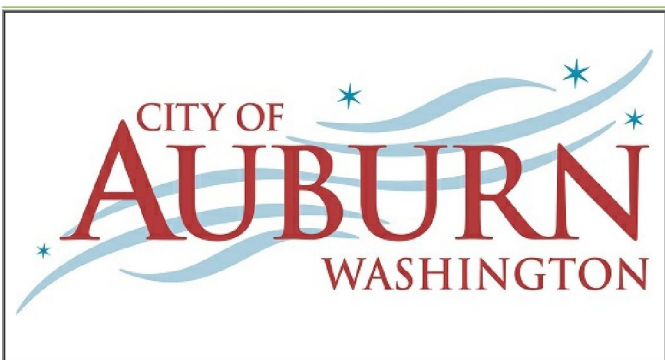


	City Council Meeting April 17, 2023 - 7:00 PM City Hall Council Chambers AGENDA Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

II. LAND ACKNOWLEDGMENT

We would like to acknowledge the Federally Recognized Muckleshoot Indian Tribe, the ancestral keepers of the land we are gathered on today. We thank them for their immense contributions to our state and local history, culture, economy, and identity as Washingtonians.

III. PUBLIC PARTICIPATION

1. Public Participation

The Auburn City Council Meeting scheduled for Monday April 17, 2023 at 7:00 p.m. will be held in person and virtually.

Virtual Participation Link:

To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below. The link to the Virtual Meeting is:

<https://www.youtube.com/user/watchauburn/live/?nomobile=1>

To listen to the meeting by phone or Zoom, please call the below number or click the link:

Telephone: 253 205 0468

Toll Free: 888 475 4499

Zoom: <https://us06web.zoom.us/j/89806567186>

A. Pledge of Allegiance

IV. Roll Call

V. ANNOUNCEMENTS, MAYOR'S PROCLAMATIONS, AND PRESENTATIONS

A. WSDOT Presentation

Blake Jones from WSDOT's I-405/SR 167 Corridor Program to present updates around SR 167 Master Plan Process

VI. APPOINTMENTS

A. Transportation Advisory Board

City Council to approve the appointment of Derek Ronnfeldt to the Transportation Advisory Board (Green River College) for a three year term expiring December 31, 2025

(RECOMMENDED ACTION: Move to approve the appointment of Derek Ronnfeldt to the Transportation Advisory Board (Green River College) for a three year term expiring December 31, 2025.)

B. Parks & Recreation Board

City Council to approve the appointment of Tiffany Lindsay to the Parks & Recreation Board for a three year term expiring December 31, 2025

(RECOMMENDED ACTION: Move to approve appointment of Tiffany Lindsay to the Parks & Recreation Board for a three year term expiring December 31, 2025.)

VII. AGENDA MODIFICATIONS

VIII. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

A. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue.

1. The public can participate in-person or submit written comments in advance.

Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:
City of Auburn
Attn: Shawn Campbell, City Clerk
25 W Main St
Auburn, WA 98001

Please fax written comments to:
Attn: Shawn Campbell, City Clerk
Fax number: 253-804-3116

Email written comments to:
publiccomment@auburnwa.gov

If an individual requires an accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day of the scheduled meeting. Participants can request an accommodation to be able to

provide remote oral comment by contacting the City Clerk's Office in person, by phone (253) 931-3039, or email to publiccomment@auburnwa.gov

B. Correspondence - (There is no correspondence for Council review.)

IX. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee (Chair Baldwin)
2. Mayoral Benefits and Leave Compensation Review Ad Hoc Committee (Chair Baldwin)

X. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

- A. Minutes of the April 3, 2023 City Council Meeting
- B. Claims Vouchers (Thomas)
Claims voucher list dated April 17, 2023 which includes voucher number 471551 through 471687, in the amount of \$3,970,985.11 and three wire transfers in the amount of \$870,450.27
- C. Payroll Voucher (Thomas)
Payroll check numbers 539483 through 539485 in the amount of \$78,448.18, electronic deposit transmissions in the amount of \$2,756,038.99 for a grand total of \$2,677,590.81 for the period covering March 30, 2023 to April 12, 2023

(RECOMMENDED ACTION: Move to approve the Consent Agenda.)

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. ORDINANCES

- A. Ordinance No. 6900 (Thomas)
An Ordinance amending Ordinance No. 6879, the 2023-2024 Biennial Operating Budget Ordinance, and Ordinance No. 6888, the 2023-2024 Biennial Capital Budget, authorizing amendment to the City of Auburn 2023-2024 Budget as set forth in Schedule "A" and Schedule "B"

(RECOMMENDED ACTION: Move to adopt Ordinance No. 6900.)

XIV. RESOLUTIONS

A. Resolution No. 5701 (Thomas)

A Resolution reviewing a schedule of prices for services provided by the Auburn Valley Humane Society to ensure competitive service prices

(RECOMMENDED ACTION: Move to adopt Resolution No. 5701.)

B. Resolution No. 5713 (Thomas)

A Resolution authorizing the Mayor to execute an agreement between the City of Auburn and King County to implement the 2023-2024 Local Hazardous Waste Management Program and to accept and expend program grant funds

(RECOMMENDED ACTION: Move to adopt Resolution No. 5713.)

C. Resolution No. 5715 (Caillier)

A Resolution declaring an Auburn Police Department canine as surplus property and approving its transfer to a purchaser by contract

(RECOMMENDED ACTION: Move to adopt Resolution No. 5715.)

XV. MAYOR AND COUNCILMEMBER REPORTS

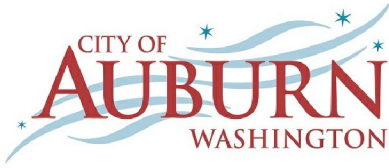
At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. **From the Council**

B. **From the Mayor**

XVI. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

WSDOT Presentation

Department:**Attachments:**

[WSDOT Presentation](#)

Date:

March 31, 2023

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background for Motion:****Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: April 17, 2023

Staff:

Item Number: AN.1

I-405/SR 167 Corridor Program

Auburn City Council

April 17, 2023

Lisa Hodgson, P.E., DBIA
April Delchamps, AICP

WSDOT I-405/SR 167 Program Administrator
WSDOT Corridor Planning Manager

Agenda

- I-405/SR 167 Program
 - Overview
 - Project updates
- SR 167 Master Plan
 - Update
- Q&A

Program overview

Lisa Hodgson, I-405/SR 167 Program Administrator

Progress towards the I-405 Master Plan and SR 167 Corridor Plan

Park and Ride expansions

138% of planned spaces complete or funded



Transit center expansions

70% complete



Bus Rapid Transit stations

91% complete or funded



Local arterial improvements

50% complete



Add 2 lanes in each direction

55% complete or funded



Transit service increase

62% complete or anticipated



Direct Access and Direct Connectors

35% complete or funded (system-system)



Vanpool service increase

40% complete



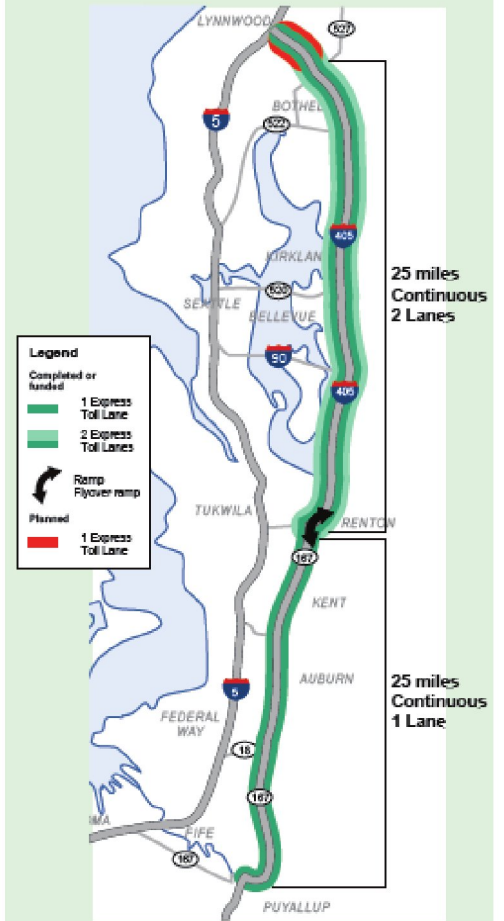
Pedestrian/bicycle improvements

65% complete or funded

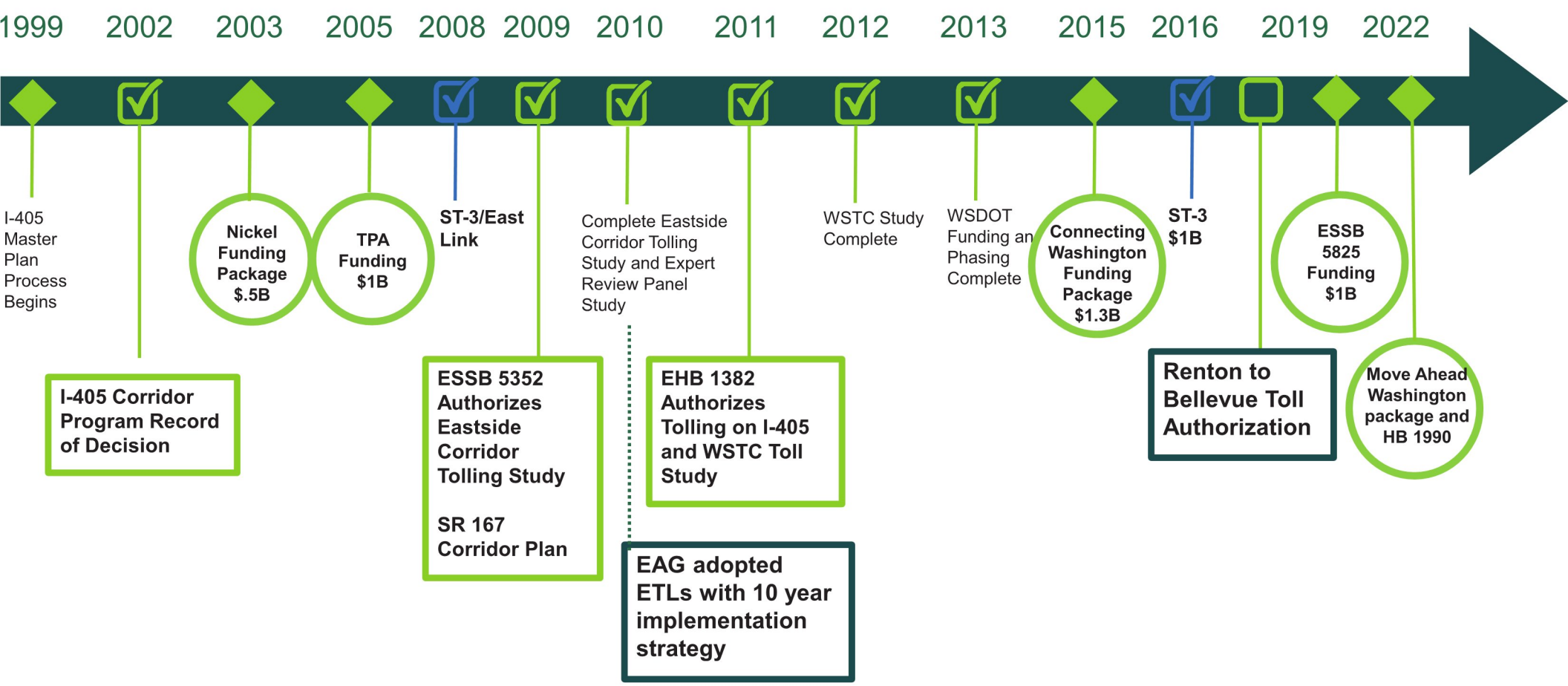


50-mile Express Toll Lane System

95% complete or funded



A history of regional support



Executive Advisory Group History:

2010 endorsement of 40-mile express toll lane system

Dave Gossett
Dave Gossett
Snohomish County Councilmember

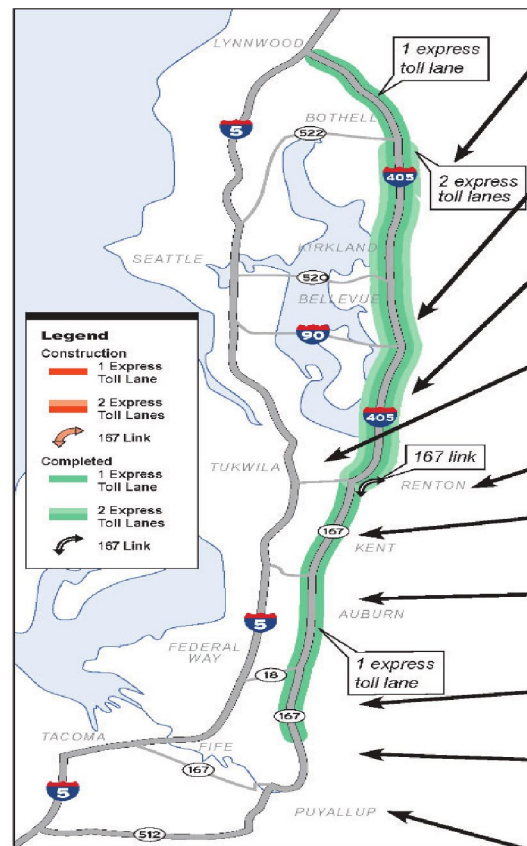
Reagan Dunn
Reagan Dunn
King County Council

Richard Ford
Richard Ford
WA State Transportation Commission

Sue Singer
Sue Singer
Puget Sound Regional Council

Ronald J. Posthuma
Ronald Posthuma
King County Dept. of Transportation

Roger Bush
Roger Bush, Chair
Pierce County Council



Joan McBride
Joan McBride
Mayor of Kirkland

Grant Degginger
Grant Degginger
Bellevue City Councilmember

Sonny Putter
Sonny Putter
Newcastle City Councilmember

Jim Haggerton
Jim Haggerton
Mayor of Tukwila

Randy Corman
Randy Corman
Renton City Councilmember

Suzette Cooke
Suzette Cooke
Mayor of Kent

Peter Lewis
Peter Lewis
Mayor of Auburn

David Hill
David Hill
Mayor of Algona

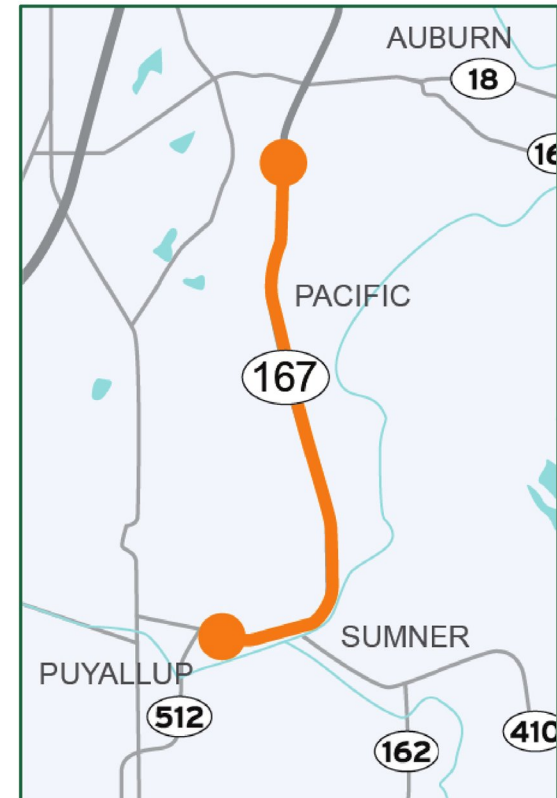
Richard Hildreth
Richard Hildreth
Mayor of Pacific

Kathy R. Turner
Kathy Turner
Mayor of Puyallup

Project updates

Lisa Hodgson, I-405/SR 167 Program Administrator

Open: SR 167/SR 410 to SR 18 Northbound Congestion Management Project



Funded by:

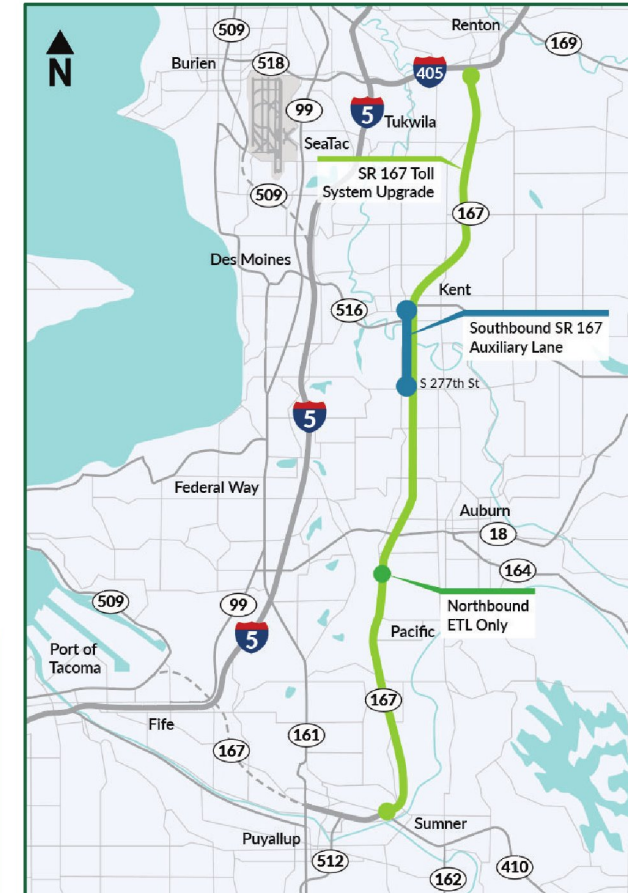
Toll Revenue Connecting Washington

SR 167 Corridor Improvements Project

Project overview

- Upgrades SR 167 toll system for management consistency
- Adds strategic capacity by constructing a southbound auxiliary lane including preservation

