

MOUNTAIN VIEW CEMETERY BOARD MINUTES

Tuesday, April 14, 2015

2:00 PM

Members Present: Robert Rakos, Judi Roland, Arnie Galli and Jeanne Coffey

Members Absent: Warren Olson

Staff present: Craig Hudson and Angie Sherwin

Call to Order: The meeting was called to order at 2:00 pm by Robert Rakos.

Review of Feb 2015 Minutes: Feb 2015 minutes were not moved for approval.

A quorum was not met.

Old Business:

WCCFA Conference – The Washington Cremation Conference was held in March. Craig gave a presentation on informal cremation gardens with a focus being Forest Walk. Prior to, multimedia took photographs of Forest Walk for Craig's PowerPoint presentation. Those photos will be added to the cemetery website.

New "Old" Truck - The cemetery received a full size truck from Maintenance and Operations.

Tree Removal – Three large Cedar trees were removed in the fourth addition.

Easter Sunrise Service – 160 people attended the Easter Sunrise Service. This is an increase from the previous year.

New Business:

New Brochures – Multimedia is designing a new brochure, updating photos and information.

New Columbarium - In Forest Walk there are two 16 niche columbarium, one being sold out and the second columbarium at half capacity. A new niche columbarium is in the planning. It will be dual capacity 95 niches. Each niche would be approximately \$3595 or more with projected sales of \$350,000. This project will be funded by the Endowed Care Fund. Final approval by the finance department and the City Council will be possibly in late summer or early fall.

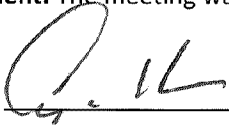
Cemsites Software - Cemsites is the new cemetery program has for record keeping. Data imported from the old HMIS program has created some dirty data that is being cleaned up. There is no GPS module at the current time, but can be added later. Aerial mapping is the current option.

Reports:

Revenue Update -

- February \$94K
- March \$154K

Adjournment: The meeting was adjourned at 2:49 pm by Robert Rakos.

Approved  Date 8-10-15

Craig Hudson, Cemetery Manager