

**City Council Meeting
March 16, 2015 - 7:00 PM
Auburn City Hall
AGENDA**

[Watch the meeting LIVE!](#)

[Watch the meeting video](#)

Meeting videos are not available until 72 hours after the meeting has concluded.

I. CALL TO ORDER

- A. **Pledge of Allegiance**
- B. **Roll Call**

II. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

- A. Goodwill Ambassadors Proclamation
Mayor Backus to proclaim Morgan Warren, Miss Auburn 2015 and Keely Franchini, Miss Auburn's Outstanding Teen 2015 as "Goodwill Ambassadors" for the City of Auburn
- B. Valley Communications Center
Lora Ueland, Director of Valley Communications Center, to provide a highlight on the basics of 911/Introduction to Valley Communications

III. APPOINTMENTS

- A. White River Valley Historical Society Board
City Council to appoint Jackie Swanson to the White River Historical Society Board for a three year term to expire December 31, 2017.

IV. AGENDA MODIFICATIONS

V. CITIZEN INPUT, PUBLIC HEARINGS & CORRESPONDENCE

A. Public Hearings

1. **Public Hearing for Stormwater Management Program Plan (Snyder)**
City Council to conduct a public hearing to receive public comments and suggestions with regard to the Stormwater Management Program Plan
2. **Public Hearing for 2015 Consolidated Annual Performance and Evaluation Report (CAPER) (Hursh)**
City Council to conduct a public hearing on the 2014 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant Program

(For further action on this item, see Resolution No. 5130.)

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.

C. Correspondence

There is no correspondence for Council review.

VI. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

VII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. Minutes of the Febraury 9, 2015 Study Session*

B. Minutes of the March 2, 2015 Regular Council Meeting*

C. Claims Vouchers (Coleman)

Claims voucher numbers 432663 through 432842 in the amount of \$3,303,282.62 and three wire transfers in the amount of \$22,325.08 and dated March 16, 2015.

D. Payroll Vouchers (Coleman)

Payroll check numbers 535406 through 535439 in the amount of \$908,737.98, electronic deposit transmissions in the amount of \$1,298,703.46 for a grand total of \$2,207,441.44 for the period covering February 26, 2015 to March 11, 2015.

E. Public Works Consultant Agreement No. AG-C-363 (Snyder)

City Council to grant permission to enter into amendment No. 9 to the annual on-call consultant agreement No. AG-C-363 with Carollo Engineers for professional services related to water system hydraulic modeling

F. Public Works Project No. CP0909* (Snyder)

City Council to approve Final Pay Estimate No. 13 to Contract No. 12-02 in the amount of \$12,377.41 and accept construction of Project No. CP0909, Academy Booster Pump Station

G. Public Works Contract No. 14-19* (Snyder)

City Council to award Contract No. 14-19 to Stan Palmer Construction on their low bid of \$3,733,047.00 plus Washington State sales tax of \$52,190.63 for a total contract price of \$3,785,237.63 for Project Nos. CP1118 and CP1119, Auburn Way South Corridor Improvements

H. Public Works Project CP1303 (Snyder)

City Council to approve final payment and accept the City Hall Phase II Remodel, Project CP1303

I. Public Works Project No. CP1122* (Snyder)

City Council to award Contract No. 15-06 to R.L. Alia Company on their low bid of \$1,713,160.80 plus Washington State sales tax of \$138,393.45 for a total contract price of \$1,851,554.25 for Project No. CP1122, 30th St NE Area Flooding – Phase 1a

(RECOMMENDED ACTION: City Council approve the Consent Agenda.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. ORDINANCES

A. Ordinance No. 6558 (First Reading)* (Coleman)

An Ordinance of the City Council of the City of Auburn, Washington, amending Ordinance No. 6533, the 2015-2016 Biennial Budget Ordinance, authorizing amendment to the City of Auburn 2015-2016 Budget as set forth in Schedule “A” and Schedule “B”

(RECOMMENDED ACTION: City Council adopt Ordinance No. 6558.)

B. Ordinance No. 6555 (Second Reading)* (Snyder)

An Ordinance of the City Council of the City of Auburn, Washington, granting to Astound Broadband, LLC, a Washington Limited Liability Company, a franchise for telecommunications and related services

(RECOMMENDED ACTION: City Council adopt Ordinance No. 6555.)

XI. RESOLUTIONS

A. Resolution No. 5130* (Hursh)

A Resolution of the City Council of the City of Auburn, Washington, to accept the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2014 program year

(RECOMMENDED ACTION: City Council adopt Resolution No. 5130.)

B. Resolution No. 5131* (Snyder)

A Resolution of the City Council of the City of Auburn, Washington, approving the 2015 Stormwater Management Program Plan and authorizing the Mayor to include a copy of the program plan in the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit Annual Report for 2014 to the Washington State Department of Ecology

(RECOMMENDED ACTION: City Council adopt Resolution No. 5131.)

C. Resolution No. 5134* (Snyder)

A Resolution of the City Council of the City of Auburn, Washington, amending the City of Auburn fee schedule to adjust for additional fees and charges

(RECOMMENDED ACTION: City Council adopt Resolution No. 5134.)

XII. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on their significant City-related activities since the last regular Council meeting.

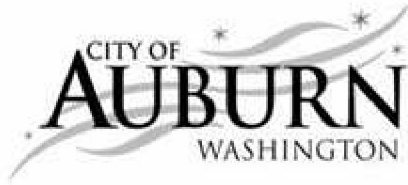
A. From the Council

B. From the Mayor

XIII. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.

*Denotes attachments included in the agenda packet.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Public Hearing for Stormwater Management Program Plan

Date:

February 17, 2015

Department:

CD & PW

Attachments:

No Attachments Available

Budget Impact:

\$0

Administrative Recommendation:

City Council to hold a public hearing. See Resolution No. 5131 for further action on this item.

Background Summary:

See Resolution No. 5131, later on the agenda, for additional materials.

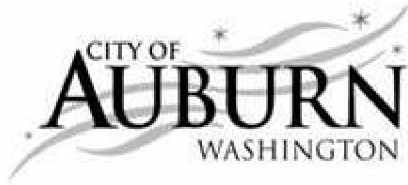
City Council to conduct a public hearing on the City's Stormwater Management Program Plan that was prepared in response to the Washington State Department of Ecology's Western Washington Phase II municipal Stormwater Permit. The Phase II permit covers the discharges from Auburn's storm drainage system. Implementation of the Stormwater Management Program Plan is designed to reduce the discharge of pollutants, protect water quality, and meet the requirements of the Federal Clean Water Act.

Reviewed by Council Committees:**Councilmember:****Staff:**

Snyder

Meeting Date: March 16, 2015

Item Number: PH.1



AGENDA BILL APPROVAL FORM

Agenda Subject:

Public Hearing for 2015 Consolidated Annual Performance
and Evaluation Report (CAPER)

Date:

March 12, 2015

Department:

Administration

Attachments:

No Attachments Available

Budget Impact:

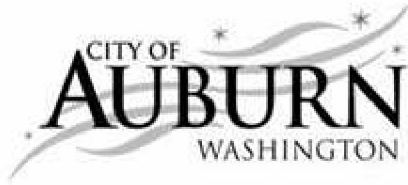
\$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

Hursh

Meeting Date: March 16, 2015

Item Number: PH.2



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the February 9, 2015 Study Session

Date:

March 11, 2015

Department:

Administration

Attachments:

[2-9-2015 minutes](#)

Budget Impact:

\$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

Meeting Date: March 16, 2015

Item Number: CA.A



**City Council Study Session
February 9, 2015 - 5:30 PM
Auburn City Hall
MINUTES**

I. CALL TO ORDER

Deputy Mayor John Holman called the meeting to order at 5:30 p.m. in the Council Chambers at Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

City Councilmembers present: Deputy Mayor Holman, Rich Wagner, Bill Peloza, Largo Wales, Wayne Osborne, Claude DaCorsi. Councilmember Yolanda Trout was excused.

City officials and staff members present included: Mayor Nancy Backus, City Attorney Daniel B. Heid, Community Development and Public Works Director Kevin Snyder, Assistant Director of Engineering Services/City Engineer Ingrid Gaub, Finance Director Shelley Coleman, Financial Planning Manager Bob Brooks, Utilities Engineering Manager Lisa Tobin, Assistant Chief of Police William Pierson, Director of Administration Michael Hursh, Public Affairs and Marketing Liaison Dana Hinman, IT Operations Manager Ashley Riggs, IT Customer Support Manager Reba Stowe, and Deputy City Clerk Shawn Campbell.

II. Announcements, Reports, and Presentations

A. Downtown Association (15 Minutes)

Laura Westergard from the Downtown Association presented 2014 Downtown Façade Recommendations.

She explained the Main Street Program has a four point approach including the Design Committee, economic development, organization, and promotion of the downtown area. The City is offering a Main Street Tax credit where the business receives a 75% sales tax credit in the following tax year if they use the funds to do improvements. Currently only one business has taken advantage of this sales tax credit.

Ms. Westergard explained the Downtown Association Has divided restorations into two categories; simple, anything under \$5,000.00 and major anything over \$5,000.00. She noted that Key

Bank has offered low interest business loans to the downtown area businesses. The next step is to meet with each area business and assess their needs.

Councilmember Wales noted attention to branding for each business is very important. Councilmember Osborne asked if the Downtown association has reached out to the building owners rather than the tenants. Ms. Westergard stated currently they are only working with one owner. Councilmember DaCorsi stated the Downtown Association needs shoppers more involved in the planning process. Councilmember Wales wants to ensure there would be centralized branding throughout downtown.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Legislative Update (10 Minutes) (Hursh)

Director of Administration Hursh explained the City of Auburn has two consulting groups working for the City. Washington2 Advocates and Thompson Consulting Group. Both have been good partners to the City. Director Hursh highlighted the activities in 2014 including the SR167 completion, oil train safety, Marketplace Fairness Act, Water Resources Development Act, regulatory issues, Veterans and Human Services Center, Sound Transit and local issues.

Director Hursh reviewed the City's priorities in the 2015 Legislative Session including a transportation package that includes funds to complete SR167 and Hwy 520, Market Place Fairness Act and Municipal Bond Tax exemptions and the Indian Gaming Regulatory Act. The City is working on continuing to improve the relationship with the Muckleshoot Tribe, working with Sound Transit to move forward on a plan to start construction on the second parking garage, considering a property tax limit, receiving funding from the sales of marijuana, restoring funding from the State for infrastructure investment from the Public Works Trust Funds Loans, maintaining the revenue sharing between the cities and to restore local liquor revenues, and keeping streamlined sales tax mitigation.

Councilmember Wagner stated Association of Washington Cities requested the legislature authorize funding for a new Post Office and other funding opportunities for transportation. Councilmember Wales asked if the administration had considered having a group of councilmembers meeting with the King County Executive quarterly. Mayor Backus noted she does have monthly meetings with Executive Constantine as part of the Sound Cities Association meetings.

B. Utility Cost of Service Study (30 Minutes) (Coleman)

Financial Planning Manager Brooks and Utilities Engineering Manager Tobin presented Council with the Water, Sewer and Storm Drainage Cost of Service Study.

Financial Planning Manager Brooks explained the purpose of the presentation is to review the ratemaking process, update the Council on the status of the consultant's study, determine what actions if any are needed now or later and answer any questions for Council. Financial Planning Manager Brooks reviewed the ratemaking process. He stated the criteria for sound rate design include simplicity and understandability, effectiveness in yielding total revenue requirements, revenue stability from year to year, rate stability, fairness in apportionment of total cost of services among customers and discouraging wasteful use of service while promoting all justified uses.

Financial Planning Manager Brooks reviewed the rate making requirements including how much the City needs to collect overall and from each ratepayer, developing the cost of service amount for each customer class, and develop specific rate alternatives for each customer class.

Financial Planning Manager Brooks explained the City hired FCS Group in 2013 to conduct a Cost of Service Study. The major tasks of the consultant were to prepare a cost of service analysis that assigns costs to each class of customers based on their respective use of each utility system, evaluating the retail rate structure for each utility addressing both cost of service finding and rate policy objectives and recommendation for modifications to rate structures and rate levels considering factors such as rate and revenue stability, customer equity, efficiency of use, and administrative practicality.

Financial Planning Manager Brooks reviewed the Water Cost of Service Study. He explained FCS reviewed the seven existing retail rate classifications and recommended the City combine the City and school accounts into the commercial class. He also noted there is currently a single base charge for each classification regardless of the meter size. He said some items Council may want to consider in the future are varied base charges based on meter size, charging single family residential in volume tiers, and a re-designed fixed versus volume-based charges.

Councilmember Wagner asked how the purchase of water from Tacoma Water is included in the Cost of Service Study. Financial Planning Manager Brooks explained it is included in the requirements from the budget. Councilmember Pelosa asked if the Council adjusted the rates if it would cover the costs of service in the

upcoming years. Financial Planning Manager Brooks stated the department will need to review the rates against the new budget.

Financial Planning Manager Brooks spoke about the single base charges for each classification of the meter sizes. The cost of the service could change substantially for a commercial customer if the City changed to different base charges for each meter size or account classification. Councilmember Wales asked how many different sizes of meters the City uses. Financial Planning Manager Brooks stated the City uses 10 different sized meters. The City is currently in the process of converting to remote read meters. Councilmember Wagner stated the Council policy previously was based on water conservation. Financial Planning Manager Brooks explained the Council will have the opportunity to explore the rate structures, schedules and other options in greater detail when this topic is brought back before Council. The department is looking for guidance on a direction to move forward. Council discussed forming an ad hoc committee. It was the consensus of the Council to keep this item before the full Council.

Financial Planning Manager Brooks explained the City is also reviewing the cost of service for sewer. The City is reviewing the cost of services to ensure the customers are paying for the services provided. The sewer rates are based on the average water consumption during the winter since the City does not have a method of reading the amount of waste water that goes through the sewer system. Items for the Council to consider in the future is an increase to non-single family residential base and usage charges.

Financial Planning Manager Brooks stated the FSC recommendation is for the City to eliminate the non-single family base rate and have an un-discounted rate per ESU equal to the single family rate, and updating the non-single family rate credits.

Financial Planning Manager Brooks stated the department is seeking for recommendations and policy guidance for a future meeting. Should the rates be equitable or is some inequality acceptable if it promotes City objectives such as economic development, what rate changes should be addressed now versus being considered during the next ratemaking processes.

- C. Ordinance No. 6556 (10 Minutes) (Snyder/Gaub)
An Ordinance of the City Council of the City of Auburn, Washington, amending Auburn City Code Chapter 2.94 entitled "Citizen's Committee for Transportation, Transit and Trails" for the purpose of revising the code language and creating a new Transportation Advisory Board

Director Snyder explained the City is asking to change the make up of the Transportation, Transit and Trails Advisory Committee. Staff is asking to increase the membership to 15 members including specific special interest and advocacy members.

Councilmember Wagner noted he believes the committee should meet at a minimum every two months. Councilmember DaCorsi questioned requiring having the full 15 members. He asked for the ordinance to be amended to be more flexible in the number of members. Director Snyder explained the size is needed due to the issues and scope of items before the Committee. Councilmember Wales stated if the size does not work then the Council could adjust it in the future. Mayor Backus explained the frequency of the meetings will have some flexibility depending on the complex issues before the committee. The size of the Committee is needed due to the complexity of issues. Director Snyder explained the Committee will be advising staff and the Mayor; staff will compile the information and provide the recommendation to Council. Councilmember Wagner asked for this Ordinance to be reviewed annually to see how the size and function is working. Mayor Backus requested Council allow the Committee to start with 15 members, and if needed they can come back for amendments.

D. Economic Development Update (10 Minutes) (Hursh)

Economic Development Manager Lein reviewed the City's Sustainable Growth Plan. He reviewed the year end numbers for permitting in single family housing, commercial permits, new business licenses, real estate excise tax and sales tax revenue. He reviewed the top 10 employers in 2014 including the Boeing Company, The Outlet Collection and the Auburn School District.

Economic Development Manager Lein stated it is important to help business attain the information on how to stay up to date on accounting process, laws and technology. The City has provided a Business Development Workshop series for local businesses.

The economic development goals are to produce a robust business workshop series, market the community as the "Place to do Business", continue to recruit and support development in our Station District, implement the Downtown Façade Improvement Program, development of a 10 year Economic Strategic Plan, move forward activities in our Innovation Partnership Zone, continue and expand the weekly networking event.

IV. OTHER DISCUSSION ITEMS

There was no other discussion.

V. ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:52 p.m.

APPROVED this _____ day of _____, 2015.

JOHN HOLMAN, DEPUTY MAYOR Shawn Campbell, Deputy City Clerk



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the March 2, 2015 Regular Council Meeting

Date:

March 10, 2015

Department:

Administration

Attachments:

[Minutes](#)

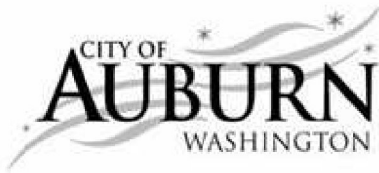
Budget Impact:

\$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

Meeting Date: March 16, 2015

Item Number: CA.B



**City Council Meeting
March 2, 2015 - 7:00 PM
Auburn City Hall
MINUTES**

I. CALL TO ORDER

A. Pledge of Allegiance

Mayor Nancy Backus called the meeting to order at 7:00 p.m. and led those in attendance in the Pledge of Allegiance.

B. Roll Call

City Councilmembers present: Deputy Mayor John Holman, Rich Wagner, Bill Pelozza, Largo Wales, Wayne Osborne, Claude DaCorsi, and Yolanda Trout.

Department Directors and staff members present: Innovation and Technology Operations Manager Ashley Riggs, Innovation and Technology Customer Support Manager Reba Stowe, Community Development and Public Works Director Kevin Snyder, Assistant Director of Engineering Services/City Engineer Ingrid Gaub, Engineering Aide Amber Price, City Attorney Daniel B. Heid, Parks, Arts and Recreation Director Daryl Faber, Public Affairs and Marketing Liaison Dana Hinman, Police Commander Mark Caillier, Finance Director Shelley Coleman, Director of Administration Michael Hursh, and City Clerk Danielle Daskam.

II. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

Mayor Backus announced that Nick Konkler, 17-year old son of City of Auburn employee Vince Konkler, succumbed to leukemia on February 23rd. Mayor Backus read a proclamation declaring March 7, 2015, as Nick Konkler Day of Remembrance. Nick demonstrated immense courage in his long battle with childhood cancer. Nick had a love of life and was a self-described car nut. Mayor Backus encouraged all to recognize the leadership, inspiration and love demonstrated by Nick and his family.

III. APPOINTMENTS

There was no appointment for consideration.

IV. AGENDA MODIFICATIONS

There was no change to the agenda.

V. CITIZEN INPUT, PUBLIC HEARINGS & CORRESPONDENCE

A. Public Hearings

1. Public Hearing on Franchise Agreement No. 14-51 (Snyder)
City Council to conduct a public hearing on the application from

Astound Broadband, LLC, for a non-exclusive franchise for the right of entry, use and occupation of certain public right(s)-of way within the city, expressly to install, construct, erect, operate, maintain, repair, relocate and remove its facilities in, on, upon, along and/or across those right(s)-of-way. The purpose of the public hearing is to determine public benefit and impact, applicant compliance, public right-of-way capacity to accommodate the telecommunication system, potential disruption of public right-of way, and present and future use of the public right-of-way.

Engineering Aide Amber Price presented the staff report on the request of Astound Broadband for a franchise to build a fiber optics telecommunications system within the City's rights-of-way. The system would be part of a larger network that Astound is building throughout Washington. Astound intends to initially market to large institutional customers.

Mayor Backus opened the public hearing at 7:09 p.m. No one requested to address the Council and the hearing was closed.

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.

Elam Anderson, 3xx 23rd Street SE, Auburn

Mr. Anderson spoke regarding the cost of the teen center and community center to be constructed at Les Gove Community Campus. He suggested instead of constructing the teen and community centers, the City Council use the funds to mitigate flooding in West Auburn, provide funding for the Headstart Program or establish other early learning educational programs.

C. Correspondence

There was no correspondence for Council review.

VI. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendations to the City Council, if any.

Councilmember Trout reported on behalf of the Council ad hoc committee on finance that reviews claims and payroll vouchers. Councilmember Trout reported that she and Councilmember Wales reviewed claims vouchers in the amount of \$1,867,491.80 with one wire transfer in the amount of \$597.00 and payroll vouchers in the total amount of \$1,635,466.21. The ad hoc committee recommends approval of the claims and payroll vouchers as presented on this evening's Consent Agenda.

Councilmember Wales of the Council ad hoc committee on committees advised the committee will provide a report at the March 23rd Council study session.

VII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

- A. Minutes of the February 17, 2015 Regular City Council Meeting
- B. Claims Vouchers (Coleman)
Claims voucher numbers 432498 through 432662 in the amount of \$1,867,491.80 and one wire transfer in the amount of \$597.00 and dated March 2, 2015.
- C. Payroll Vouchers (Coleman)
Payroll check numbers 535376 through 535405 in the amount of \$293,581.66 and electronic deposit transmissions in the amount of \$1,341,884.55 for a grand total of \$1,635,466.21 for the period covering February 12 to February 25, 2015.

Deputy Mayor Holman moved and Councilmember Osborne seconded to approve the Consent Agenda.

The Consent Agenda consists of minutes, claims vouchers, and payroll vouchers.

MOTION CARRIED UNANIMOUSLY. 7-0

VIII. UNFINISHED BUSINESS

There was no unfinished business.

IX. NEW BUSINESS

- A. SCORE Jail Statistics (Mayor Backus)

Mayor Backus is the City's representative on the South Correctional Entity (SCORE) Board and presented a PowerPoint presentation on SCORE jail statistics. The SCORE member cities include Auburn, Renton, Federal Way, Tukwila, Burien, SeaTac and Des Moines.

Mayor Backus presented SCORE member city billable average daily population (ADP) for January 2015. Auburn's ADP in January was 81, which is an increase over the previous month. Auburn's ADP will be closely monitored as Auburn's budgeted ADP is 79.