Project schedule



Funded by:

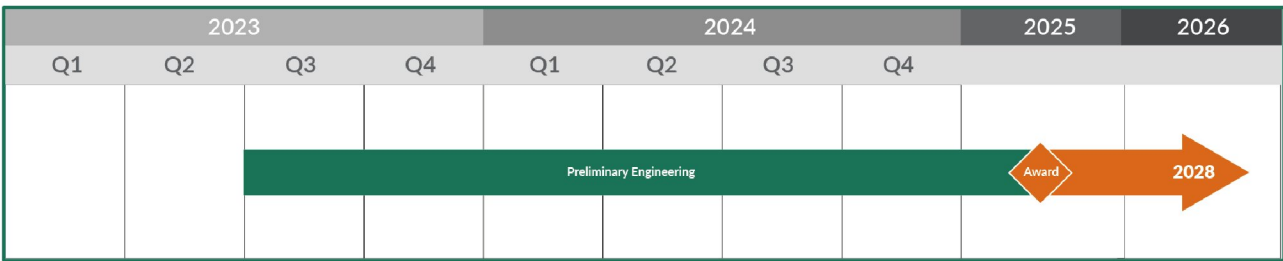
Toll Revenue **Move Ahead Washington**

SR 167/SR 410 to SR 18 Southbound Congestion Management Project

Project overview

- Expands Express Toll Lane system by 6-miles nearly completing 50-mile managed system
- Addresses fish barriers and preservation

Project schedule



Funded by:

Toll Revenue

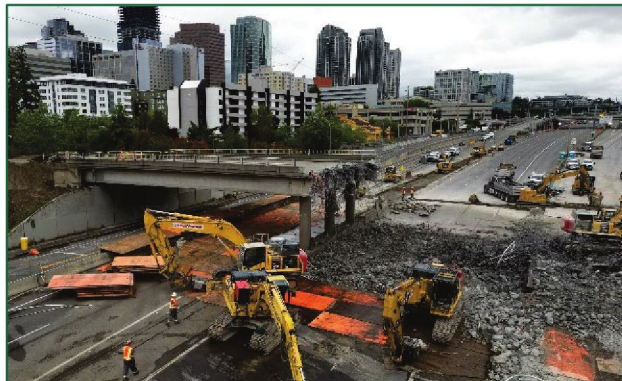
Move Ahead Washington

I-405/Renton to Bellevue Widening and ETLs Project

Northeast 44th Street Interchange



Main Street Bridge Replacement



King County Eastrail



Main Street Bridge Demolition video:
www.youtube.com/watch?v=mF78wx9NMeA&feature=emb_title



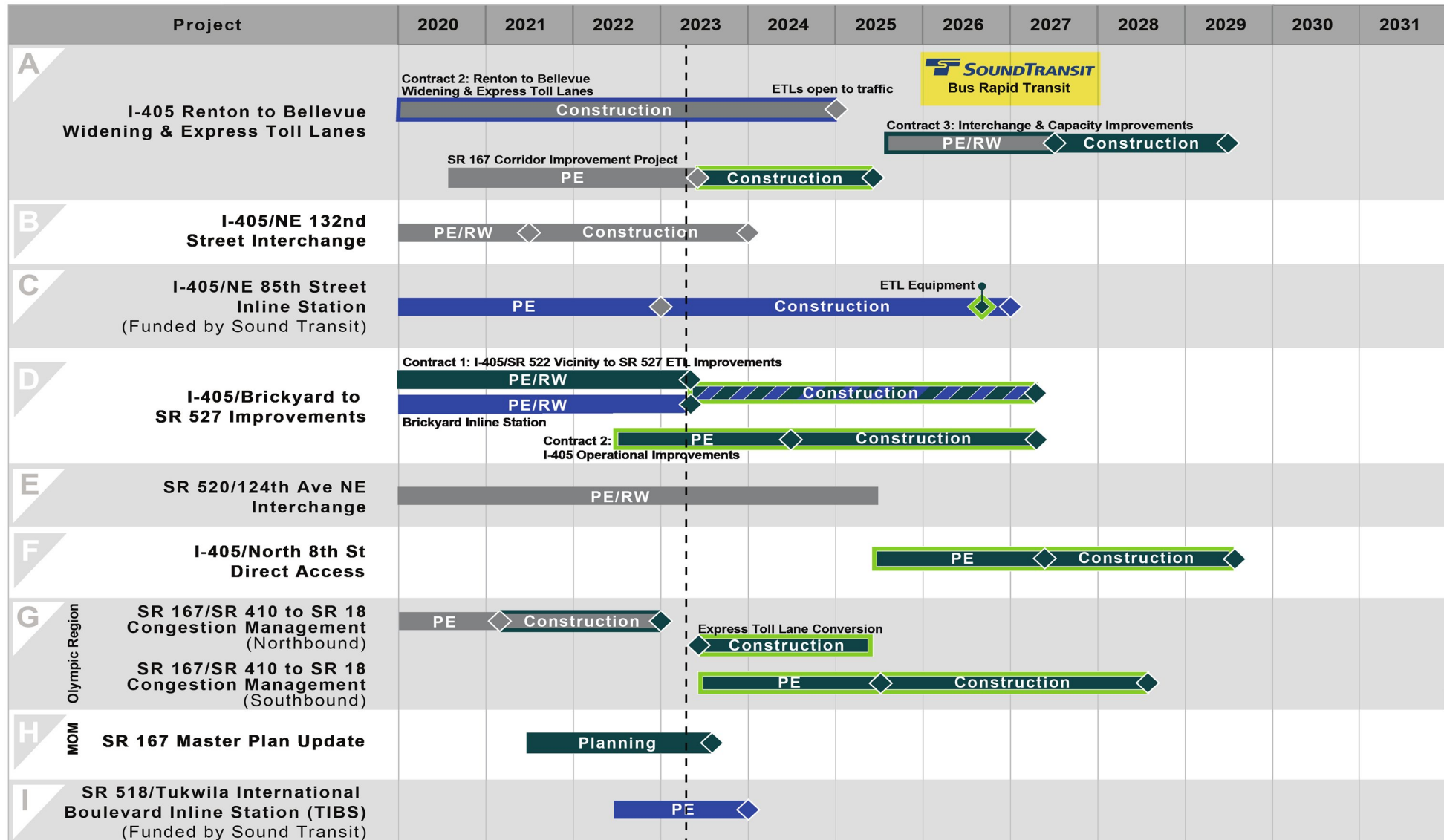
Funded by:



Project supports Sound Transit's I-405 BRT

Funding Sources

- Connecting Washington
- Move Ahead Washington
- Toll Revenue
- Sound Transit



Your points of contact

Caroline Barnett, I-405/SR 167 Program South-End Lead

- BarnetC@consultant.wsdot.wa.gov
- 206-410-0423

I-405/SR 167 Corridor Communications

- I405SR167Program@wsdot.wa.gov
- 425-456-8585

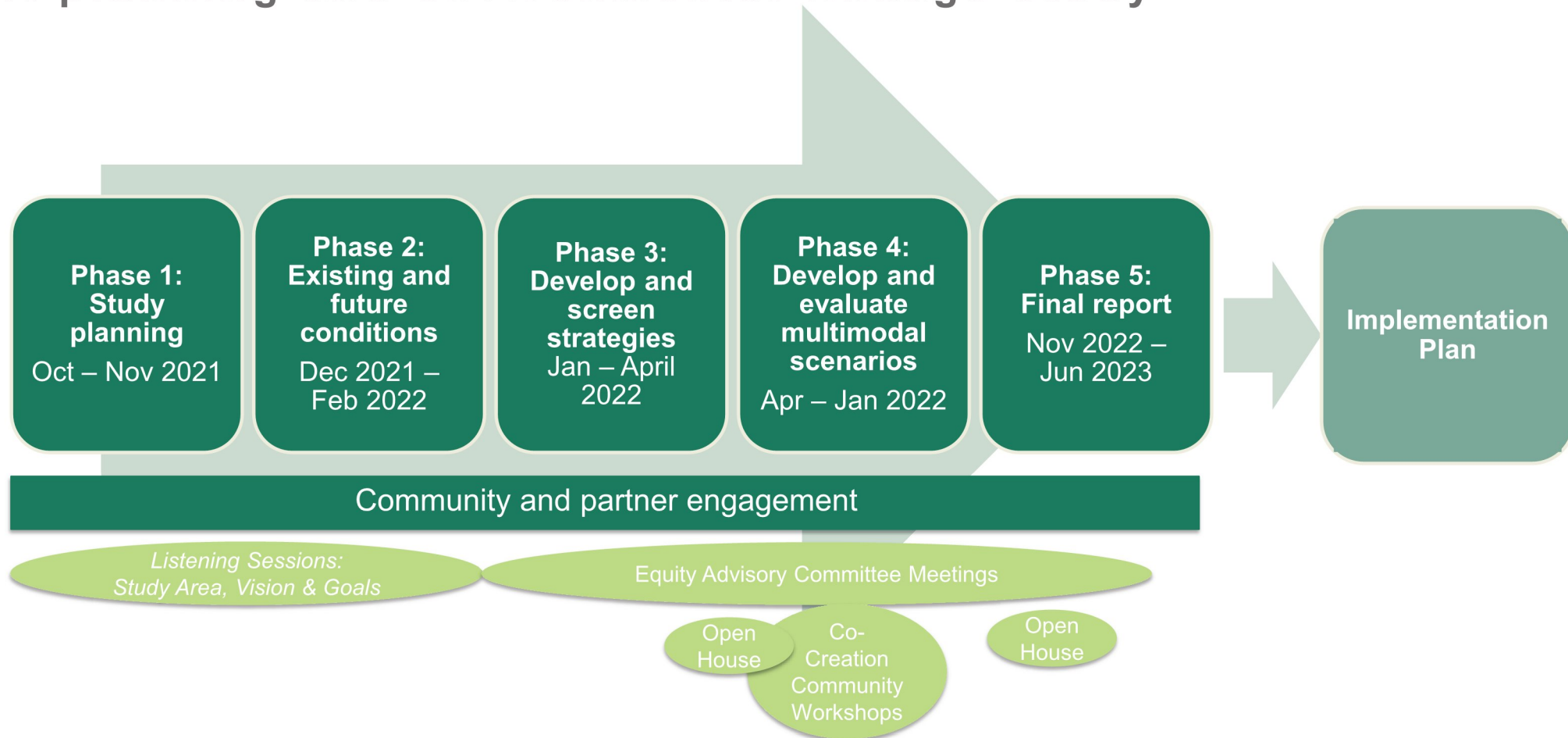


SR 167 Master Plan

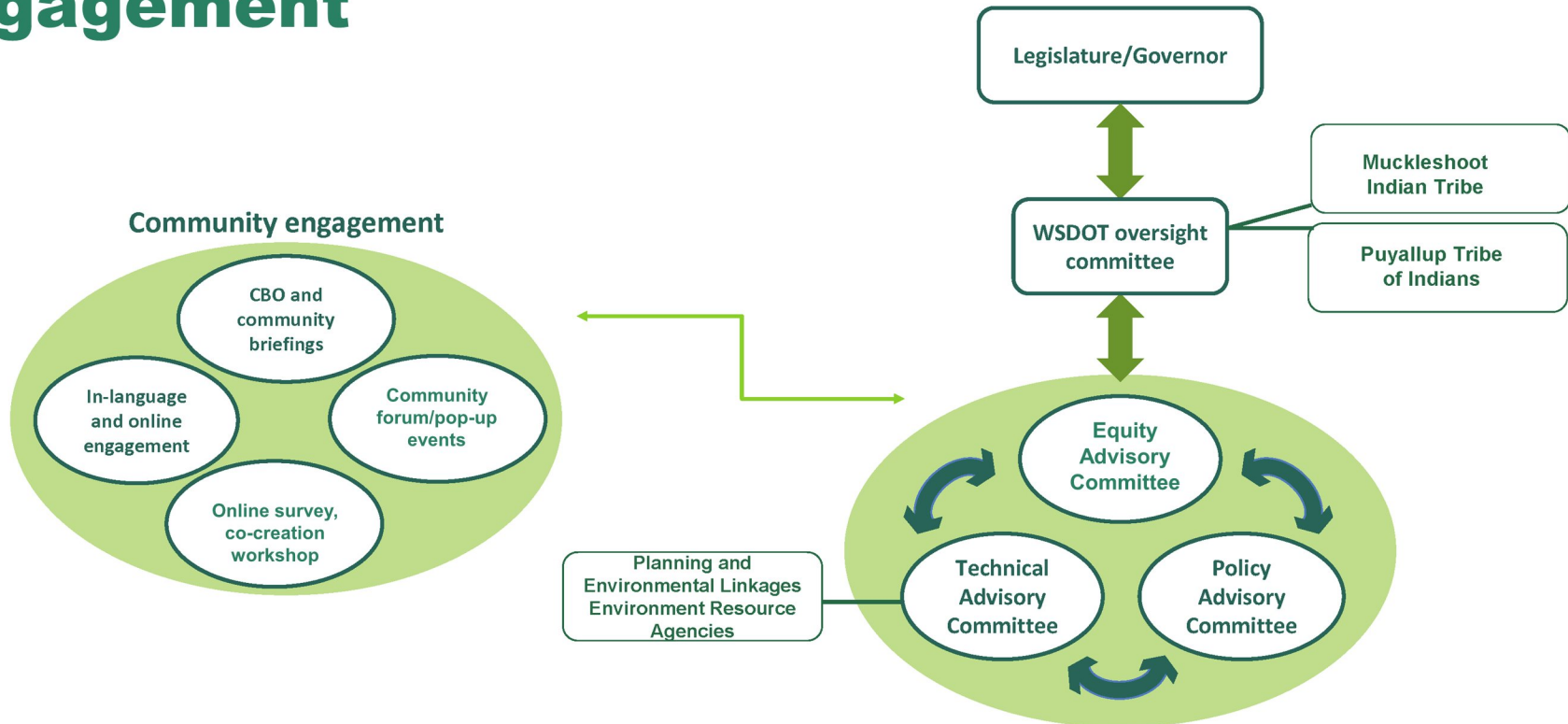
April Delchamps, WSDOT Corridor Manager

SR 167 Master Plan

A planning and environmental linkage study

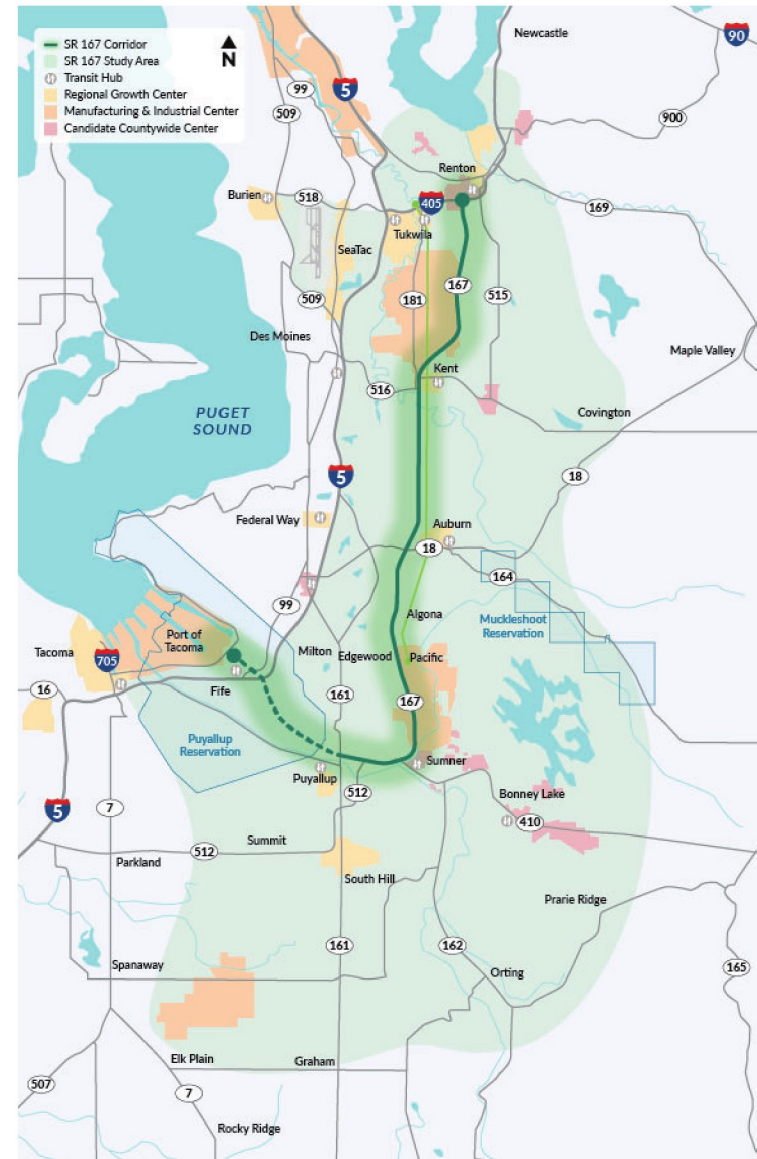


SR 167 Master Plan - Partner and Community Engagement



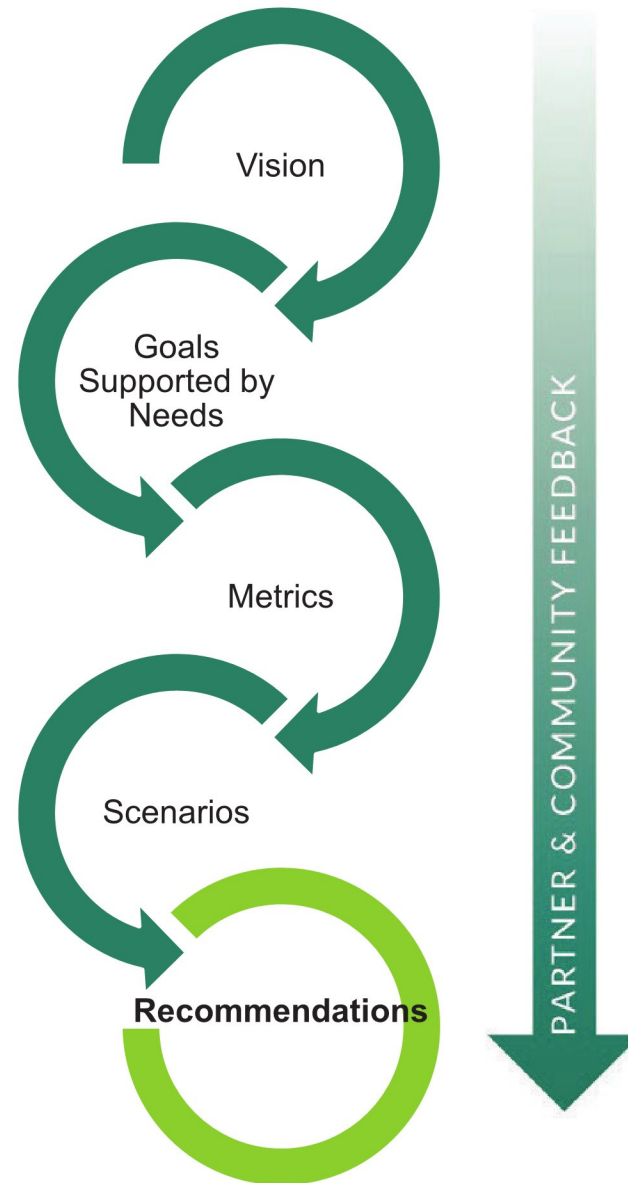
SR 167 Final Study Area

- **Data informed:** Recommended Scenario advances Master Plan Goals better than any of the Refined Scenarios
- **Partner and Community refined:** Key projects and strategies have been vetted, discussed, and refined based on partner interviews and mapped back to community feedback



