

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, April 2, 2024 - 10:00 AM – *Virtual Meeting via ZOOM*

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m.

Present on the Zoom call included Chair Pro Tem Bill Petersen, Member Stan Laatsch, Councilmember Hanan Amer, Councilmember Cheryl Rakes, and Acting City Attorney Doug Ruth. Also included on the Zoom call and in person (Conference Room 3, City Hall) was Board Secretary Terry Mendoza.

II. PUBLIC PARTICIPATION

The Auburn LEOFF Disability Board Special meeting scheduled for Tuesday, April 2, 2024, at 10:00 a.m. will be held in person and virtually.

Virtual Participation Link:

To attend the meeting virtually please click the link below, enter the meeting ID into the Zoom app, or call into the meeting at the phone number listed.

Join Zoom Meeting: <https://zoom.us/j/97213585353>

Meeting ID: 972 1358 5353

One tap mobile: +12532158782,,97213585353# US (Tacoma)

Dial by your location: +1 253 215 8782 US (Tacoma)

Find your local number: <https://zoom.us/u/abPaBKQ9xl>

Board Secretary Mendoza reported that there was no member from the public present at the meeting, either virtually or in person.

III. AGENDA MODIFICATIONS

Claim for LEOFF 1 Member 642873 was added under Item V11.B.8.

IV. CITIZEN INPUT AND/OR CORRESPONDENCE

This is the place on the agenda where the public is invited to speak to the LEOFF Board on any issue. The public can participate in-person or submit written comments in advance of the scheduled meeting. Participants can submit written comments via mail, fax, or email. All written comments must be received 24 hours prior to 10:00 a.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Terry Mendoza, LEOFF Board Secretary

25 W Main St., Auburn, WA 98001

Please fax written comments to: Terry Mendoza, LEOFF Board Secretary - Fax: (253) 288-4305

Please email written comments to: Terry Mendoza at tmendoza@auburnwa.gov

Board Secretary Mendoza reported that there was no correspondence received from the public.

V. APPROVAL OF MINUTES

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- A. Minutes of the March 5, 2024, LEOFF Board Special Meeting*
Motion by Chair Pro Tem Petersen to approve the minutes as published. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

VI. UNFINISHED BUSINESS

A. Pending Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #350627
Requests approval of vision expenses in the amount of \$1,950.00 for services received on December 4, 2023. This claim was tabled at the March meeting until additional information is received from the physician on the medical necessity.

Motion by Chair Pro Tem Petersen to table the claim until further information on medical necessity is received. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

2. LEOFF 1 Member #910342
Requests approval of medical expenses in the amount of \$336.15 for equipment purchased on January 4, 2024. This claim was tabled at the March meeting until additional information is received on the medical necessity and confirmation if it was run through insurance (United Health Care).

Motion by Chair Pro Tem Petersen to table the claim until additional information is received on medical necessity and insurance billing through United Health Care. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

3. LEOFF 1 Member #970468
Requests approval of dental expenses in the amount of \$153.60 for services received on January 16, 2024. Chair Kelly recused himself. This claim was tabled at the March meeting due to not having a quorum to vote on the item.

VII. NEW BUSINESS

- A. Appeals/Requests for Reconsideration
No appeal/request for reconsideration received.

B. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #317206

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Requests approval of dental expenses in the amount of \$189.00 for services received on January 26, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted.
Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

2. LEOFF 1 Member #406822

Requests approval of dental expenses in the amount of \$100.00 for services received on March 5, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted.
Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

3. LEOFF 1 Member #230947

Requests approval of dental expenses in the amount of \$1,717.60 for services received on Marh 6, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted.
Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

4. LEOFF 1 Member #378501

Requests approval of dental expenses in the amount of \$2,134.30 for services received on January 24 – March 6, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted.
Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

5. LEOFF 1 Member #349135

- a. Requests approval of dental expenses for implants in the amount of \$7,600.00 for services received on January 23 and March 4, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Requests approval of vision expenses in the amount of \$90.00 for services received on March 5, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

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MOTION CARRIED UNANIMOUSLY. 5-0

6. LEOFF 1 Member #350627

- a. Requests approval of dental expenses in the amount of \$918.00 for services received on March 19, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Requests approval of dental expenses in the amount of \$424.00 for services received on February 26, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

7. LEOFF 1 Member #970468

Requests approval of vision expenses in the amount of \$125.00 for services received on March 11, 2024.

Chair Kelly recused himself from this item.

Motion by Councilmember Amer to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 4-0

8. LEOFF 1 Member #642873

Requests approval of Dental expenses in the amount of \$280.00 for services on March 25, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

C. Other Discussion

1. Claim Reimbursements from January/February

Board Secretary Mendoza reported that there was a delay in the processing of several claims received in late January through February. All affected LEOFF members were contacted, provided an apology, and an explanation of what occurred. All delayed claims as of this meeting have been processed and paid.

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2. Policy Review

The board discussed the recommended changes/updates to the policies. No additional recommendations were made at this time. Chair Kelly requested this item be continued on the May meeting agenda pending a cost analysis on regional vision corrective surgery expenses.

3. May Meeting

Due to the WSLEA (LEOFF) conference being held the first Tuesday in May, and two board members will be attending the conference, Chair Kelly moved the May meeting to the second Tuesday, May 14th.

VIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:29 a.m.

James Kelly
James Kelly (May 23, 2024 10:56 PDT)
JIM KELLY, Chairman

Terry Mendoza
TERRY MENDOZA, Board Secretary

2024_Minutes 04-02

Final Audit Report

2024-05-24

Created:	2024-05-23
By:	Terry Mendoza (tmendoza@auburnwa.gov)
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"2024_Minutes 04-02" History

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-  Document emailed to jkelly0114@comcast.net for signature
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