Mayor Backus also reviewed total ADP by month and year, Auburn's billable ADP from 2013 to 2015, total bookings for member and contract agencies for January 2014 to January 2015, member bookings by agency for February 2014 to January 2015, member agency bookings by type, SCORE contract billable average daily population 2014-2015, daily billable population since January 2014, and male versus female member agency bookings from January 2015.

Councilmember Wagner inquired regarding medical costs for the jail population. Mayor Backus reported a reserve or estimated amount for medical costs is allocated by each city.

Councilmember Wagner inquired regarding SCORE financial reports.

Finance Director Coleman advised the SCORE member cities' Finance Directors meet monthly and review a month-by-month budget to actual report. Director Coleman also advised she will be presenting a SCORE update to the Council at one of the April study sessions.

X. ORDINANCES

- A. Ordinance No. 6555 (First Reading) (Snyder)
An Ordinance of the City Council of the City of Auburn, Washington, granting to Astound Broadband, LLC, a Washington Limited Liability Company, a franchise for telecommunications and related services
- Councilmember Pelosa moved and Deputy Mayor Holman seconded to adopt Ordinance No. 6555 on first reading.

Councilmember Pelosa moved and Councilmember Wales seconded to waive second reading of Ordinance No. 6555.

MOTION TO WAIVE SECOND READING CARRIED
UNANIMOUSLY. 7-0

MOTION TO ADOPT ORDINANCE NO. 6555 CARRIED UNANIMOUSLY.
7-0

XI. RESOLUTIONS

- A. Resolution No 5129 (Hursh)
A Resolution of the City Council of the City of Auburn, Washington, adopting the City of Auburn Comprehensive Emergency Management Plan (CEMP)

Deputy Mayor Holman moved and Councilmember Wales seconded to adopt Resolution No. 5129.

Resolution No. 5129 adopts the Auburn Comprehensive Emergency Management Plan (CEMP), which was reviewed at the March 9th Council study session.

MOTION CARRIED UNANIMOUSLY. 7-0

- B. Resolution No. 5133 (Snyder)
A Resolution of the City Council of the City of Auburn, Washington, amending the City of Auburn Design Standards for its Downtown Urban Center Zoning District

Councilmember Osborne moved and Councilmember Wales seconded to adopt Resolution No. 5133.

Resolution No. 5133 amends the design standards for the Downtown Urban Center zoning district, which amendments were discussed at the last Council study session.

MOTION CARRIED UNANIMOUSLY. 7-0

XII. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on their significant City-related activities since the last regular Council meeting.

A. From the Council

Deputy Mayor Holman reported the Junior City Council met February 24, 2015 and adopted its anti-bullying mission statement. The Junior City Council has committed to having a booth at this year's Auburn birthday party to highlight their anti-bullying campaign. Deputy Mayor Holman reminded Auburn will turn 124 years old this year, and a celebration will be held June 5 to celebrate Auburn's birthday.

Councilmember DaCorsi reported on his attendance at the Association of Washington Cities' City Action Days where he met with Representative Hargrove, Representative Kochmar, and Senator Roach to discuss the City's priority issues and the proposed transportation package. Councilmember DaCorsi also reported on his attendance at the Sound Cities Association meeting, the Regional Law, Safety and Justice Committee meeting, the Valley Cities Phoenix Rising Project groundbreaking, and the Painting with the Stars event at Green River College.

Councilmember Wales reported she participated in the Green River College Arts with the Stars fundraiser and attended the Seattle-King County Board of Public Health meeting where the Board voted to support an initiative to increase the smoking age to 21.

Councilmember Wagner reported on his attendance at the annual meeting of the Pierce County Regional Council.

Councilmember Peloza reported on his attendance at the South County Area Transportation Board meeting, the King County Pollution Abatement Committee meeting, a DARE graduation at Arthur Jacobsen Elementary, and a groundbreaking ceremony for Valley Cities Phoenix Rising Project.

Councilmember Osborne reported on his attendance at the Association of Washington Cities' City Action Days and the Regional Transit Committee meeting where members learned about the new Orca Lift card for low-income residents.

Councilmember Trout reported on her attendance at the Association of Washington Cities' City Action Days, a domestic violence victims panel in Federal Way, a tour of the Auburn YMCA, and a tour of Green River College and its Aviation Technology Program including an opportunity to use their flight simulator.

B. From the Mayor

Mayor Backus reported she attended the Association of Washington Cities' City Action Days conference where she and Councilmembers met with senators and representatives from the 30th, 31st and 47th Legislative District. Mayor Backus and Councilmembers shared the following City

legislative priorities with the state legislators: restore and maintain previous revenues, adopt a comprehensive state transportation bill including SR 167, complete a second Sound Transit parking garage in Auburn as promised by Sound Transit, methods to increase property tax revenue, sharing a portion of the excise tax collected from recreational marijuana with cities, state's restoration of its commitment to public infrastructure investment, and maintain streamlined sales tax mitigation funding. Mayor Backus also reported on attendance at DARE graduations at Ilalko and Chinook Elementary Schools, a tour of Auburn Work Source Center with Governor Inslee, and a private meeting with Governor Inslee to discuss issues impacting the City of Auburn.

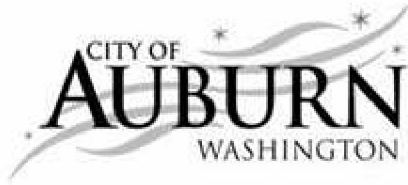
XIII. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:53 p.m.

APPROVED this _____ day of _____, 2015.

NANCY BACKUS, MAYOR

Danielle Daskam, City Clerk



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers

Date:

March 11, 2015

Department:

Administration

Attachments:

No Attachments Available

Budget Impact:

\$0

Administrative Recommendation:

City Council to approve claims vouchers

Background Summary:

Claims voucher numbers 432663 through 432842 in the amount of \$3,303,282.62 and three wire transfers in the amount of \$22,325.08 and dated March 16, 2015.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: March 16, 2015

Item Number: CA.C



AGENDA BILL APPROVAL FORM

Agenda Subject:

Payroll Vouchers

Date:

March 11, 2015

Department:

Administration

Attachments:

No Attachments Available

Budget Impact:

\$0

Administrative Recommendation:

City Council to approve payroll vouchers.

Background Summary:

Payroll check numbers 535406 through 535439 in the amount of \$908,737.98, electronic deposit transmissions in the amount of \$1,298,703.46 for a grand total of \$2,207,441.44 for the period covering February 26, 2015 to March 11, 2015.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: March 16, 2015

Item Number: CA.D



AGENDA BILL APPROVAL FORM

Agenda Subject:

Public Works Consultant Agreement No. AG-C-363

Date:

March 9, 2015

Department:

Public Works

Attachments:

No Attachments Available

Budget Impact:

\$0

Administrative Recommendation:

City Council grant permission to enter into Amendment No. 9 to the Annual On-Call Consultant Agreement No. AG-C-363 with Carollo Engineers for professional services related to water system hydraulic modeling.

Background Summary:

Consultant Agreement No. AG-C-363 is for work related to hydraulic modeling and associated professional services to support water system analysis, capital improvement program development and implementation, system development, expansion, rehabilitation and replacement, system operations, fire protection systems, water quality evaluation, and periodic hydraulic model updates. This contract is an annual on-call agreement and work is assigned by individual task assignments.

The purpose of Amendment No. 9 is to increase the total agreement amount and provide for 2015 task items. The current total agreement amount is \$460,000.00. Amendment No. 9 will increase the agreement amount by \$90,000.00 to a total of \$550,000.00. Previous work assignments have reduced the contract amount available in the annual agreement for additional task assignments. Staff is currently working on supply source optimization related to the development of the Tacoma Market Rate Agreement which is expected to use the remaining unspent contract amount. The proposed increase would allow for continued hydraulic modeling of proposed projects and general engineering support in 2015.

The funding source for this amendment is the 2015 Professional Services budget of the Water Fund where sufficient funds are available to support the amendment. A budget adjustment is not required.

Reviewed by Council Committees:

Councilmember:

Staff:

Snyder

Meeting Date: March 16, 2015

Item Number: CA.E



AGENDA BILL APPROVAL FORM

Agenda Subject:

Public Works Project No. CP0909

Date:

March 9, 2015

Department:

Public Works

Attachments:

[Budget Status Sheet](#)

[Final Pay Estimate No. 13](#)

[Vicinity Map](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council approve Final Pay Estimate No. 13 to Contract No. 12-02 in the amount of \$12,377.41 and accept construction of Project No. CP0909, Academy Booster Pump Station.

Background Summary:

The purpose of the Academy Booster Pump Station project was to construct a new water booster pump station in the Academy Water Service Area in order to meet fire flow demands and to provide adequate domestic water service, as identified in the 2001 Comprehensive Water Plan and the 2009 Comprehensive Water Plan. The new Academy Booster Pump Station provides approximately 300 gpm domestic supply, 2,500 gpm fire flow supply, and emergency power. Work also included the decommissioning of the existing Janssen's Addition Pump Station.

A project budget contingency of \$277,047.00 remains in the Water 430 Fund.

The final contract amount is within the budget and within the authorized contingency of 5% for the project.

Reviewed by Council Committees:**Councilmember:****Staff:**

Snyder

Meeting Date: March 16, 2015

Item Number: CA.F

BUDGET STATUS SHEET

Project No: CP0909

Project Title: Academy Booster Pump Station Imp

Project Manager: Ryan L Vondrak

Initiation Date: August 3, 2009

Advertisement Date: September 13, 2012

Award Date: October 15, 2012

- ☐ 2015 Carry Forward

☐ Permission to Advertise

☐ Contract Award

☐ Change Order Approval

☒ Contract Final Acceptance

Date: March 5, 2015

The "Future Years" column indicates the projected amount to be requested in future budgets.

Funds Budgeted (Funds Available)

Funding	Prior Years	2013 (Actual)	2014 (Actual)	2015	Total
Bond Proceeds - 430 Fund (Water)	500,000				500,000
Water - 430 Fund	182,551	2,425,988	472,116		3,080,655
Total	682,551	2,425,988	472,116	0	3,580,655

Estimated Cost (Funds Needed)

Activity	Prior Years	2013 (Actual)	2014 (Actual)	2015	Total
Design Engineering - City Costs	69,596	13,244	68		82,907
Design Engineering - Consultant Costs	594,625				594,625
Construction Contract Bid		2,179,391	44,109		2,223,500
Line Item Changes			6,428	27,998	34,425
Change Order No. 1 (Zero cost change order)			0		0
Change Order No. 2			52,385		52,385
Construction Engineering - City Costs	5,251	145,142	13,343	5,000	168,737
Const Engineering - Consultant Costs (Carollo)	13,078	80,016	43,739	2,000	138,833
Const Engineering - Consult Costs (Special Inspect)		8,195			8,195
Total	682,550	2,425,988	160,072	34,998	3,303,607

430 Water Budget Status (Bond Proceeds)

	Prior Years	2013 (Actual)	2014 (Actual)	2015	Total
*430 Funds Budgeted ()	(500,000)	0	0	0	(500,000)
430 Funds Needed	500,000	0	0	0	500,000
*430 Fund Project Contingency ()	0	0	0	0	0
430 Funds Required	0	0	0	0	0

430 Water Budget Status

	Prior Years	2013 (Actual)	2014 (Actual)	2015	Total
*430 Funds Budgeted ()	0	(2,425,988)	(472,116)	0	(2,898,104)
430 Funds Needed	0	2,425,988	160,072	34,998	2,621,057
*430 Fund Project Contingency ()	0	(0)	(312,044)	0	(277,047)
430 Funds Required	0	0	0	34,998	0

*(#) in the Budget Status Sections indicates Money the City has available.

CITY OF AUBURN
CP0909
PAY ESTIMATE #13 & FINAL

CO. NO. 12-02
Academy Booster Pump Station Improvements
SCHEDULE A: Academy Booster Pump Station Improvements

ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	TOTAL QUANTITY	PERIOD QUANTITY	UNIT TYPE	UNIT COST	TOTAL COST	PERIOD COST	PERCENT EST. QTY.
1	Minor Changes	1	1.18		Eq. Adj.	50000.00	\$ 59,211.10	\$ -	118%
2	Utility Potholing	28	34		EA	350.00	\$ 11,900.00	\$ -	121%
3	Construction Site Sign(s)	1	1		EA	250.00	\$ 250.00	\$ -	100%
4	Mobilization	1	1		LS	85000.00	\$ 85,000.00	\$ -	100%
5	Traffic Control Labor (Min. Bid \$34.00 per hour)	80	364		HR	48.00	\$ 17,472.00	\$ -	455%
6	Portable Changeable Message Sign	10	0		DAY	125.00	\$ -	\$ -	0%
7	Clearing and Grubbing	1	1		LS	14000.00	\$ 14,000.00	\$ -	100%
8	Removal of Structures and Obstructions	1	1		LS	12000.00	\$ 12,000.00	\$ -	100%
9	Decommission, Demolish, and Remove Existing Jans	1	1		LS	9000.00	\$ 9,000.00	\$ -	100%
10	Unsuitable Foundation Excavation	50	0		CY	40.00	\$ -	\$ -	0%
11	Subgrade Preparation	1446	1465		SY	16.00	\$ 23,440.00	\$ -	101%
12	Shoring or Extra Excavation Class B	100	1703		SF	1.00	\$ 1,703.00	\$ -	1703%
13	Shoring - Academy Booster Pump Station	200	200		SF	10.00	\$ 2,000.00	\$ -	100%
14	Crushed Surfacing Top Course	200	347.64		TON	25.00	\$ 8,691.00	\$ -	174%
15	Crushed Surfacing Base Course	420	549.24		TON	25.00	\$ 13,731.00	\$ -	131%
16	HMA Class B	200	438.15		TON	105.00	\$ 46,005.75	\$ -	219%
17	Asphalt Cold Patch Mix	30	25.82		TON	125.00	\$ 3,227.50	\$ -	86%
18	Planing Bituminous Pavement	700	957		SY	9.00	\$ 8,613.00	\$ -	137%
19	Modular Block Faced Retaining Wall	245	218		SF	26.00	\$ 5,668.00	\$ -	89%
20	4-inch Storm Sewer	30	30		LF	15.00	\$ 450.00	\$ -	100%
21	Pipe Foundation Material	110	0		TON	24.00	\$ -	\$ -	0%
22	Controlled Density Fill (CDF) for Trench Backfill	10	0		CY	105.00	\$ -	\$ -	0%
23	Buried Power Trench	340	491		LF	16.00	\$ 7,856.00	\$ -	144%
24	Connect to Existing Water Main	3	3		EA	4000.00	\$ 12,000.00	\$ -	100%
25	8 inch DIP (Class 52) Water Main	130	67		LF	105.00	\$ 7,035.00	\$ -	52%
26	10 inch DIP (Class 52) Water Main	10	22.3		LF	285.00	\$ 6,355.50	\$ -	223%
27	12 inch DIP (Class 52) Water Main	480	471		LF	110.00	\$ 51,810.00	\$ -	98%
28	16 inch DIP (Class 52) Water Main	340	280.5		LF	185.00	\$ 51,892.50	\$ -	83%
29	Gate Valve, 10 inch Diam.	1	1		EA	1750.00	\$ 1,750.00	\$ -	100%
30	Gate Valve, 12 inch Diam.	2	2		EA	2250.00	\$ 4,500.00	\$ -	100%
31	Tapping Sleeve and Valve Assembly (8x8 inch)	1	1		EA	5500.00	\$ 5,500.00	\$ -	100%
32	Tapping Sleeve and Valve Assembly (12x10 inch)	1	1		EA	6750.00	\$ 6,750.00	\$ -	100%
33	Tapping Sleeve and Valve Assembly (12x8 inch)	1	1		EA	5750.00	\$ 5,750.00	\$ -	100%
34	Tapping Sleeve and Valve Assembly (12x12 inch)	1	1		EA	7500.00	\$ 7,500.00	\$ -	100%
35	Water Service Connection, 1 inch Diam.	1	1		EA	2750.00	\$ 2,750.00	\$ -	100%
36	Water Service Connection, 2 inch Diam.	1	1		EA	2000.00	\$ 2,000.00	\$ -	100%
37	Meter Vault	1	1		EA	14000.00	\$ 14,000.00	\$ -	100%
38	Academy Booster Pump Station Complete	1	1.00	0.0061983	LS	1525000.00	\$ 1,524,999.96	\$ 9,452.41	100%
39	Erosion Control Blanket	90	291		SY	12.00	\$ 3,492.00	\$ -	323%
40	Seeding and Mulching	75	675		SY	12.50	\$ 8,437.50	\$ -	900%

SCHEDULE SUBTOTAL \$ 9,452.41

Period Dates
Begin: Dec. 21, 2014
End: Jan. 20, 2014

CITY OF AUBURN
CP0909
PAY ESTIMATE #13 & FINAL

CO. NO. 12-02
Academy Booster Pump Station Improvements
SCHEDULE A: Academy Booster Pump Station Improvements

ITEM NO.	ITEM DESCRIPTION	ESTIMATE QUANTITY	TOTAL QUANTITY	PERIOD QUANTITY	UNIT TYPE	UNIT COST	TOTAL COST	PERIOD COST	PERCENT EST. QTY.
41	Temporary Water Pollution/Erosion and Sediment Control	1	0.21		Eq. Adj.	25000.00	\$ 5,314.97	\$ -	21%
42	Topsoil Type A	50	30		CY	50.00	\$ 1,500.00	\$ -	60%
43	Lawn Sod	10	42.33		SY	50.00	\$ 2,116.50	\$ -	423%
44	Chain Link and Wire Fence	200	212		LF	30.00	\$ 6,360.00	\$ -	106%
CO-2	6 in PRV Vault and 10 in PRV Surge Kit Complete	1	1	0.05	LS	47840.00	\$ 47,840.00	\$ 2,392.00	100%

SCHEDULE TOTAL \$ 11,844.41

Period Dates
Begin: Dec. 21, 2014
End: Jan. 20, 2014

CITY OF AUBURN
CP0909
PAY ESTIMATE #12

CO. NO. 12-02
Academy Booster Pump Station Improvements
SCHEDULE A: Academy Booster Pump Station Improvements

MATERIALS ON HAND

#13

#13

ITEM NO.	ITEM DESCRIPTION	TOTAL QUANTITY	PERIOD QUANTITY	UNIT TYPE	UNIT COST	TOTAL COST	PERIOD COST
25	8 inch DIP (Class 52) Water Main						
	Material on Hand	180.00		LF	\$ 24.25	\$ 4,365.54	\$ -
	Material Installed	(67.00)		LF	\$ 24.25	\$ (1,624.75)	\$ -
	TOTAL	113.00				\$ 2,740.79	\$ (2,740.79)
27	12 inch DIP (Class 52) Water Main						
	Material on Hand	420.00		LF	\$ 46.93	\$ 19,710.60	\$ -
	Material Installed	(420.00)		LF	\$ 46.93	\$ (19,710.60)	\$ -
	TOTAL	-				\$ -	\$ -
28	16 inch DIP (Class 52) Water Main						
	Material on Hand	199.25		LF	\$ 61.11	\$ 12,176.17	\$ -
	Material Installed	(199.25)		LF	\$ 61.11	\$ (12,176.17)	\$ -
	TOTAL	-				\$ -	\$ -

SCHEDULE TOTAL \$ (2,740.79)

Period Dates
Begin: Dec. 21, 2014
End: Jan. 20, 2014

**CITY OF AUBURN
PROJECT SUMMARY**

PAY ESTIMATE #13 & FINAL

	Original Contract Amount	Contract Change Orders	Total Payment	This Period	Percent/Contract
SCHEDULE A: Academy Booster Pump Station Improvements					
Contract	\$ 2,030,593.50	\$ 47,840.00	\$ 2,109,872.28	\$ 11,844.41	102%
Materials on Hand			\$ -		
Sales Tax (+9.5%)	\$ 192,906.38	\$ 4,544.80	\$ 200,437.87	\$ 1,125.22	
Retainage (-5%)			\$ (105,493.61)	\$ (592.22)	
SCHEDULE TOTAL	\$ 2,223,499.88	\$ 52,384.80	\$ 2,204,816.54	\$ 12,377.41	

TOTAL CONTRACT AMOUNT TO DATE (including Sales Tax)	\$ 2,310,310.15	
TOTAL PAYMENT TO CONTRACTOR	\$ 2,204,816.54	\$ 12,377.41
PAYMENT DUE CONTRACTOR:		\$ 12,377.41

Begin: Dec. 21, 2014
End: Jan. 20, 2014

CITY OF AUBURN
CP0909

CO. NO. 12-02
Academy Booster Pump Station Improvements

PAY ESTIMATE #13 & FINAL

CONTRACTOR:
Rodarte Construction, Inc
17 East Valley Highway East
Auburn, WA 98092
Phone: (253)939-0532

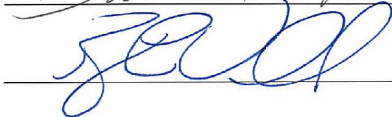
The undersigned has reviewed and approved this final pay estimate. I agree that it is a true and correct statement showing all monies due me from the City of Auburn under this contract; that I have carefully examined the final pay estimate estimate and understand it and that I hereby release the City of Auburn from any and all claims of whatsoever nature which I may have, arising out of this contract, which are not set forth in this estimate.

