councilmember Mary Riel.

Chair Campbell reported on what the members learned about developing a mission statement, lobbying methods, meeting with members of other Junior City Councils, and attended a youth homeless Senate briefing.

Chair Campbell reviewed the Junior City Council's newly penned mission statement: The Auburn Junior City Council works to create a meaningful dialogue between the youth and city officials to collaboratively promote safety, engagement and equality in the city of Auburn.

Vice Chair Izquierdo spoke about what he learned in speaking to other Junior City Councilmembers. He asked the City Council to consider allowing a Junior City Councilmember to sit on other City committees as a representative of the Junior City Council.

Chair Campbell put forth a recommendation to increase the number of Junior City Council meetings to encourage a more effective group. She also recommended a zero tolerance on attendance to reduce the number of unexcused absences and create a more effective group.

Junior City Councilmember Mary Riel reported on her attendance at the Senate briefing on youth homelessness and what the Junior City Councilmembers learned about the barriers in fighting youth homelessness.

B. Auburn Station Access Improvement Project

Sandra Fann, Project Engineer for Sound Transit, provided an update on the Auburn Station Access Improvement Project. The Auburn Station Access Improvements include the construction of a 600-stall multi-level parking structure on an existing surface lot for a net increase of 500 stalls. The estimated cost of the project is \$34.8 Million in 2016 dollars. The planning efforts will determine the most effective and affordable mix of improvements.

Ms. Fann reviewed the project timeline and the stakeholder engagement schedule.

Parking garage site evaluation criteria include: ease of transportation access, engineering feasibility, parcel features (including transit-oriented development potential, land use, current ownership) and environmental conditions.

Ms. Fann identified the potential garage sites. Potential garage site detailed analysis will include: garage layout and number of potential spaces, potential alternative site uses (such as housing), historic structures on site, traffic analysis, and geotechnical/hazardous materials screening.

Preliminary key considerations and features of Site 1, the 1st Street and B Street parking lot, include: potential concepts include 520 to 670 stalls, reasonable access to passengers, vehicle access via two driveways, and no evidence of major environmental constraints.

Preliminary key considerations and features of Site 2, the Ace Hardware property, include: potential concepts include up to 715 stalls, reasonable

access for passengers, vehicle access via two driveways, and no evidence of major environmental constraints.

Preliminary key considerations and features of Site 3, the Sound Transit parking lot, include: potential concepts include up to 680 stalls, easiest access for passengers, vehicle access via two driveways, and no major environmental concerns.

Preliminary key considerations and features of Site 4, the Union of Aerospace Machinists property, include: potential concepts include up to 465 stalls, easy access for passengers, vehicular access would vary depending on design, no major environmental concerns, and could be connected to existing garage.

Ms. Fann also reviewed options for transit and non-motorized access improvements.

Next steps include: preparing cost estimates for all improvements, evaluating potential parking garage sites and access improvements based on criteria, and pairing non-motorized and transit access improvements with parking garage options into alternative packages.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Ordinance No. 6643

An Ordinance of the City Council of the City of Auburn, Washington, granting to Mcimetro Access Transmission Services Corp., D/B/A Verizon Access Transmission Services, a Delaware Corporation, a franchise for telecommunications services

Engineering Aide Amber Price presented Ordinance No. 6643. The ordinance would grant a franchise agreement for telecommunications services to MCI metro Access Transmission Service Corporation (dba Verizon Access Transmission Services) (MCI/Verizon).

MCI/Verizon requests the franchise in order to construct a fiber optic telecommunications network within the City's rights-of-way. The facilities would be part of a larger network of infrastructure that MCI/Verizon is building throughout the state.

A public hearing on the franchise application is scheduled before the City Council on May 1, 2017.

B. Ordinance No. 6652

An Ordinance of the City Council of the City of Auburn, Washington, creating a new Chapter 5.40 of the Auburn City Code, related to the regulation of Fair Housing Practices

City Attorney Heid presented Ordinance No. 6652 relating to regulation of fair housing practices and prohibition of housing discrimination based on source of income. City Attorney Heid stated many cities in the region have regulations that prohibit rental housing discrimination based upon

source of funds. The ordinance is similar to the City of Kent's ordinance and would apply to all rental housing, except where the rental housing unit is in a residential building shared by the owner, or where the owner of the rental housing owns fewer than four housing units within the city.

