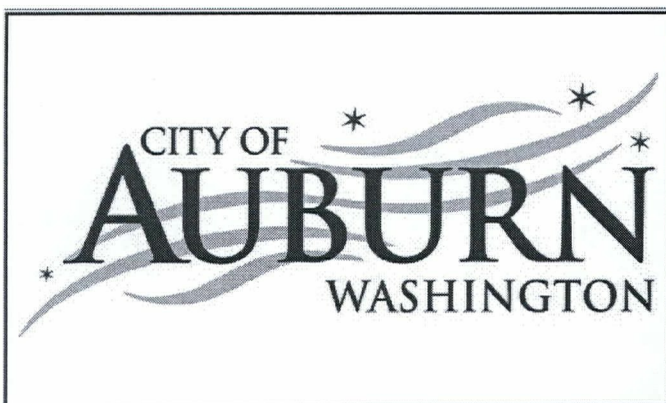


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|  | <p><b>City Council Study Session Muni Services SFA</b><br/> <b>March 25, 2019 - 5:30 PM</b><br/> <b>City Hall Council Chambers</b><br/> <b>AGENDA</b></p> <p><b>Watch the meeting video</b></p> <p>Meeting videos are not available until 72 hours after the meeting has concluded.</p> |
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## I. CALL TO ORDER

Deputy Mayor Peloza called the meeting to order at 5:31 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

### A. Roll Call

Councilmembers present: Deputy Mayor Bill Peloza, Bob Baggett, Claude DaCorsi, John Holman, Yolanda Trout-Manuel and Largo Wales.  
Councilmember Larry Brown was excused.

Mayor Nancy Backus and the following department directors and staff members were present: Assistant City Attorney Kendra Comeau, Director of Public Works Ingrid Gaub, Director of Finance Shelley Coleman, Director of Parks and Recreation Daryl Faber, Assistant Director of Engineering Jacob Sweeting, Human Resources and Risk Management Candis Martinson, Director of Innovation & Technology David Travis, Director of Community Development Jeff Tate, Director of Administration Dana Hinman, Capital and Construction Engineering Manager Ryan Vondrak, Assistant Director of Public Works Services Randy Bailey, Project Engineer Jeffrey Bender, Project Engineer Kim Troung, Fleet and General Services Manager Tyler Thompson, Police Chief Bill Pierson, Police Commander Steve Stocker and Deputy City Clerk Teresa Mattingly.

## II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There was no announcement, report or presentation.

## III. AGENDA ITEMS FOR COUNCIL DISCUSSION

### A. Ordinance No.6712 BA#1 (Coleman) (10 Minutes) (5:35 p.m.)

An Ordinance of the City Council of the City of Auburn, Washington, amending Ordinance No. 6693, the 2019-2020 Biennial Operating Budget ordinance, authorizing amendment to the City of Auburn 2019-2020 budget as set forth in schedule "A" and schedule "B"

Director Coleman reviewed Budget Amendment No. 1 for the 2019-2020 budget and discussed funds carried over from 2018, new grant revenues,

new funding requests and projects that are from the General Fund.

Council discussed when projects would start and funding distribution. Director Gaub advised Council the funding will be distributed as projects move forward, they are currently under design and intend to go to construction soon. Council also discussed the potential budget deficient, new funding requests, projects that come out of the General Fund, the cost of having the Auburn magazine published with an outside vendor, potential areas for staffing and project cuts and the option of delaying projects.

Chief Pierson explained the benefits of implementing the Electronic Ticketing System, and it was funded in part with revenue accrued from Traffic School. Mayor Backus advised Council the Auburn magazine is designed in house, Council needs to determine their budget priorities and she stated there is a potential of a budget short fall if the City does not increase revenue based on the City's growth.

B. 4th Quarter 2018 Financial Report (Coleman) (20 Minutes) (5:45 p.m.)

Director Coleman reviewed the 4th Quarter 2018 Financial Report, expenditure increases and decreases, General Fund revenues, P-Card statistics and the investment portfolio.

Council discussed non-departmental funding, how P-Cards are monitored and the cost of replacing batteries for golf carts versus replacing golf carts.

Councilmember Wales requested SCORE fees, and the amount being spent on homelessness and wellness.

Director Faber advised Council that the cost of a golf cart is \$4500, batteries are \$900, the average use of a golf cart is six years with an average revenue of \$150,000.

C. Electric Vehicle Update (Gaub) (15 Minutes) (6:05 p.m.)

Deputy Mayor Peloza called for a 10 minute recess at 7:12 p.m. the meeting reconvened at 7:21 p.m.

Assistant Director Bailey and Fleet Manager Thompson discussed replacing the Administration's Prius cars with the Chevy Volt, charging stations, their locations, the key management system, vehicle reservations, and the key box location.

Council discussed how the charging stations work and they can only be used by City vehicles.

D. Parks Levy (Peloza) (15 Minutes) (6:20 p.m.)

Discussion of County Executive Constantine's proposed Parks Levy

Deputy Mayor Peloza moved Item "D" Parks Levy before Item "C" Electric Vehicle Update.