Our Process

VISION TO RECOMMENDATIONS



Master Plan Vision

What is the SR 167 Master Plan vision:

The SR 167 Master Plan will identify near-, medium-, and long-term solutions intended to facilitate the movement of both people that travel on and across SR 167 for work, school, other essential and non-essential trips, and goods that support economic vitality. Travel along and across the SR 167 corridor will be safe, connected, resilient, and reliable. The SR 167 Master Plan will strive for practical solutions to

- (a) prioritize the needs of vulnerable and overburdened communities,
- (b) reduce physical barriers of the current system,
- (c) support the Puget Sound Regional Council (PSRC) Regional Growth Strategy,
- (d) facilitate transit and active transportation,
- (e) support projected growth and land-use changes,
- (f) accommodate freight movement, and
- (g) reduce greenhouse gas emissions.

Master Plan Goals

What are the SR 167 Master Plan goals:



Equity: Provide a range of transportation options that address the needs of vulnerable and overburdened communities.



Safety: Improve existing and future safety conditions.



Environment: Provide for improvements that reduce greenhouse gas emissions and limit environmental impacts.



Multimodal: Transform how people and goods travel in support of the Regional Growth Strategy, focusing on Regional Growth Centers, Manufacturing and Industrial Centers and Countywide Centers through multimodal and multiagency investments, while reducing single occupancy vehicle demand and removing barriers for all modes that limit local connectivity across the corridor.



Mobility & Economic Vitality: Manage mobility for local, regional, state, and inter-state trips, leveraging technology advancements, supporting economic vitality, and considering the unique needs of all travelers and modes, including freight/goods movement, active transportation, and transit.



Practical Solutions & State of Good Repair: Identify strategies that are practical, implementable, and fundable in a realistic timeline considering the importance of maintaining a State of Good Repair throughout facility lifecycle.



Recommended Scenario Project or Strategy	Master Plan Goals Advanced
Additional express toll lane on SR 167 from I-405 to SR 512	
Build missing ramps at SR 167/SR 18 interchange and improve the westbound to southbound ramp to improve safety and freight mobility	
Complete Valley Ave interchange with SR 167	
Auxiliary lanes on SR 167 and SR 18	
New flyover ramps from SR 167 express toll lanes to SR 512	
Direct access ramps from express toll lanes to Kent, Auburn, and Sumner with exact location and configuration to be determined through future studies	
Grady Way/Rainier Avenue grade separation to improve transit access to the South Renton Transit Center	
21 new or enhanced transit routes as identified in Long Range Transit Plans, including four BRT/RapidRide routes and increased Sounder service - New on-demand transit services within the study area with a focus on equity priority areas and employment areas that are not served by all-day fixed route transit	
Access to transit enhancements along new transit routes and to major transit hubs	
New BRT service on SR 167 between Puyallup and Renton with a potential extension to Link light rail	
5 miles of new sidewalks on arterials within one-mile of SR 167 with an emphasis on closing gaps in regional growth centers and equity priority areas	
5-10 miles of new bicycle facilities between community-identified destinations	
Complete gaps, improve lighting, and add access to the Interurban and other regional trails	
SR 161 business access and transit lanes from Valley Rd to 24th Street E	
Complete streets enhancements to provide curb, gutter, sidewalk, turn lanes, and bicycle facilities where needed along: - West Valley Highway between 15th Street NW and Edgewood Dr - East Valley Highway between Lakeland Hills Way and Terrace View Drive SE	
Reconstruct the BNSF railroad crossing at Ellingson Rd and build complete streets improvements on Ellingson Road to improve freight access and reduce the level of traffic stress between A St and C St	
Rebuild or improve six arterial interchanges with SR 167 to address bottlenecks, improve freight access, and improve active mode connections	
Implement statewide low-income toll program**	
Allow trucks and trailers under 20,000 pounds in express toll lanes**	
Implement ramp meters for all lanes at all arterial interchanges	
Coordinate with I-405 program and SR 512 corridor study team on complementary projects to ensure bottlenecks do not spill back to SR 167	
Prepare a study on SR 18 to identify options to optimize traffic operations, local access, and improve person throughput	

*Cost estimate does not include ongoing operations and maintenance costs.

**Toll policy and express toll lane vehicle restrictions are under the jurisdiction of the Washington State Transportation Commission; this study recommends updates to develop a statewide low-income tolling program and to increase the weight limit of trucks/trailers that are allowed in express toll lanes. However, the Transportation Commission, through a public process, will be the body responsible for recommending any potential changes to the legislature.

LEGEND - ADVANCES MASTER PLAN GOALS

Equity	Safety	Environment
Mobility & Economic Vitality - Traffic Congestion	Mobility & Economic Vitality - Freight Reliability	Multimodal - Transit
		Multimodal - Active Modes

Engagement by the numbers*...

Reached over
1,000
community members at
summer 2022 fairs & festivals



 Online open
house and
materials
published in 7 languages

Received
1,128
written comments



 First online
open
house
received 7,955 visitors

 **2,642**
online surveys
completed

6 co-creation
workshops held
Spoke to almost
community
members **70**



 Held **15**
advisory committee meetings

*As of March 1

Next Steps

- **Engagement**
 - Planning for online open house this spring
 - **TAC Meeting #7:** May 3
 - **EAC Meeting #7:** May 12
 - **PAC Meeting #7:** May 23
- **SR 167 Master Plan Next Steps:**
 - Draft report will be shared with partners by late April
 - Document partner support for recommendation
 - Develop SR 167 Master Plan PEL Report
- **SR 167 Implementation Plan (unfunded)**

Thank You

Lisa Hodgson

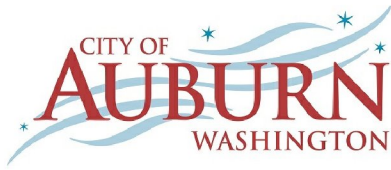
I-405/SR 167 Program Administrator

HodgsoL@wsdot.wa.gov

April Delchamps

WSDOT Corridor Manager

DelchaA@wsdot.wa.gov



AGENDA BILL APPROVAL FORM

Agenda Subject:

Mayoral Benefits and Leave Compensation Review Ad Hoc
Committee (Chair Baldwin)

Date:

April 11, 2023

Department:

City Council

Attachments:

[Ad Hoc Committee Report](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background for Motion:****Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: April 17, 2023

Staff:

Item Number:

Background

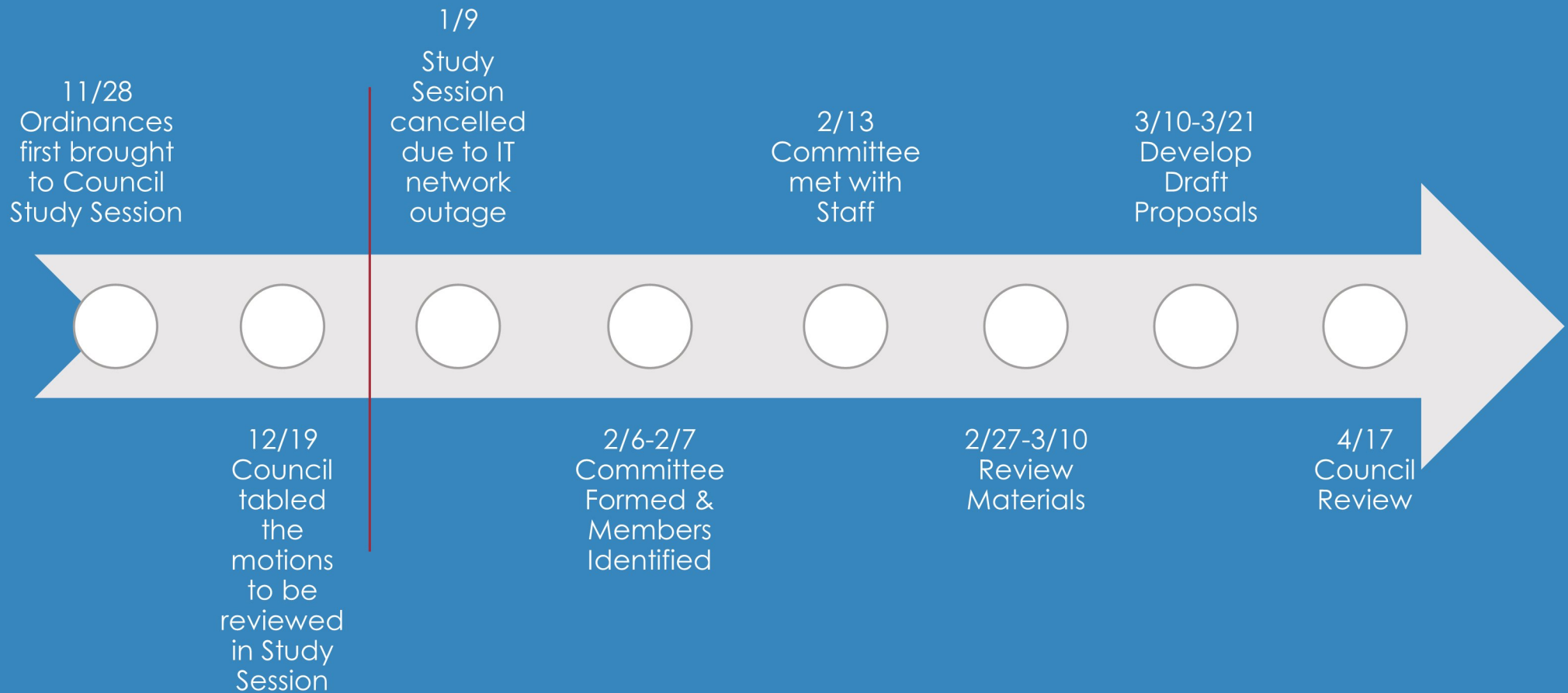
In November 2022, city staff brought forward Ordinances 6889 and 6890 with the intent to clean up code language related to city leave and align with RCW changes from 2018.

During review of these ordinances, Council identified language related to the handling of leave accruals for the Mayoral position that revealed a financial exposure and potential room for abuse. In order to reduce risk for the city, Council voted to table the ordinances for additional review and created the Ad Hoc Committee to investigate and propose improvements.

Ad Hoc Committee

- Defined Duties
 - This committee was tasked to:
 - work with staff to gather both historic and comparative data,
 - evaluate current ordinance
 - establish appropriate legal span of control
 - develop options for revising the existing ordinance language
 - and present our findings back to council in study session when next steps may be taken as determined by council
- Committee Members
 - Kate Baldwin, Chair
 - Robert Baggett
 - James Jeyaraj, Deputy Mayor

Timeline





Materials Received

Items Requested by Ad-Hoc Committee

Provide a chart showing by each director

- Vacation Leave Accrual Rates
- Vacation Leave Cap/Max
- Vacation Leave Carryover
- Vacation Leave Policy on Termination or Departure
- Sick Leave Accrual Rates
- Sick Leave Cap/Max
- Sick Leave Carryover
- Sick Leave Policy on Termination or Departure

Provide a chart showing by regional mayors – Cities to include: Federal Way, Kent, Bellingham, Renton, Burien, Issaquah. Staff may suggest additional cities comparable to Auburn.

- Vacation Leave Accrual Rates
- Vacation Leave Cap/Max
- Vacation Leave Carryover
- Vacation Leave Policy on Termination or Departure
- Sick Leave Accrual Rates
- Sick Leave Cap/Max
- Sick Leave Carryover
- Sick Leave Policy on Termination or Departure

Other Materials

- Provide the salary materials that were presented to the Independent Salary Commission for the past 5 years
- Provide the minutes from the previous Salary Commission meetings from the past 5 years
- Provide the current roster
- Membership, year appointed
- Provide the final votes for the past 5 years
- Provide the set of HR policies that cover leave benefits and pay-out for the mayoral position

Comparison Review

- Refer to the Spreadsheet provided by HR



Independent Salary Commission

Findings: Upon review, the Committee determined that there was a need to clarify the ordinance language - under ACC 2.08.020 - which formed the Independent Salary Commission (ISC) and the practices of that Commission.

In setting the ISC's purpose, ACC 2.08.020 uses the term "compensation," which on its face could be interpreted to include both salary and benefits (sick leave, vacation, etc.) of the Mayoral position. However, in practice, the Committee determined the ISC has not been voting on vacation leave, sick leave, or management leave benefits based on the meetings' minutes and historical information provided by HR.

Recommendation:

Based on these findings, the Committee recommends that Council work with Legal to modify ACC 2.08.020 and clarify the authority of the ISC to be limited to elected official salary recommendations.

Action:

- Motion for staff to revise ordinance for the Independent Salary Commission
 - Clarify that 'only Salary' is authorized by the ISC

Timeline: ASAP

Vacation Leave

Findings: Upon review, the Committee determined that comparable cities rely on an accrual cap for vacation leave benefits for the Office of the Mayor. The absence of any cap is an anomaly.

Recommendation:

Based on these findings, the Committee recommends that Council introduce a cap for vacation leave accruals for the Office of the Mayor.

We recommend:

- Adding language to Chapter 2.03 ACC for the Office of the Mayor
- Implementing a cap to match the mean accrual rate for City of Auburn Directors, at **364** hours

Action:

- Review and select a “method to implement” with Council (see next slide)
- Motion for staff to revise ordinance language based on Council’s selected ‘method to implement’

Vacation Leave

Discussion: Method to Implement

- **“Implement Now”**
 - Set the new cap for vacation accrual for the Mayoral position
 - Allow for the retention of 182 hours of the Mayor’s existing vacation hours, and payout at 100% any accumulated hours over that amount with the payout to be issued within 30 days of the ordinance’s effective date.
 - Utilize the new cap going forward
 - This approach:
 - Maintains earned benefits
 - Allows for an existing bank to remain available for use
 - Puts cap into effect immediately
 - Will allow for payout at termination up to the new cap
 - **HR: To provide the anticipated payout cost for this option.**
- **“Delayed Start”**
 - Implement the new cap at the start of the next Mayoral term
 - This approach:
 - Allows continued accumulation for the remainder of current term
 - **HR: To provide the anticipated payout cost for this option.**

Sick Leave

Findings: Upon review, the Committee determined that each comparable city is different with regards to the Office of the Mayor's sick leave payout.

With regards to Auburn, the Committee finds that:

- Policies that reward behaviors that encourage the Mayor to come in sick are not in the best interest of the city
- Where digital/hybrid/remote work is technologically available; and
- Where deputy mayor, council, and executive leaders are available to support public events as alternates

Recommendation:

Based on these findings, the Committee recommends that Council modify Chapter 2.03 ACC to incorporate lessons learned from the pandemic, and align the sick leave of the Mayoral position with that of City of Auburn unaffiliated staff.