PAYMENT DUE TO CONTRACTOR = \$ 12,377.41

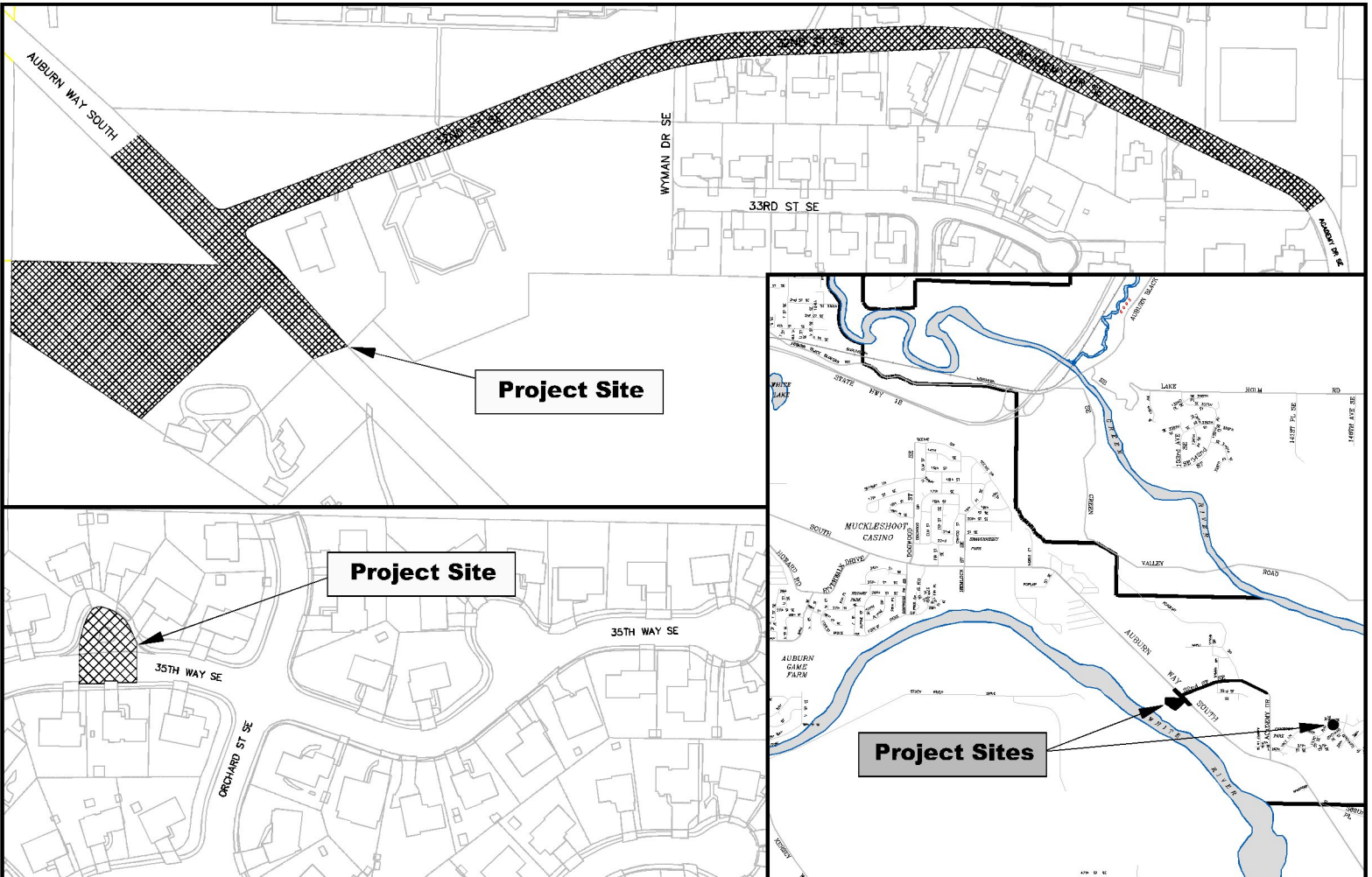
Signatures:

Contractor  Date 3/4/15

Inspector  Date 3/4/15

Project Manager  Date 3/5/15

City Engineer _____ Date _____





AGENDA BILL APPROVAL FORM

Agenda Subject:

Public Works Contract No. 14-19

Date:

March 9, 2015

Department:

Public Works

Attachments:

[Budget Status Sheet - CP1118](#)

[Budget Status Sheet - CP1119](#)

[Bid Tab Summary](#)

[Vicinity Map](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council award Contract No. 14-19 to Stan Palmer Construction on their low bid of \$3,733,047.00 plus Washington State sales tax of \$52,190.63 for a total contract price of \$3,785,237.63 for Project Nos. CP1118 and CP1119, Auburn Way South Corridor Improvements.

Background Summary:

The City received 5 responsive bids and the low bid was approximately 5% below the engineer's estimate. Staff has performed reference checks and other verifications to determine that Stan Palmer Construction meets the responsible bidding criteria and recommends award.

This construction contract includes two City projects: CP1118 – Auburn Way South Pedestrian Improvements (Dogwood to Fir) and CP1119 – Auburn Way South Corridor Improvements (Fir to Hemlock).

The following improvements will be constructed: new sidewalks, lighting, bus pull-outs, undergrounding of overhead utilities and removal of utility poles, pedestrian crossing at Fir Street, U-turns at Fir and Hemlock Streets, medians, new traffic signal at Hemlock Street, storm drainage, water, and sewer utility improvements, intelligent transportation system improvements, and widening of Auburn Way South between Fir and Hemlock Streets to be five lanes (2 lanes in each direction with a center turn lane).

Project construction is expected to begin in April 2015 and be completed by the end of the year.

For Project No. CP1118, a project budget contingency of \$81,917.00 remains in the 102 Arterial Streets Fund and a contingency of \$66,018.00 remains in the 430 Water Fund.

For Project No. CP1119, a project budget contingency of \$119,538.00 remains in the 102 Arterial Streets Fund, a contingency of \$527.00 remains in the 430 Water Fund, and \$2,698.00 of additional project funds are anticipated to be needed in the 431 Sewer Fund; however, no budget adjustment is needed as these funds are available from the Repair and Replacement budget within the 431 Sewer Fund.

The funding shown on the attached Budget Status Sheets for 2015 includes the proposed budget carry forward from 2014 included in the proposed Budget Amendment #1 and reflects to total projects budget amounts.

Reviewed by Council Committees:

Councilmember:

Staff: Snyder

Meeting Date: March 16, 2015

Item Number: CA.G

BUDGET STATUS SHEET

Project No: CP1118

Project Title: Auburn Way South Pedestrian Improvements - Dogwood St SE to Fir St SE

Project Manager: Jacob Sweeting

Date: 3/3/15

Initiation Date: August 15, 2011

Advertisement Date: February 10, 2015

Award Date: _____

- ☐ Advertisement
- ☐ 2013 Carryforward
- ☒ Contract Award
- ☐ Change Order Approval
- ☐ Contract Final Acceptance

The "Future Years" column indicates the projected amount to be requested in future budgets.

Funds Budgeted (Funds Available)

Funding	Prior Years (Actual)	2014 (Actual)	2015	2016	Total
102 Fund - Unrestricted	7,031		63,428		70,459
102 Fund - Traffic Impact Fees	0		115,000		115,000
102 Fund - Federal Grant	100,000				100,000
102 Fund - State Grant	111,094	55,273	604,237		770,604
102 Fund - Muckleshoot Indian Tribe Funds	0	41,900	288,100		330,000
102 Fund - Century Link Agreement	0	9,700	107,365		117,065
102 Fund - Comcast Agreement	0	9,700	58,387		68,087
102 Fund - WSDOT Agreement	0	0	107,750		107,750
430 Fund - Water	4,973		130,000		134,973
Total	223,098	116,573	1,474,267		1,813,938

Estimated Cost (Funds Needed)

Activity	Prior Years (Actual)	2014 (Actual)	2015	2016	Total
Design	223,098	116,573	6,499		346,170
Construction - Contract	0	0	1,056,528		1,056,528
Construction - Authorized Contingency	0	0	105,653		105,653
Construction - Engineering	0	0	78,853		78,853
Construction - PSE Direct Construction Costs	0		90,000		90,000
Construction - Education and Enforcement	0		2,000		2,000
Construction - Total	0	0	1,333,034	0	1,333,034
Total	223,098	116,573	1,339,533		1,679,204

102 Arterial Street Budget Status

	Prior Years (Actual)	2014 (Actual)	2015	2016	Total
*102 Funds Budgeted ()	(218,125)	(116,573)	(1,344,267)	0	(1,678,965)
102 Funds Needed	218,125	103,373	1,275,550	0	1,597,048
*102 Fund Project Contingency ()		(13,200)	(68,717)		(81,917)
102 Funds Required		0	0		0

430 Water Budget Status

	Prior Years (Actual)	2014 (Actual)	2015	2016	Total
*430 Funds Budgeted ()		0	(130,000)		(134,973)
430 Funds Needed		0	68,982		68,955
*430 Fund Project Contingency ()		0	(66,018)		(66,018)
430 Funds Required		0	0		0

BUDGET STATUS SHEET

Project No: CP1119	Project Title: Auburn Way South Corridor Improvements - Fir St SE to Hemlock St SE
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Project Manager: Jacob Sweeting

Initiation Date: August 1, 2011
 Advertisement Date: February 10, 2015
 Award Date: _____

- ☐ Advertisement
☐ 2014 Carry Forward
☒ Contract Award
☐ Change Order Approval
☐ Contract Final Acceptance

Date: 3/4/15

The "Future Years" column indicates the projected amount to be requested in future budgets.

Funding	Prior Years (Actual)	2014 (Actual)	2015	2016	Future Years	Total
102 Fund - Unrestricted	5,051	143,039				148,090
102 Fund - Traffic Impact Fees	0	250,000	450,000			700,000
102 Fund - TIB Grant	364,449	143,727	1,917,226			2,425,402
102 Fund - Muckleshoot Indian Tribe Funds	91,112	82,260	663,228			836,600
102 Fund - Century Link Agreement		10,856	191,829			202,685
102 Fund - Comcast Agreement		10,856	126,692			137,547
102 Fund - WSDOT Agreement			116,038			116,038
430 Fund - Water	3,907	96	30,997			35,000
431 Fund - Sewer	7,428		10,000			17,428
Total	471,947	640,833	3,506,010	0	0	4,618,790

Activity	Prior Years (Actual)	2014 (Actual)	2015	2016	Future Years	Total
Design	434,440	239,743	39,816	0	0	713,999
Property Acquisition	37,507	401,090	0	0	0	438,597
Construction - Contract	0	0	2,925,424	0	0	2,925,424
Construction - Authorized Contingency	0	0	292,542	0	0	292,542
Construction - Engineering (City Costs)	0		50,000			50,000
Construction - Engineering (Consultant Costs)	0		31,563			31,563
Construction - PSE Direct Construction Costs	0		64,114			64,114
Construction	0	0	3,363,644	0	0	3,363,644
Total	471,947	640,833	3,403,460	0	0	4,516,240

	Prior Years (Actual)	2014 (Actual)	2015	2016	Future Years	Total
*102 Funds Budgeted ()	(460,612)	(640,737)	(3,465,013)	0	0	(4,566,362)
102 Funds Needed	460,612	640,737	3,345,475	0	0	4,446,824
*102 Fund Project Contingency ()	(0)	(0)	(119,538)	0	0	(119,538)
102 Funds Required	0	0	0	0	0	0

	Prior Years (Actual)	2014 (Actual)	2015	2016	Future Years	Total
*430 Funds Budgeted ()	(3,907)	(96)	(30,997)	0	0	(35,000)
430 Funds Needed	3,907	96	30,470	0	0	34,473
*430 Fund Project Contingency ()	0	0	(527)	0	0	(527)
430 Funds Required	0	0	0	0	0	0

	Prior Years (Actual)	2014 (Actual)	2015	2016	Future Years	Total
*431 Funds Budgeted ()	(7,428)	0	(10,000)	0	0	(17,428)
431 Funds Needed	7,428	0	12,698	0	0	20,126
*431 Fund Project Contingency ()	0	0	0	0	0	0
431 Funds Required	0	0	2,698	0	0	2,698

* (#) in the Budget Status Sections indicates Money the City has available.

** TIB Grant requires 20% matching funds.

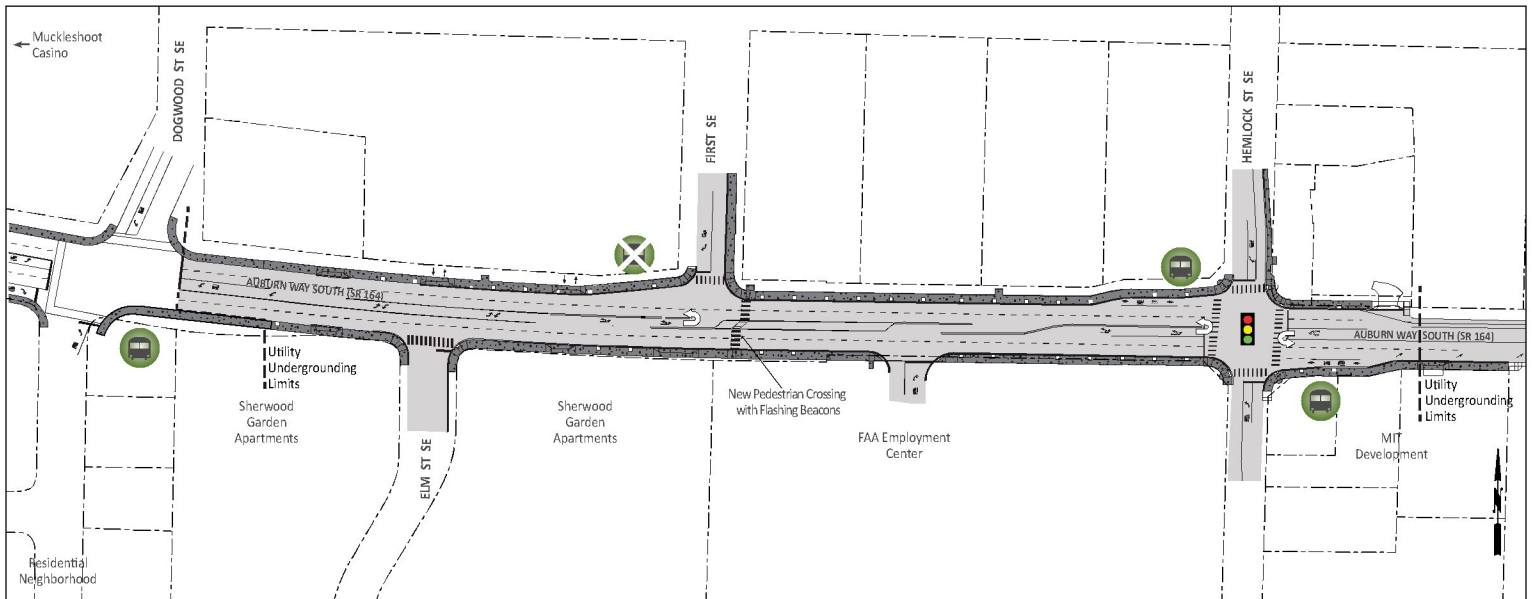
**BID TABULATION
BID TOTALS SUMMARY**

Project Name: CP1118 & CP1119, AWS Ped. Improvements Dogwood to Fir & AWS Corridor Improvements
Fir to Hemlock, Contract 14-19
Prepared by: City of Auburn
Bid Date: 3/2/15

ENGINEER'S ESTIMATE (No Tax):		\$ 4,110,542.10		
AVERAGE BASIC BID AMOUNT:		\$ 3,905,046.19		
BASIC BID SPREAD AMOUNT:		\$ 536,563.50	Basic BID Amount	Spread \$
LOW BIDDER:	Stan Palmer Construction	\$ 3,733,047.00	-\$377,495.10	-9.18%
Second Bidder:	(ACI) Active Construction	\$ 3,759,149.41	-\$351,392.69	-8.55%

	Basic BID (Tax not Included)	Total BID (Tax Included)
Stan Palmer Construction	\$ 3,733,047.00	\$ 3,785,237.63
(ACI) Active Construction	\$ 3,759,149.41	\$ 3,809,676.70
DPK, Inc.	\$ 3,792,310.41	\$ 3,869,532.73
R. W. Scott Construction	\$ 3,971,113.64	\$ 4,047,081.28
Miles Resources, LLC	\$ 4,269,610.50	\$ 4,350,278.94

Auburn Way South Pedestrian and Corridor Improvements Dogwood Street SE to Hemlock Street SE



LEGEND

-  Bus Stop to be Removed/Relocated
-  New/Relocated Bus Stop
-  New Traffic Signal
-  Access Management Curb
-  Access Management Island
-  U-turn Access to be Provided





AGENDA BILL APPROVAL FORM

Agenda Subject:

Public Works Project CP1303

Date:

March 11, 2015

Department:

Community Development &
Public Works

Attachments:

No Attachments Available

Budget Impact:

\$0

Administrative Recommendation:

City Council approve and accept construction of Project No.CP1303 City Hall Phase II.

Background Summary:

In 2014 the City awarded a contract to Lincoln Construction to serve as General Contractor for the City Hall Phase II remodel project. In late 2014 the construction project was completed. The contractor obtained all necessary building permits, passed all regulatory agency inspections, and the spaces have now been occupied. Additionally, Facilities has determined that the construction work is consistent with the scope of work established in the contract, that the final work meets City standards, all systems have been adequately tested, and that it is appropriate to accept the building improvements as complete. Staff is therefore recommending authorization to release final payment and acceptance of the building.

Final payment of this contract is fully budgeted within the original contract sum of \$445,509.51. No budget adjustments are required.

Reviewed by Council Committees:**Councilmember:****Staff:**

Snyder

Meeting Date: March 16, 2015

Item Number: CA.H



AGENDA BILL APPROVAL FORM

Agenda Subject:

Public Works Project No. CP1122

Date:

March 9, 2015

Department:

Public Works

Attachments:

[Budget Status Sheet](#)

[Bid Tab Summary](#)

[Vicinity Map](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council award Contract No. 15-06 to R.L. Alia Company on their low bid of \$1,713,160.80 plus Washington State sales tax of \$138,393.45 for a total contract price of \$1,851,554.25 for Project No. CP1122 30th St NE Area Flooding Phase 1a.

Background Summary:

The City received 9 responsive bids and the low bid was approximately 13.5% below the engineer's estimate. Staff has performed reference checks and other verifications to determine that R.L. Alia Company meets the responsible bidding criteria and recommends award.

The purpose of the 30th St NE Area Flooding – Phase 1a project is to construct a new 42-inch gravity storm line along 30th St NE from C Street NE to I Street NE. The new 42-inch pipe will replace the existing 30-inch storm pipe and will relieve street flooding that results from the limited capacity of the existing 30-inch line. The project also includes street preservation improvements along 30th St. NE as part of the Arterial Preservation Program.

The 30th St NE Area Flooding – Phase 1a project is expected to begin in April 2015 and be completed by August 2015.

A project budget contingency of \$2,676,355.00 remains in the 432 Storm Fund and will be utilized for the next phase of this project that will construct the storm drain line from I St NE to the existing storm pump station in Brannan Park that discharges to the Green River.

The funding shown on the attached Budget Status Sheet for 2015 includes the proposed budget carry forward from 2014 of unspent funds that are included with proposed Budget Adjustment #1 and reflects the total project budget amount. A

project increase of \$42,659.00 within the 105 Arterial Preservation Fund will be necessary, however it will not require a budget adjustment since it is anticipated that the budgeted expenditures in the 105 Arterial Preservation Fund will not be exceeded this year.

Reviewed by Council Committees:

Councilmember:

Staff: Snyder

Meeting Date: March 16, 2015

Item Number: CA.I

BUDGET STATUS SHEET

Project No: CP1122

30th Street NE Area Flooding - Phase 1a

Project Manager: Ryan Vondrak

Initiation Date: 1/7/13

Advertisement Date: 6/16/14

Award Date: _____

- ☐ Consultant Agreement

☐ Permission to Advertise

☒ Contract Award

☐ Change Order Approval

☐ Budget Update

Date: 03/09/15

The "Future Years" column indicates the projected amount to be requested in future budgets.

Funding	2012 (actual)	2013 (actual)	2014 (actual)	2015	Total
432 Fund - Storm (Bond Proceeds)			88,985	2,608,015	2,697,000
432 Fund - Storm	12,411	278,291		1,868,885	2,159,587
105 Arterial Preservation Fund			22,771	227,229	250,000
Total	12,411	278,291	111,756	4,704,129	5,106,587

Activity	2012 (actual)	2013 (actual)	2014 (actual)	2015	Total
Design Engineering - City Costs	12,411	26,608	34,169	8,500	81,689
Design Engineering - Consultant		251,370	73,155	10,401	334,926
Permits		312	1,642		1,954
Other/Misc.			2,790		2,790
Construction Contract Bid				1,851,554	1,851,554
Authorized Contingency				100,000	100,000
Construction Engineering - Consultant				49,978	49,978
Construction Engineering - City Costs				50,000	50,000
Total	12,411	278,291	111,756	2,070,433	2,472,891

432 Storm Budget Status

	2012 (actual)	2013 (actual)	2014 (actual)	2015	Total
*432 Funds Budgeted ()	(12,411)	(278,291)	(88,985)	(4,476,900)	(4,856,587)
432 Funds Needed	12,411	278,291	88,985	1,800,545	2,180,233
*432 Fund Project Contingency ()	0	(0)	0	(2,676,355)	(2,676,355)
432 Funds Required	0	0	0	0	0

^^^Contingency shown for the 432 Storm Fund will be allocated to Phase 1b of the project.