Director of Administration Hinman explained staff have been working together and gathering information from other jurisdictions for the best process to prohibit rental housing discrimination based on source of income, particularly Section 8 vouchers.

The ordinance provides for penalties for violations consistent with Chapter 1.25 of the city code.

Councilmember DaCorsi stated the voucher holder would have to pass the screening process just like any other renter would. Councilmember DaCorsi also noted a bill was introduced in the legislature that would prohibit discrimination on source of income at the state level. He said the proposed law went beyond Section 8 vouchers, and he recommended the City look to include other source of income discrimination.

C. Resolution No. 5291

A Resolution of the City Council of the City of Auburn, Washington, approving amendment to the 2016 Annual Action Plan update of the Consolidated Plan

Director Hinman gave an overview of Resolution No. 5291 and the request to reallocate \$261,552 of Community Development Block Grant funds from previous years.

Director Hinman and Human Services Manager Azcueta explained that each year the City executes specific actions to implement the goals and strategies of the Consolidated Plan for years 2015-2019. Actions that will be taken in 2016 are outlined in the Annual Action Plan.

The City received \$519,029 in Community Development Block Grant funds in 2016. The funds were allocated for the City's Housing Repair Program, Public Services Activities, Economic Development, support of youth outreach and general program management. The City also had a total of approximately \$300,000 in unspent funds from prior years. The accumulation is due to projects that were unable to be completed.

The 2016 Action Plan amendment proposes to reallocate \$261,552 of the accumulated funds to update the City's Les Gove Park bathroom to make them ADA accessible and reallocate \$20,000 the City's Housing Repair Program.

At 7:00 p.m., Deputy Mayor Wales recessed the meeting for a ten minute intermission. The meeting was reconvened at 7:11 p.m.

D. Safer Cities/Inclusive Cities Ad Hoc Presentation

Councilmember Trout -Manuel, chair of the Safer Cities/Inclusive Cities

Ad Hoc Committee reported on behalf of the ad hoc committee that also included Councilmembers Baggett and DaCorsi.

Councilmember Trout-Manuel reviewed the history of ad hoc committee and its purpose. It began from a request for residents for establishment of Auburn as a sanctuary city. Councilmember Trout-Manuel noted the City had already adopted the National League of Cities inclusive city resolution.

Councilmember DaCorsi gave an overview of the three videos that will be played. The videos provide information, data and statistics that were gathered during their research. In the videos, Presidents Clinton, Obama and Trump talked about boarder control and enforcing immigration laws. Councilmember DaCorsi stated all three Presidents stated similar policies relating to immigration and border protection.

Councilmember DaCorsi also reviewed the racial demographic of the City of Auburn and immigration statistics nationwide as well as deportation statistics.

Councilmember Baggett and other members of the ad hoc committee asked questions of Chief of Police Lee, Assistant Chief of Police Pierson and City Attorney Heid on issues relating to police policies during traffic stops, Lexipol (a policy management software for public safety), U visa which is is a United States non-immigrant visa which is set aside for victims of crimes (and their immediate family members) who have suffered substantial mental or physical abuse and are willing to assist law enforcement and government officials in the investigation or prosecution of the criminal activity, and interactions with immigration officials and ICE.

Councilmember Trout-Manuel explained the ad hoc committee has prepared both a resolution and ordinance for Council consideration regarding inclusive and diverse city status.

City Attorney Heid explained the updates to the resolution.

Councilmember Trout-Manuel stated ad hoc committee members spoke to many sources and constituents throughout the process. She stated the first priority of the Council is to create a safe community for everyone. She reported the ad hoc committee is recommending the resolution for Council adoption.

Councilmember Wagner suggested referencing the Tenth Amendment in the resolution.

At 8:24 p.m., Deputy Mayor Wales recessed the meeting for a ten-minute intermission. The meeting reconvened at 8:39 p.m.

IV. MUNICIPAL SERVICES DISCUSSION ITEMS

At this time, Councilmember Pelozza, chair of the Municipal Services Special Focus Area, presided over the following special focus area discussion items

A. Traffic School Update

Presentation on the Auburn Traffic School. Status on how the classes are going, revenue generated for the city and a brief example of the class curriculum.