Action:

- *Review and discuss options with Council (see next slides)*
- *Motion for staff to revise ordinance language based on "option" selected and the 'method to implement'*

Sick Leave

Discussion: Select Option for Sick Leave Payout for the Office of the Mayor

- **Option 1:** Introduce a graduated payout for the Office of the Mayor based on tenure to match unaffiliated staff accrual rates
- **Option 2:** No cash out of accrued sick leave for the Office of the Mayor

Term	Proposed Percent of Payout
0 – 4 years	0%
5 – 14 years	25%
15 – 24 years	50%
25+ years	100%

Sick Leave

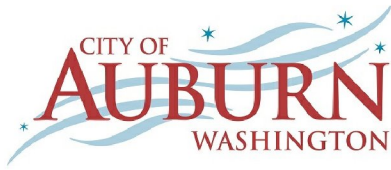
Discussion: Method to Implement

- **“Implement Now”**
 - Establish the new sick leave payout model for the Office of the Mayor
 - Payout the full amount of accrued Sick Leave at 100% effective of the date the ordinance goes into effect
 - Issue a check within 30 days of the ordinance’s effective date
 - Provide a new set of front-loaded sick leave at 120 hours, which will be subject to the new graduated payout model
 - **HR: To provide the anticipated payout cost for this option.**
- **“Delayed Start”**
 - Implement the new cap at the start of the next Mayoral term
 - This approach:
 - Allows continued accumulation for the remainder of current term
 - **HR: To provide the anticipated payout cost for this option.**

Key Highlights

- High Level Recap
 - “Anything earned remains earned”
 - Per RCW
 - Mayoral Salary cannot decrease during term
 - Benefit modification may be made during term
 - ISC changes to take effect immediately
 - Independent Salary Commission oversees only elected officials salary changes and will continue to do so
 - Vacation leave accrual and payout language will be modified for the Office of the Mayor
 - Sick leave accrual and payout language will be modified for the Office of the Mayor

- Discussion
 - Recommendation #1 – ISC
 - Recommendation #2 – Vacation Leave
 - Recommendation #3 – Sick Leave



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the April 3, 2023 City Council Meeting

Department:

City Council

Attachments:

[April 3, 2023 Minutes](#)

Date:

April 11, 2023

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

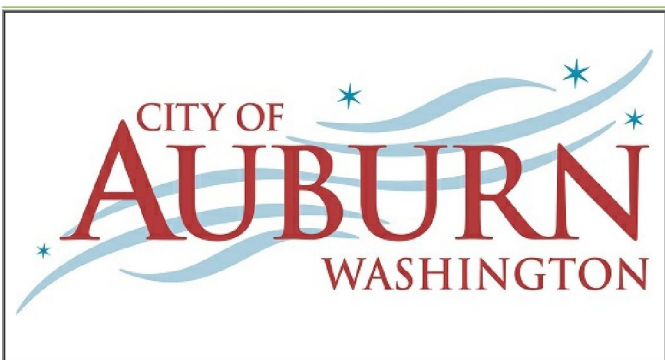
Revised Budget: \$0

Administrative Recommendation:**Background for Motion:****Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: April 17, 2023

Staff:

Item Number: CA.A

	City Council Meeting April 3, 2023 - 7:00 PM City Hall Council Chambers MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

II. LAND ACKNOWLEDGMENT

III. PUBLIC PARTICIPATION

1. Public Participation

The City Council Meeting was held in person and virtually.

A. Pledge of Allegiance

Mayor Nancy Backus called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street and led those in attendance in the Pledge of Allegiance.

IV. Roll Call

Councilmembers present: Bob Baggett, Kate Baldwin, Larry Brown, Robyn Mulenga, Cheryl Rakes, and Yolonda Trout-Manuel. Deputy Mayor James Jeyaraj was excused.

Department directors and staff members present included: City Attorney Kendra Comeau, Director of Finance Jamie Thomas, Patrol Commander Cristian Adams, Director of Parks, Arts, and Recreation Daryl Faber, Director of Public Works Ingrid Gaub, Director of Equity and Inclusion Brenda Goodson-Moore, Director of Administration Dana Hinman, Business Systems Analyst Chrissy Malave, and Deputy City Clerk Hannah Scholl.

V. ANNOUNCEMENTS, MAYOR'S PROCLAMATIONS, AND PRESENTATIONS

A. Sexual Assault Awareness Month

Mayor Backus proclaimed the month of April 2023, as "Sexual Assault Awareness Month" in the City of Auburn.

Director of Communications and Policy Laurel Redden, with King County Sexual Assault Resource Center, accepted the proclamation. She thanked

Mayor and Council for their support and discussed the correlation between homelessness and sexual assaults.

B. Arbor Day

Mayor Backus to proclaim April 28, 2023 as "Arbor Day" in the City of Auburn

Mayor Backus proclaimed April 28, 2023, as "Arbor Day" in the City of Auburn.

Director Faber accepted the proclamation and invited everyone to attend the Red Oak Tree Planting Event on April 12, 2023, at Frank Fulmer Park.

C. National Public Safety Telecommunicators Week

Mayor Backus to proclaim April 9, 2023 through April 15, 2023 as "National Public Safety Telecommunicators Week" in the City of Auburn

Mayor Backus proclaimed April 9, 2023 through April 15, 2023, as "National Public Safety Telecommunicators Week" in the City of Auburn.

Deputy Director Vonnie Mayer, with Valley Com 911, accepted the proclamation and thanked Mayor and Council.

D. Sikh Heritage Month

Mayor Backus to proclaim April as "Sikh Heritage Month" in the City of Auburn

Mayor Backus proclaimed April 2023, as "Sikh Heritage Month" in the City of Auburn.

City of Kent Councilmember Satwinder Kaur, and Hira Singh, accepted the proclamation and thanked Mayor and Council. They invited everyone to come learn about and celebrate Sikh Heritage at two upcoming events; April 15, 2023, in Federal Way and May 27, 2023, at Showare Center in Kent.

E. Junior City Council Presentation (Hinman)

The Auburn Junior City Council to provide a report to the Auburn City Council on their activities and goals

Junior City Councilmembers Mulenga, Park, Sandate, and Menzia provided Council with an update on recruitment, National League of Cities Conference, community outreach, and expressed their gratitude for Mayor and Council.

Mayor Backus and Council expressed their gratitude to each member and thanked them for all their hard work.

VI. APPOINTMENTS

A. Appointment to Human Services Commission

City Council to approve the appointment of David Wright and Adriel Foxley to the Human Services Commission, for a three year term expiring December 31, 2025

Councilmember Trout-Manuel moved and Councilmember Brown seconded to approve the appointment of David Wright and Adriel Foxley to the Human Services Commission for a three year term expiring December 31, 2025.

MOTION CARRIED UNANIMOUSLY. 6-0

B. Appointment to Salary Commission

City Council to approve the appointment of Katherine Murray to the Salary Commission, for a four year term expiring December 31, 2026.

Councilmember Brown moved and Councilmember Baldwin seconded to approve the appointment of Katherine Murray to the Salary Commission for a four year term expiring December 31, 2026.

MOTION CARRIED UNANIMOUSLY. 6-0

VII. AGENDA MODIFICATIONS

The Sexual Assault Awareness Month Proclamation was added to the agenda.

VIII. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

A. Public Hearings - (No public hearing is scheduled for this evening.)

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue.

1. The public can participate in-person or submit written comments in advance.

Carly Willis 1809 Howard Rd. Auburn, WA
Ms. Willis expressed her concerns regarding the crime around her business in south Auburn.

Rahn Bruns 1811 Howard Rd. Auburn, WA
Mr. Bruns expressed his concerns regarding the crime around his business in south Auburn and asked Council for their support.

Lara Pharmer 1811 Howard Rd. Auburn, WA
Ms. Pharmer expressed her concerns regarding the crime around her business in south Auburn.

Jennifer Carrington 1811 Howard Rd. Auburn, WA
Ms. Carrington expressed her concerns regarding the crime around her business in south Auburn and her concerns regarding safety for her students.

Scott Woolcolt 1811 Howard Rd. Auburn, WA

Mr. Woolcolt expressed his concerns regarding the crime around his place of employment in south Auburn and his concerns regarding the safety of their students.

Waylon Menzia 2 E Main St. Auburn, WA

Mr. Menzia expressed his gratitude to the City of Auburn for recognizing Transgender Day of Visibility.

Virginia Haugen 2503 R ST SE Auburn, WA

Ms. Haugen expressed her concerns regarding the crime in her neighborhood.

C. Correspondence

There was no correspondence for Council to review.

IX. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee (Chair Baldwin)

Councilmember Baldwin, Chair of the Finance ad hoc committee, reported she and Councilmember Baggett have reviewed the claims and payroll vouchers described on the agenda this evening and recommended their approval.

2. Mayoral Benefits and Leave Compensation Review Ad Hoc Committee (Chair Baldwin)

Councilmember Baldwin, Chair of the Mayoral Benefits and Leave Compensation Review ad hoc committee, reported the committee met on March 22, 2023, and finalized their recommendations. The committee is preparing their presentation and will notify City staff when they have a requested date to add it to a future agenda.

X. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. Minutes of the March 6, 2023 Regular City Council Meeting

B. Minutes of the March 13, 2023 Study Session Meeting

C. Minutes of the March 20, 2023 Special City Council Meeting

D. Claims Voucher (Thomas)

Claims voucher list dated March 20, 2023 which includes voucher number 471293 through 471447, in the amount of \$4,659,856.47 and two wire transfers in the amount of \$957,038.33

Claims voucher list dated April 3, 2023 which includes voucher number 471448 through 471550, in the amount of \$4,720,925.59 and three wire transfers in the amount of \$841,459.18

E. Payroll Voucher (Thomas)

Payroll check numbers 539475 through 539478 in the amount of \$78,165.14, electronic deposit transmissions in the amount of \$2,575,889.59 for a grand total of \$2,654,054.73 for the period covering March 2, 2023 to March 15, 2023

Payroll check numbers 539479 through 539481 in the amount of \$722,979.29, electronic deposit transmissions in the amount of \$2,447,751.14 for a grand total of \$3,170,730.43 for the period covering March 16, 2023 to March 29, 2023

Councilmember Trout-Manuel moved and Councilmember Baggett seconded to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY. 6-0

XI. UNFINISHED BUSINESS

There was no unfinished business.

XII. NEW BUSINESS

There was no new business.

XIII. RESOLUTIONS

A. Resolution No. 5704 (Comeau)

A Resolution authorizing the Mayor to execute a Utility Easement on City Property in favor of Puget Sound Energy

Councilmember Brown moved and Councilmember Trout-Manuel seconded to approve Resolution No. 5704.

MOTION CARRIED UNANIMOUSLY. 6-0

B. Resolution No. 5705 (Faber)

A Resolution authorizing the Mayor to execute a Capital Grant Agreement with King County, Washington for Parks Capital and Open Space Program Funds, and to appropriate and expend the Grant Funds

Councilmember Baldwin moved and Councilmember Mulenga seconded to approve Resolution No. 5705.

MOTION CARRIED UNANIMOUSLY. 6-0

C. Resolution No. 5708 (Comeau)

A Resolution authorizing the Mayor to execute an Allocation Agreement and Participation Forms related to Opioid Pharmacy and Manufacturer Settlements

Councilmember Brown moved and Councilmember Mulenga seconded to approve Resolution No. 5708.

MOTION CARRIED UNANIMOUSLY. 6-0

D. Resolution No. 5709 (Gaub)

A Resolution authorizing the Mayor to execute the Aquatic Easements from the Washington Department of Natural Resources for the Lea Hill Bridge and associated City-Owned Utilities

Councilmember Trout-Manuel moved and Councilmember Rakes seconded to approve Resolution No. 5709.

MOTION CARRIED UNANIMOUSLY. 6-0

XIV. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. From the Council

Councilmember Baggett reported he attended the National League of Cities Conference.

Councilmember Baldwin reported she attended the National League of Cities Conference.

Councilmember Brown reported he attended the National League of Cities Conference.

Councilmember Mulenga reported she attended the National League of Cities Conference.

Councilmember Rakes reported she attended the Main Street Conference in Boston.

Councilmember Trout-Manuel reported she attended the National League of Cities Conference.

B. From the Mayor

Mayor Backus reported she attended the Celebration of Life for Former Green River College President Rich Rutkowski, Auburn Noon Lions Club Auction event, Housing Development Consortium 35th Anniversary Celebration, Spotlight Business Awards Gala Event, Opening Day for Auburn Little League, Compass Housing Alliance Fundraiser Event, and the National League of Cities Conference.

XV. ADJOURNMENT

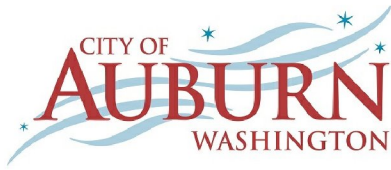
There being no further business to come before the Council, the meeting was adjourned at 8:24 p.m.

APPROVED this 17th day of April, 2023.

NANCY BACKUS, MAYOR

Hannah Scholl, Deputy City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers (Thomas)

Date:

April 10, 2023

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Approve Claim Vouchers.

Background for Motion:**Background Summary:**

Claims voucher list dated April 17, 2023 which includes voucher number 471551 through 471687, in the amount of \$3,970,985.11 and three wire transfers in the amount of \$870,450.27.

Reviewed by Council Committees:

Councilmember: Baldwin

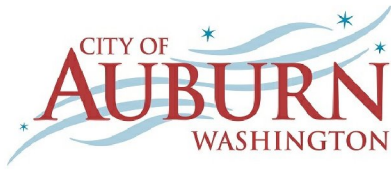
Staff:

Thomas

Meeting Date: April 17, 2023

Item Number:

CA.B



AGENDA BILL APPROVAL FORM

Agenda Subject:

Payroll Voucher (Thomas)

Date:

April 10, 2023

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background for Motion:**

Approve Payroll Vouchers.

Background Summary:

Payroll check numbers 539483 through 539485 in the amount of \$78,448.18, electronic deposit transmissions in the amount of \$2,756,038.99 for a grand total of \$2,677,590.81 for the period covering March 30, 2023 to April 12, 2023.

Reviewed by Council Committees:

Councilmember: Baldwin

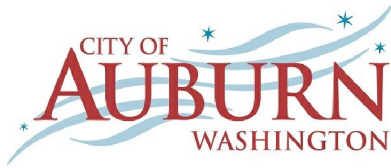
Staff:

Thomas

Meeting Date: April 17, 2023

Item Number:

CA.C



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6900 (Thomas)

Date:

March 30, 2023

Department:

Finance

Attachments:

[Ordinance 6900 Inter Office Memo](#)

[Ordinance No. 6900](#)

[BA #1 Schedule A](#)

[BA #1 Schedule B](#)

Budget Impact:

Current Budget:

\$417,051,906

Proposed Revision:

\$15,136,246

Revised Budget:

\$432,188,152

Administrative Recommendation:

City Council to approve Ordinance No. 6900.

Background for Motion:

This Ordinance amends Ordinance 6888, amending the City's 2023-2024 Biennial Budget and authorizes the carryforward of unused budget authority from 2022, new expenditures offset by new revenues, and limited requests for new expenditure authority.

Background Summary:

Ordinance No. 6900 (Budget Amendment #1) represents the first budget amendment for the 2023-2024 biennium. The first budget amendment of the biennium consists of carryforwards of funds under contract in the previous year, carryforwards of unexpended ARPA funds, new expenditures offset by new revenues such as grants, and limited requests for new budget authority. For details, see that attached transmittal memorandum and supporting materials.

Reviewed by Council Committees:

Councilmember: Baldwin

Staff:

Thomas

Meeting Date: April 17, 2023

Item Number:

ORD.A



Interoffice Memorandum

To: City Council
From: Jamie Thomas, Finance Director
CC: Nancy Backus, Mayor
Date: March 29, 2023
Re: Ordinance #6900 – 2023-2024 Budget Amendment #1

Budget Amendment #1 is the first amendment of the City of Auburn's 2023-2024 biennial budget. For details on specific requests to amend the 2023 budget, please refer to the accompanying ***Schedule A, Summary of 2023 Budget Adjustments by Fund***.

The main purpose of the first budget amendment of the year is to carry forward remaining 2022 budget authority for identified programs and costs that were budgeted in 2022 but not completed. The requested unspent budget authority from 2022 to be carried forward into the 2023 budget year for all funds is \$1,290,304.

Additional items included in this amendment are recognition and expense of ARPA funds received in 2021-2022, acceptance and expenditure of new grants, expenditure adjustments, fund costs not anticipated in the 2023 budget, and transfer dollars among funds to enable certain amendments.

Carry forward of unspent expenditure spending authority from 2022: This amendment enables the completion of various contracts in 2023 by carrying forward unspent resources at the end of 2022. Note that carry forwards in capital funds are not included in this budget amendment due to the adoption of multi-year capital budget, as approved in Ordinance No. 6682. Totals requested to be carried forward by fund are:

• General Fund (Fund 001)	\$ 569,704
• Capital Improvements Fund (Fund 328)	70,000
• Water Utility Fund (Fund 430)	150,000
• Sewer Utility Fund (Fund 431)	100,000
• Storm Utility Fund (Fund 432)	120,600
• Innovation & Technology Fund (Fund 518)	<u>280,000</u>
TOTAL	\$ 1,290,304

ARPA Funding: carry-forwards of ARPA funding budgeted but unused in 2022 totals \$4,855,986, which includes capital projects utilizing these funds. Requests include:

• Sidewalk Program	\$ 800,000
• Paving Gravel Roads	634,086
• Neighborhood Street Light Program	500,000
• Encampment Cleanup	500,000
• Downtown Economic Development & Stability	447,900
• Downtown Sidewalk Replacement on Main, B St. Plaza surface	306,400
• Emergency Housing Voucher Program	250,000
• Neighborhood Traffic Calming	200,000
• Broadband to Hardest Hit Communities	167,500
• Human Services Grants (including admin)	160,000
• Auburn Way South Roundabout	150,000
• Cameras in Qualified Census Tracts	150,000
• Signing Bonuses for Lateral Hires (Police)	142,500
• Community Violence Intervention Programs	105,760
• Minor Improvements to Qualifying Neighborhood Parks	75,000
• Translation Services	75,000
• Recreation Access Grants	50,000
• Body Cameras (Police)	39,940
• Dykstra Foot Bridge	39,700
• LTE Employee: Grants Coordinator	39,700
• Vaccination Incentive Program	12,700
• Auburn Way South Median Landscape Replanting/Irrigation	<u>9,800</u>
TOTAL	\$ 4,855,986

Grants: New grants and carry-forwards of existing grants in this budget amendment total \$1,839,724 and include:

• General Fund (Fund 001)	\$ 389,294
• Arterial Streets Fund (Fund 102)	1,050,000
• Housing & Community Development Fund (Fund 119)	366,330
• Airport Fund (Fund 465)	<u>34,100</u>
TOTAL	\$ 1,839,724

Expenditure Funding Adjustments: Expenditure funding adjustment requests included in this budget amendment revise the spending authority for existing programs. Total expenditure funding adjustment requests equal \$126,850, and include:

- Increase expenditure budget for the Senior Center's Veterans, Seniors and Human Services (VSHSL) grant from King County. This is a true-up of \$66,850 to allow budgeted expenditures to match budgeted grant revenues.
- Increase budget for the Auburn Way South – Southside Sidewalks project by \$60,000. This increase is due to increases in construction costs associated with guardrails, street lighting, and rapid rectangular flashing beacons (RRFB) since the project was originally scoped. This project is partially grant-funded, with a completion deadline of summer 2023. The City has partnered with the Muckleshoot Tribe to complete this project.