105 Arterial Preservation Budget Status

	2012 (actual)	2013 (actual)	2014 (actual)	2015	Total
*105 Funds Budgeted ()	0	0	(22,771)	(227,229)	(250,000)
105 Funds Needed	0	0	22,771	269,888	292,659
*105 Fund Project Contingency ()	0	0	0	0	0
105 Funds Required	0	0	0	42,659	42,659

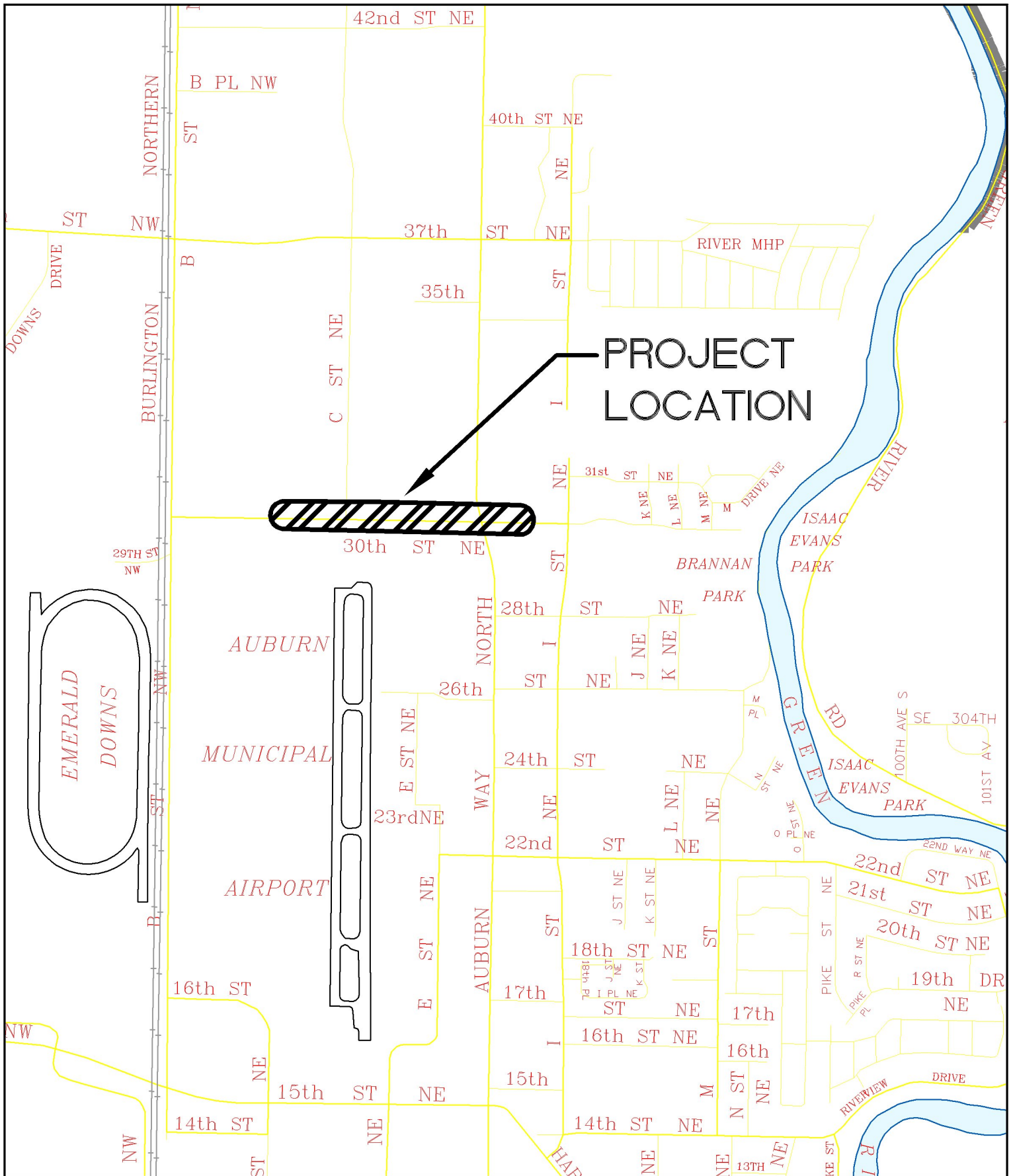
* (#) in the Budget Status Sections indicates Money the City has available.

**BID TABULATION
BID TOTALS SUMMARY**

Project Name: CP1122, 30th St NE Area Flooding Improvements, Contract 15-06
Prepared by: City of Auburn
Bid Date: 3/2/15

ENGINEER'S ESTIMATE:	\$	1,985,732.50			
AVERAGE BASIC BID AMOUNT:	\$	2,127,291.79			
BASIC BID SPREAD AMOUNT:	\$	798,839.20	Basic BID Amount	Spread \$	Spread %
LOW BIDDER:	R.L. Alia	\$ 1,713,160.80	\$ 1,713,160.80	-\$272,571.70	-13.73%
Second Bidder:	Scotty's General Construction	\$ 1,852,249.80	\$ 1,852,249.80	-\$133,482.70	-6.72%

	Basic BID (Tax not Included)	Total BID (Tax Included)
R. L. Alia	\$ 1,713,160.80	\$ 1,851,554.25
Northwest Cascade, Inc.	\$ 1,855,533.00	\$ 1,994,097.15
Scotty's General Construction	\$ 1,852,249.80	\$ 1,998,789.66
Scarsella Brothers, Inc.	\$ 2,061,794.80	\$ 2,226,700.44
(ACI) Active Construction	\$ 2,089,489.01	\$ 2,250,299.74
Stan Palmer Construction	\$ 2,159,238.50	\$ 2,333,136.52
Road Construction Northwest	\$ 2,425,487.45	\$ 2,619,115.36
Karvel Construction	\$ 2,476,672.75	\$ 2,678,028.36
James W. Fowler	\$ 2,512,000.00	\$ 2,720,466.29



30TH ST NE AREA FLOODING - PHASE 1A



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6558 (First Reading)

Date:

February 23, 2015

Department:

Finance

Attachments:

[Transmittal Memo](#)

[Ordinance No. 6558](#)

[Schedule A & B](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council to introduce and adopt Ordinance No. 6558

Background Summary:

Ordinance No. 6558 (Budget Amendment #1) amends the 2015-2016 Adopted Budget as presented in the attached transmittal memorandum and supporting attachments.

Reviewed by Council Committees:**Councilmember:****Staff:**

Coleman

Meeting Date: March 16, 2015

Item Number: ORD.A



Interoffice Memorandum

To: City Council
From: Shelley Coleman, Finance Director
CC: Nancy Backus, Mayor
Date: March 10, 2015
Re: Ordinance #6558 – 2015-2016 Budget Amendment #1

Budget Amendment #1 is the first amendment of the City of Auburn's 2015-2016 biennial budget. The main purpose of the first budget amendment of the year is to carry forward 2014's remaining budget authority for identified programs and projects that were budgeted in 2014 but not completed. The unspent budget authority from the previous year, 2014, is Carried Forward (CF) into the 2015 budget year. The CF from 2014 to 2015 for all funds is \$23,965,772. To identify specific projects and programs carried forward by each fund, please refer to the accompanying ***Schedule A, Summary of 2015 Budget Adjustments by Fund***.

Additional items included in this amendment are recognition of new revenue, either grants or transfers in from other supporting funds, requests for additional budget authority for projects and removal of discontinued programs.

Carryforward of unspent project spending authority from 2014: This amendment enables the completion of various projects in 2015 by carrying forward unspent project resources at the end of 2014. Total amounts requested to be carried forward by fund are:

• General Fund (Fund 001)	\$ 429,453
• Arterial Street Fund (Fund 102)	793,983
• Local Street Fund (Fund 103)	770,053
• Arterial Street Preservation Fund (Fund 105)	2,659,063
• Mitigation Fees Fund (Fund 124)	370,213
• Municipal Park Construction Fund (Fund 321)	58,199
• General Capital Construction Fund (Fund 328)	763,617
• Local Revitalization Fund (Fund 330)	329,450
• Water Utility (Fund 430)	8,855,102
• Sewer Utility (Fund 431)	1,819,579
• Storm Drainage Utility (Fund 432)	5,337,060
• Solid Waste Fund (Fund 434)	1,250
• Airport Fund (Fund 435)	65,729
• Facilities Fund (Fund 505)	213,800
• Innovation and Technology Fund (Fund 518)	785,266
• Equipment Rental Fund (Fund 550)	713,953
TOTAL	\$ 23,965,772

Project Funding Adjustments: Project funding requests included in this budget amendment establish spending authority for new projects or additional spending authority for existing projects. Total project funding requests equal \$8,801,217. Significant project funding requests include:

- Auburn Community and Youth/Teen Center (CP 1412): This amendment adjusts 2015 estimated revenues upward by \$3,200,000 recognizing the expected receipt of State grant funds for this project.
- Auburn Way South Pedestrian Improvements Projects (CP 1118 and CP 1119): This amendment adjusts 2015 estimated revenues upward by \$4,249,147 recognizing the expected receipt of State grant funds and contributions from third parties for this project.
- Storm Drainage Improvements Project (CP 1320): This amendment adjusts 2015 estimated revenues upward by \$799,130 recognizing the expected receipt of State (Department of Ecology) grant funds for this project.
- South 277th Street Corridor Improvements Project (CP 222A0): This amendment adjusts 2015 estimated revenues upward by \$612,851 recognizing the expected receipt of Federal grant funds for this project.

Revenue Adjustments:

- Discontinue Photo Enforcement Program: This amendment adjusts 2015 estimated traffic enforcement revenues downward from by \$600,000, recognizing City Council action in 2014 to discontinue the photo enforcement program.

New Requests:

• Storm drainage capital projects	\$ 1,974,701
• Funding for new street sweeper	271,263
• Council Chamber remodel project	120,000
• Traffic calming (REET 2 funded)	100,000
• Funding for golf course restaurant repairs and maintenance	30,000
• Funding for repayment of interfund loan (Airport hangar project)	<u>26,734</u>
TOTAL	\$ 2,522,698

The following table summarizes the current and revised budget as a result of this amendment.

Table 1: 2015 Budget as Amended

2015 Approved Budget	\$ 253,134,187
Budget Amendment #1 (Ord #6558)	<u>34,689,687</u>
Budget as Amended	\$ 287,823,874

Attachments:

- ❖ 1. Proposed Ordinance #6558 (budget adjustment #1)
- ❖ 2. Summary of proposed 2015 budget adjustments by fund and department (Schedule A)
- ❖ 3. Summary of proposed changes to adopted 2015 budget by fund (Schedule B)

ORDINANCE NO. 6558

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AMENDING ORDINANCE NO. 6533, THE 2015-2016 BIENNIAL BUDGET ORDINANCE, AUTHORIZING AMENDMENT TO THE CITY OF AUBURN 2015-2016 BUDGET AS SET FORTH IN SCHEDULE "A" AND SCHEDULE "B"

WHEREAS, the Auburn City Council at its regular meeting of December 1, 2014, adopted Ordinance No. 6533 which adopted the City of Auburn 2015-2016 Biennial budget; and

WHEREAS, the City of Auburn deems it necessary to appropriate additional funds to the various funds of the 2015 budget as outlined in this Ordinance (BA#1); and

WHEREAS, this Ordinance has been approved by one more than the majority of all councilpersons in accordance with RCW 35A.34.200.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment of the 2015-2016 Biennial Budget. The 2015-2016 Biennial Budget of the City of Auburn is amended pursuant to Chapter 35A.34 RCW, to reflect the revenues and expenditures as shown on Schedule "A" attached hereto and incorporated herein by reference. The Mayor of the City of Auburn, Washington is hereby authorized to utilize revenue and expenditure amounts shown on said Schedule "A" and Schedule "B". A copy of said Schedule "A" and Schedule "B" is on file with the City Clerk and available for public inspection.

Section 2. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance is held to be invalid, the remainder of such code, ordinance or regulation or the application thereof to other person or circumstance shall not be affected.

Section 3. Implementation. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 4. Effective Date. This Ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as provided by law.

FIRST READING: _____

SECOND READING: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:

Daniel B. Heid, City Attorney

PUBLISHED:_____

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

General Fund (#001)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
General Fund				
2015 Adopted Budget	14,592,724	58,767,680	62,813,278	10,547,126
BA#1 (Ordinance #6558, Proposed)	429,453	(395,979)	33,474	-
Administration Department				
C/F budget for Human Services programs	250,000	-	250,000	-
EMPG grant funds	-	40,792	40,792	-
2015 RAMPART grant	-	4,940	4,940	-
Community Development and Public Works Department				
Boeing Area Wide Redevelopment Plan	-	150,616	150,616	-
C/F grant funds for environmental mitigation site monitoring assistance	35,000	-	35,000	-
Auburn Environmental Park Master Plan	29,000	-	29,000	-
C/F budget for housing element of Comprehensive Plan	10,400	-	10,400	-
C/F budget for parking signs in downtown Auburn	10,000	-	10,000	-
National Flood Insurance Program community rating system evaluation	10,000	-	10,000	-
Police Department				
Discontinue Photo Enforcement Program	-	(600,000)	(600,000)	-
Purchase of Lidars and portable breath test equipment (WASPC grant)	-	7,672	7,672	-
Parks Department				
C/F budget for synthetic turf at Discovery Playground	36,000	-	36,000	-
C/F budget for Downtown Theater Study	25,000	-	25,000	-
C/F budget for Parks, Recreation & Open Space Plan	14,000	-	14,000	-
Non-Departmental				
C/F budget for e-Builder Project [T/O to F518]	10,053	-	10,053	-
2015 Revised Budget	15,022,177	58,371,701	62,846,752	10,547,126
Memo: Unrestricted GF Ending fund balance				10,547,126
Total Resources / Expenditures		73,393,878		73,393,878
12.0% General Fund Reserve Target as per Policy				7,541,610

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

Arterial Street Fund (#102)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	1,312,844	14,150,590	14,354,730	1,108,704
BA#1 (Ordinance #6558, Proposed)	793,983	5,714,238	6,508,221	-
C/F CP1119 (AWS Pedestrian Improvements Project)	-	2,580,454	2,580,454	-
C/F CP1118 (AWS Pedestrian Improvements Project)	63,428	892,337	955,765	-
C/F budget for C222A0 (S 277th St. Corridor Improvements)	308,062	612,851	920,913	-
C/F budget for CP1406 (Main Street Signal Upgrade Project) [T/I from F124]	315,000	138,768	453,768	-
Add'l funding for CP1119 (AWS Pedestrian Improvements Project)	-	449,606	449,606	-
Add'l funding for CP1118 (AWS Pedestrian Improvements Project)	-	326,750	326,750	-
C/F budget for CP1024 (Auburn Way S and M St. Improvements)	41,634	255,091	296,725	-
[T/I from F124]				
C/F budget for CP1304 (37th & B St. NW RR Crossing Safety Improvements)	55,806	239,604	295,410	-
C/F grant funds for CP1218 (Auburn Way S Corridor Improvements)	-	160,877	160,877	-
Add'l funding for C207A0 (A St. NW Extension, Wetland Maint. & Monitoring)	-	57,900	57,900	-
[T/I from F124]				
C/F budget for e-Builder Project [T/O to F518]	10,053	-	10,053	-
2015 Revised Budget	2,106,827	19,864,828	20,862,951	1,108,704
Total Resources / Expenditures		21,971,655		21,971,655
Local Street Fund (#103)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	1,196,068	1,752,500	2,600,000	348,568
BA#1 (Ordinance #6558, Proposed)	770,053	-	770,053	-
C/F budget for CP1414 (Local Street Improvements Program)	430,000	-	430,000	-
C/F budget for CP1402 (Citywide Pavement Patching and Overlay)	270,000	-	270,000	-
C/F budget for CP1323 (Local Street Improvements Program)	60,000	-	60,000	-
C/F budget for e-Builder Project [T/O to F518]	10,053	-	10,053	-
2015 Revised Budget	1,966,121	1,752,500	3,370,053	348,568
Total Resources / Expenditures		3,718,621		3,718,621

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

Arterial Street Preservation Fund (#105)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	521,910	2,134,700	2,195,410	461,200
BA#1 (Ordinance #6558, Proposed)	2,659,063	-	2,659,063	-
C/F budget for CP1402 (Citywide Pavement Patching and Overlay)	2,268,500	-	2,268,500	-
C/F budget for CP1122 (30th St. Flooding)	227,230	-	227,230	-
Add'l funding for CP1308 (BNSF Utility Crossing Project)	-	-	-	-
C/F budget for CP1308 (BNSF Utility Crossing Project)	153,280	-	153,280	-
C/F budget for e-Builder Project [T/O to F518]	10,053	-	10,053	-
2015 Revised Budget	3,180,973	2,134,700	4,854,473	461,200
Total Resources / Expenditures		5,315,673		5,315,673
Mitigation Fees Fund (#124)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	5,205,964	994,890	3,586,423	2,614,431
BA#1 (Ordinance #6558, Proposed)	370,213	400,000	370,213	400,000
C/F budget for Teutsch Development Impact Fees (REET 2 funds) [T/I from F328]	-	400,000	-	400,000
C/F budget for CP1406 (Main Street Signal Upgrade Project) [T/O to F102]	138,768	-	138,768	-
C/F budget for CP1024 (Auburn Way S and M St. Improvements) [T/O to F102]	115,896	-	115,896	-
Add'l funding for C207A0 (A St. NW Extension, Wetland Maint. & Monitoring) [T/O to F102]	57,900	-	57,900	-
C/F budget for CP0767 (Mohawks Plastics Wetland Mitigation) [T/O to F328]	32,649	-	32,649	-
C/F budget for CP1003 (Lea Hill Park Restroom) [T/O to F321]	25,000	-	25,000	-
2015 Revised Budget	5,576,177	1,394,890	3,956,636	3,014,431
Total Resources / Expenditures		6,971,067		6,971,067

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
Municipal Park Construction Fund (#321)				
2015 Adopted Budget	427,106	620,130	540,000	507,236
BA#1 (Ordinance #6558, Proposed)	58,199	3,742,788	3,815,286	(14,299)
Adjust budget for CP1412 (Auburn Community and Youth/Teen Center)	-	3,200,000	3,200,000	-
[State grant and REET2 funds]				
C/F budget for CP1412 (Auburn Community & Youth/Teen Ctr) [T/I from F328]	-	260,762	260,762	-
C/F budget for CP1016 (Fenster Levee Setback) [Federal & KCFCZD grants]	-	150,242	150,242	-
Adjust budget for CP1016 (Fenster Levee Setback) [KCFCZD grant]	-	86,929	101,228	(14,299)
C/F budget for CP1003 (Lea Hill Park Restroom) [T/I from F124, F328]	11,785	44,855	56,640	-
C/F budget for Parks Acquisition/Development	46,414	-	46,414	-
2015 Revised Budget	485,305	4,362,918	4,355,286	492,937
Total Resources / Expenditures		4,848,223		4,848,223
Capital Improvements Fund (#328)				
2015 Adopted Budget	8,944,989	1,840,247	2,157,368	8,627,868
BA#1 (Ordinance #6558, Proposed)	763,617	89,383	3,246,266	(2,393,266)
Adjust budget for CP1412 (Auburn Community and Youth/Teen Center)	-	-	2,200,000	(2,200,000)
[T/O to F321]				
C/F budget for Deutsch Dvlpmnt Impact Fees (REET 2 funds) [T/O to F124]	400,000	-	400,000	-
C/F budget for CP1412 (Auburn Community & Youth/Teen Ctr) [T/O to F321]	260,762	-	260,762	-
Council Chamber remodel	-	-	120,000	(120,000)
Traffic calming (REET 2 funded)	-	-	100,000	(100,000)
C/F budget for CP1407 (Marchini Meadows Improvements)	40,000	30,000	70,000	-
C/F budget for Public Art (REET 2 funded)	43,000	-	43,000	-
C/F budget for CP0767 (Mohawks Plastics Wetland Mitigation) [T/I from F124]	-	32,649	32,649	-
Interfund loan for Airport Hangar Project	-	26,734	-	26,734
C/F budget for CP1003 (Lea Hill Park Restroom)	19,855	-	19,855	-
2015 Revised Budget	9,708,606	1,929,630	5,403,634	6,234,603
Total Resources / Expenditures		11,638,237		11,638,237

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

Local Revitalization Fund (#330)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	229,370	250	229,620	-
BA#1 (Ordinance #6558, Proposed)	329,450	-	329,450	-
C/F budget for City Downtown Public Parking Lot Reconfiguration	219,450	-	219,450	-
C/F budget for Main Street Streetscape Urban Design	110,000	-	110,000	-
2015 Revised Budget	558,820	250	559,070	-
Total Resources / Expenditures		559,070		559,070
Water Fund (#430)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	4,526,763	19,158,319	18,310,129	5,374,953
BA#1 (Ordinance #6558, Proposed)	8,855,102	-	8,855,102	-
C/F budget for CP0915 (Well 1 Improvements)	3,129,882	-	3,129,882	-
C/F budget for CP1219 (Valley AC Main Replacement)	1,313,628	-	1,313,628	-
C/F budget for CP1107 (Fulmer Well Field Improvements)	1,071,772	-	1,071,772	-
C/F budget for C512A0 (Well 4 Power & Chlorination)	1,035,512	-	1,035,512	-
C/F budget for CP0765 (Lakeland Hills Reservoir 5 Improvements)	665,665	-	665,665	-
C/F budget for CP0909 (Academy East Booster Pump Station)	312,044	-	312,044	-
C/F budget for CP1308 (BNSF Utility Crossing Project)	292,216	-	292,216	-
C/F budget for CP1417 (West Hill Springs Improvements)	149,489	-	149,489	-
C/F budget for CP1224 (Local Street Pavement Restoration)	136,305	-	136,305	-
C/F budget for CP1323 (Local Street Pavement Restoration)	135,979	-	135,979	-
C/F budget for CP1403 (Water Comprehensive Plan)	125,325	-	125,325	-
C/F budget for CP1416 (F Street)	100,000	-	100,000	-
C/F budget for CP1411 (Muckleshoot Indian Tribe Master Meters)	75,581	-	75,581	-
C/F budget for on-call modeling	74,456	-	74,456	-
C/F budget for CP1202 (AWS Flooding Improvements Phase 2)	47,269	-	47,269	-
C/F budget for CP1320 (M&O Storm Drainage Imprvmnt Project) [T/O to F432]	50,019	-	50,019	-
C/F budget for CP1317 (Water Meter & Billing System Improvements)	44,297	-	44,297	-
C/F budget for CP1414 (Local Street Pavement Restoration)	34,980	-	34,980	-
C/F budget for CP1118 (AWS Dogwood to Fir St. SE)	24,895	-	24,895	-
C/F budget for CP1207 (D Street Utilities Improvements)	24,485	-	24,485	-
C/F budget for e-Builder Project [T/O to F518]	10,053	-	10,053	-
C/F budget for utility billing front counter rehab	1,250	-	1,250	-
2015 Revised Budget	13,381,865	19,158,319	27,165,231	5,374,953
Total Resources / Expenditures		32,540,184		32,540,184