Assistant Chief of Police Pierson and Traffic Officer Derek Anderson provided an update on Auburn's traffic school program. The Council approved an ordinance that allows those who receive traffic tickets to attend traffic school in lieu of a traffic ticket on their driving record. Only those qualified are allowed to attend traffic school. Approximately 170 students have attended since the school began operation in October last year.

Officer Anderson described the traffic school process, content of the school, and goals of the traffic school.

B. Commendation Inquiry Allegation (CIA) Report and Use of Force Report

Police Commander Mark Caillier reviewed the 2016 Annual Commendations, Inquiries and Allegations of Misconduct Analysis (CIA) Report.

In 2016, Auburn Police Officers responded to 94,348 (92,872 in 2015) CAD incidents and completed 17,823 (17,875 in 2015) case reports. Officers made 4,716 (4,985 in 2015) arrests, with 2,551 (2,940 in 2014) of those arrestees being booked into the SCORE Jail. Officers also issued 8,298 (8,292 in 2015) infractions/citations. All of this activity accounts for only a portion of the personal contacts with our community members that are made by our police officers throughout the year.

As outlined in the Auburn Police Department Manual of Standards (MOS), the CIA system provides a standardized means of reporting, investigating, and documenting Commendations, Inquiries, Internal Investigations and Collision Reviews.

A Commendation is used to recognize actions or performance by members of the police department who act or perform in a manner that is outstanding or beyond what is normally expected. The Commendation process recognizes employees for Professionalism, Exemplary Job, Exemplary Actions, Life Saving and Heroism. Total Commendations have increased 60% from 2011.

There are two ways a complaint can be categorized and investigated: Supervisory Inquiry and Internal Investigation.

A Supervisory Inquiry involves a complaint made regarding the quality of service delivery. These complaints vary in degree from complaints regarding an employee's demeanor, tardiness, complaints related to

customer service, or the nature of a department practice. The employee's immediate supervisor typically handles this type of complaint, but a commander might also take charge of it.

An Internal Investigation involves a complaint of a possible violation of department standards, written directives, City policies or applicable Civil Service Rules. These allegations include, but are not limited to, complaints of bias based policing, excessive force, alleged corruption, insubordination, breach of civil rights, false arrest, and other types of allegations of serious misconduct. In the event that an allegation of criminal misconduct is reported and appears to have merit, a simultaneous criminal investigation will be initiated.

Commander Caillier reviewed the supervisory inquiry, allegations, and the data counts.

Commander Caillier then reviewed the collision stats for the Police Department. In 2016, there were 21 collisions involving APD employees. 13 of the 21 collisions were determined to be preventable on the part of the officer. The average years of service of the officers involved in collisions is 7 and the average age of the officer was 35. 14 of the collisions that occurred were officers who have 4 years or less of service with Auburn PD. The preventable collisions were attributed to officers with an average of 7 years of service. In reviewing the 13 collisions, which were determined by a Collision Review Board to be preventable, "driver inattention" was apparent in most cases, by either watching for suspects or looking at vehicle equipment inside the car. If the drivers had been more attentive, they would not have collided with another vehicle, curb, tree, etc.

Commander Caillier reviewed the 2016 Annual Use of Force Summary. There were 135 Use of Force Incidents in 2016 compared to 136 in 2015. Of the 135 incidents where force was used, 116 suspects were involved. Of the 116 suspects, 46 reported injuries. All injuries were photographed and noted to be minor scrapes, bruises, small lacerations, K-9 bites, and minor punctures or redness from Taser applications.

Auburn Police Officers were compelled to use force once in every 699 CAD incidents, once in every 132 case reports, once in every 35 physical arrests and once in every 29 physical bookings. Only .14% of contacts resulted in a use of force.

Councilmembers discussed the different types of force.

Councilmember Holman thanked Commander Caillier for compiling the data and doing the work.

C. Solid Waste Update

Utility Billing Customer Care Manager Brenda Goodson-Moore and Solid Waste and Recycling Supervisor Joan Nelson presented an update on the

solid waste contract.

The City of Auburn's current solid waste contract expires December 31, 2017. The contract provides for two extensions of the existing contract for a period of up to two years each.

In 2016, the City solicited a Request for Bids, which were due September 14, 2016. The City received only one bid, from its current provider, Waste Management.