New Funding Requests: Requests for new funding included in this budget amendment add spending authority for new programs and unexpected expenditures. Total new funding requests equal \$617,300, and include:

- Accelerate budget for the East Valley Highway Widening project from 2025 to 2023 (cp2311 - grant funding anticipated early) \$ 350,000
- Connect Game Farm Trail to proposed bridge in conjunction with the Coal Creek Springs Transmission Main project 210,000
- Fleet transfers 41,000
- Budget for award and expenditure of a tourism grant from the Hotel/Motel Tax (Tourism) to the Parks Department related to Petpalooza 9,000
- Budget to pay the insurance deductible related to a claim for an HVAC unit vandalized in 2022 5,000
- Increase budget for design and engineering costs related to the ACRC 2,300

Transfers: Transfers between funds to accomplish specific budget amendment requests total \$6,747,982.

The following table summarizes the current and revised budget as a result of this amendment.

Table 1: 2023 Budget as Amended

2023 Adopted Budget	\$ 417,051,906
Budget Amendment #1 (Ord #6900)	<u>15,136,246</u>
Budget as Amended	\$ 432,188,152

Attachments:

- ❖ 1. Proposed Ordinance #6900 (budget adjustment #1)
- ❖ 2. Summary of proposed 2023 budget adjustments by fund and department (Schedule A)
- ❖ 3. Summary of proposed changes to adopted 2023 budget by fund (Schedule B)

ORDINANCE NO. 6900

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AMENDING ORDINANCE NO. 6879, THE 2023-2024 BIENNIAL OPERATING BUDGET ORDINANCE, AND ORDINANCE NO. 6888, THE 2023-2024 BIENNIAL CAPITAL BUDGET, AUTHORIZING AMENDMENT TO THE CITY OF AUBURN 2023-2024 BUDGET AS SET FORTH IN SCHEDULE "A" AND SCHEDULE "B"

WHEREAS, the Auburn City Council at its regular meeting of November 21, 2022, adopted Ordinances No. 6879 and 6888 which adopted the City of Auburn 2023-2024 Biennial budget; and

WHEREAS, the City of Auburn deems it necessary to appropriate additional funds to the various funds of the 2023 budget as outlined in this Ordinance (BA#1); and

WHEREAS, this Ordinance has been approved by one more than the majority of all councilpersons in accordance with RCW 35A.34.200.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment of the 2023-2024 Biennial Budget. The 2023-2024 Biennial Budget of the City of Auburn is amended pursuant to Chapter 35A.34 RCW, to reflect the revenues and expenditures as shown on Schedule "A" attached hereto and incorporated herein by reference. The Mayor of the City of Auburn, Washington is hereby authorized to utilize revenue and expenditure amounts shown on said Schedule "A" and Schedule "B". A copy of said Schedule "A" and Schedule "B" is on file with the City Clerk and available for public inspection.

Section 2. Implementation. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the invalidity of the application of it to any person or circumstance, will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 4. Effective date. This Ordinance will take effect and be in force five days from and after its passage, approval, and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Published: _____

Schedule A
Summary of 2023 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6900)

	Beg. Fund Balance	Revenues	Expenditures	Ending Fund Balance	OT/OG	Req No
General Fund (#001)						
2023 Adopted Budget	16,428,633	91,190,426	98,143,349	9,475,710		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	16,428,633	91,190,426	98,143,349	9,475,710		
BA#1 (Ordinance #6900, Proposed):	2,402,904	3,632,518	6,141,572	(106,150)		
Human Resources:						
ARPA – Vaccination Incentive Program	12,600	-	12,600	-	OT	001-01
Finance Department:						
Administration – APRA (LTE Employee)	39,700	-	39,700	-	OT	001-02
City Attorney's Office:						
ARPA funded carryforward for Encampment & Waste Cleanups Services	500,000	-	500,000	-	OG	001-03
Emergency Housing Voucher Program	250,000	-	250,000	-	OT	001-04
Carry forward for Mitigation Potential Contract	31,300	-	31,300	-	OT	001-05
Auburn Community Resource Center – Design & Engineering	37,600	-	39,900	(2,300)	OT	001-06
Community Development:						
Neighborhood Programs Budget Adjustment	48,000	-	48,000	-	OT	001-07
SKHHP Regional Effort	-	54,828	54,828	-	OT	001-08
Human Services ARPA Budget Adjustment	160,000	-	160,000	-	OT	001-09
Economic Development ARPA Funds	447,900	-	447,900	-	OG	001-10
Port of Seattle Grant	-	50,000	50,000	-		001-11
Comprehensive Plan Framework and Element Updates Grant	-	87,500	87,500	-	OT	001-12
Comprehensive Plan Framework and Element Updates	165,294	-	165,294	-	OT	001-13
Housing Action Plan Implementation Grant	-	28,084	28,084	-	OT	001-14
Comprehensive Plan Framework and Element Updates	-	128,610	128,610	-	OT	001-15
Diversity, Equity & Inclusion:						
DEI Consultant Carryforward	52,700	-	52,700	-	OT	001-16
Police Department:						
ARPA CF: Drone, Camera and Handgun Progs	145,700	-	145,700	-	OG	001-17
Signing Bonuses for Lateral Hires	142,500	-	142,500	-	OT	001-18
Training Funding WASPC	-	44,110	44,110	-	OT	001-19
Officer Wellness Program Grant	-	40,000	40,000	-	OT	001-20
Public Works Department:						
ARPA – Translation Services	75,000	-	75,000	-	OT	001-21
2024 Comprehensive Transportation Plan	21,000	-	21,000	-	OT	001-22

Schedule A
Summary of 2023 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6900)

	Beg. Fund Balance	Revenues	Expenditures	Ending Fund Balance	OT/OG	Req No
Parks Department:						
Public Art Maintenance	19,200	-	19,200	-	OT	001-23
Public Art Replacement	-	5,000	5,000	-	OT	001-24
Auburn Arts & Culture Ctr Furnishings & Equipment Carry Forward	67,000	-	67,000	-	OT	001-25
4Culture – Preservation Funding for 2023	-	3,700	3,700	-	OT	001-26
AWS Median Landscape Replanting/Irrigation	9,800	-	9,800	-	OT	001-27
ARPA – Program Recreation Access Grants	50,000	-	50,000	-	OT	001-28
4Culture – Local Arts Agency Funding	-	13,000	13,000	-	OT	001-29
Senior Center VSHSL Grant True-up Balance	-	-	66,850	(66,850)	OT	001-30
WSDA grant for Auburn Farmers Market – carryforward from 2022	4,600	-	4,600	-	OT	001-31
4Culture – Auburn Arts Alley Funding Carryforward from 2022	-	18,400	18,400	-	OT	001-32
Senior Center VSHSL Grant Unspent Funds	30,210	-	30,210	-	OT	001-33
Petpalooza Tourism Board Funding 2023	-	8,000	8,000	-	OT	001-34
HVAC Vandalism Replacement	-	32,500	37,500	(5,000)	OT	001-35
KCD 2023 grant for Auburn Farmers Market	-	20,000	20,000	-	OT	001-36
Streets Department:						
Carry forward street light repairs	92,800	-	92,800	-	OT	001-37
Purchase of a Sand/Salt Storage Shed System	-	41,500	41,500	-	OT	001-38
Non Departmental:						
Rebudget ARPA Capital Transfers	-	2,750,886	2,741,886	9,000	OT	001-39
Additional ARPA Funds to Downtown Infrastructure Project	-	306,400	306,400	-	OT	001-40
ERR Tahoe purchase	-	-	41,000	(41,000)	OT	001-41

Revised 2023 Budget - Fund 001

18,831,537	94,822,944	104,284,921	9,369,560
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Arterial Street Fund (#102)

2023 Adopted Budget	965,783	9,085,192	9,360,894	690,081	
Previous Budget Amendments	-	-	-	-	
2023 Amended Budget	965,783	9,085,192	9,360,894	690,081	
BA#1 (Ordinance #6900, Proposed):	-	1,550,000	1,550,000	-	
East Valley Highway Widening	-	1,400,000	1,400,000	-	102-01
Rebudget ARPA Capital Transfers	-	150,000	150,000	-	102-02

Revised 2023 Budget - Fund 102

965,783	10,635,192	10,910,894	690,081
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Local Street Fund (#103)

2023 Adopted Budget	1,932,689	2,598,000	2,036,300	2,494,389	
Previous Budget Amendments	-	-	-	-	
2023 Amended Budget	1,932,689	2,598,000	2,036,300	2,494,389	
BA#1 (Ordinance #6900, Proposed):	-	636,886	634,086	2,800	
Rebudget ARPA Capital Transfers	-	636,886	634,086	2,800	OT 103-01

Revised 2023 Budget - Fund 103

1,932,689	3,234,886	2,670,386	2,497,189
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Schedule A
Summary of 2023 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6900)

	Beg. Fund Balance	Revenues	Expenditures	Ending Fund Balance	OT/OG	Req No
Hotel/Motel Tax Fund (#104)						
2023 Adopted Budget	480,179	143,900	177,100	446,979		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	480,179	143,900	177,100	446,979		
BA#1 (Ordinance #6900, Proposed):	-	-	8,000	(8,000)		
Petpalooza Tourism Board Funding 2023	-	-	8,000	(8,000)	OT	104-01
Revised 2023 Budget - Fund 104	480,179	143,900	185,100	438,979		
Arterial Street Preservation Fund (#105)						
2023 Adopted Budget	2,699,358	4,041,772	4,100,000	2,641,130		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	2,699,358	4,041,772	4,100,000	2,641,130		
BA#1 (Ordinance #6900, Proposed):	-	113,200	113,200	-		
Non-City Utility Agreements for Riverwalk Drive Project	-	113,200	113,200	-	OT	105-01
Revised 2023 Budget - Fund 105	2,699,358	4,154,972	4,213,200	2,641,130		
American Rescue Plan Act Fund Fund (#106)						
2023 Adopted Budget	-	4,030,000	4,030,000	-		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	-	4,030,000	4,030,000	-		
BA#1 (Ordinance #6900, Proposed):	-	3,057,286	3,057,286	-		
Rebudget ARPA Capital Transfers	-	2,750,886	2,750,886	-	OT	106-01
Additional ARPA Funds to Downtown Infrastructure Project	-	306,400	306,400	-	OT	106-02
Revised 2023 Budget - Fund 106	-	7,087,286	7,087,286	-		
Housing & Comm Develop Fund (#119)						
2023 Adopted Budget	42,842	650,000	650,000	42,842		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	42,842	650,000	650,000	42,842		
BA#1 (Ordinance #6900, Proposed):	-	366,330	366,330	-		
Community Development Block Grant Fund Adjustments for 2023	-	366,330	366,330	-	OT	119-01
Revised 2023 Budget - Fund 119	42,842	1,016,330	1,016,330	42,842		

Schedule A
Summary of 2023 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6900)

	Beg. Fund Balance	Revenues	Expenditures	Ending Fund Balance	OT/OG	Req No
Recreation Trails Fund (#120)						
2023 Adopted Budget	95,845	7,100	-	102,945		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	95,845	7,100	-	102,945		
BA#1 (Ordinance #6900, Proposed):	-	-	66,210	(66,210)		
Game Farm Trail Connections to Bridge	-	-	66,210	(66,210)	OT	120-01
Revised 2023 Budget - Fund 120	95,845	7,100	66,210	36,735		
Mitigation Fees Fund (#124)						
2023 Adopted Budget	10,976,167	1,601,200	7,043,982	5,533,385		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	10,976,167	1,601,200	7,043,982	5,533,385		
BA#1 (Ordinance #6900, Proposed):	-	-	350,000	(350,000)		
East Valley Highway Widening	-	-	350,000	(350,000)	OT	124-01
Revised 2023 Budget - Fund 124	10,976,167	1,601,200	7,393,982	5,183,385		
Parks Construction Fund (#321)						
2023 Adopted Budget	816,504	1,545,100	1,347,800	1,013,804		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	816,504	1,545,100	1,347,800	1,013,804		
BA#1 (Ordinance #6900, Proposed):	-	191,210	324,700	(133,490)		
Rebudget ARPA Capital Transfers	-	125,000	114,700	10,300	OT	321-01
Game Farm Trail Connections to Bridge	-	66,210	210,000	(143,790)	OT	321-02
Revised 2023 Budget - Fund 321	816,504	1,736,310	1,672,500	880,314		
Capital Improvements Fund (#328)						
2023 Adopted Budget	13,078,556	6,833,300	6,320,700	13,591,156		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	13,078,556	6,833,300	6,320,700	13,591,156		
BA#1 (Ordinance #6900, Proposed):	70,000	1,500,000	1,630,000	(60,000)		
Rebudget ARPA Capital Transfers	-	1,500,000	1,500,000	-	OT	328-01
Auburn Way South – Southside Sidewalks Project	-	-	60,000	(60,000)	OT	328-02
Auburn Arts & Culture Center Alleyway Project	70,000	-	70,000	-	OT	328-03
Revised 2023 Budget - Fund 328	13,148,556	8,333,300	7,950,700	13,531,156		

Schedule A
Summary of 2023 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6900)

	Beg. Fund Balance	Revenues	Expenditures	Ending Fund Balance	OT/OG	Req No
Local Revitalization Fund (#330)						
2023 Adopted Budget	245,831	256,200	500,000	2,031		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	245,831	256,200	500,000	2,031		
BA#1 (Ordinance #6900, Proposed):	-	376,400	376,400	-		
Additional ARPA Funds to Downtown Infrastructure Project	-	306,400	306,400	-	OT	330-01
Auburn Arts & Culture Center Alleyway Project	-	70,000	70,000	-	OT	330-02
Revised 2023 Budget - Fund 330	245,831	632,600	876,400	2,031		
Water Fund (#430)						
2023 Adopted Budget	10,210,632	20,513,410	24,485,990	6,238,052		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	10,210,632	20,513,410	24,485,990	6,238,052		
BA#1 (Ordinance #6900, Proposed):	150,000	-	150,000	-		
SCADA Radio System Upgrade	150,000	-	150,000	-	OT	430-01
Revised 2023 Budget - Fund 430	10,360,632	20,513,410	24,635,990	6,238,052		
Sewer Fund (#431)						
2023 Adopted Budget	9,299,995	9,573,200	10,346,701	8,526,494		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	9,299,995	9,573,200	10,346,701	8,526,494		
BA#1 (Ordinance #6900, Proposed):	100,000	-	100,000	-		
SCADA Radio System Upgrade	100,000	-	100,000	-	OT	431-01
Revised 2023 Budget - Fund 431	9,399,995	9,573,200	10,446,701	8,526,494		
Storm Drainage Fund (#432)						
2023 Adopted Budget	12,957,725	11,087,600	10,729,632	13,315,693		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	12,957,725	11,087,600	10,729,632	13,315,693		
BA#1 (Ordinance #6900, Proposed):	120,600	-	120,600	-		
Spill Kit Program	10,000	-	10,000	-	OT	432-01
Stormwater Management Action Plan	28,700	-	28,700	-	OT	432-02
Stormfilter Maintenance Contract	31,900	-	31,900	-	OT	432-03
Sloped Mower	-	-	-	-	OT	432-04
SCADA Radio System Upgrade	50,000	-	50,000	-	OT	432-05
Revised 2023 Budget - Fund 432	13,078,325	11,087,600	10,850,232	13,315,693		

Schedule A
Summary of 2023 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6900)

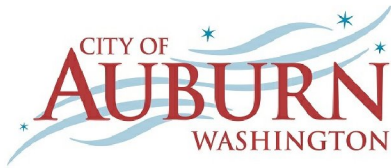
	Beg. Fund Balance	Revenues	Expenditures	Ending Fund Balance	OT/OG	Req No
Storm Drainage Capital Fund (#462)						
2023 Adopted Budget	7,744,442	536,200	6,713,394	1,567,248		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	7,744,442	536,200	6,713,394	1,567,248		
BA#1 (Ordinance #6900, Proposed):	-	10,000	10,000	-		
Non-City Utility Agreements for Riverwalk Drive Project	-	10,000	10,000	-	OT	462-01
Revised 2023 Budget - Fund 462	7,744,442	546,200	6,723,394	1,567,248		
Airport Capital Fund (#465)						
2023 Adopted Budget	311,215	4,000,755	4,238,390	73,580		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	311,215	4,000,755	4,238,390	73,580		
BA#1 (Ordinance #6900, Proposed):	-	34,100	34,100	-		
Airport T-Hangar Upgrade Project	-	34,100	34,100	-	OT	465-01
Revised 2023 Budget - Fund 465	311,215	4,034,855	4,272,490	73,580		
Facilities Fund (#505)						
2023 Adopted Budget	415,868	4,683,900	4,731,374	368,394		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	415,868	4,683,900	4,731,374	368,394		
BA#1 (Ordinance #6900, Proposed):	-	141,000	141,000	-		
Move IS.0082 from IT Capital to Facilities	-	66,000	66,000	-	OT	505-01
Move Surveillance Camera Prog: IT to Facilities	-	75,000	75,000	-	OT	505-02
Revised 2023 Budget - Fund 505	415,868	4,824,900	4,872,374	368,394		
Innovation & Technology Fund (#518)						
2023 Adopted Budget	3,155,085	9,046,000	9,173,835	3,027,250		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	3,155,085	9,046,000	9,173,835	3,027,250		
BA#1 (Ordinance #6900, Proposed):	280,000	-	280,000	-		
IT Operations Carryforward	205,000	-	205,000	-	OT	518-01
Move Surveillance Camera Prog: IT to Facilities	75,000	-	75,000	-	OT	518-02
Revised 2023 Budget - Fund 518	3,435,085	9,046,000	9,453,835	3,027,250		