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

Sewer Fund (#431)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	10,794,820	7,985,084	9,954,201	8,825,703
BA#1 (Ordinance #6558, Proposed)	1,819,579	-	1,819,579	-
C/F budget for CP1208 (Sewer Pump Station Improvements)	898,047	-	898,047	-
C/F budget for CP1308 (BNSF Utility Crossing Project)	351,600	-	351,600	-
C/F budget for CP1202 (AWS Flooding Improvements Phase 2)	342,805	-	342,805	-
C/F budget for CP1404 (Sewer Comprehensive Plan)	141,771	-	141,771	-
C/F budget for CP1414 (Local Street Pavement Restoration)	34,566	-	34,566	-
C/F budget for CP1320 (M&O Storm Drainage Imprvmnt Project) [T/O to F432]	34,487	-	34,487	-
C/F budget for e-Builder Project [T/O to F518]	10,053	-	10,053	-
C/F budget for CP1323 (Local Street Pavement Restoration)	5,000	-	5,000	-
C/F budget for utility billing front counter rehab	1,250	-	1,250	-
2015 Revised Budget	12,614,399	7,985,084	11,773,780	8,825,703
Total Resources / Expenditures		20,599,483		20,599,483

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

Storm Drainage Fund (#432)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	2,447,311	16,101,737	16,056,900	2,492,148
BA#1 (Ordinance #6558, Proposed)	5,337,060	932,890	8,244,651	(1,974,701)
C/F budget for CP1122 (30th St. NE Area Flooding Phase 1)	3,500,000	-	4,476,900	(976,900)
C/F budget for CP1320 (M&O Storm Drainage Improvement Project)	375,071	883,636	1,258,707	-
Add'l funding for CP1202 (AWS Flooding Improvements Phase 2)	-	-	532,994	(532,994)
C/F budget for CP1308 (BNSF Utility Crossing Project)	420,980	-	420,980	-
C/F budget for CP1312 (Annual Storm Repair & Replacement Project)	285,618	-	285,618	-
C/F budget for CP1316 (East Ridge Manor Drainage Improvement)	276,536	-	276,536	-
Add'l budget for CP1109 (Storm Pipeline Repair & Replacement Program)	-	25,875	248,937	(223,062)
Add'l funding for CP1109 (Storm Pipeline Repair & Replacement Program)	-	-	200,000	(200,000)
C/F budget for CP0746 (Mill Creek Wetland 5K)	105,207	20,021	125,228	-
C/F budget for CP1409 (Oravetz Place SE Flooding Mitigation Project)	119,747	-	119,747	-
C/F budget for CP1405 (Storm Comprehensive Plan)	112,310	-	112,310	-
C/F budget to purchase vehicles for Stormwater Mgmt Inspectors (BA#8) [T/O to F550]	70,000	-	70,000	-
Additional budget for CP1108 (City Wide Storm Pond Cleaning)	-	-	56,044	(56,044)
C/F budget for CP1207 (D Street Utilities Improvements)	43,282	3,358	46,640	-
C/F budget for CP1202 (AWS Flooding Improvements Phase 2)	17,006	-	17,006	-
C/F budget for CP1016 (Fenster Levee Setback)	-	-	(14,299)	14,299
C/F budget for e-Builder Project [T/O to F518]	10,053	-	10,053	-
C/F budget for utility billing front counter rehab	1,250	-	1,250	-
2015 Revised Budget	7,784,371	17,034,627	24,301,551	517,447
Total Resources / Expenditures		24,818,998		24,818,998
Solid Waste Fund (#434)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	2,272,081	13,347,800	12,761,420	2,858,461
BA#1 (Ordinance #6558, Proposed)	1,250	-	1,250	-
C/F budget for utility billing front counter rehab	1,250	-	1,250	-
2015 Revised Budget	2,273,331	13,347,800	12,762,670	2,858,461
Total Resources / Expenditures		15,621,131		15,621,131

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

Airport Fund (#435)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	682,748	1,060,369	1,451,008	292,109
BA#1 (Ordinance #6558, Proposed)	65,729	100,221	192,684	(26,734)
C/F budget for CP1324 (Asphalt Rehab and Seal Coat) [FAA and State grants]	47,439	65,231	112,670	-
C/F budget for CP1221 (Airport Master Plan) [FAA and State grants]	17,710	23,970	41,680	-
Funding for repayment of interfund loan for Airport Hangar Project	-	-	26,734	(26,734)
C/F budget for engineering services for the Wildlife Hazard Mgmt Plan [FAA and State grants]	580	11,020	11,600	-
2015 Revised Budget	748,477	1,160,590	1,643,692	265,374
Total Resources / Expenditures		1,909,067		1,909,067
Facilities Fund (#505)	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	1,546,227	3,638,820	3,838,569	1,346,478
BA#1 (Ordinance #6558, Proposed)	213,800	-	243,800	(30,000)
C/F budget for City Hall Exterior Cleaning Project	107,000	-	107,000	-
C/F budget for City Hall Water Repellent and Seal Replacement Project	54,500	-	54,500	-
C/F budget for M&O Building Roof Replacement Project	52,300	-	52,300	-
Golf Course restaurant repairs and maintenance	-	-	30,000	(30,000)
2015 Revised Budget	1,760,027	3,638,820	4,082,369	1,316,478
Total Resources / Expenditures		5,398,847		5,398,847

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
Innovation and Technology Fund (#518)				
2015 Adopted Budget	2,363,378	5,660,747	6,195,259	1,828,866
BA#1 (Ordinance #6558, Proposed)	785,266	70,373	855,639	-
C/F budget for network switch upgrades	91,964	-	91,964	-
C/F budget for server replacements (EOL)	90,000	-	90,000	-
C/F budget for electronic plan review	80,000	-	80,000	-
C/F budget for Sharepoint 2013 upgrade	80,000	-	80,000	-
C/F budget for e-Builder Project [T/I from GF,F102,F103,F105,F430,F431,F432]	-	70,373	70,373	-
C/F budget for Springbrook upgrade	54,660	-	54,660	-
C/F budget for wireless access point (WAP) expansion	50,000	-	50,000	-
C/F budget for automated license plate reader (ALPR) replacement	44,000	-	44,000	-
C/F budget for phone system upgrade	39,703	-	39,703	-
C/F budget for Spillman upgrade	34,000	-	34,000	-
C/F budget for CRW upgrade	30,000	-	30,000	-
C/F budget for server infrastructure upgrades	30,000	-	30,000	-
C/F budget for server upgrades	30,000	-	30,000	-
C/F budget for Spillman security	25,000	-	25,000	-
C/F budget for performance evaluation software	24,000	-	24,000	-
C/F budget for Spilman server migration	21,462	-	21,462	-
C/F budget for cemetery software upgrade	21,000	-	21,000	-
C/F budget for Getac tablets	18,745	-	18,745	-
C/F budget for phone system upgrade	18,297	-	18,297	-
C/F budget for Getac tablet software	2,435	-	2,435	-
2015 Revised Budget	3,148,644	5,731,120	7,050,898	1,828,866
Total Resources / Expenditures		8,879,764		8,879,764
Equipment Rental Fund (#550)				
2015 Adopted Budget	4,324,274	4,210,470	5,349,861	3,184,883
BA#1 (Ordinance #6558, Proposed)	713,953	70,000	1,055,216	(271,263)
C/F budget for other vehicle purchases	713,953	-	713,953	-
Street sweeper (Unit #6926A)	-	-	271,263	(271,263)
C/F budget to purchase vehicles for Stormwater Mgmt Inspectors (BA#8) [T/I from F432]	-	70,000	70,000	-
2015 Revised Budget	5,038,227	4,280,470	6,405,077	2,913,620
Total Resources / Expenditures		9,318,697		9,318,697

Schedule A
Summary of 2015 Budget Adjustments by Fund
Budget Amendment #1 Ordinance No. 6558

Grand Total - All Funds	Beg. Fund Balance	2015 Revenues	2015 Expenditures	Ending Fund Balance
2015 Adopted Budget	84,534,959	168,599,228	182,194,484	70,939,703
BA#1 (Ordinance #6558, Proposed)	23,965,772	10,723,915	38,999,950	(4,310,263)
2015 Revised Budget	108,500,731	179,323,143	221,194,434	66,629,440
Total Resources / Expenditures		287,823,874		287,823,874

**Schedule B
2014 Appropriations by Fund**

Fund	2015 Adopted Budget	BA#1 (Ord 6558)	BA#2	BA#3	BA#4	Total Amendments	2015 Revised Budget
General Fund (#001)	73,360,404	33,474	-	-	-	33,474	73,393,878
Arterial Street Fund (#102)	15,463,434	6,508,221	-	-	-	6,508,221	21,971,655
Local Street Fund (#103)	2,948,568	770,053	-	-	-	770,053	3,718,621
Hotel Motel Fund (#104)	234,031	-	-	-	-	-	234,031
Arterial Street Preservation Fund (#105)	2,656,610	2,659,063	-	-	-	2,659,063	5,315,673
Drug Forfeiture Fund (#117)	602,505	-	-	-	-	-	602,505
Housing and Community Development Grant Fund (#119)	477,371	-	-	-	-	-	477,371
Recreation Trails Fund (#120)	43,847	-	-	-	-	-	43,847
Business Improvement Area Fund (#121)	96,272	-	-	-	-	-	96,272
Cumulative Reserve Fund (#122)	6,896,304	-	-	-	-	-	6,896,304
Mitigation Fees Fund (#124)	6,200,854	770,213	-	-	-	770,213	6,971,067
1998 Library Fund (#229)	279,500	-	-	-	-	-	279,500
2010 Annex A&B Bond Debt Fund (#230)	1,695,917	-	-	-	-	-	1,695,917
2010 C&D Local Revitalization Debt Fund (#231)	594,637	-	-	-	-	-	594,637
LID Guarantee Fund (#249)	24,569	-	-	-	-	-	24,569
LID #250 (#250)	-	-	-	-	-	-	-
LID #350 (#275)	15,121	-	-	-	-	-	15,121
Golf Course Debt Service Fund (#237)	389,195	-	-	-	-	-	389,195
Municipal Park Construction Fund (#321)	1,047,236	3,800,987	-	-	-	3,800,987	4,848,223
Capital Improvements Fund (#328)	10,785,236	853,000	-	-	-	853,000	11,638,237
Local Revitalization Fund (#330)	229,620	329,450	-	-	-	329,450	559,070
Golf Course Debt Service Fund (#417)	-	-	-	-	-	-	-
Water Fund (#430)	23,685,082	8,855,102	-	-	-	8,855,102	32,540,184
Sewer Fund (#431)	18,779,904	1,819,579	-	-	-	1,819,579	20,599,483
Storm Drainage Fund (#432)	18,549,048	6,269,950	-	-	-	6,269,950	24,818,998
Sewer Metro Fund (#433)	20,815,381	-	-	-	-	-	20,815,381
Solid Waste Fund (#434)	15,619,881	1,250	-	-	-	1,250	15,621,131
Airport Fund (#435)	1,743,117	165,950	-	-	-	165,950	1,909,067
Cemetery Fund (#436)	1,205,055	-	-	-	-	-	1,205,055
Golf Course Fund (#437)	-	-	-	-	-	-	-
Insurance Fund (#501)	1,614,131	-	-	-	-	-	1,614,131
Workers Compensation Self Insurance Fund (#503)	983,100	-	-	-	-	-	983,100
Facilities Fund (#505)	5,185,047	213,800	-	-	-	213,800	5,398,847
Innovation and Technology Fund (#518)	8,024,125	855,639	-	-	-	855,639	8,879,764
Equipment Rental Fund (#550)	8,534,744	783,953	-	-	-	783,953	9,318,697
Fire Pension Fund (#611)	2,656,481	-	-	-	-	-	2,656,481
Cemetery Endowment Fund (#701)	1,697,864	-	-	-	-	-	1,697,864
Total	253,134,187	34,689,687	-	-	-	34,689,687	287,823,874

March 2015
Prepared by City of Auburn Financial Planning Department



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6555 (Second Reading)

Date:

February 9, 2015

Department:

Public Works

Attachments:

[Ord 6555](#)

Budget Impact:

\$0

Administrative Recommendation:

Second Reading - City Council introduce and adopt Ordinance No. 6555 for Franchise Agreement No. 14-51 for Astound Broadband, LLC.

Background Summary:

City and State statutes require that the approval of a franchise agreement should occur at least five days following the public hearing, which was held on March 2, 2015. Therefore, to avoid any uncertainty regarding the approval of the franchise agreement, staff recommends the Council consider it on March 16th to meet the City and State statutes.

Per Auburn City Code Chapter 20.06.010, a franchise shall be required of any commercial utility or telecommunications operator or carrier or other person who desires to occupy public ways of the city and to provide telecommunications or commercial utility services to any person or area in the city.

Astound Broadband, LLC. has applied for a Franchise Agreement to be able to construct within the City's rights of way a fiber optic telecommunications network. These facilities would be part of a larger network of infrastructure that Astound is building throughout Washington. Astound desired to provide telecommunications, internet access and private line services to potential customers including mobile backhaul services to existing cell phone towers. Initially, Astound intends to market to large institutional customers, including healthcare facilities, government authorities, schools and other large employers.

The initial proposed build-out includes overhead installations on existing utility poles wherever possible with underground installation being utilized if necessary. The applicant is requesting the entire City as the proposed franchise area so that future expansion of their facilities may be accommodated without having to amend the agreement for each installation. Exact locations, plans, engineering and construction

schedules would be reviewed, approved and managed through the City's permitting processes that are a requirement of the Franchise Agreement.

Ordinance No. 6555, if adopted by City Council, approves Franchise Agreement No. 14-51 subject to terms and conditions outlined in the Ordinance.

Reviewed by Council Committees:

Councilmember:

Staff: Snyder

Meeting Date: March 16, 2015

Item Number: ORD.B

ORDINANCE NO. 6 5 5 5

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, GRANTING TO ASTOUND BROADBAND, LLC, A WASHINGTON LIMITED LIABILITY COMPANY, A FRANCHISE FOR TELECOMMUNICATIONS AND RELATED SERVICES

WHEREAS, Astound Broadband, LLC, a Washington limited liability company ("Grantee") has applied to the City of Auburn ("City") for a non-exclusive Franchise for the right of entry, use, and occupation of certain public right(s)-of-way within the City, expressly to install, construct, erect, operate, maintain, repair, relocate and remove its facilities in, on, over, under, along and/or across those right(s)-of-way; and

WHEREAS, following proper notice, the City Council held a public hearing on Grantee's request for a Franchise, at which time representatives of Grantee and interested citizens were heard in a full public proceeding affording opportunity for comment by any and all persons desiring to be heard; and

WHEREAS, from information presented at such public hearing, and from facts and circumstances developed or discovered through independent study and investigation, the City Council now deems it appropriate and in the best interest of the City and its inhabitants that the franchise be granted to Grantee,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN WASHINGTON, DO ORDAIN as follows:

Section 1. Grant of Right to Use Franchise Area

A. Subject to the terms and conditions stated herein, the City grants to the Grantee general permission to enter, use, and occupy the right(s)-of-way and/or other public property specified in Exhibit "A," attached hereto and incorporated by reference (the "Franchise Area").

B. The Grantee is authorized to install, remove, construct, erect, operate, maintain, relocate and repair the types of facilities specified in Exhibit "B," attached hereto and incorporated by reference, and all necessary appurtenances thereto, ("Grantee Facilities") for provision of those services set forth in Exhibit "C" ("Grantee Services") in, along, under and across the Franchise Area.

Ordinance No. 6555
Franchise Agreement No. 14-51
January 27, 2015
Page 1 of 18

C. This Franchise does not authorize the use of the Franchise Area for any facilities or services other than Grantee Facilities and Grantee Services, and it extends no rights or privilege relative to any facilities or services of any type, including Grantee Facilities and Grantee Services, on public or private property elsewhere within the City.

D. This Franchise is non-exclusive and does not prohibit the City from entering into other agreements, including Franchises, impacting the Franchise Area, unless the City determines that entering into such agreements interferes with Grantee's right set forth herein.

E. Except as explicitly set forth herein, this Franchise does not waive any rights that the City has or may hereafter acquire with respect to the Franchise Area or any other City roads, rights-of-way, property, or any portions thereof. This Franchise shall be subject to the power of eminent domain, and in any proceeding under eminent domain, the Grantee acknowledges its use of the Franchise Area shall have no value.

F. The City reserves the right to change, regrade, relocate, abandon, or vacate any right-of-way within the Franchise Area. If, at any time during the term of this Franchise, the City vacates any portion of the Franchise Area containing Grantee Facilities, the City shall reserve an easement for public utilities within that vacated portion, pursuant to RCW 35.79.030, within which the Grantee may continue to operate any existing Grantee Facilities under the terms of this Franchise for the remaining period set forth under Section 3.

G. The Grantee agrees that its use of Franchise Area shall at all times be subordinated to and subject to the City and the public's need for municipal infrastructure, travel, and access to the Franchise Area, except as may be otherwise required by law.

Section 2. Notice

A. Written notices to the parties shall be sent by certified mail to the following addresses, unless a different address shall be designated in writing and delivered to the other party.

City: Engineering Aide, Public Works Department - Transportation
City of Auburn
25 West Main Street
Auburn, WA 98001-4998
Telephone: (253) 931-3010; Fax: (253) 931-3048

with a copy to: City Clerk
City of Auburn
25 West Main Street
Auburn, WA 98001-4998

Grantee: Jim Penney
Executive Vice President, Business and Legal Affairs
Astound Broadband, LLC
401 Kirkland Parkplace, Suite 500
Kirkland, WA 98033
Telephone: (425) 896-1891
Fax: (425) 896-1911

B. Any changes to the above-stated Grantee information shall be sent to the City's Engineering Aide, Public Works Department – Transportation Division, with copies to the City Clerk, referencing the title of this agreement.

C. The above-stated Grantee voice and fax telephone numbers shall be staffed at least during normal business hours, Pacific time zone.

Section 3. Term of Agreement

A. This Franchise shall run for a period of five (5) years, from the date of execution specified in Section 5.

B. Renewal Option of Term: The Grantee may renew this Franchise for an additional five (5) year period upon submission and approval of the application specified under ACC 20.06.130, as it now exists or is amended, within the timeframe set forth therein (currently 240 to 180 days prior to expiration of the then-current term). Any materials submitted by the Grantee for a previous application may be considered by the City in reviewing a current application, and the Grantee shall only submit those materials deemed necessary by the City to address changes in the Grantee Facilities or Grantee Services, or to reflect specific reporting periods mandated by the ACC.

C. Failure to Renew Franchise – Automatic Extension. If the Parties fail to formally renew this Franchise prior to the expiration of its term or any extension thereof, the Franchise automatically continues month to month until renewed or either party gives written notice at least one hundred and eighty (180) days in advance of intent not to renew the Franchise.

Section 4. Definitions

For the purpose of this agreement:

"ACC" means the Auburn City Code.

"Emergency" means a condition of imminent danger to the health, safety and welfare of persons or property located within the City including, without limitation, damage to persons or property from natural consequences, such as storms, earthquakes, riots, acts of terrorism or wars.

"Maintenance or Maintain" shall mean examining, testing, inspecting, repairing, maintaining and replacing the existing Grantee Facilities or any part thereof as required and necessary for safe operation.

"Relocation" means permanent movement of Grantee facilities required by the City, and not temporary or incidental movement of such facilities, or other revisions Grantee would accomplish and charge to third parties without regard to municipal request.

"Rights-of-Way" means the surface and the space above and below streets, roadways, highways, avenues, courts, lanes, alleys, sidewalks, easements, rights-of-ways and similar public properties and areas.

Section 5. Acceptance of Franchise

A. This Franchise, and any rights granted hereunder, shall not become effective for any purpose unless and until Grantee files with the City Clerk (1) the Statement of Acceptance, attached hereto as Exhibit "D," and incorporated by reference, (2) all verifications of insurance coverage specified under Section 15, and (3) the financial guarantees specified in Section 16 (collectively, "Franchise Acceptance"). The date that such Franchise Acceptance is filed with the City Clerk shall be the effective date of this Franchise.

B. Should the Grantee fail to file the Franchise Acceptance with the City Clerk within 30 days after the effective date of the ordinance approving the Franchise, the City's grant of the Franchise will be null and void.

Section 6. Construction and Maintenance

A. The Grantee shall apply for, obtain, and comply with the terms of all permits required under ACC Chapter 12.24 for any work done upon Grantee Facilities. Grantee shall comply with all applicable City, State, and Federal

codes, rules, regulations, and orders in undertaking such work, which shall be done in a thorough and proficient manner.

B. Grantee agrees to coordinate its activities with the City and all other utilities located within the public right-of-way within which Grantee is under taking its activity.

C. The City expressly reserves the right to prescribe how and where Grantee Facilities shall be installed within the public right-of-way and may from time to time, pursuant to the applicable sections of this Franchise, require the removal, relocation and/or replacement thereof in the public interest and safety at the expense of the Grantee.

D. Before commencing any work within the public right-of-way, the Grantee shall comply with the One Number Locator provisions of RCW Chapter 19.122 to identify existing utility infrastructure.

E. Tree Trimming. Upon prior written approval of the City and in accordance with City ordinances, Grantee shall have the authority, but not the obligation, to reasonably trim trees upon and overhanging streets, public rights-of-way, and places in the Franchise Area so as to prevent the branches of such trees from coming in physical contact with the Grantee Facilities. Grantee shall be responsible for debris removal from such activities. If such debris is not removed within twenty-four (24) hours of completion of the trimming, the City may, at its sole discretion, remove such debris and charge Grantee for the cost thereof. This section does not, in any instance, grant automatic authority to clear vegetation for purposes of providing a clear path for radio signals. Any such general vegetation clearing will require a land clearing permit.

Section 7. Repair and Emergency Work

In the event of an emergency, the Grantee may commence such repair and emergency response work as required under the circumstances, provided that the Grantee shall notify the City Engineering Aide in writing as promptly as possible, before such repair or emergency work commences, or as soon thereafter as possible, if advance notice is not practical. The City may act, at any time, without prior written notice in the case of emergency, but shall notify the Grantee in writing as promptly as possible under the circumstances.

