



Airport Advisory Board

**April 16, 2014 8:00 AM
CITY HALL ANNEX
CONFERENCE ROOM 1**

AGENDA

I. CALL TO ORDER

- a. Introductions: Members and Guest
- b. Attendance: Please Sign In
- c. Call to Order: Chairman Mark Babcock

II. Public Comments:

III. AGENDA ITEMS

A. Approval of Minutes from March 19th, 2014

B. Old Business

- 1. Presentation from City on status of internet and phone infrastructure at airport
- 2. Review of Proposed Hangar Row 3 Enclosure Project
- 3. Proposed New Layout for Agenda and Matrix

C. New Business

- 1.
- 2.

IV. DISCUSSION ITEMS

- 1. Review of Matrix
- 2.

V. ADJOURNMENT

Next meeting scheduled for May 28, 2014??

AIRPORT ADVISORY COMMITTEE PROJECT – GOAL MATRIX

#	PROJECT DESCRIPTION	LEAD	Est. COST	Funds FAA/WSDOT/Airport Fund	NEXT REVIEW DATE	EST. COMPL DATE	STATUS
7	Noise Complaints	AMG	N/A	N/A	5/28/2014	Ongoing	Multiple Noise Complaints from Duane Benett
11	Airport Master Plan Mid-Term Update	City Staff/ CW/AMG	\$225,000	90%/0%/10%	5/28/2014	Jul 2014	City Staff will update board on progress.
12	As of 4/15/14 Occupancy Rates	AMG	N/A	N/A	5/28/2014	Ongoing	• Metal Enclosed 40/40 (100%) no change • Roll-up Enclosed (14) (100%) no change • Open Twin Hangar 5/6 (100%) -1 • Open T-Hangar 60/85 (71%) +1 • Storage Units 7/12 (75%) -1 • Outside Tie down 35/89 (39%) +3
13	General Airport Event	Board Only	TBD	0%/0%/100%	5/28/2014	Ongoing	Planning Event for June/July. Mr. Garcia is coordinating with Auburn Tourism Board.
19	506 Building Update	AMG/ City Staff	TBD	0%/0%/100%	5/28/2014	03/21/14	City will advise board of current status and projected completion of repairs. AMG has begun staging in back portion of the building to vacate the 400 building by May 1st for the new tenants.
21	Wildlife Hazard Assessment	AMG	\$76,100	90%/5%/5%	6/18/2014	1/31/15	Biologist surveys are ongoing as per scope of work.
25	Airport Asphalt Repair & Seal	AMG	\$375,000	90%/5%/5%	5/28/2014	12/31/14	Initial Engineering estimates have been received. Estimates range between \$345k-\$739k. FAA advised on preliminary price estimates. Consultants will be preparing bid packets and advertising by end of April.
27	Helicopter School	City Staff	N/A	N/A	7/16/2014	Ongoing	City Staff to evaluate/prepare RFP for prospective west side rotorcraft operations area. On Hold until 7/16/2014.
28	Galvin	AMG	TBD	0%/0%/100%	5/28/2014	TBD	Galvin is continuing to grow operations.
29	GRCC Partnership	City Staff	TBD	0%/0%/100%	5/28/2014	TBD	City Staff will update board on progress.
30	Food Service	AMG	TBD	0%/0%/100%	5/28/2014	TBD	Soliciting sources to bring vendors to airport
31	T Hangar Development	AMG	\$60-\$90k	0%/0%/100%	5/28/2014	Summer 2014	GRCC will prepare drawings and cost estimates for students to design, build, and install doors. AMG has also solicited other bids for comparison.
32	Communications Infrastructure	City Staff	TBD	NA	5/28/2014	TBD	City Staff will update board on progress.
33	Business Development	AMG	N/A	N/A	5/28/2014	Ongoing	