

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday April 2, 2019 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn.

Members present included Chair Jim Kelly, Chair Pro Tem Bill Petersen, Member Bob Baggett and Member-at-large Stan Laatsch. Member Larry Brown was unavailable and excused.

Also present were Board Attorney Steve Gross, Human Resources & Risk Management Director Candis Martinson, Human Resources Analyst Terry Mendoza and City Clerk Shawn Campbell.

II. AGENDA MODIFICATIONS

Claims for LEOFF 1 Members #562217 and #3636477 were added to the agenda under Items V.C.4.a, V.C.4.b and V.C.5.a respectively.

III. APPROVAL OF MINUTES

- A. Minutes of the March 5, 2019 LEOFF Board Meeting
Motion by Chair Pro Tem Petersen, seconded by Member Baggett to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 4-0

IV. UNFINISHED BUSINESS

- A. Pending Disability Leave/Retirement Applications
There was no pending disability leave/retirement application.

- B. Pending Medical/Hearing/Vision/Dental Claims

LEOFF 1 Member #284134*

Request for reimbursement of prescription expenses in the amount of \$1,117.29 for services received between December of 2017 to December of 2018. No new information was provided.

Motion by Chair Pro Tem Petersen to deny. Motion failed for lack of a second.

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The Board discussed the timeline for submittal and the inclusion of Over the Counter (OTC) medications.

Motion by Chair Pro Tem Petersen to table the request until additional information is provided. Second by Member Baggett.

MOTION CARRIED UNANIMOUSLY. 4-0

Request for approval/reimbursement of long term care expenses in the amount of \$183,938.30 for services received between January 2015 to February 2016 and February 2018 to January of 2019.

On March 5, 2018, the Board tabled the claim pending additional information regarding the timeliness and medical necessity of the claims.

The Board discussed the timeliness of the claims and the lack of Board pre-approval for the Long Term Care.

Motion by Member Baggett to deny payment of the claim. Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 4-0

V. NEW BUSINESS

A. Disability Leave/Retirement Applications
No new application for disability leave was received.

B. Appeals/Requests for Reconsideration
No request for reconsideration was received.

C. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #310533*

Request for reimbursement of dental expenses in the amount of \$147.00 for services received on March 6, 2019. The retiree's dental expenses were previously found to be medically necessary.

Motion by Member Baggett to approve claim. Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 4-0

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2. LEOFF 1 Member #321061*

Request for reimbursement of medical expenses in the amount of \$50.00 for services received on March 11, 2019.

Motion by Chair Pro Tem Petersen to approve claim. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 4-0

3. LEOFF 1 Member #970468*

Request for reimbursement of dental expenses in the amount of \$181.90 for services received on November 15, 2018. The retiree's dental expenses were previously found to be medically necessary.

Chair Kelly recused himself.

Motion made by Member Laatsch to approve claim. Second by Member Baggett.

MOTION CARRIED UNANIMOUSLY. 3-0

4. LEOFF 1 Member #562217*

a. Request for reimbursement of vision expenses in the amount of \$157.98 for services received on March 29, 2019. LEOFF 1 Member has not received vision reimbursement in 2019.

Motion by Member Baggett to approve claim. Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 4-0

b. Request for reimbursement of vision expenses for sunglasses in the amount of \$149.98 for services received on March 29, 2019. LEOFF 1 Member has not received vision reimbursement in 2019.

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Motion by Chair Pro Tem Petersen to approve claim. Second by Member Baggett.

MOTION CARRIED UNANIMOUSLY. 4-0

5. LEOFF 1 Member #3636477*

Request for reimbursement of dental expenses in the amount of \$105.00 for services received on February 25, 2019.

	1200	BALANCE
No. 363477		1200.00
	170.00	1030.00

Motion by Chair Pro Tem Petersen to approve claim. Second by Member Baggett.

MOTION CARRIED UNANIMOUSLY. 4-0

D. Other Discussion

Chair Kelly inquired about the requirements for the LEOFF Board Secretary position and moving the responsibilities to Human Resources staff. Board Attorney Gross advised there is no requirement for this to remain with the City Clerk's office. The City's intent is to have the Board Secretary duties assigned to the Human Resources department.

VI. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:24 a.m.

APPROVED this 14th day of May, 2019.


JIM KELLY, CHAIR


Shawn Campbell Board Secretary