Section 8. Damages to City and Third-Party Property

Grantee agrees that if any of its actions under this Franchise impairs or damages any City property, survey monument, or property owned by a third-party, Grantee will restore, at its own cost and expense, said property to a safe

condition. Such repair work shall be performed and completed to the satisfaction of the City Engineer.

Section 9. Location Preference

A. Any structure, equipment, appurtenance or tangible property of a utility, other than the Grantee's, which was installed, constructed, completed or in place prior in time to Grantee's application for a permit to construct or repair Grantee Facilities under this Franchise shall have preference as to positioning and location with respect to the Grantee Facilities. However, to the extent that the Grantee Facilities are completed and installed prior to another utility's submittal of a permit for new or additional structures, equipment, appurtenances or tangible property, then the Grantee Facilities shall have priority. These rules governing preference shall continue in the event of the necessity of relocating or changing the grade of any City road or right-of-way. A relocating utility shall not necessitate the relocation of another utility that otherwise would not require relocation. This Section shall not apply to any City facilities or utilities that may in the future require the relocation of Grantee Facilities. Such relocations shall be governed by Section 11.

B. Grantee shall maintain a minimum underground horizontal separation of five (5) feet from City water, sanitary sewer and storm sewer facilities and ten (10) feet from above-ground City water facilities; provided, that for development of new areas, the City, in consultation with Grantee and other utility purveyors or authorized users of the Public Way, will develop guidelines and procedures for determining specific utility locations.

Section 10. Grantee Information

A. Grantee agrees to supply, at no cost to the City, any information reasonably requested by the City Engineering Aide to coordinate municipal functions with Grantee's activities and fulfill any municipal obligations under state law. Said information shall include, at a minimum, as-built drawings of Grantee Facilities, installation inventory, and maps and plans showing the location of existing or planned facilities within the City. Said information may be requested either in hard copy or electronic format, compatible with the City's data base system, as now or hereinafter existing, including the City's geographic information Service (GIS) data base. Grantee shall keep the City Engineering Aide informed of its long-range plans for coordination with the City's long-range plans.

B. The parties understand that Washington law limits the ability of the City to shield from public disclosure any information given to the City. Accordingly, the City agrees to notify the Grantee of requests for public records

related to the Grantee, and to give the Grantee a reasonable amount of time to obtain an injunction to prohibit the City's release of records.

Grantee shall indemnify and hold harmless the City for any loss or liability for fines, penalties, and costs (including reasonable attorneys fees) imposed by an administrative or judicial authority on the City because of non-disclosures requested by Grantee under Washington's public records act, provided the City has notified Grantee of the pending request.

Section 11. Relocation of Grantee Facilities

A. Except as otherwise so required by law, Grantee agrees to relocate, remove, or reroute its facilities as ordered by the City Engineer at no expense or liability to the City, except as may be required by RCW Chapter 35.99. Pursuant to the provisions of Section 14, Grantee agrees to protect and save harmless the City from any customer or third-party claims for service interruption or other losses in connection with any such change, relocation, abandonment, or vacation of the Pubic Way.

B. If a readjustment or relocation of the Grantee Facilities is necessitated by a request from a party other than the City, that party shall pay the Grantee the actual costs thereof.

Section 12. Abandonment and or Removal of Grantee Facilities

A. Within one hundred and eighty days (180) of Grantee's permanent cessation of use of the Grantee Facilities, or any portion thereof, the Grantee shall, at the City's discretion, either abandon in place or remove the affected facilities.

B. The parties expressly agree that this Section shall survive the expiration, revocation or termination of this Franchise.

Section 13. Undergrounding

A. The parties agree that this Franchise does not limit the City's authority under federal law, state law, or local ordinance, to require the undergrounding of utilities.

B. Whenever the City requires the undergrounding of aerial utilities in the Franchise Area, the Grantee shall underground the Grantee Facilities in the manner specified by the City Engineer at no expense or liability to the City, except as may be required by RCW Chapter 35.99. Where other utilities are present and involved in the undergrounding project, Grantee shall only be

required to pay its fair share of common costs borne by all utilities, in addition to the costs specifically attributable to the undergrounding of Grantee Facilities. Common costs shall include necessary costs for common trenching and utility vaults. Fair share shall be determined in comparison to the total number and size of all other utility facilities being undergrounded.

Section 14. Indemnification and Hold Harmless

A. The Grantee shall defend, indemnify, and hold the City and its officers, officials, agents, employees, and volunteers harmless from any and all third party costs, claims, injuries, damages, losses, suits, or liabilities of any nature including attorneys' fees arising out of or in connection with the Grantee's performance under this Franchise, except to the extent such costs, claims, injuries, damages, losses, suits, or liabilities are caused by the negligence or willful misconduct of the City.

B. The Grantee shall hold the City harmless from any liability arising out of or in connection with any damage or loss to the Grantee Facilities caused by maintenance and/or construction work performed by, or on behalf of, the City within the Franchise Area or any other City road, right-of-way, or other property, except to the extent any such damage or loss is directly caused by the negligence or willful misconduct of the City, or its agent performing such work.

C. The Grantee acknowledges that neither the City nor any other public agency with responsibility for fire fighting, emergency rescue, public safety or similar duties within the City has the capability to provide trench, close trench or confined space rescue. The Grantee, and its agents, assigns, successors, or contractors, shall make such arrangements as Grantee deems fit for the provision of such services. The Grantee shall hold the City harmless from any liability arising out of or in connection with any damage or loss to the Grantee for the City's failure or inability to provide such services, and, pursuant to the terms of Section 14(A), the Grantee shall indemnify the City against any and all third-party costs, claims, injuries, damages, losses, suits, or liabilities based on the City's failure or inability to provide such services.

D. Acceptance by the City of any work performed by the Grantee shall not be grounds for avoidance of this section.

E. It is further specifically and expressly understood that the indemnification provided herein constitutes the Grantee's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

Section 15. Insurance

A. The Grantee shall procure and maintain for the duration of this Franchise, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Grantee, its agents, representatives, or employees in the amounts and types set forth below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles with a minimum combined single limit for bodily injury and property damage of \$1,000,000.00 per accident. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance with limits no less than \$1,000,000.00 each occurrence, \$2,000,000.00 general aggregate and a \$2,000,000.00 products-completed operations aggregate limit. Coverage shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, and personal injury and advertising injury and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide the Aggregate Per Project Endorsement ISO form CG 25 03 11 85. There shall be no endorsement or modification of the Commercial General Liability insurance for liability arising from explosion, collapse, or underground property damage. The City shall be named as an additional insured under the Grantee's Commercial General Liability insurance policy with respect to the work performed under this Franchise using ISO Additional Insured Endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing equivalent coverage.

3. Professional Liability insurance with limits no less than \$1,000,000.00 per claim for all professional employed or retained Grantee to perform services under this Franchise.

4. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

B. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability, and Commercial General Liability insurance:

Ordinance No. 6555
Franchise Agreement No. 14-51
January 27, 2015
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1. The Grantee's insurance coverage shall be primary insurance as respects the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be in excess of the Grantee's insurance and shall not contribute with it.

2. The Grantee's insurance shall be endorsed to state that coverage shall not be cancelled by either party except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

C. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

D. Verification of Coverage. Grantee shall furnish the City with documentation of insurer's A.M. Best rating and with original certificates and a copy of amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

E. Grantee shall have the right to self-insure any or all of the above-required insurance. Any such self insurance is subject to approval by the City.

F. Grantee's maintenance of insurance as required by this Franchise shall not be construed to limit the liability of Grantee to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy to which the City is otherwise entitled at law or in equity.

Section 16. Performance Security

The Grantee shall provide the City with a financial guarantee in the amount of Fifty Thousand Dollars (\$50,000.00) running for, or renewable for, the term of this Franchise, in a form and substance acceptable to the City. In the event Grantee shall fail to substantially comply with any one or more of the provisions of this Franchise, then there shall be recovered jointly and severally from the principal and any surety of such financial guarantee any damages suffered by City as a result thereof, including but not limited to staff time, material and equipment costs, compensation or indemnification of third parties, and the cost of removal or abandonment of facilities hereinabove described. Grantee specifically agrees that its failure to comply with the terms of Section 19 shall constitute damage to the City in the monetary amount set forth therein. Such a financial guarantee shall not be construed to limit the Grantee's liability to the guarantee amount, or otherwise limit the City's recourse to any remedy to which the City is otherwise entitled at law or in equity.

Section 17. Successors and Assignees

A. All the provisions, conditions, regulations and requirements herein contained shall be binding upon the successors, assigns of, and independent contractors of the Grantee, and all rights and privileges, as well as all obligations and liabilities of the Grantee shall inure to its successors, assignees and contractors equally as if they were specifically mentioned herein wherever the Grantee is mentioned.

B. This Franchise shall not be leased, assigned or otherwise alienated without the express prior consent of the City by ordinance, which such consent shall not be unreasonably withheld.

C. Grantee and any proposed assignee or transferee shall provide and certify the following to the City not less than sixty (60) days prior to the proposed date of transfer: (a) Complete information setting forth the nature, term and conditions of the proposed assignment or transfer; (b) All information required by the City of an applicant for a Franchise with respect to the proposed assignee or transferee; and, (c) An application fee which shall be set by the City, plus any other costs actually and reasonably incurred by the City in processing, and investigating the proposed assignment or transfer.

D. Prior to the City's consideration of a request by Grantee to consent to a Franchise assignment or transfer, the proposed Assignee or Transferee shall file with the City a written promise to unconditionally accept all terms of the Franchise, effective upon such transfer or assignment of the Franchise. The City is under no obligation to undertake any investigation of the transferor's state of compliance and failure of the City to insist on full compliance prior to transfer does not waive any right to insist on full compliance thereafter.

Section 18. Dispute Resolution

A. In the event of a dispute between the City and the Grantee arising by reason of this Franchise, the dispute shall first be referred to the operational officers or representatives designated by Grantor and Grantee to have oversight over the administration of this Franchise. The officers or representatives shall meet within thirty (30) calendar days of either party's request for a meeting, whichever request is first, and the parties shall make a good faith effort to achieve a resolution of the dispute.

B. If the parties fail to achieve a resolution of the dispute in this manner, either party may then pursue any available judicial remedies. This Franchise shall be governed by and construed in accordance with the laws of the

Ordinance No. 6555
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January 27, 2015
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State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case, and such fees shall be included in the judgment.

Section 19. Enforcement and Remedies

A. If the Grantee shall willfully violate, or fail to comply with any of the provisions of this Franchise through willful or unreasonable negligence, or should it fail to heed or comply with any notice given to Grantee under the provisions of this agreement, the City may, at its discretion, provide Grantee with written notice to cure the breach within thirty (30) days of notification. If the City determines the breach cannot be cured within thirty days, the City may specify a longer cure period, and condition the extension of time on Grantee's submittal of a plan to cure the breach within the specified period, commencement of work within the original thirty day cure period, and diligent prosecution of the work to completion. If the breach is not cured within the specified time, or the Grantee does not comply with the specified conditions, the City may, at its discretion, either (1) revoke the Franchise with no further notification, or (2) claim damages of Two Hundred Fifty Dollars (\$250.00) per day against the financial guarantee set forth in Section 16 for every day after the expiration of the cure period that the breach is not cured.

B. Should the City determine that Grantee is acting beyond the scope of permission granted herein for Grantee Facilities and Grantee Services, the City reserves the right to cancel this Franchise and require the Grantee to apply for, obtain, and comply with all applicable City permits, franchises, or other City permissions for such actions, and if the Grantee's actions are not allowed under applicable federal and state or City laws, to compel Grantee to cease such actions.

Section 20. Compliance with Laws and Regulations

A. This Franchise is subject to, and the Grantee shall comply with all applicable federal and state or City laws, regulations and policies (including all applicable elements of the City's comprehensive plan), in conformance with federal laws and regulations, affecting performance under this Franchise. Furthermore, notwithstanding any other terms of this agreement appearing to the contrary, the Grantee shall be subject to the police power of the City to adopt and enforce general ordinances necessary to protect the safety and welfare of the general public in relation to the rights granted in the Franchise Area.

B. The City reserves the right at any time to amend this Franchise to conform to any hereafter enacted, amended, or adopted federal or state statute or regulation relating to the public health, safety, and welfare, or relating to roadway regulation, or a City Ordinance enacted pursuant to such federal or state statute or regulation upon providing Grantee with thirty (30) days written notice of its action setting forth the full text of the amendment and identifying the statute, regulation, or ordinance requiring the amendment. Said amendment shall become automatically effective upon expiration of the notice period unless, before expiration of that period, the Grantee makes a written call for negotiations over the terms of the amendment. If the parties do not reach agreement as to the terms of the amendment within thirty (30) days of the call for negotiations, the City may enact the proposed amendment, by incorporating the Grantee's concerns to the maximum extent the City deems possible.

C. The City may terminate this Franchise upon thirty (30) days written notice to the Grantee, if the Grantee fails to comply with such amendment or modification.

Section 21. License, Tax and Other Charges

This Franchise shall not exempt the Grantee from any future license, tax, or charge which the City may hereinafter adopt pursuant to authority granted to it under state or federal law for revenue or as reimbursement for use and occupancy of the Franchise Area.

Section 22. Consequential Damages Limitation

Notwithstanding any other provision of this Agreement, in no event shall either party be liable for any special, incidental, indirect, punitive, reliance, consequential or similar damages.

Section 23. Severability

If any portion of this Franchise is deemed invalid, the remainder portions shall remain in effect.

Section 24. Titles

The section titles used herein are for reference only and should not be used for the purpose of interpreting this Franchise.

Section 25. Implementation.

Ordinance No 6555
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The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation.

Section 26. Effective date.

This Ordinance shall take effect and be in force five days from and after its passage, approval and publication as provided by law.

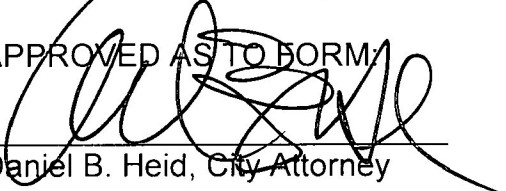
FIRST READING: _____
SECOND READING: _____
PASSED: _____
APPROVED: _____

NANCY BACKUS, MAYOR

ATTEST:

Danielle E. Daskam, City Clerk

APPROVED AS TO FORM



Daniel B. Heid, City Attorney

Published: _____

Franchise Agreement No 14-51 Astound Broadband, LLC

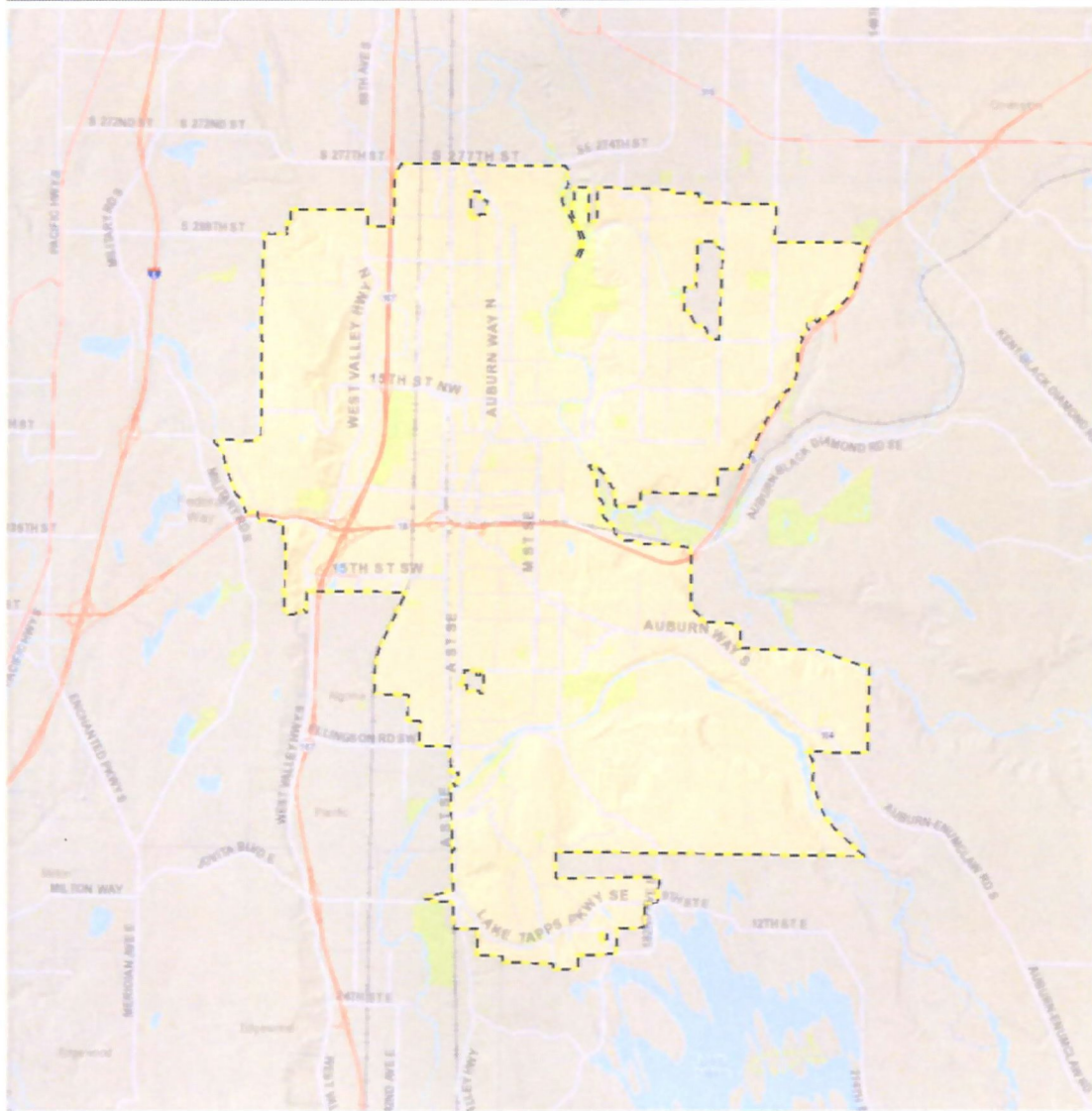


Exhibit "A"
Franchise Area City Limits

Printed Date: 3/11/2014

Map Created by City of Auburn eGIS

Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to its accuracy.



Exhibit B

Grantee Facilities

Astound intends to deploy fiber optic strands attached to already-existing utility poles wherever possible. To the extent underground construction is required, Astound would install fiber optic facilities within newly-installed conduits. Astound does not intend to use or lease any existing facilities in the City.

Exhibit C

Grantee Services

Astound desires to provide telecommunications, internet access, and private line services to potential customers, including mobile backhaul services to existing cell phone towers. Astound may also make available dark fiber or other facilities for government institutions.

EXHIBIT "D"

STATEMENT OF ACCEPTANCE

_____, for itself, its successors and assigns, hereby accepts and agrees to be bound by all lawful terms, conditions and provisions of the Franchise attached hereto and incorporated herein by this reference.

[Grantee]

By: _____ Date: _____
Name:
Title:

STATE OF _____)
)ss.
COUNTY OF _____)

On this ____ day of _____, 20xx, before me the undersigned, a Notary Public in and for the State of _____, duly commissioned and sworn, personally appeared, _____ of _____, the company that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said company, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal on the date hereinabove set forth.

Signature

NOTARY PUBLIC in and for the State of _____, residing at _____

MY COMMISSION EXPIRES: _____

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AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5130

Date:

March 12, 2015

Department:

Administration

Attachments:

[Res 5130](#)

[2014 CAPER](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council pass Resolution No. 5130 accepting the 2014 Consolidated Annual Performance and Evaluation Report (CAPER) and direct staff to submit the report to HUD.

Background Summary:

The Consolidated Annual Performance and Evaluation Report (CAPER) is written and submitted to the Department of Housing and Urban Development (HUD) annually. Its primary purpose is to inform the citizens of Auburn where Federal dollars are being spent, by whom, and what the money accomplishes. It also serves as an evaluation tool and begins the process of setting spending goals for the next year.

The CAPER is an overall review of housing and community development activities that were funded by the Community Development Block Grant program in the year 2014. A City Council public hearing on the CAPER is set for the Monday, March 16, 2015 City Council meeting. Public Notice of the CAPER's availability was provided by publication in the Seattle Times and posted on the City of Auburn's website. No comments have been received regarding the CAPER to date. At the same meeting, the Council can act on the CAPER by accepting it by resolution which directs staff submit the report to HUD.

Reviewed by Council Committees:**Councilmember:****Staff:**

Hursh

Meeting Date: March 16, 2015

Item Number: RES.A

RESOLUTION NO. 5 1 3 0

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, TO ACCEPT THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE 2014 PROGRAM YEAR

WHEREAS, the City of Auburn was designated as an entitlement community by the U.S. Department of Housing and Urban Development (HUD) for its Community Development Block Grant (CDBG) program; and

WHEREAS, the requirements of the CDBG require the City prepare and submit a "Consolidated Annual Performance and Evaluation Report (CAPER)" for each program year; and

WHEREAS, the City Council of the City of Auburn heard and considered public testimony on March 16, 2015 about the CAPER for its 2014 program year. NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, IN A REGULAR MEETING DULY ASSEMBLED, HERewith RESOLVES THAT:

Section 1. That the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2014 program year is accepted.

Section 2. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of

Resolution No. 5130
March 16, 2015
Page 1 of 2

this legislation and submit the report to HUD.

Section 3. This Resolution shall take effect and be in full force upon passage and signatures hereon.

DATED and SIGNED this _____ day of _____, 2015.