Deputy Mayor Peloza introduced King County Councilmember Claudia Balducci, Bob Burns with King County Department of Natural Resources and Parks, and Heidi Kandathil with King County Parks and provided a summary of the proposed Parks Levy renewal.

Councilmember Balducci reviewed the proposed Parks Levy Renewal for 2020-2025 Ordinance 2019-0084, which would place a proposition on the August 6, 2019 ballot authorizing a six year, \$738 million property tax levy to support parks and to acquire and maintain open spaces. She also discussed planned funding, investments, projects, grants and the current levy Ordinance 17-0568. Mr. Burns explained how trails will be funded for improvements.

Council discussed how millage rates are calculated, grants, competing interests, projected investments, and how much the City of Auburn receives from the current levy.

Director Faber advised Council the City receives approximately \$160,000 per year from the current Parks Levy and stated the changes made with King County in the last month will be beneficial to the City, but stated his concerns about the decrease for open space acquisition from \$35 million to \$25 million.

#### IV. PUBLIC WORKS AND COMMUNITY DEVELOPMENT DISCUSSION ITEMS

##### A. Plastic Bag Ban (Tate) (5 Minutes) (6:35 p.m.)

Councilmember DaCorsi presided over the Public Works and Community Development section of the meeting.

Director Tate discussed the single use plastic bag ban, the status of the Washington State Legislature's review of the law, types of bags that can and cannot be allowed, exemptions, the law would go into effect on July 1, 2019, enforcement is complaint based with potential fines of \$250, and the \$0.08 fee requirement on recycled content paper carryout bags which covers the grocery stores cost of the bags.

##### B. Capital Projects Status Report (Gaub) (20 Minutes) (6:40 p.m.)

Manager Vondrack and Engineer Troung presented Council with the Capital Project Status Report. Manager Vondrack reviewed the status of the 39 active Capital Projects and upcoming Capital Projects. Engineer Troung provided an update on the A Street SE Corridor and discussed the importance of the preservation program.

Councilmember Wales thanked the Parks Department for the work they have done on the A Street corridor hedge and Councilmember DaCorsi asked about the status of the Airport project, which Manger Vondrak stated

construction is projected to start summer of 2019 and would increase the runway to 3841 feet.

C. Utility Undergrounding Code Revisions - Ordinance No. 6713 (Gaub) (15 Minutes) (7:00 p.m.)

Assistant Director Sweeting discussed the Utility Undergrounding Code revisions, requirements, exemptions and conversions of existing aerial systems, the benefits of doing the conversion by the City, aerial service exclusions and financial responsibilities.

Council discussed the cost to residents with the code revision and the option of having all lines on the right away underground. Director Gaub advised Council that some of the lines are transmission lines and cannot be underground.

V. MUNICIPAL SERVICES DISCUSSION ITEMS

A. 2018 Inspectional Services Reports (Pierson) (15 Minutes) (7:15 p.m.)  
Police Commendations, Inquiries and Investigations, and Use of Force Analysis

Chief Pierson and Commander Stocker reviewed the 2018 Inspectional Services Reports, CIA Summary, commendations, internal investigations, supervisory inquiries, allegations, collisions, corrective action for collisions, combined discipline, use of force comparison, force types, effective versus non effective force types, force used resulting in injury, force incidents, time of day, reason for use of force, and biased based policing analysis.

Council discussed the possible causes for the increase in the number of incidents in 2018.

Councilmember Wales requested data on repeat offenders and types of crimes they are committing.

Chief Pierson said they would look at that data and get back to Council.

B. Parks and Recreation Update (Faber) (25 Minutes) (7:30 p.m.)

Director Faber provided Council with a Parks and Recreation update and reviewed the organizational structure, the number of full time employees, community events, benefits of the parks, services and funding structure, general fund expenditures, recreation programs, facility rentals, and parks maintenance. He also discussed the City of Everett's parks maintenance study, what Auburn has done to maintain costs, potential sites and funding for the Peter B. Lewis Park, 104th Street/Green River Park, Jacobsen Tree Farm Park, and the Arts and Culture Center including: Auburn Alleyway Project and the Auburn Avenue Theater.

Council asked how many special need residents use City services and how Earth Day can be used for potential projects. Director Faber advised

Council he did not have an exact number of special need residents using City services, he will provide Council the data when it is available.

#### VI. OTHER DISCUSSION ITEMS

There was no other discussion items.

#### VII. NEW BUSINESS

There was no new business.

#### VIII. MATRIX

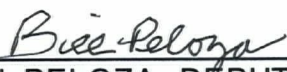
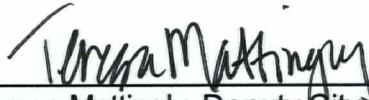
##### A. Matrix

Council discussed the matrix and requested item number 9 be updated to ongoing and added Emergency Management Training with the date to be determined.

#### IX. ADJOURNMENT

There being no further discussion, the meeting adjourned at 8:49 p.m.

APPROVED this 6th day of May, 2019.

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| BILL PELOZA, DEPUTY MAYOR                                                         | Teresa Mattingly, Deputy City Clerk                                                |

*Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.*