



**Planning Commission
Regular Meeting
January 7, 2025 - 7:00 PM
City Hall Council Chambers**

MINUTES

PUBLIC PARTICIPATION

The City of Auburn Planning Commission Meeting was held in person and virtually.

CALL TO ORDER

Chair Judi Roland called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.

ROLL CALL

Commissioners present: Chair Judi Roland, Julie Berry, Kent Sprague, Aaron Vanderpol, and Lynn Walters. Commissioner William Stewart was excused.

Staff members present: Planning Services Manager Alexandria Teague, Senior Staff Attorney Taryn Jones, and Deputy City Clerk Rebecca Wood-Pollock.

PLEDGE OF ALLEGIANCE

Chair Roland led those in attendance in the Pledge of Allegiance.

AGENDA MODIFICATIONS

There were no agenda modifications.

AUDIENCE PARTICIPATION

No public comments were received.

APPROVAL OF MINUTES

- A. December 3, 2024 Draft Minutes from the Regular Planning Commission Meeting

Chair Roland noted that Vice Chair Stephens' name was incorrectly noted in the minutes and moved to make that correction.

Commissioner Sprague moved and Commissioner Walters seconded to approve the December 3, 2024 meeting minutes as amended.

MOTION CARRIES. 4-0. Chair Roland abstained from voting.

OTHER BUSINESS

A. Planning Commission Chair and Vice Chair Selection for 2025

Commissioner Berry nominated Judi Roland as Planning Commission Chair. Commissioner Vanderpol seconded the nomination.
MOTION CARRIES UNANIMOUSLY. 5-0

Commissioner Walters nominated Kent Sprague as Vice Chair. Commissioner Vanderpol seconded the motion.
MOTION CARRIES UNANIMOUSLY. 5-0

B. Planning Commission Rules and Procedures (Teague) Staff to present the amended Rules and Procedures for 2025

Manager Teague presented the Commission with the proposed changes to the Planning Commission Rules and Procedures, including a new meeting time and returning to a one meeting per month schedule.

Commission discussed the new proposed meeting time and meeting length, 2025 meeting dates, roles of the Chair and Vice Chair, excused absences, quasi-judicial actions, agenda modifications, conflicts of interest, voting abstention, tie votes, public hearings, public comment and conduct, conflict of interest, and Commission conduct.

COMMUNITY DEVELOPMENT REPORT

Manager Teague presented the Commission with an overview of upcoming topics which will be brought before the Commission in future meetings, including a proposed increase to the State Environmental Policy Act (SEPA) exemptions threshold, temporary and permanent housing updates, battery storage systems, updates to the Downtown Plan, school impact fees, and annual amendments. She also provided an update on the Safe Auburn community meetings.

Commission discussed a bridge widening project over the White River, a driving range at the Auburn Golf Course, the Auburn Ave Theater, and upcoming downtown construction.

Chair Roland shared that the next meeting would be held on Tuesday, February 4, 2025.

ADJOURNMENT

There being no further business to come before the Planning Commission, the meeting was adjourned at 8:17 p.m.

APPROVED this _____ day of _____, 2025

JUDI ROLAND, CHAIR

Rebecca Wood-Pollock, Deputy City Clerk