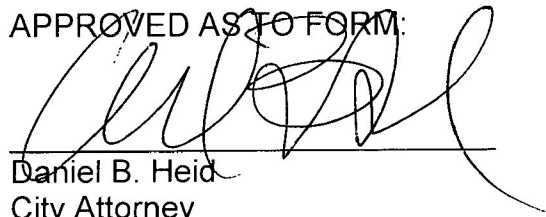
CITY OF AUBURN

NANCY BACKUS
MAYOR

ATTEST:

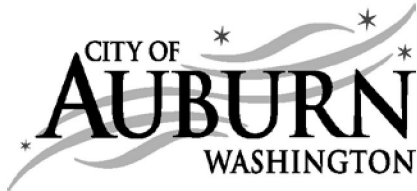
Danielle E. Daskam
City Clerk

APPROVED AS TO FORM:



Daniel B. Heid
City Attorney

Resolution No. 5130
March 16, 2015
Page 2 of 2



**City of Auburn
Consolidated Plan for Years 2010 to 2014**

**Consolidated Annual Performance
and
Evaluation Report (CAPER)
for the
2014 Program Year**

March 31, 2015



**Department of Administration
25 West Main Street
Auburn, Washington 98001**

CONTENTS:

- I Introduction, Summary
- II. Assessment of Goals and Strategies
 - A. Housing and Homeless Prevention Strategies
 - B. Livable Communities Strategies
 - C. Economic Development Strategies
 - D. Other Actions
 - E. Continuum of Care Strategies
 - F. Affirmatively Furthering Fair Housing:
 - G. Leveraging Resources
 - H. Self-Evaluation
- III. Outcomes Measurement and Performance Reporting System
- IV CDBG – Specific Requirements
 - A. Nature of and Reasons for any Change in Program Objectives
 - B. Assessment of Grantee Efforts to Comply with Consolidated Plan
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 - E. Economic Development Activities
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 - G. Neighborhood Revitalization Strategies Report
 - H. Eliminating Barriers to Affordable Housing
 - I. Coordination with Public Housing Authorities
 - J. Lead-Based Paint Hazards
 - K. Compliance and Monitoring Performed during the Program Year
- V. Public Participation Requirements

I. Introduction, Summary:

The Consolidated Annual Performance and Evaluation Report (CAPER) for the City of Auburn, Washington, for program year 2014 is a report to the U.S. Department of Housing and Urban Development (HUD) on the City's activities and accomplishments using Community Development Block Grant (CDBG) funds. The City of Auburn (hereinafter referred to as the City) combines its CDBG funds with its general funds to support human service activities and human service planning and administration; this planning is detailed in the City's Consolidated Plan and in its Annual Action Plan and correlated with the CAPER.

On November 4, 2013 the Auburn City Council passed Resolution Number 5000 adopting the 2014 Action Plan for the City of Auburn's Consolidated Plan for Years 2010 to 2014. The 2014 Action Plan was based on an estimated, combined human service budget of \$1,000,000; out of which approximately \$500,000 were CDBG funds and \$500,000 were City of Auburn general funds.

This Consolidated Annual Performance and Evaluation Report (CAPER) will explain in more detail where CDBG funds were spent. The CAPER will assess how that spending addresses the housing and community development goals that the City set forth in its Consolidated Plan for Years 2010 to 2014.

II. Assessment of Goals and Strategies:

A. Housing and Homeless Prevention Strategies

Activities funded by the City through its contracts with local agencies to promote affordable housing and prevent homelessness are part of its goal to assure Auburn residents have sufficient food to eat and a roof overhead. The following are activities that received CDBG funds relative to this goal.

- CDBG funds were used to make sure Auburn residents have access to emergency assistance in the event that they become homeless. Specifically, CDBG funds were used for the following:
 - In an effort to help retired couples and senior citizens stay in affordable housing, the City uses its CDBG funds to make home repairs for low-income and primarily senior homeowners.

B. Livable Communities Strategies

The City uses its CDBG funds to help achieve the national objective of providing or maintaining a suitable living environment; particularly for its low income residents. Towards this end, the City uses its CDBG funds for the following:

- Support a regional network of community health services that provide basic health care to low-income residents. The City provides CDBG funds to HealthPoint of King County (formerly Community Health Centers) for

primary medical and dental care to low-income, uninsured residents at facilities located in Auburn.

- Support a local senior retirement community with funds to construct a skilled nursing facility for access by all Auburn residents.

C. Economic Development Strategies

The City of Auburn strives to help potential entrepreneurs obtain the business skills they need to start and sustain a business and develop jobs. Towards this end, the City provides the Small Business Assistance Center of Green River Community College funding to provide training and counseling to individuals starting businesses.

D. Other Actions: Neighborhood Revitalization:

The City of Auburn uses its CDBG funds to preserve and/or revitalize low and moderate income neighborhoods. CDBG funds for planning and administration are used to work with neighborhood groups to identify local needs and develop plans to address those needs. Additional CDBG funds are used for the following:

- Develop neighborhood plans so that low income neighborhoods can become eligible for consideration as local investment areas.
- Increase neighborhood property values, increase the length of time residents reside in neighborhood, increase number of owner-occupied units and improve sustainability of the entire neighborhood by installing public infrastructure such as curbs, sidewalks, street lights and curb cuts for wheelchairs.

E. Continuum of Care Strategies / Reduction in Poverty Strategies

The City of Auburn provides a Continuum of Care primary through two channels. First, the City participates in the King County HOME Consortium, which sets policy direction and distributes HOME and McKinney funds throughout the County. On a local level, the City funds programs – both through the General Fund and with CDBG – that help prevent homelessness and address emergency and transitional housing needs. In addition to CDBG funded activities described in this CAPER, the following examples of general fund activities likewise help reduce poverty and homelessness in Auburn:

- The City provides over \$60,000 of general funds to feed and care for over 10,000 Auburn residents.
- The City provides general fund support to provide emergency housing to over 400 homeless adults and children.
- The City provides ACAP Child and Family Services funds to subsidize the childcare of over 40 low-income, Auburn families.
- The City provides more than \$90,000 of general fund support for services to victims of domestic violence.

F. Affirmatively Furthering Fair Housing:

The City complies in accordance with its "Analysis of Impediments to Fair Housing Choice" (AI) as required for CDBG entitlement communities. As a result of the AI and the public response to it, the consultant—a partner in this effort throughout the county—who prepared the AI identified three impediments and made three initial recommendations. The recommendations were:

- Expand current education and outreach efforts;
- Continue ongoing enforcement activities by holding responsible those able to make improvements in this area; and
- Target homeownership and lending marketing to all citizens of all backgrounds.

The City continues to implement the recommendations in the AI. For instance, among other actions, the City has inserted the Fair Housing logo onto its human service and housing planning documents as a means to publicize Fair Housing and the City's commitment to it. The City has made publications promoting Fair Housing available at City Hall, Senior Center, and other public gathering places. A link to Fair Housing information has been placed on the City's website as a resource to residents as well. The City continues to monitor compliance with the Fair Housing Act. Complaints are referred to the Washington State Human Rights Commission for resolution. No fair housing complaints were filed against the City in 2014 nor did the City make any referrals of alleged complaints to the Washington State Human Rights Commission. In 2015, the City of Auburn will enter into a reassessment of impediments related to fair housing for the update of its 5-year Consolidated Plan.

G. Leveraging Resources

CDBG appropriated by the City are sometimes used to leverage other public and private funding resources. For instance, in 2014 CDBG funds were used to leverage matching funds of the City of Auburn's general fund, the human services budget exceeded \$1 million that went to meet the goals and strategies of the City's Consolidated Plan. Additionally, County resources and private investments were accessed as a direct result of the City's combined CDBG and general fund support of non-profit agencies in the community.

H. Self-Evaluation

During their review of the CAPER, the Human Service Committee agreed that the City is implementing the strategies contained in the Consolidated Plan. The City works to remain in general compliance, while adjusting project selection and monitoring to include provisions for the increased timelines due to response to environmental regulations (ESA and Lead Paint).

Public service activities are within their intended schedule. Furthermore, the City continues to publicize its Housing Repair Program so as to increase the number of clientele served each year.

III. Outcomes Measurement and Performance Reporting System:

The Department of Housing and Urban Development instituted a reporting system for outcome-based performance measures. The following summarizes accomplishments relative to the 2014 Action Plan.

Agency: City of Auburn Community Services: Housing Repair Program

Activity: Provide emergency housing repairs to low-mod income Auburn homeowners at risk of becoming homeless.

Proposed: 40 clients Actual: 52 clients

Budget: \$200,000 Spent: \$173,434.65

Summary: During 2014 the City awarded more than 50 grants for minor home repairs. Actual expenditures were an average of less than \$4,000 per client. All of the clients served were low-mod income, most earned less than 30% of the King County median household income (KCMHI) and were primarily senior citizens.

Goal: **Health care to be physically and mentally fit.**

Outcome: Within the city limits of Auburn are located non-profit agencies that provide health care to its low-income residents.

Output Goal: Support a regional network of community health services that provide basic health care to low-income residents.

Agency: HealthPoint of King County (formerly Community Health Center)

Activity: Provide primary medical / dental care to low-income, uninsured residents at facilities located in Auburn.

Proposed: 78 / 70 clients Actual: 78 / 70 clients

Budget: \$57,500.00 Spent: \$57,500.00

Summary: Community Health Centers has served the expected number of clients for the contracted year. Through additional resources, their total service to the City was much greater.

Goal: **Education and job skills to lead an independent life.**

Outcome: Auburn has a central location that makes available a variety of

services and assistance to individuals who are starting a business.

Output Goal: Help potential entrepreneurs obtain the business skills they need to start and sustain a business. Provide potential entrepreneurs research and technical assistance on potential businesses in Auburn and the means to finance them.

Agency: GRCC Small Business Assistance Center

Activity: Provide small business training and counseling to enable businesses and individuals starting business to survive and grow their businesses.

Proposed: 25 clients Actual: 25 clients

Budget: \$37,500.00 Spent: \$37,500.00

Summary: The agency provided over 480 hours of technical assistance and over 200 hours of counseling creating or saving 20 jobs.

Agency: South King County Multi-Service Center: Employment Training

Activity: Provide training to residents so that employment is found and sustained.

Proposed: 15 clients Actual: 15 clients

Budget: \$14,500.00 Spent: \$14,500.00

Summary: The agency provided training and job placement for the contracted amount of residents and provided additional assistance to 6 other Auburn residents.

IV. CDBG – Specific Requirements

A. Nature of and Reasons for any Change in Program Objectives

No changes were made in the Program Objectives of the 2014 Action Plan.

B. Assessment of Grantee Efforts in Complying with Consolidated Plan

The City did not, through action or willful inaction, hinder the implementation of the Consolidated Plan. If requested, the City provides letters of compliance to entities that are pursuing HUD-approved activities within the City (e.g., letters of zoning compliance, assistance with development processes, etc.).

C. Extent of Funds Used for National Objectives

All funds were used exclusively for the National Objectives.

D. Relocation Actions

No activities that required relocation of households or businesses were undertaken during the 2014 program year.

E. Economic Development Activities

The Small Business Assistance Center (SBAC) has as a goal the creation/retention jobs. The activities provided by SBAC for the 25 low and moderate income clients served is providing both counseling hours and loan assistance as public benefit.

F. Program Income Accounts Description

The City of Auburn did not receive any program income during 2014.

G. Neighborhood Revitalization Strategies Reports

The City of Auburn is working to align its Neighborhood Revitalization Strategy in accordance to HUD's criteria for selected or targeted neighborhoods. The City does have a policy in place that utilizes CDBG funds to make improvements according to HUD regulations.

H. Eliminating Barriers to Affordable Housing

The City provided grants for home repairs to more than 50 low-income homeowners. Most of these homeowners were senior citizens. The home repairs provided the clients of Auburn's Housing Repair Program enable them to stay in their homes, which are much more affordable than what they find elsewhere.

I. Coordination with Public Housing Authorities

The City of Auburn and the King County Housing Authority have a long history of collaboration toward developing affordable housing for low-income residents and people with special needs. The King County Housing Authority has a significant number of public housing units located in Auburn; in addition to more than 800 housing voucher holders. The City of Auburn continues to work with the King County Housing Authority to preserve and maintain Auburn's stock of affordable housing for its low-income residents.

J. Lead-Based Paint Hazards

The City of Auburn includes language in its CDBG contracts that require agencies to comply with HUD Lead-Based Paint Regulations (24 CFR Part 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Sections 4831, et seq.) requiring prohibition of the use of lead-based paint whenever CDBG funds are used. In addition, the City notifies residents of potential lead-based paint hazards when it awards a Housing Repair grant. A copy of the pamphlet – "Protect Your Family from Lead In Your Home" is

provided each Housing Repair client when the City conducts the initial inspection of their home.

K. Compliance and Monitoring Performed during the Program Year

Outcome data is included in the contract between the City of Auburn and the agency receiving CDBG funds. The City monitors agency compliance with its CDBG contract by requiring the agency to submit quarterly reports that includes data on the number of service units provided along with demographic information about their clients. In addition, City staff monitors the agencies with a site visit at least once a year and maintains a more frequent contact with agencies using the telephone and email. The information contained in this CAPER was derived from these site visits, quarterly reports and miscellaneous agency contacts.

V. Public Participation Requirements

The public review period for this Consolidated Annual Performance and Evaluation Report for 2014 began on February 12, 2015 when copies became available for distribution. A public notice was published in The Seattle Times on announcing the plan was ready for public review and comment. A public hearing was scheduled and advertised at which time the review period ends. Public comments were reviewed by the City of Auburn's City Council. Presentation to the City Council was made on March 16, 2015 for final review and consideration prior to submitting it to HUD on March 31, 2015.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5131

Date:

February 17, 2015

Department:

CD & PW

Attachments:

[Res 5131](#)

[2015 Stormwater Management Program Plan](#)

[- Final Draft](#)

[2014 Annual Report](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council adopt Resolution No. 5131.

Background Summary:

The City of Auburn was issued a municipal stormwater permit by the Washington State Department of Ecology in compliance with provisions of the State of Washington Water Pollution Control Law and the Federal Water Pollution Control Act (The Clean Water Act).

Requirements of the Permit include the development and annual update of a Stormwater Management Program Plan (SWMP Plan) which describes the actions and activities to be implemented by the City in order to reduce the discharge of pollutants.

The SWMP Plan is to include measures related to Public Education and Outreach, Public Involvement and Participation, Illicit Discharge Detection and Elimination, Controlling Runoff from New Development, Redevelopment, and Construction Sites, Municipal Operations and Maintenance, Compliance with Total Maximum Daily Load Requirements and Monitoring. The Permit lists specific actions and methods that the City must implement through the SWMP Plan.

The City of Auburn is accepting comments on the draft 2015 Stormwater Management Program Plan. Written comments must be received by close of business on March 16, 2015. There will be a public hearing at the March 16th City Council meeting where comments will also be accepted.

Following adoption by Resolution No. 5131 of the 2015 Stormwater Management Program Plan by the City Council, the Plan will be submitted to the Washington

Department of Ecology together with the 2014 Annual Report (attached for information).

Reviewed by Council Committees:

Councilmember:

Staff: Snyder

Meeting Date: March 16, 2015

Item Number: RES.B

RESOLUTION NO. 5 1 3 1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, APPROVING THE 2015 STORMWATER MANAGEMENT PROGRAM PLAN AND AUTHORIZING THE MAYOR TO INCLUDE A COPY OF THE PROGRAM PLAN IN THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM WESTERN WASHINGTON PHASE II MUNICIPAL STORMWATER PERMIT ANNUAL REPORT FOR 2014 TO THE WASHINGTON STATE DEPARTMENT OF ECOLOGY

WHEREAS, the Washington State Department of Ecology issues a National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit that regulates the discharge of stormwater from municipal stormwater systems; and

WHEREAS, the City operates a municipal stormwater system and is regulated under the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit; and

WHEREAS, the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit requires development and implementation of a Stormwater Management Program Plan; and

WHEREAS, the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit requires submittal of the Stormwater Management Program Plan to the Washington State Department of Ecology

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. The Stormwater Management Program Plan is approved for implementation in the City of Auburn in substantial conformity with the Plan attached hereto, marked as Exhibit "A" and incorporated herein by this reference.

Section 2. That the Mayor is authorized to implement such other administrative procedures as may be necessary to carry out the directives of this legislation, including submitting a copy of the Stormwater Management Program Plan to the Washington State Department of Ecology.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Dated and Signed this _____ day of _____, 2015.

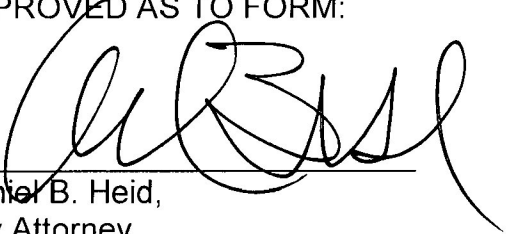
CITY OF AUBURN

NANCY BACKUS
MAYOR

ATTEST:

Danielle E. Daskam,
City Clerk

APPROVED AS TO FORM:



Daniel B. Heid,
City Attorney

Resolution No. 5131
February 10, 2015
Page 2

CITY OF AUBURN
2015 STORMWATER MANAGEMENT
PROGRAM PLAN

City of Auburn, WA
March 2015



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CITY OF AUBURN 2015 STORMWATER MANAGEMENT PROGRAM PLAN

1. INTRODUCTION

1.1 Overview

This document presents the City of Auburn's Stormwater Management Program (SWMP). Preparation and maintenance of this SWMP Plan is required by the Washington State Department of Ecology (Ecology) as a condition of the Western Washington Phase II Municipal Stormwater Permit (the Phase II Permit). The Phase II permit covers discharges from regulated small municipal separate storm sewer systems (MS4s). The SWMP Plan is intended to inform the public of the planned SWMP activities for the upcoming year.

The permit to discharge stormwater is designed to reduce the discharge of pollutants, protect water quality, and meet the requirements of the federal Clean Water Act.

Appendix A includes acronyms and definitions from the Permit to help the reader understand the City's Stormwater Management Program.

1.2 Regulatory Background

The National Pollutant Discharge Elimination System (NPDES) permit program is a requirement of the federal Clean Water Act, which is intended to protect and restore waters for "fishable, swimmable" uses. The federal Environmental Protection Agency (EPA) has delegated permit authority to state environmental agencies, and these agencies can set permit conditions in accordance with and in addition to the minimum federal requirements. In Washington, the NPDES-delegated permit authority is the Washington State Department of Ecology (Ecology).

In Washington, municipalities with a population of over 100,000 are designated as Phase I communities and must comply with Ecology's Phase I NPDES Municipal Stormwater Permit. Auburn's population is below the 100,000 threshold, so the City must comply with the Phase II Municipal Stormwater Permit. About 100 other municipalities in Washington must also comply with the Phase II Permit, as operators of small municipal separate storm sewer systems (MS4s). Ecology's Phase II Municipal Stormwater Permit is available on Ecology's website at

<http://www.ecy.wa.gov/programs/wq/stormwater/municipal/phaseIIww/wvphiipermits.html>

The Permit allows municipalities to discharge stormwater runoff from municipal drainage systems into the state's water bodies (e.g., streams, rivers, lakes, wetlands, and aquifers) as long as municipalities implement programs to protect water quality by reducing the discharge of "non-point source" pollutants to the "maximum extent practicable" (MEP) through application of Permit-specified "best management practices" (BMPs). The BMPs specified in the Permit are collectively referred to as the Stormwater Management Program (SWMP) and grouped under the following Program components:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Controlling Runoff from New Development, Redevelopment, and Construction Sites

- Municipal Operations and Maintenance

In addition to the SWMP components the Permit contains special conditions covering:

- Compliance with Total Maximum Daily load requirements
- Monitoring and Assessment
- Reporting Requirements

The Permit issued by Ecology became effective on August 1, 2013, was modified January 16, 2015 and expires on July 31, 2018. The Permit requires the City to submit an annual report no later than March 31st of each year beginning in 2015, on progress in SWMP implementation. The Permit also requires submittal of a SWMP Plan which describes proposed SWMP activities for the current calendar year. The SWMP Plan is to be updated annually and be included in the submittal of the previous year's annual report.

1.3 City of Auburn Regulated Area

The Western Washington Phase II Permit applies to operators of regulated small MS4s that discharge stormwater to waters of Washington State located west of the crest of the Cascade Range (west of the eastern boundaries of Whatcom, Skagit, Snohomish, King, Pierce, Lewis and Skamania counties). For cities, the Permit requirements extend to those areas of each City that drain to MS4s. Most of Auburn drains to MS4s that ultimately discharge into the Green River, the White River, or Mill Creek. In addition, some portions of the City drain to regional infiltration basins.

1.4 SWMP Implementation Responsibilities

The Utilities Engineering Division in the Community Development and Public Works Department coordinates the overall administration of efforts to comply with Permit requirements. The work plan tables in each Chapter provide the lead departments for the associated task. Other major departments/divisions included in the 2015 SWMP implementation are Maintenance and Operations (M&O), Human Resources (HR), Development Engineering, Permit Center, Innovation and Technology (IT), and Parks.

1.5 Document Organization

The contents of this document are based upon Permit requirements and Ecology's "Guidance for City and County Annual Reports for Western Washington, Phase II Municipal Stormwater General Permits." The program components of this SWMP are organized as listed in the Permit:

- **Section 2.0** addresses administering the City's Stormwater Management Program.
- **Section 3.0** addresses public education and outreach.
- **Section 4.0** addresses public involvement and participation.
- **Section 5.0** addresses illicit discharge detection and elimination.
- **Section 6.0** addresses controlling runoff from new development, redevelopment, and construction sites.
- **Section 7.0** addresses municipal operations and maintenance.
- **Section 8.0** addresses compliance with TMDL requirements.
- **Section 9.0** addresses monitoring.

Each section includes a summary of the relevant Permit requirements and a table showing the planned activities for 2015. This document also includes acronyms and definitions in Appendix A for easy reference.

CITY OF AUBURN 2015 STORMWATER MANAGEMENT PROGRAM PLAN

2. STORMWATER MANAGEMENT PROGRAM ADMINISTRATION

This section of the SWMP describes Permit requirements related to overall Stormwater Management Program administration, and planned compliance activities for 2015.