Schedule A
Summary of 2023 Budget Adjustments by Fund
Budget Amendment #1 (Ordinance #6900)

	Beg. Fund Balance	Revenues	Expenditures	Ending Fund Balance	OT/OG	Req No
Equipment Rental Capital Fund (#560)						
2023 Adopted Budget	4,508,173	3,470,540	3,096,120	4,882,593		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	4,508,173	3,470,540	3,096,120	4,882,593		
BA#1 (Ordinance #6900, Proposed):	-	73,200	73,200	-		
ERR Tahoe purchase	-	41,000	41,000	-	OT	560-01
Sloped Mower	-	32,200	32,200	-	OT	560-02
Revised 2023 Budget - Fund 560	4,508,173	3,543,740	3,169,320	4,882,593		
IT Capital Fund (#568)						
2023 Adopted Budget	237,354	674,700	585,300	326,754		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	237,354	674,700	585,300	326,754		
BA#1 (Ordinance #6900, Proposed):	-	264,000	251,500	12,500		
Rebudget ARPA Capital Transfers	-	330,000	317,500	12,500	OT	568-01
Move IS.0082 from IT Capital to Facilities	-	(66,000)	(66,000)	-	OT	568-02
Revised 2023 Budget - Fund 568	237,354	938,700	836,800	339,254		
SKHHP Fund (#654)						
2023 Adopted Budget	1,668,893	297,400	366,475	1,599,818		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	1,668,893	297,400	366,475	1,599,818		
BA#1 (Ordinance #6900, Proposed):	-	66,612	54,828	11,784		
SKHHP Regional Effort	-	54,828	54,828	-	OT	654-01
SKHHP Operating Revenue	-	11,784	-	11,784	OT	654-02
Revised 2023 Budget - Fund 654	1,668,893	364,012	421,303	1,611,602		
Grand Total - All Funds						
2023 Adopted Budget	161,030,549	256,021,357	288,796,223	128,255,683		
Previous Budget Amendments	-	-	-	-		
2023 Amended Budget	161,030,549	256,021,357	288,796,223	128,255,683		
TOTAL BA#1 (Ordinance #6900, Proposed):	3,123,504	12,012,742	15,833,012	(696,766)		
Revised 2023 Budget	164,154,053	268,034,099	304,629,235	127,558,917		
		432,188,152		432,188,152		

Schedule B
2023 Ending Fund Balance/Working Capital
by Fund

Fund	2023 Amended Beginning Balance	2023 Amended Net Change in Fund Balance	BA#1 (ORD #6900) Revenues	BA#1 (ORD #6900) Expenditures	BA#1 (ORD #6900) Net Change in Fund Balance	Revised Ending Balance
General Fund (#001)	16,428,633	(6,952,923)	6,035,422	(6,141,572)	(106,150)	9,369,560
Arterial Street Fund (#102)	965,783	(275,702)	1,550,000	(1,550,000)	-	690,081
Local Street Fund (#103)	1,932,689	561,700	636,886	(634,086)	2,800	2,497,189
Hotel/Motel Tax Fund (#104)	480,179	(33,200)	-	(8,000)	(8,000)	438,979
Arterial Street Preservation Fund (#105)	2,699,358	(58,228)	113,200	(113,200)	-	2,641,130
American Rescue Plan Act Fund (#106)	-	-	3,057,286	(3,057,286)	-	-
Drug Forfeiture Fund (#117)	857,236	(244,671)	-	-	-	612,565
Housing & Comm Develop Fund (#119)	42,842	-	366,330	(366,330)	-	42,842
Recreation Trails Fund (#120)	95,845	7,100	-	(66,210)	(66,210)	36,735
BIA Fund (#121)	97,502	(90,000)	-	-	-	7,502
Cumulative Reserve Fund (#122)	30,713,551	(1,311,450)	-	-	-	29,402,101
Mitigation Fees Fund (#124)	10,976,167	(5,442,782)	-	(350,000)	(350,000)	5,183,385
City Hall Annex 2010 A&B Bond Fund (#230)	-	-	-	-	-	-
Local Revitalization 2010 C&D Bond Fund (#231)	-	-	-	-	-	-
2020 LTGO A&B Refunding Bonds Fund (#232)	662,707	-	-	-	-	662,707
SCORE Debt Service Fund (#238)	-	-	-	-	-	-
LID Guarantee Fund (#249)	1,687	10	-	-	-	1,697
LID 350 Fund (#275)	-	-	-	-	-	-
Golf/Cemetery 2016 Refunding Fund (#276)	-	-	-	-	-	-
Parks Construction Fund (#321)	816,504	197,300	191,210	(324,700)	(133,490)	880,314
Capital Improvements Fund (#328)	13,078,556	512,600	1,570,000	(1,630,000)	(60,000)	13,531,156
Local Revitalization Fund (#330)	245,831	(243,800)	376,400	(376,400)	-	2,031
Water Fund (#430)	10,210,632	(3,972,580)	150,000	(150,000)	-	6,238,052
Sewer Fund (#431)	9,299,995	(773,501)	100,000	(100,000)	-	8,526,494
Storm Drainage Fund (#432)	12,957,725	357,968	120,600	(120,600)	-	13,315,693
Sewer Metro Sub Fund (#433)	3,328,134	27,500	-	-	-	3,355,634
Solid Waste Fund (#434)	2,135,607	112,846	-	-	-	2,248,453
Airport Fund (#435)	601,969	(334,388)	-	-	-	267,581
Cemetery Fund (#436)	1,812,215	(876,102)	-	-	-	936,113
Water Capital Fund (#460)	3,321,676	(2,289,468)	-	-	-	1,032,208
Sewer Capital Fund (#461)	8,687,557	(5,615,300)	-	-	-	3,072,257
Storm Drainage Capital Fund (#462)	7,744,442	(6,177,194)	10,000	(10,000)	-	1,567,248
Airport Capital Fund (#465)	311,215	(237,635)	34,100	(34,100)	-	73,580
Cemetery Capital Fund (#466)	7,184	50	-	-	-	7,234
Insurance Fund (#501)	1,710,775	(170,500)	-	-	-	1,540,275
Workers' Comp Fund (#503)	3,102,720	394,200	-	-	-	3,496,920
Facilities Fund (#505)	415,868	(47,474)	141,000	(141,000)	-	368,394
Innovation & Technology Fund (#518)	3,155,085	(127,835)	280,000	(280,000)	-	3,027,250
Equipment Rental Fund (#550)	1,769,286	(37,626)	-	-	-	1,731,660
Equipment Rental Capital Fund (#560)	4,508,173	374,420	73,200	(73,200)	-	4,882,593
IT Capital Fund (#568)	237,354	89,400	264,000	(251,500)	12,500	339,254
Fire Pension Fund (#611)	1,790,627	(92,656)	-	-	-	1,697,971
SKHHP Fund (#654)	1,668,893	(69,075)	66,612	(54,828)	11,784	1,611,602
Cemetery Endowment Fund (#701)	2,158,347	64,130	-	-	-	2,222,477
Total	161,030,549	(32,774,866)	15,136,246	(15,833,012)	(696,766)	127,558,917



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5701 (Thomas)

Date:

April 4, 2023

Department:

Finance

Attachments:

[Resolution No. 5701](#)

[Exhibit A](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council to approve Resolution No. 5701.

Background for Motion:

This Resolution approves fee schedule changes for certain mandatory services, as recommended by the Auburn Valley Human Society.

Background Summary:

In September 2011, with Resolution 4747 City of Auburn and the Auburn Valley Humane Society (AVHS) entered into an agreement for animal control services. This agreement identifies mandatory services that AVHS will provide on the City's behalf as it relates to animal control. Per the agreement, these services will be funded through a combination of fees paid directly by the City to AVHS, and charges for services that AVHS charges customers directly.

For mandatory services that AVHS provides on the City's behalf, the Council will periodically review the AVHS fee schedule and/or any proposed changes to the fee schedule. The Council will review for comparability to other local animal shelters and to ensure competitive market rate prices.

The Council last reviewed and approved changes to the AVHS fee schedule in May 2021 with resolution 5593. AVHS is again proposing adjustments to the fee schedule for surgical costs, with an effective date of July 1, 2023. These fee increases are necessary to cover the increasing costs for surgical supplies and staffing costs and are competitive with other local shelters providing similar services. Adjustments to the various different surgical services are listed in Exhibit A.

Reviewed by Council Committees:

Councilmember: Baldwin

Staff:

Thomas

Meeting Date: April 17, 2023

Item Number:

RES.B

RESOLUTION NO. 5701

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, REVIEWING A SCHEDULE OF PRICES FOR SERVICES PROVIDED BY THE AUBURN VALLEY HUMANE SOCIETY TO ENSURE COMPETITIVE SERVICE PRICES

WHEREAS, the City provides its animal shelter and related services to the public through a contract with the Auburn Valley Humane Society (AVHS). The City's current AVHS contract was adopted by Resolution No. 4747 on September 19, 2011, and by its terms expires on December 31, 2026;

WHEREAS, paragraph IV(B) of the AVHS contract provides that AVHS shall establish the prices for its services, subject to the City's right to periodically review them to ensure they are competitive with those of other animal shelters;

WHEREAS, AVHS provided its latest price and fee schedule for its services to the City for review on January 21, 2023. It is attached as Exhibit A to this resolution. Exhibit A reflects both current AVHS fees, and proposed fee changes AVHS intends to make effective on July 1, 2023;

WHEREAS, it has been approximately two years since AVHS has adjusted its fee schedule. Since that time, AVHS has experienced rapidly increasing salary and surgical costs related to the animal spay/neuter and microchip services AVHS provides to the City. Exhibit A proposes increases to the prices charged for these services to help AVHS recover their associated costs;

WHEREAS, pursuant to the City's contract with AVHS, the City Council has reviewed the current and proposed AVHS prices reflected in Exhibit A to compare them with the prices charged by other local animal shelters for similar services;

WHEREAS, the Council finds that the prices AVHS currently charges for its services in Exhibit A are relatively competitive and comparable with those charged by other area shelters.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. After reviewing Exhibit A to ensure that the prices AVHS charges for its services are competitive, the City finds that AVHS proposed prices are comparable to those charged by other local animal shelters. The City Council supports AVHS in its adoption of this revised fee schedule.

Section 2. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Dated and Signed this _____ day of _____, 2023.

CITY OF AUBURN

NANCY BACKUS
MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

Proposed 2023 AVHS Service Fee Chart

Altered Animal w/current COA License

IMPOUNDS (within 24 month period)	ALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$25	+ \$15 rabies +\$16 additional vac/deworming +\$10 flea treatment + \$20 daily board
2 nd Impound	\$50 + Microchip	+ \$10 Flea treatment + \$20 daily board
3 rd Impound	\$100	+ \$10 Flea treatment + \$20 daily board
4 th Impound	\$200	+ \$10 Flea treatment + \$20 daily board
5 th + Impound	\$350	+ \$10 Flea treatment + \$20 daily board

Unaltered Animal w/current COA License

IMPOUNDS (within 24 month period)	UNALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$45	+ \$15 rabies +\$16 additional vac/deworming +\$10 flea treatment + \$20 daily board
2 nd Impound	\$90 + Microchip	+ \$10 Flea treatment + \$20 daily board
3 rd Impound	\$180 + S/N Surgery	+ \$10 Flea treatment + \$20 daily board

Altered Animal w/o current COA License

IMPOUNDS (within 24 month period)	ALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$40	+ \$30 lic + \$15 rabies +\$16 additional vac/deworming +\$10 flea treatment + \$20 daily board
2 nd Impound	\$80 + Microchip	+ \$10 Flea treatment + \$20 daily board
3 rd Impound	\$160	+ \$10 Flea treatment + \$20 daily board
4 th Impound	\$320	+ \$10 Flea treatment + \$20 daily board
5 th Impound	\$580	+ \$10 Flea treatment + \$20 daily board

Unaltered Animal w/o current COA License

IMPOUNDS (within 24 month period)	UNALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$65	+ \$60 lic + \$15 rabies +\$16 additional vac/deworming +\$10 flea treatment + \$20 daily board
2 nd Impound	\$130 + Microchip	+ \$10 Flea treatment + \$20 daily board
3 rd Impound	\$260 + S/N Surgery	+ \$10 Flea treatment + \$20 daily board

Licensing

Unaltered Dog/Cat	\$60
Altered Dog/Cat	\$30
Senior Citizen Dog/Cat Altered	\$15
Disabled Citizen Dog/Cat Altered	\$15
Juvenile Dog/Cat Unaltered <6mo	\$15
Replacement Tag	\$5

Trap Rentals

Trap rental w/ \$75 deposit	\$5/day
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AVHS Mandated Service Fees to be approved by COA City Council

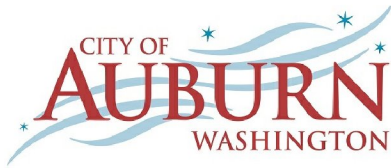
MANDATED SERVICE	CURRENT MANDATED	2023 PROPOSED MANDATED
Microchip	\$45	\$55
Cat Neuter	\$75	\$115
Cat Spay	\$105	\$115
Dog Neuter <24.9 lbs	\$140	\$160
Dog Neuter 25 - 49.9lbs	\$140	\$180
Dog Neuter 50 -74.5lbs	\$165	\$195
Dog Neuter 75-99.9lbs	\$185	\$220
Dog Neuter >100lbs	\$205	\$370
Dog Spay <24.9 lbs	\$155	\$160
Dog Spay 25 - 49.9lbs	\$180	\$180
Dog Spay 50 -74.5lbs	\$200	\$195
Dog Spay 75-99.9lbs	\$225	\$220
Dog Spay >100lbs	\$245	\$370
Feline Pregnant/Obese	\$30	\$55 - \$125
Canine Pregnant/Obese	\$40	\$65 - \$135
Cryptorchid Neuter	\$40	\$65 - \$135
Injectable Pain Medication	\$20	\$40
Take-Home Pain Medication	\$15	\$25
Elizabeth Collar	\$15	\$15

Surrender Fee

Surrender Fees	CURRENT	UPDATED 2023
Dog/Cat within Auburn City Limits	\$95	\$105
Dog/Cat Litter (2 or more) within Auburn City Limits	\$150	\$165
Dog/Cat outside Auburn	\$140	\$175
Dog/Cat Litter (2 or more) outside Auburn	\$195	\$225
Small Domestic Reptile (Bearded Dragon, Gecko, Terrestrial Turtle)	\$50	\$65
Small Exotic Bird	\$75	\$75
Small Rodent (Guinea Pig, Hamster, Rat, Rabbit)	\$75	\$75
Snake (Under 6ft)	\$95	\$95
Ferret, Chinchilla, Sugar Glider	\$95	\$95
Disposal <25lbs	\$15	\$35
Disposal <25-50lbs	\$25	\$45
Disposal >50lbs	\$45	\$65
Shelter Approved Owner Request Euthanasia Dog	\$80	\$95
Shelter Approved Owner Request Euthanasia Cat	\$75	\$85

Adoptions

Adoptions	CURRENT	UPDATED 2023
Puppy 2-9 months	\$350	xxx
Puppy 2-6 months	xxx	\$500
Puppy 7-10 months	xxx	\$400
Small Breed Dog 10mo-6yrs	\$275	\$325
Medium Breed Dog 10mo-6yrs	xxx	\$250
Large Breed Dog 10mo-6yrs	\$175	\$175
Senior Dog 7+ years	\$75	\$95
Kittens 2-9 months	\$165	\$225
2 Kittens 2-9 months	xxx	\$350
Cat 10mo-6yrs	\$95	\$95
Senior Cat 7+ years	\$25	\$25
Working Cat	\$0	\$0



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5713 (Thomas)

Date:

April 6, 2023

Department:

Finance

Attachments:

[Resolution No. 5713](#)

[Exhibit A Res. 5713 Grant for Local Hazardous](#)

[Waste Management Program](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council to approve Resolution No. 5713.

Background for Motion:

Resolution No. 5713 is to accept a \$60,213.58 grant from King County for the City's 2023-2024 Local Hazardous Waste Management Program.

Background Summary:

King County requests to enter into a contract with the City of Auburn for the Local Hazardous Waste Management Program. King County has extended \$60,213.58 for the City to provide hazardous waste education in 2023 and 2024.

Residential Hazardous Waste Education

Household hazardous waste education to residents will include: social media outreach; postcard, flyer, or newsletter mailed to residents; and a consultant to provide outreach at City-sponsored events.

School Hazardous Waste Education

A consultant will educate Auburn School District students about hazardous waste through hands-on classroom workshops or virtual workshops.

Residential CFC Recycle Collection Event

A consultant will hold one Neighborhood Recycle Event where collection fees for CFC appliances will be waived.