The City has three options at this point:

1. Reject the Waste Management bid, exercise the first of two contract extensions through September 2019, and initiate a Request for Proposals process.
2. Accept the bid received from Waste Management on September 14, 2016.
3. Renegotiate a contract with Waste Management and extend the first of two contract extensions to allow negotiation time.

Staff recommends rejecting the bid and initiate an extension of the current contract to allow time to issue a Request for Proposals for a contract that would be effective October 1, 2019.

Deputy Mayor Wales stated the Lea Hill area should be included in the new contract. She would also like a call center implemented and a voucher system for large item pick up. Deputy Mayor Wales also suggested including grocery cart pickup as part of the solid waste contract.

D. 104th Ave SE Property Update

Parks staff is working with Robert W Droll, Landscape Architect, to develop a Park Master Plan for the 104th Ave SE property located along the Green River. A draft rendering of the Master Plan has been prepared by the Landscape Architect, and is based on conversations and direction from Parks and CD&PW staff. Topographic and drone surveys have been completed by the City's Survey Crew and GIS staff, respectively. In addition a wetland and stream assessment has been completed on the property to identify on-site regulated areas.

Parks, Arts and Recreation Director Faber updated the Council on the Green River Park property located near 104th Avenue. The 14 acre property is comprised of two separate parcels and is bordered by 104th Avenue SE to the east and the Green River on the north. The property contains one on-site Category III Wetland.

The site is undeveloped with forested area in the western portion of the property and areas dominated by invasive species in the eastern portion of the site. Pedestrian access to the site is currently gained from the east via 104th Avenue SE or the south via 102nd Avenue SE.

The two parcels were transferred to the City through two separate acquisitions. The western parcel was transferred from King County through an Intergovernmental Land Transfer Agreement and the eastern portion was transferred to the City from the Washington State Parks and Recreation Commission. The entire site is deed restricted and is required to be protected as parkland in perpetuity.

The City has been working with Robert W. Droll, landscape architect, to develop a master plan for the park.

E. Business Shopping Cart Discussion

Councilmember Pelosa reported finding shopping carts and graffiti at the Porter Bridge. He shared photos he had taken of the area.

Councilmember Pelosa shared the history of the city code relating to abandoned shopping carts. He suggested revisiting the city code to address abandoned shopping carts that are an eyesore.

Assistant Director of Public Works Bailey reported the code is still in effect. The only change to the code has been changing a word "shall" to "may." Maintenance staff still pick up carts and return them to the stores. The code allows staff to return carts to place of origin rather than automatically impounding.

Assistant Director Bailey spoke about the difficulty in processing carts that are used by homeless to store their belongings.

Assistant Director Bailey spoke about his work with managers of stores to encourage them to retrieve their own carts from surrounding areas.

Director Snyder suggested the City can change Chapter 8.18 to impose higher burden on businesses utilizing shopping carts.

The City could require a mandatory Prevention Plan. The Plan could require one or more of the following: disabling devices on all carts, posting of a security guard to deter and stop customers who attempt to remove carts from the business premises, bollards and chains around business premises to prevent cart removal, security deposits required for use of all carts, rental or sale of carts that can be temporarily or permanently used for transport of purchases, direct contracting with cart retrieval service to retrieve carts removed from its premises within a certain period of time. However, the Prevention Plan may not be viewed as business-friendly by affected businesses.

Councilmember Pelosa asked what would need to be done to have dedicated staff roam the City looking for abandoned shopping carts. Assistant Director Bailey said the staff would have to be reassigned from their current duty. Councilmember Pelosa suggested contracting for

shopping cart removal.

Deputy Mayor Wales stated highly trained staff should not be picking up abandoned carts. She suggested other options for cart pick up.

Councilmember Holman recommended engaging the business community to find a solution.

V. OTHER DISCUSSION ITEMS

There was no other discussion.

VI. NEW BUSINESS

There was no new business.

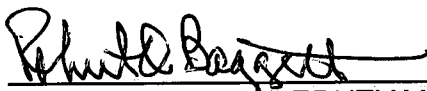
VII. MATRIX

The matrix was not reviewed.

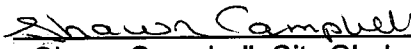
VIII. ADJOURNMENT

There being no further discussion, the meeting adjourned at 10:09 p.m.

APPROVED THE 17th DAY OF December, 2018.



BOB BAGGETT, DEPUTY MAYOR



Shawn Campbell, City Clerk

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