Reviewed by Council Committees:

Councilmember: Baldwin

Staff:

Thomas

Meeting Date: April 17, 2023

Item Number:

RES.B

RESOLUTION NO. 5713

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF AUBURN AND KING COUNTY TO IMPLEMENT THE 2023-2024 LOCAL HAZARDOUS WASTE MANAGEMENT PROGRAM AND TO ACCEPT AND EXPEND PROGRAM GRANT FUNDS

WHEREAS, King County has agreed to reimburse the City of Auburn in the amount of \$60,213.58 for costs associated with the City's Local Hazardous Waste Management Program; and

WHEREAS, in order to accept the monies offered by King County, it is necessary for the City to enter into a services contract that specifies the administrative procedures governing the reimbursement of funds spent in the City's Local Hazardous Waste Management Program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. The Mayor is authorized to execute an Agreement between the City and King County for the 2023-2024 Local Hazardous Waste Management Grant Program, which agreement will be in substantial conformity with the agreement attached as Exhibit A, and to accept and expend program grant funds in the amount of \$60,213.58.

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. This Resolution will take effect and be in full force on passage and signatures.

Dated and Signed this _____ day of _____, 2023.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

Shawn Campbell, MMC, City Clerk

APPROVED AS TO FORM:

Kendra Comeau, City Attorney

EXHIBIT A



Hazardous Waste Management Program

GOVERNMENTS WORKING TOGETHER FOR
A HEALTHIER AND CLEANER KING COUNTY

GRANT AGREEMENT

This Agreement is between King County and the Recipient identified below. The County department overseeing the work to be performed in this Agreement is the Department of Natural Resources and Parks (DNRP), Water and Land Resources Division (WLRD).

RECIPIENT NAME

City of Auburn

RECIPIENT ADDRESS

25 W. Main Street
Auburn, WA 98001

RECIPIENT CONTACT & EMAIL ADDRESS

Joan Nelson
jenelson@auburnwa.gov

PROJECT TITLE

Local Hazardous Waste Management Program Grant Funds for 2023 and 2024

AGREEMENT START DATE

January 1, 2023

AGREEMENT END DATE

March 31, 2025

AGREEMENT MAXIMUM AMOUNT

\$60,213.58

EXHIBITS. The following Exhibits are attached and are incorporated into this Agreement by reference:

Exhibit A – Scope of Work
Exhibit B – Budget
Exhibit C – Invoice Template
Exhibit D – Certificate/Evidence of Insurance

**AGREEMENT FOR AWARD OF
LOCAL HAZARDOUS WASTE MANAGEMENT GRANT FUNDS FOR 2023 and 2024**

Between

KING COUNTY and the CITY OF AUBURN

This Agreement for Award of Local Hazardous Waste Management Grant Funds “Agreement” is made by and between King County, a charter county and political subdivision of the State of Washington, acting through its Department of Natural Resources, Water and Land Resources Division and the City of Auburn, a municipal corporation of the State of Washington, hereinafter referred to as the “County” and the “City” respectively. The County and City may be referred to individually as a “Party” and collectively as the “Parties.”

1. RECITALS

1.1 The Local Hazardous Waste Management Plan (hereafter referred to as the “Plan”) as updated in 1997, 2010, and 2021, was adopted by the participating agencies (the King County Solid Waste Division, the Seattle Public Utilities, the King County Water and Land Resources Division, and Public Health – Seattle and King County) and the cities located in King County. The Washington State Department of Ecology in accordance with RCW 70A.300.350 subsequently approved the Plan. The City is an active and valued partner in the regional Local Hazardous Waste Management Program (hereafter referred to as the “Program”).

1.2 The Plan authorizes Local Hazardous Waste Management Funds to be provided to partner cities located in King County to help fund those cities’ activities associated with hazardous waste collection and/or educational outreach and educational services.

1.3 King County has received a proposed scope of work and budget from the City and has determined that the scope of work and budget, attached hereto and incorporated herein as Exhibit A (“Scope of Work”) and Exhibit B (“Budget”), respectively, are consistent with the Plan’s and Program’s policies, goals, and objectives.

1.4 King County and the City desire to enter into this Agreement for the purpose of establishing the terms and conditions under which King County will provide an award of Local Hazardous Waste Management Funds to the City.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the Parties hereby agree to the terms and conditions as follows:

2. AWARD OF GRANT; CONDITIONS OF GRANT

2.1 The Recitals are an integral part of this Agreement and are incorporated herein by this reference.

2.2 King County agrees to grant the City an award of Local Hazardous Waste Management Funds not to exceed \$60,213.58 (the "Award") on a reimbursement basis as described in Section 2.5. The Award shall be used by the City solely for the performance of the activities described in this Agreement.

2.3 The City shall use the grant of Local Hazardous Waste Management Funds to provide hazardous waste collection and/or education services or programs as described in Exhibit A. The total amount of funds available from this grant in 2023 and 2024 shall not exceed \$60,213.58.

2.4 This Agreement provides for distribution of 2023 and 2024 grant funds to the City. Reimbursement for activities carried out and expenses incurred by the City may predate the execution date of this Agreement provided that (a) the activities have been identified by the City as being within the Scope of Work and have been approved by King County as being within such Scope of Work; (b) the expenses are incurred in carrying out the Scope of Work and are authorized by the Award; and (c) such activities and expenses otherwise comply with all other terms of this Agreement. Reimbursements shall be paid to the City only after this Agreement has been fully executed.

2.5 During this two-year grant program, the City will submit a minimum of two (2), but no more than eight (8), progress reports, which include the City's reimbursement requests, to the County in a form determined by the County. Reports must be signed by a City official. These reports shall include all of the following:

- a. A description of each activity accomplished pertaining to the scope of work.
- b. Copies of invoices for expenditures or a financial statement prepared by the City's finance department. The financial statement should include vendor names, a description of services provided, date paid, and a check or warrant number.
- c. Reimbursement requests with an Invoice Form and an Invoice Detail Form, which is attached hereto as Exhibit C and incorporated herein by reference, unless the City has a spreadsheet similar to the Invoice Detail Form already in use, in which case the City may use that spreadsheet instead of the Invoice Detail Form. The City will submit the form or similar spreadsheet and submit backup documentation for grant expenses.
- d. If the City receives funding from sources other than the Local Hazardous Waste Management Program for any of the activities set forth in Exhibit A, then the City's reimbursement request shall acknowledge these other sources and the reimbursement request to the County shall include only a pro-rata share of the expenses.

2.5.1 If the City chooses to submit up to the maximum of eight (8) progress reports and requests for reimbursement during the two-year grant program, the reports shall be due to the County on the last day of the month following the end of each quarter (April 30, July 31, October 31, January 31), except for the final progress report and request for reimbursement, which shall be due by February 29, 2024, and February 28, 2025.

2.5.3 Regardless of the number of progress reports the City chooses to submit, in order to secure reimbursement, the City must provide in writing to the County by the December 14, 2023,

and December 12, 2024, an estimate or final invoice for activities completed in that calendar year for which the City has not yet submitted a reimbursement request.

2.5.4 If the City accepts funding through this grant program for the provision of hazardous waste collection or education programs and projects for other incorporated areas of King County, the City shall explain the relationship with the affected adjacent city or cities that allows for acceptance of this funding and the specifics of the proposed programs and projects within the scope of work document related thereto.

2.5.5 Within forty-five (45) days of receiving a request for reimbursement from the City, the Program's contract administrator shall either notify the City of any exceptions to the request which have been identified or shall process the request for payment. If any exceptions to the request are made, this shall be done by written notification to the City providing the reason for such exception. The contract administrator will not authorize payment for activities and/or expenditures which are not included in the scope of work and budget attached as Exhibits A and B unless the scope has been amended according to Section 5 of this Agreement. The contract administrator retains the right to withhold all or partial payment if the City's report(s) and reimbursement request(s) are incomplete (i.e., do not include proper documentation of expenditures and/or adequate description of each activity described in the scope of work for which reimbursement is being requested), and/or are not consistent with the scope of work and/or budget attached as Exhibits A and B.

2.6 The City shall be responsible for following all applicable federal, state, and local laws, ordinances, rules, and regulations in the performance of the Scope of Work described herein. The City warrants and represents that its procedures are consistent with federal, state, and local laws relating to public contract and bidding procedures. The County neither incurs nor assumes any responsibility for the City's bid, award, or contracting process.

2.7 The City shall use recycled paper for the production of all printed and photocopied documents related to the fulfillment of this Agreement. The City shall use both sides of paper sheets for copying and printing and shall use recycled/recyclable products wherever practical.

2.8 The City shall maintain accounts and records, including personnel, financial, and programmatic records, and other such records as may be deemed necessary by the County, to ensure proper accounting for all project funds and compliance with this Agreement. All such records shall sufficiently and properly reflect all direct and indirect costs of any nature expended and service provided in the performance of this Agreement.

2.8.1 These records shall be maintained for a period of six (6) years after termination hereof unless permission to destroy them is granted by the Office of the State Archivist in accordance with RCW Chapter 40.14. These accounts shall be subject to inspection, review, or audit by the County and/or by federal or state officials as so authorized by law.

2.8.2 The City shall maintain a record of the use of any equipment that costs more than \$1,000 and is purchased with grant funds from King County for a total period of three (3) years. The records shall be compiled into a yearly evaluation report, a copy of which shall be submitted to King County by March 31 of each year through the year 2025.

2.9 The City agrees to appropriately acknowledge the Program in all media produced – in part or in whole – with Program funds. Where feasible, the City will use the Program’s logo. The intent of this provision is to further strengthen this regional partnership in the public’s mind.

2.9.1 The City agrees to provide the Program with copies of all media material produced for local hazardous waste management events or activities that have been funded by the Program. The City also agrees to allow the Program to reproduce media materials created with Program money provided that the Program credits the City as the originator of that material.

2.9.2 The Program agrees to credit the City on all printed materials provided by the City to the Program, which the Program duplicates, for distribution. Either the City’s name and logo will appear on such materials (including fact sheets, case studies, etc.), or, at a minimum, the Program will credit the City for artwork or text provided by the City as follows: “artwork provided courtesy of the City of Auburn” and/or “text provided courtesy of the City of Auburn.”

2.9.3 The Program retains the right to share the written material(s) produced by the City, which have been funded through this grant, with other King County cities for them to duplicate and distribute. In so doing, the Program will encourage other cities to credit the City on any pieces that were produced by the City.

2.10 The City designates Joan Nelson; Utility Billing Services Manager; 25 W. Main Street, Auburn, WA 98001; 253-931-5103; jenelson@auburnwa.gov or designee as the administrator of this Agreement for the City.

2.11 Questions or concerns regarding any issue associated with this agreement that cannot be handled by the Program’s Contract Administrator should be referred to the Local Hazardous Waste Management Program Director for resolution.

3. DURATION OF AGREEMENT

This Agreement shall become effective on either January 1, 2023, or the date of execution of the Agreement by both the County and the City and shall terminate on March 31, 2025. The City shall not incur any new charges after December 31, 2024. However, if execution by either Party does not occur until after January 1, 2023, this Agreement allows for disbursement of grant funds to the City for County-approved programs initiated between January 1, 2023, and the later execution of the Agreement provided that the City complies with the reporting requirements of Section 2.5 of the Agreement.

4. TERMINATION

4.1 King County may terminate this Agreement in whole or in part, for convenience, without cause prior to the termination date specified in Section 3, upon thirty (30) days advance written notice.

4.2 King County may also terminate this Agreement, in whole or in part, for lack of appropriation, upon thirty (30) days prior written notice to the City. In accordance with King County Code 4A.100.070, if King County terminates this Agreement for non-appropriation, then King County’s costs associated

with such termination, if any, shall not exceed the appropriation for the biennium in which termination occurs.

4.3 This Agreement may be terminated by either Party, in whole or in part, for cause prior to the termination date specified in Section 3, upon thirty (30) days advance written notice. Reasons for termination for cause may include but not be limited to nonperformance, misuse of funds, and/or failure to provide grant related reports/invoices/statements as specified in Section 2.5.

4.4 If the Agreement is terminated as provided in this section: (a) the County will be responsible to reimburse the City only for allowable expenses, in accordance with the terms of this Agreement for expenses incurred prior to the effective date of termination; and (b) the City shall be released from any obligation to provide further services pursuant to this Agreement.

4.5 Nothing herein shall limit, waive, or extinguish any right or remedy provided by this Agreement or law that either Party may have in the event that the obligations, terms, and conditions set forth in this Agreement are breached by the other Party.

5. AMENDMENTS

This Agreement may be amended only by written agreement of both Parties. Amendments to scopes of work will only be approved if the proposed amendment is consistent with the most recently adopted Hazardous Waste Management Plan. Amendments will only be approved if the proposed change(s) is (are) consistent with and/or achieves the goals stated in the scope and falls within the activities described in the scope. Funds may be moved between tasks in the scope of work, attached as Exhibit A, upon written notification by the City to King County and written approval by the County.

6. HOLD HARMLESS AND INDEMNIFICATION

6.1 The City agrees to indemnify, defend, and hold harmless King County, and its elected or appointed officials, employees and agents, from all suits, claims, alleged liability, actions, losses, costs, expenses (including reasonable attorney's fees), penalties, settlements and damages of whatsoever kind or nature arising out of, in connection with, or incident to any acts or omissions of the City, its employees, agents, contractors or subcontractors in performing its obligations under this Agreement, except of the County's sole negligence.

6.2 The City's obligations under this section shall include, but not be limited to all of the following: (a) The duty to promptly accept tender of defense and provide defense to the County with legal counsel acceptable to the County and at the City's own expense; (b) Indemnification of claims made by the City's own employees or agents; and (c) Waiver of the City's immunity under the industrial insurance provisions of Title 51 R.C.W. but only to the extent necessary to indemnify the County, which waiver has been mutually negotiated by the Parties. In the event it is necessary for the County to incur attorney's fees, legal expenses, or other costs to enforce the provisions of this section, all such fees, expenses, and costs shall be recoverable from The City. The provisions of this Section 2.12 shall survive the expiration, abandonment, or termination of this Agreement.

7. INSURANCE

7.1 The City, at its own cost, or its contractor(s)/subcontractor(s) at their own cost, shall procure by the date of execution of this Agreement and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with performance of work pursuant to this Agreement by the City, its agents, representatives, employees, contractors, and/or subcontractors. The minimum limits of Commercial General Liability insurance shall be \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury, personal and advertising injury, and property damage. Such insurance shall include coverage for, but not be limited to, premises liability, ongoing operations, products and completed operations, advertising injury, and contractual liability. The minimum limit of Automobile Liability insurance shall be \$1,000,000 combined single limit per accident for bodily injury and property damage. If the work involves the transport of pollutants (as defined by the standard auto policy exclusion of pollution) the auto policy shall be endorsed to include endorsement CA 9948 (or its equivalent) and MCS 90, or auto pollution coverage. The minimum limit of Pollution Liability insurance shall be \$1,000,000 per occurrence and in the aggregate to cover sudden and non-sudden bodily injury and/or property damage to include the destruction of tangible property, loss of use, clean-up costs and the loss of use of tangible property that has not been physically injured or destroyed. Coverage shall include non-owned disposal sites. Any deductible or self-insured retention(s) shall be the sole responsibility of the City or its contractor(s)/subcontractor(s). Such insurance shall cover King County, its officials, employees, and agents as additional insured for full coverage and policy limits against liability arising out of activities performed by or on behalf of the City pursuant to this Agreement. A valid Certificate of Insurance and additional insured endorsement is attached to this Agreement as Exhibit D unless Section VII.B. applies. Evidence of required coverage maintained by the contractor(s)/subcontractor(s) must be provided to the County prior to the commencement of any work.

7.2 If the Agency is a Municipal Corporation or an agency of the State of Washington and is self-insured for any of the above insurance requirements, a written acknowledgement of self-insurance is attached to this Agreement as Exhibit D.

7.3 If the Agency is a Municipal Corporation or an agency of the State of Washington and is a member of the Washington Cities Insurance Authority (WCIA), a written acknowledgement/certification of current membership is attached to this Agreement as Exhibit D.

8. ENTIRE CONTRACT; NO WAIVER OF DEFAULT

This Agreement is the complete expression of the agreement of the County and City hereto, and any oral or written representations or understandings not incorporated herein are excluded. Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement unless stated to be such through written approval by the County, which shall be attached to the original Agreement.

9. TIME IS OF THE ESSENCE

The County and City recognize that time is of the essence in the performance of this Agreement. The Scope of Work set forth in Exhibit A shall be completed by the City no later than December 31, 2024. In the event that the scope of work is not completed by this date, then King County shall retain any unexpended Award funds.

10. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this Agreement is, for any reason, found to be unconstitutional or otherwise invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions.

11. NOTICE

Unless otherwise specified in the Agreement, all notices or documentation required or provided pursuant to this Agreement shall be in electronic form and shall be deemed duly given when received at the addresses first set forth below via electronic mail. A copy of any notice shall also be sent via first class mail to the address listed below.

Joy Carpine-Cazzanti, Contract Administrator, or a provided designee
King County Department of Natural Resources and Parks
Water and Land Resources Division
Hazardous Waste Management Program
201 S. Jackson Street, Suite 5600
Seattle, WA 98104
hazwastegovrelations@kingcounty.gov or jcarpine@kingcounty.gov

If to the City:

Joan Nelson, Utility Billing Services Manager, or a provided designee
City of Auburn
25 W. Main Street
Auburn, WA 98001
jenelson@auburnwa.gov

Either Party hereto may, at any time, by giving ten (10) days written notice to the other Party, designate any other address in substitution of the foregoing address to which such notice or communication shall be given.

12. GENERAL PROVISIONS

12.1 This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

12.2 Each Party warrants and represents that such Party has full and complete authority to enter into this Agreement and each person executing this Agreement on behalf of a Party warrants and represents that

he/she has been fully authorized to execute this Agreement on behalf of such Party and that such Party is bound by the signature of such representative.

12.3 None of the funds, materials, property, or services provided directly or indirectly under this Agreement shall be used for any partisan political activity or to further the election or defeat of any candidate for public office.

12.4 This Agreement may be signed in multiple counterparts each of which shall be deemed an original, and all counterparts together shall constitute but one and the same instrument.

12.5 This Agreement is for the benefit of the Parties hereto only and is not intended to benefit any other person or entity, and no person or entity not a party to this Agreement shall have any third-party beneficiary or other rights whatsoever hereunder.

12.6 This Agreement shall be governed by and construed according to the laws of the State of Washington. Actions pertaining to this Agreement will be brought in King County Superior Court, King County, Washington.

IN WITNESS WHEREOF this Agreement has been executed by each Party on the date set forth below:

City of Auburn

BY _____
Nancy Backus, Mayor
City of Auburn

Date

King County

BY _____
Maythia Airhart, Interim Director
Hazardous Waste Management Program

For Dow Constantine, King County Executive

Date

October 4, 2022

Tristen Gardner
Local Hazardous Waste Management Program
150 Nickerson Street, Suite 204
Seattle, WA 98109-1634

RE: 2023-2024 HWMP Grant

Dear Ms. Gardner:

Enclosed please find the City of Auburn's application for the 2023-2024 Hazardous Waste Management Program (HWMP) Grant. The City is applying for support in two (2) areas:

- Residential, Multifamily, and Business Hazardous Waste Education
- School Hazardous Waste Education

Thank you for consideration of our application and continued support of Auburn's local hazardous waste management program.

If you have any questions, please contact me at (253) 931-5103 or jenelson@auburnwa.gov.

Sincerely,



Joan Nelson
Utility Billing Services Manager
City of Auburn

cc: Kathleen Edman, Utility Billing Solid Waste Specialist

**City of Auburn
2023-2024 Hazardous Waste Management Program Grant Application
Scope of Work**

The City of Auburn proposes to use 2023-2024 HWMP grant funds for the following projects:

- 1. Residential, Multifamily & Business Hazardous Waste Education**
- 2. School Hazardous Waste Education**
- 3. Residential CFC Recycle Collection Event**

TASK #1 Residential, Multifamily & Business Hazardous Waste Education

The City of Auburn will create and mail a newsletter, flyer, or postcard about household hazardous waste and safer alternative solutions to single-family and multifamily customers.

The City of Auburn will create and mail a flyer or postcard about business hazardous waste and safer alternative solutions to business customers.

The City will collaborate on quarterly social media outreach through Facebook Boosts with south sound cities to promote outreach messages to a broader audience.

The City will hire interns and a consultant to educate Auburn residents and youth groups about hazardous waste at public events such as Kid's Day, Auburn Farmer's Market, Senior Wellness Fair and various community meetings and educational tables, as well as through a variety of online resources and social media.

The Intern and Consultant will work to educate businesses on the options available for proper disposal of hazardous waste and the use of safer alternatives.

Outreach messages may include:

- Wastemobile information
- Proper disposal of household hazardous waste
- Information on product safety
- Alternative, safer cleaning products
- Pesticide and herbicide reduction
- Water pollution prevention

Proposed expenditures for this project include:

- Newsletter/flyer/postcard design, printing, mailing & postage
- Consultant contract for outreach
- Internship wage for outreach

Performance Objectives:

- Provide information on basic hazardous waste product awareness and safety.
- Promote proper hazardous waste disposal information.
- Provide information on why unwanted electronics and medicines need to be disposed of properly and what disposal options are available.
- Provide information on safer cleaning alternatives.

Impact Objectives:

- Outreach approximately 40,000 households and 1,200 business in Auburn so that they reduce the use of hazardous chemicals and incorporate proper hazardous waste disposal techniques using the Wastemobile and other fixed locations.
- Market, schedule, and present workshops for eligible youth community groups. More workshops will be offered as budget is available.
- Reduce the number of hazardous wastes and electronics that are illegally dumped along roadsides within the City of Auburn.
- Increase awareness and participation of residents and businesses in the proper handling and disposal of household and business hazardous waste and safer alternatives for the protection of public health and the environment.

TASK #2 School Hazardous Waste Education

The City will also hire a consultant to educate Auburn School District elementary school students about hazardous waste through hands-on classroom and/or virtual presentations and youth community workshops. The presentations will engage students and residents in science and sustainability, adapt materials and methods for English Language Learners, and apply STEM strategies in teaching students to make real-life decisions about their home and our environment. The WA Office of Superintendent of Public Instruction (OSPI) approved the lesson as a supplemental curriculum for local classrooms.

Outreach messages may include:

- How to identify hazards in common household products
- How to read product labels
- Safe disposal options
- Recognize the dangers of look-alike products
- Safer alternative cleaning product options
- Wastemobile information

Proposed expenditures for this project may include:

- Design, printing and/or purchasing of materials for instructor classroom and/or virtual presentations
- Design, printing and/or purchasing of materials for student hands-on activity
- Design and printing of the Student Pre & Post Presentation tests

- Printing of *What to do with Unwanted Household Hazardous Waste* flyer
- Consultant contract for outreach

Performance Objectives:

- Engage students in science and sustainability and apply STEM strategies
- Provide information on basic hazardous waste product awareness, safety, and identification.
- Promote proper hazardous waste disposal information.
- Provide information on how to identify look-alike products
- Provide information on safer cleaning alternatives.
- Wastemobile information

Impact Objectives:

- Market, schedule and present a total of up to 36 educational outreach workshops for eligible elementary schools, middle schools, or youth community groups. More workshops will be offered as budget is available.
- Increase awareness and participation of students and Auburn residents in the proper handling and disposal of household hazardous waste for the protection of public health and the environment.

TASK #3 Residential CFC Recycle Collection Event

The City will use funding to help cover the promotional cost (printing, mailing, postage of the event brochure) and collection fees for CFC appliances for one Neighborhood Recycle Event. Special outreach focus will target underserved communities.

Outreach messages may include:

- Wastemobile information
- Proper disposal of household CFC hazardous waste

Proposed expenditures for this project include:

- Newsletter design, printing, mailing & postage
- Consultant contract for event production and implementation

Performance Objectives:

- Provide information on basic hazardous waste product awareness and safety.
- Promote proper hazardous waste disposal information.

Impact Objectives:

- Outreach approximately 5,000 households in Auburn to increase awareness and participation of residents in the proper handling and disposal of household CFC waste for the protection of public health and the environment.
- Reduce the number of hazardous CFC items that are illegally dumped along roadsides within the City of Auburn.

2023-2024 City of Auburn HWMP Grant Budget
Grant Funds Available: \$60, 213.58

Revised 3/10/23

Project #1 Residential, Multifamily, and Business Hazardous Waste Education	Projected City Expenses
Outreach - Residential & Multifamily Newsletter / Business Flyer or Postcard	\$15,213.58
Consultant & Intern Services - Community Outreach Events & Presentations	\$20,000.00
Project #1 Total	\$35,213.58

Project #2 School Hazardous Waste Education	Projected City Expenses
Consultant Services - School Presentations & Waste Audits	\$20,000.00
Project #2 Total	\$20,000.00

Project #3 Residential CFC Recycle Collection Event	Projected City Expenses
Outreach - Residential CFC Collection Event Brochure	\$3,500.00
Outreach - Collection Fees for HHW	\$1,500.00
Project #3 Total	\$5,000.00

Total Grant Budget	\$60,213.58
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Agreement # HW1002

EXHIBIT B

2023-2024 BUDGET

LOCAL HAZARDOUS WASTE MANAGEMENT PROGRAM

City of Auburn
25 W. Main Street
Auburn, WA 98001-4998

Component Description	2023-24 Budget
Task 1: Residential, Multifamily & Business Hazardous Waste Education	\$35,213.58
Task 2: School Hazardous Waste Education	\$20,000.00
Task 3: Hazardous Waste Collection	\$5,000.00
Total	\$60,213.58

Footnote: The 2023-2024 budget can be partly or totally spent in either 2023 and/or 2024 but cannot exceed the budget total in these two years.



Hazardous Waste Management Program

GOVERNMENTS WORKING TOGETHER FOR
A HEALTHIER AND CLEANER KING COUNTY

INVOICE

Agreement No. HW1002

Exhibit C

Period of Performance: 1/1/23-12/31/24

City of Auburn

25 W. Main Street

Auburn, WA 98001

Invoice Processing Contact: Joan Nelson

253-931-5103

jenelson@auburnwa.gov

Submit signed invoice to:

Joy Carpine-Cazzanti

Hazardous Waste Management Program

DNRP Water and Land Resources Division

201 S. Jackson Street, Suite 5600

Seattle, WA 98104

hazwastegovrelations@kingcounty.gov

Invoice for services rendered under this Agreement
for the period of:

Start Date	End Date

MM/DD/YY

ALL FIELDS MUST BE COMPLETED FOR PROMPT PAYMENT PROCESSING

King County Accounts Payable Information

Purchase Order #

Supplier Name City of Auburn

Supplier # 1033

Supplier Pay Site City of Auburn

Remit to Address 25 W. Main Street

Auburn, WA 98001

Invoice Date

Invoice #

Amount to be Paid

Requisitioner name/phone Kristin Painter 206-477-5470

Project	Organization	Expend Acct	Task	CPA	Amount
1114016	860000	53105	001		

Please do not enter values in shaded cells. Enter "Previously Billed" and "Current" values only.

Expenditure Item	2023-24 Budget	Previously Billed	Current	Cumulative	Balance
HHW Task 1	\$35,213.58	\$0.00	\$0.00	\$0.00	\$35,213.58
HHW Task 2	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
HHW Task 3	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Total	\$60,213.58	\$0.00	\$0.00	\$0.00	\$60,213.58

Materials and quantities collected:

Gallons of motor oil	
Number of motor oil filters	
Gallons of mixed fuel	
Gallons of antifreeze	
Pounds of lead acid batteries	
Pounds of dry batteries	
Number of CFC appliances	
Number of fluorescent bulbs	
Other (please specify)	

Collection or education event details:

Number of events	
No. of participants at collection events	
No. of participants at education events	

I, the undersigned, do hereby certify under the laws of the State of Washington penalty of perjury, that this is a true and correct claim for reimbursement services rendered. I understand that any false claims, statements, documents, or concealment of material fact may be prosecuted under applicable Federal and State laws. This certification includes any attachments which serve as supporting documentation to this reimbursement request.

Recipient Signed _____ Date _____

Haz Waste Program Authorization / Approval _____ Date _____

Print Name _____

INVOICE DETAIL

Salaries & Wages- List by Employee	Hours	Rate of Pay/ Hr	Budget	Previously Billed	Current Expenditure	Cumulative (Previous + Current)	Balance (Budget less Cumulative)
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Subtotal			\$ -	\$ -	\$ -	\$ -	\$ -
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Fringe Benefits	Base	Rate	Budget	Previously Billed	Current Expenditure	Cumulative (Previous + Current)	Balance (Budget less Cumulative)
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Subtotal			\$ -	\$ -	\$ -	\$ -	\$ -
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Consultant Costs- Itemize by consultant below	Unit of measure	Rate	Budget	Previously Billed	Current Expenditure	Cumulative (Previous + Current)	Balance (Budget less Cumulative)
			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal			\$ -	\$ -	\$ -	\$ -	\$ -

Supplies- Please detail below	Budget	Previously Billed	Current Expenditure	Cumulative (Previous + Current)	Balance (Budget less Cumulative)
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Subtotal			\$ -	\$ -	\$ -	\$ -	\$ -
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Travel	Budget	Previously Billed	Current Expenditure	Cumulative (Previous + Current)	Balance (Budget less Cumulative)
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In State Travel		Total # of Miles	Rate
Out of State Travel		# of People	Rate
Per Diem and Lodging	# of People	# of Units	Unit Cost

Subtotal			\$ -	\$ -	\$ -	\$ -	\$ -
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Other Costs- Please detail below	Budget	Previously Billed	Current Expenditure	Cumulative (Previous + Current)	Balance (Budget less Cumulative)
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -

Overhead Costs- Please detail below	Budget	Previously Billed	Current Expenditure	Cumulative (Previous + Current)	Balance (Budget less Cumulative)
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -

	Budget	Previously Billed	Current Expenditure	Cumulative (Previous + Current)	Balance (Budget less Cumulative)
Direct Costs Total	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ -

Notes regarding this Invoice



P.O. Box 88030

Tukwila, WA 98138

Phone: 206-575-6046

Fax: 206-575-7426

www.wciapool.org

2/21/2023

Ref#: 14466

King County Solid Waste Division
Attn: Lucy Auster
201 S Jackson St, Ste 701
Seattle, WA 98104

Re: City of Auburn
Hazardous Waste Reduction Grant Agreement

Evidence of Coverage

The City of Auburn is a member of the Washington Cities Insurance Authority (WCIA), which is a self-insured pool of over 160 public entities in the State of Washington.

WCIA has at least \$4 million per occurrence limit of liability coverage in its self-insured layer that may be applicable in the event an incident occurs that is deemed to be attributed to the negligence of the member. Liability coverage includes general liability, automobile liability, stop-gap coverage, errors or omissions liability, employee benefits liability and employment practices liability coverage.

WCIA provides contractual liability coverage to the City of Auburn. The contractual liability coverage provides that WCIA shall pay on behalf of the City of Auburn all sums which the member shall be obligated to pay by reason of liability assumed under contract by the member.

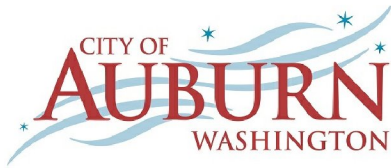
WCIA was created by an interlocal agreement among public entities and liability is self-funded by the membership. As there is no insurance policy involved and WCIA is not an insurance company, your organization cannot be named as an additional insured.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Roscoe".

Rob Roscoe
Deputy Director

cc: Candis Martinson



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5715 (Caillier)

Date:

April 12, 2023

Department:

Police

Attachments:

[Resolution No. 5715](#)

[Sale-Hold Harmless Agreement](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council to approve Resolution No. 5715.

Background for Motion:

Resolution 5715 allows the Mayor to enter into a Sale and Hold Harmless Agreement for the surplus of retired Auburn Police K9 Lu. K9 Lu retired from active duty with the Auburn Police Department on March 31st, 2023.

Background Summary:

On March 31st, 2023, Auburn Police K9 Lu retired from active duty after 5 years of service with the Auburn Police Department. Typically, due to the bond that has developed between the K9 and former handler, and the training the K9 has received, these service dogs are generally not released to the general public after retirement. It has been the practice of the City to surplus retired K9's into the care of the former handler, who have the most knowledge of the animals needs and ability to care for them during their retirement years.

Reviewed by Council Committees:

Councilmember: Jeyaraj

Staff:

Caillier

Meeting Date: April 17, 2023

Item Number:

RES.C

RESOLUTION NO. 5715

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DECLARING AN AUBURN POLICE DEPARTMENT CANINE AS SURPLUS PROPERTY AND APPROVING ITS TRANSFER TO A PURCHASER BY CONTRACT

WHEREAS, the Auburn Police Department (APD) purchased a dog named Lu for use as a police canine officer, and canine Lu has been working with an Auburn Police Officer handler in a Criminal Justice Training Commission (CJTC) certified police canine/handler team since 2018;

WHEREAS, due to age, K9 Lu has reached the end of his service life and has retired from active service with the APD. Accordingly, APD has determined that transferring ownership of Lu is in the City's best interests;

WHEREAS, given their work and interaction with department police dogs, APD has a practice of giving officers the opportunity to assume ownership of police dogs that are retired from service. APD Officer Todd Glenn has fostered a relationship with Lu through Lu's work with APD, and he desires to purchase Lu from APD on the terms and conditions expressed in the proposed agreement attached as Exhibit A to this Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. The APD canine Lu is declared surplus property to APD. APD is accordingly authorized to transfer ownership of Lu to APD Officer Todd Glenn

according to the terms and conditions set forth in the proposed purchase and sale agreement attached to this Resolution;

Section 2. The Mayor is authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 3. This Resolution shall take effect and be in full force upon passage and signatures.

Dated and Signed this _____ day of _____, 2023.

CITY OF AUBURN

NANCY BACKUS
MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

SALE AND HOLD HARMLESS AGREEMENT

THIS AGREEMENT is entered into this ____ day of _____, 2023, by and between the City of Auburn, its agents, employees and assigns (hereinafter referred to as the "City") and Todd Glenn (hereinafter referred to as Todd), his heirs and assigns.

Police Canine Lu, having come to the end of his service duty, may be purchased by his handler, Todd, for the sum of one dollar and no/100 (\$1.00). Todd Glenn seeks to purchase Lu under the terms of this Agreement and the City seeks to relieve itself of ownership of Lu and any potential exposure to additional costs and/or other issues that may arise during the remainder of Lu's life.

Todd acknowledges and agrees that the City has no basis upon which to render any warranty or guarantee regarding Lu's suitability for non-law enforcement activities, including suitability as a traditional pet or suitability for any particular purpose, and accordingly the city offers no warrant or guarantee and disclaims any warranty in law or equity that might otherwise accompany a sale. Todd voluntarily accepts these conditions and disclaimers.

For sufficient consideration, including Todd's payment under the terms of this Agreement and the City's agreement to sell Lu in lieu of other means of disposal and for other consideration as set forth in this agreement, Todd agrees to release, acquit and forever discharge the City of and from any and all actions, claims, demands, claims for attorney's fees or other claims of any variety on account of or in any way arising out of Todd's ownership of Lu. Todd specifically acknowledges that the sale of Lu is "as is" and that the City has not agreed to provide any further care or treatment for Lu as a condition of sale and agrees that he will not make any claim against the City after the sale for anything associated with Lu's medical or other needs or conditions, whether those needs and conditions occurred prior to or after this sale.

Todd agrees that Lu is solely his property and that he bears full responsibility for Lu's care, behavior and actions from the time of purchase forward.

By signing this Agreement, Todd acknowledges that he has executed this Agreement of his own free will and is a voluntary act.

Todd Glenn, Purchaser

Mark Caillier, Chief of Police

Kendra Comeau, City Attorney

Nancy Backus, Mayor