2.1 Permit Requirements

The Permit (Section S5.A) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Develop and implement a Stormwater Management Program (SWMP) and prepare written documentation (SWMP Plan) for submittal to Ecology by March 31 of each year. The purpose of the SWMP is to reduce the discharge of pollutants from the municipal stormwater system to the maximum extent practicable and thereby protect water quality. The SWMP Plan is intended to inform the public of the planned SWMP activities for the upcoming calendar year, and any actions to meet the requirements of S7 Compliance with Total Maximum Daily Load Requirements, and S8 Monitoring.
- Implement a program for gathering, tracking, maintaining, and using information to evaluate SWMP development, implementation and permit compliance and to set priorities.
- Coordinate with other permittees on stormwater related policies programs, and projects within adjacent or shared areas.
- Coordinate between City departments to eliminate barriers to compliance with the terms of the permit.

2.2 Planned 2015 Compliance Activities

Auburn has positioned itself to maintain compliance. Table 2-1 presents the proposed work plan for the 2015 SWMP administration activities.

Table 2-1. 2015 Stormwater Management Administration Program Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
SWMP-1	Revise and update the City's Stormwater Management Program Plan (SWMP Plan) to identify planned SWMP activities for 2015.	Utilities Engineering	The SWMP submittal is due by March 31st of each year.
SWMP-2	Track program element implementation.	Utilities Engineering	Annual Reporting is due by March 31 st of each year beginning in 2015.

CITY OF AUBURN 2015 STORMWATER MANAGEMENT PROGRAM PLAN

3. PUBLIC EDUCATION AND OUTREACH

This section describes the Permit requirements related to public education and outreach, and planned compliance activities for 2015.

3.1 Permit Requirements

The Permit (Section S5.C.1) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Prioritize and target education and outreach activities to specified audiences, including the general public, businesses, residents/homeowners, landscapers, property managers, engineers, contractors, developers, and land use planners to build general awareness and to effect behavior change with the intent to reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts.
- Have an outreach program that is designed to improve the target audience's understanding of the problem and what they can do to solve it.
- Create and/or partner with existing organizations to encourage residents to participate in stewardship opportunities.
- Measure the understanding and adoption of the targeted behaviors for at least one target audience in at least one subject area. Use the resulting measurements to direct education and outreach resources most effectively.
- Track and maintain records of public education and outreach activities.

3.2 Planned 2015 Compliance Activities

The City plans to continue the program that has been developed over the last permit cycle. The target audiences include:

- The general public
- Businesses (including home-based and mobile businesses)
- Residents/homeowners
- Landscapers
- Property managers
- Engineers, contractors, developers and land use planners

Table 3-1 presents the work plan for the 2015 SWMP public education and outreach activities.

Table 3-1. 2015 Public Education and Outreach Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
EDUC-1	Continue collaboration with other NPDES municipalities through Stormwater Outreach for Regional Municipalities (STORM) and Puget Sound Starts Here efforts to promote regional education and outreach programs.	Utilities Engineering	Refinements to existing public education and outreach activities are on-going.
EDUC-2	Refine education and outreach strategy to supplement existing education activities. An example would be evaluating the current pet waste cleanup education strategy and whether existing education activities should be supplemented for better results.	Utilities Engineering	
EDUC-3	Implement new or modify existing education and outreach activities. An example would be implementing actions related to our Kid's Day educational activities based on the evaluation done after the 2014 event.	Utilities Engineering	
EDUC-4	Staff training related to Surface Water Management Manual Implementation/Technical Standards: • Permitting • Plan Review • Site Inspections • Maintenance Standards.	Utilities Engineering	
EDUC-4a	Educate select city staff and elected officials to develop a common level of knowledge related to Low Impact Development stormwater management techniques.	LID Core Team	2015
EDUC-5	Inform public employees, businesses and the general public of the hazards associated with illegal discharges and improper disposal of waste.	Utilities Engineering	Ongoing
EDUC-6	Provide stewardship opportunities such as planting native plants and invasive species removal at the Auburn Environmental park.	Planning and Public Works Divisions	2015
EDUC-7	Measure understanding and adoption of pollution prevention and spill management by business property managers/owners.	Utilities Engineering	February 2, 2016

CITY OF AUBURN 2015 STORMWATER MANAGEMENT PROGRAM PLAN

4. PUBLIC INVOLVEMENT AND PARTICIPATION

This section describes the Permit requirements related to public involvement and participation, and planned compliance activities for 2015.

4.1 Permit Requirements

The Permit (Section S5.C.2) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Provide ongoing opportunities for public involvement and participation through advisory boards or commissions, public hearings, watershed committees, public participation in developing rate structures and budgets, or other similar activities. The public must be able to participate in the decision-making processes, including development, implementation, and update of the SWMP.
- Make the SWMP Plan and Annual Compliance Report available to the public, by posting on the City's website. Make any other documents required to be submitted to Ecology in response to Permit conditions available to the public.

4.2 Planned 2015 Compliance Activities

The City of Auburn has a history of including the public in decision making. Table 4-1 below presents the work plan for the 2015 SWMP public involvement and participation activities.

Table 4-1. 2015 Public Involvement and Participation Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
PI-1	Provide public involvement opportunities for annual SWMP update.	Utilities Engineering	Public involvement opportunities will be available before the March 31, 2015 submittal.
PI-2	Make SWMP document Report available to public by posting on the City website.	Utilities Engineering	

CITY OF AUBURN 2015 STORMWATER MANAGEMENT PROGRAM PLAN

5. ILLICIT DISCHARGE DETECTION AND ELIMINATION

This section describes the Permit requirements related to illicit discharge detection and elimination (IDDE), and planned compliance activities for 2015.

5.1 Permit Requirements

The Permit (Section S5.C.3) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Implement an ongoing program to detect and remove illicit discharges, connections, and improper disposal, including any spills into the municipal separate storm sewers owned or operated by the City.
- Maintain a storm sewer system map, have ordinances that prohibit illicit discharges, and implement an ongoing program to detect and address illicit discharges.
- Publicly list and publicize a hotline or other local telephone number for public reporting of spills and other illicit discharges. Track illicit discharge reports and actions taken in response through close-out, including enforcement actions.
- Inform public employees, businesses and the general public of hazards associated with illegal discharges and improper disposal of waste.
- Train staff on proper IDDE response SOPs and train municipal field staff to recognize and report illicit discharges.
- Summarize all illicit discharges and connections reported to the City and response actions taken, including enforcement actions, in the Annual Compliance Report; identify any updates to the SWMP.

5.2 Planned 2015 Compliance Activities

Table 5-1 presents the work plan for 2015 SWMP illicit discharge detection and elimination activities.

Table 5-1. 2015 Illicit Discharge Detection and Elimination Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
IDDE-1	Continue to implement City-wide IDDE Program and develop any necessary supplemental IDDE activities.	Utilities Engineering	Ongoing
IDDE-2	Continue to review and update storm system map to address data gaps and Permit requirements.	Utilities Engineering/IT	Ongoing
IDDE-3	Integrate illicit discharge field screening into the public facility and catch basin inspection programs.	Utilities Engineering	2015

IDDE-4	Provided IDDE training to new hires in Utility Engineering and Maintenance & Operations	Utilities Engineering	Ongoing
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CITY OF AUBURN 2015 STORMWATER MANAGEMENT PROGRAM PLAN

6. CONTROLLING RUNOFF FROM NEW DEVELOPMENT, REDEVELOPMENT, AND CONSTRUCTION SITES

This section describes the Permit requirements related to controlling runoff from new development, redevelopment, and construction sites, and planned compliance activities for 2015.

6.1 Permit Requirements

The Permit (Section S5.C.4) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Implement, and enforce a program to reduce pollutants in stormwater runoff (i.e., illicit discharges) to the municipal separate storm sewer system from new development, redevelopment, and construction site activities. The program must apply to both private and public projects, including roads, and address all construction/development-associated pollutant sources.
- Have adopted regulations (codes and standards), have plan review, inspection, and escalating enforcement SOPs necessary to implement the program in accordance with Permit conditions, including the minimum technical requirements in Appendix 1 of the Permit by December 31, 2016.
- Review, revise and make effective local development-related codes, rules, standards, or other enforceable documents to incorporate and require Low Impact Development (LID) principles and LID best management practices (BMPs) with the intent of making LID the preferred and commonly-used approach to site development by December 31, 2016.
- Participate in watershed-scale stormwater planning under condition S5.C.4.c of the Phase I Municipal Stormwater General Permit if required.
- Have adopted regulations (codes and standards) and processes to verify adequate long-term operations and maintenance of new post-construction permanent stormwater facilities and BMPs in accordance with Permit conditions, including an annual inspection frequency and/or approved alternative inspection frequency and maintenance standards for private drainage systems as protective as those in Chapter 4 of Volume V of the 2012 Ecology Stormwater Management Manual for Western Washington by December 31, 2016.
- Provide copies of the Notice of Intent (NOI) for construction or industrial activities to representatives of the proposed new development and redevelopment.
- Provide training to staff on the new codes, standards, and SOPs and create public education and outreach materials.
- Record and maintain records of all inspections and enforcement actions by staff.
- Summarize annual activities for the “Controlling Runoff” component of the Annual Compliance Report; identify any updates to the SWMP.

6.2 Planned 2015 Compliance Activities

The City has a program to help reduce stormwater runoff from new development and construction sites. Table 6-1 presents the work plan for 2015 SWMP activities related to runoff control for new development, redevelopment, and construction sites.

Table 6-1. 2015 Controlling Runoff from Development, Redevelopment, and Construction Sites Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
CTRL-1	Track and report construction, new development, and redevelopment permits, inspections and enforcement actions.	Planning/ Permit Center	On-going
CTRL-1a	Prior to clearing and construction, inspect all permitted development sites that have a high potential for sediment transport	Construction	On-going
CRTL-1b	Inspect all permitted development sites during construction	Construction	On going
CRTL-1c	Inspect all permitted development sites upon completion of construction and prior to final approval or occupancy	Construction	Ongoing
CRTL-1d	Inspect all permanent stormwater treatment and flow control BMPs/facilities and catch basins in new residential developments every six months until 90% of the lots are constructed or construction has stopped and site is fully stabilized	Construction	Ongoing
CTRL-2	Conduct annual inspection of all treatment and flow control BMPs/facilities (other than catch basins) – i.e., private systems.	Utilities Engineering	On-going
CTRL-3	Begin process to update city code related to controlling runoff from new development, redevelopment and construction site projects.	Storm Drainage Utility and Building Division	2016
CTRL-4	Begin process to develop and adopt a stormwater management manual equivalent to the 2012 <i>Stormwater Management Manual for Western Washington</i> as amended in 2014.	Storm Drainage Utility and Building Division	2016

CTRL-5	Begin process to review, revise and make effective development-related codes, rules, standards, or other enforceable documents to incorporate and require LID principles and LID BMPs.	Storm Drainage Utility and Planning Division	2016
CTRL-6	Provide copies of the "Notice of Intent for Construction Activity" and copies of the "Notice of Intent for Industrial Activity" to representatives of proposed new development and redevelopment.	Permit Center	Ongoing
CTRL-7	Enforce local ordinances controlling runoff from sites that are also covered by stormwater permits issued by Ecology	Construction and Code Enforcement	Ongoing

CITY OF AUBURN 2015 STORMWATER MANAGEMENT PROGRAM PLAN

7. MUNICIPAL OPERATIONS AND MAINTENANCE

This section describes the Permit requirements related to municipal operations and maintenance, and planned compliance activities for 2015.

7.1 Permit Requirements

The Permit (Section S5.C.5) requires the City to fulfill the following actions during the 5-year Permit cycle:

- Implement an O&M program, with the ultimate goal of preventing or reducing pollutant runoff from municipal separate stormwater system and municipal O&M activities.
- Implement maintenance standards for the municipal separate stormwater system that are at least as protective as those specified in the 2012 Stormwater Management Manual for Western Washington as amended in 2014.
- Conduct annual inspection of all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities and perform maintenance as needed to comply with maintenance standards.
- Inspect all catch basins and inlets owned or operated by the City at least once no later than August 1, 2017 and every two years thereafter. Clean the catch basins if inspections indicate cleaning is needed to comply with maintenance standards.
- Check treatment and flow control facilities after major storms and perform repairs as needed in accordance with adopted maintenance standards.
- Have SOPs in place to reduce stormwater impacts associated with runoff from municipal O&M activities, including but not limited to streets, parking lots, roads, or highways owned or maintained by the City, and to reduce pollutants in discharges from all lands owned or maintained by the City.
- Train staff to implement the SOPs and document that training.
- Prepare Stormwater Pollution Prevention Plans (SWPPPs) for all heavy equipment maintenance or storage yards identified for year-round facilities or yards, and material storage facilities owned or operated by the City.
- Summarize annual activities for the “Pollution Prevention and Operations and Maintenance for Municipal Operations” component of the Annual Compliance Report; identify any updates to the SWMP.

7.2 Planned 2015 Compliance Activities

Table 7-1 presents the work plan for 2015 SWMP activities related to municipal operations and maintenance.

Table 7-1. 2015 Municipal Operations and Maintenance Work Plan			
Task ID	Task Description	Responsible	Schedule Notes
MOM-1	Conduct annual inspection of all treatment and flow control (other than catch basins) in the public system and perform maintenance as triggered by the maintenance standards.	Utilities Engineering	On-going
MOM-2	Inspect 25% of the public catch basins before July 31, 2015 and perform maintenance as triggered by the maintenance standards.	M&O	On-going
MOM-3	Perform street sweeping to reduce the amount of street waste that enters the storm drainage conveyance system.	M&O	Ongoing
MOM-4	Develop draft Low Impact Development maintenance standards, levels of service and inspection procedures for adoption in 2016.	Utilities Engineering	2015

CITY OF AUBURN 2015 STORMWATER MANAGEMENT PROGRAM PLAN

8. COMPLIANCE WITH TOTAL MAXIMUM DAILY LOAD REQUIREMENTS

The federal Clean Water Act requires that Ecology establish “Total Maximum Daily Loads” (TMDL) for rivers, streams, lakes, and marine waters that don’t meet water quality standards. A TMDL is a calculation of the maximum amount of a pollutant that a water body can receive and still meet water quality standards. After the TMDL has been calculated for a given water body, Ecology determines how much each source must reduce its discharges of the pollutant in order bring the water body back into compliance with the water quality standards. TMDL requirements are included in the stormwater NPDES permits for discharges into affected water bodies.

Stormwater discharges covered under this Permit are required to implement actions necessary to achieve the pollutant reductions called for in applicable TMDLs. Applicable TMDLs are those approved by the EPA before the issuance date of the Permit or which have been approved by the EPA prior to the issue date of the Permit or the date Ecology issues coverage under the Permit, whichever is later. Information on Ecology’s TMDL program is available on Ecology’s website at www.ecy.wa.gov/programs/wq/tmdl.

In accordance with Permit condition S7 Compliance with Total Maximum Daily Load Requirements the City must comply with the following TMDL.

Name of TMDL	Puyallup Watershed Water Quality Improvement Project
Document(s) for TMDL	<i>Puyallup River Watershed Fecal Coliform Total Maximum Daily Load – Water Quality Improvement Report and Implementation Plan</i> , June 2011, Ecology Publication No. 11-10-040. http://www.ecy.wa.gov/biblio/1110040.html
Location of Original 303(d) Listings	Puyallup river 16712, 7498, White River 16711, 16708, 16709, Clear Creek 7501, Swan Creek 7514, Boise Creek 16706
Area Where TMDL Requirements Apply	Requirements apply in all areas regulated under the Permittee’s municipal stormwater permit and discharging to water bodies listed within the specific requirement in this TMDL section.
Parameter	Fecal Coliform
EPA Approval Date	September 2011
MS4 Permittee	Phase I Permit: King County, Pierce County Phase II Permit: Auburn, Edgewood, Enumclaw, Puyallup, Sumner

Actions required of the City under this TMDL include:

- Beginning no later than October 1, 2013, conduct twice monthly wet weather sampling of stormwater discharges to the White River at Auburn Riverside High School to determine if specific discharges from Auburn's MS4 exceed the water quality criteria for fecal coliform bacteria.
 - Data shall be collected for one wet season.
 - Data shall be collected in accordance with an Ecology-approved QAPP.
 - Data collected since EPA TMDL approval can be used to meet this requirement.

These actions have been completed.

- For any of the outfalls monitored above showing discharges that exceed water quality criteria for primary contact recreation: designate those areas discharging via the MS4 of concern as high priority areas for illicit discharge detection and elimination efforts and implement the schedules and activities identified in S5.C.3 of the Western Washington Phase II permit for response to any illicit discharges found beginning no later than August 1, 2014.

This action has been completed.

- Install and maintain pet waste education and collection stations at municipal parks and other Permittee owned and operated lands adjacent to streams. Focus on locations where people commonly walk their dogs.

8.1 Planned 2015 Compliance Activities

Table 8-1 presents the work plan for 2015 SWMP activities related to TMDL requirement compliance.

Table 8-1. 2015 Compliance with TMDL Load Requirements			
Task ID	Task Description	Responsible	Schedule Notes
TMDL - 1	Include summary of activities conducted in TMDL area to address TMDL parameter (fecal coliform) with annual report to Ecology	Utilities Engineering	March 31, 2015
TMDL-2	Maintain pet waste education and collection stations at municipal parks and other public lands adjacent to the White River and it's tributaries.	Parks Department	On-going

CITY OF AUBURN 2015 STORMWATER MANAGEMENT PROGRAM PLAN

9. MONITORING

This section describes the Permit requirements related to water quality monitoring, and planned compliance activities for 2015.

9.1 Permit Requirements

The Permit (Section S8) requires the City to either conduct Status and Trends Monitoring, and Effectiveness Studies, or pay annually into a collective fund to implement monitoring through the Regional Stormwater Monitoring Program (RSMP). The City committed in 2013 to pay \$45,096.00 annually into the collective RSMP monitoring fund for both Status and Trends Monitoring and Effectiveness Studies.

All permittees are required to pay into the RSMP to implement the RSMP Source Identification Information Repository (SIDIR). Auburn's annual payment will be \$2,614.00.

Payments are due to the Department of Ecology by August 15th each year.

The City is required to provide the following monitoring and/or assessment data in each annual report:

- A description of any stormwater monitoring or studies conducted by the City during the reporting period. If stormwater monitoring was conducted on behalf of the City, or if studies or investigations conducted by other entities were reported to the City, a brief description of the type of information gathered or received shall be included in the annual report.
- An assessment of the appropriateness of the best management practices identified by the City for each component of the SWMP; and any changes made, or anticipated to be made, to the BMPs that were previously selected to implement the SWMP and why.

9.2 Planned 2015 Compliance Activities

Table 9-1 presents the work plan for 2015 SWMP monitoring activities.

Table 9-1. 2015 Water Quality Monitoring Work Plan			
Task ID	Task Description	Lead	Compliance Timeframe
MNTR -1	Pay \$47,710.00 annually into the RSMP collective fund for implementation of Status and Trends Monitoring, Effectiveness Studies, and the Source Identification Information Repository.	Utilities Engineering	Annual payment due by August 15 th .

Acronyms and Definitions

The following definitions and acronyms are taken directly from the Phase II Permit and are reproduced here for the reader's convenience.

40 CFR means Title 40 of the Code of Federal Regulations, which is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the federal government.

AKART means all known, available, and reasonable methods of prevention, control and treatment. See also State Water Pollution Control Act, chapter 90.48.010 RCW and chapter 90.48.520 RCW.

All known, available and reasonable methods of prevention, control and treatment refers to the State Water Pollution Control Act, chapter 90.48.010 RCW and chapter 90.48.520 RCW.

Applicable TMDL means a TMDL which has been approved by EPA on or before the issuance date of this Permit, or prior to the date that Ecology issues coverage under this Permit, whichever is later.

Beneficial Uses means uses of waters of the state which include but are not limited to use for domestic, stock watering, industrial, commercial, agricultural, irrigation, mining, fish and wildlife maintenance and enhancement, recreation, generation of electric power and preservation of environmental and aesthetic values, and all other uses compatible with the enjoyment of the public waters of the state.

Best Management Practices are the schedules of activities, prohibitions of practices, maintenance procedures, and structural and/or managerial practices approved by Ecology that, when used singly or in combination, prevent or reduce the release of pollutants and other adverse impacts to waters of Washington State.

BMP means Best Management Practice.

Bypass means the diversion of stormwater from any portion of a stormwater treatment facility.

Census defined urban area means Urbanized Area.

Circuit means a portion of a MS4 discharging to a single point or serving a discrete area determined by traffic volumes, land use, topography or the configuration of the MS4.

Component or Program Component means an element of the Stormwater Management Program listed in S5 Stormwater Management Program for Cities, Towns, and Counties or S6 Stormwater Management Program for Secondary Permittees, S7 Compliance with Total Maximum Daily Load Requirements, or S8 Monitoring of this permit.

Co-Permittee means an owner or operator of an MS4 which is in a cooperative agreement with at least one other applicant for coverage under this permit. A Co-Permittee is an owner or operator of a regulated MS4 located within or in proximity to another regulated MS4. A Co-Permittee is only responsible permit conditions relating to discharges from the MS4 the Co-Permittee owns or operates. See also 40 CFR 122.26(b)(1)

CWA means Clean Water Act (formerly referred to as the Federal Water Pollution Control Act or Federal Water Pollution Control Act Amendments of 1972) Pub.L. 92-500, as amended Pub. L. 95-217, Pub. L. 95-576, Pub. L. (6-483 and Pub. L. 97-117, 33 U.S.C. 1251 et seq).

Director means the Director of the Washington State Department of Ecology, or an authorized representative.

Entity means a governmental body, or a public or private organization.

EPA means the U.S. Environmental Protection Agency.

General Permit means a permit which covers multiple dischargers of a point source category within a designated geographical area, in lieu of individual permits being issued to each discharger.

Ground water means water in a saturated zone or stratum beneath the surface of the land or below a surface water body. Refer to chapter 173-200 WAC.

Hazardous substance means any liquid, solid, gas, or sludge, including any material, substance, product, commodity, or waste, regardless of quantity, that exhibits any of the physical, chemical, or biological properties described in WAC 173-303-090 or WAC 173-303-100.

Heavy equipment maintenance or storage yard means an uncovered area where any heavy equipment, such as mowing equipment, excavators, dump trucks, backhoes, or bulldozers are washed or maintained, or where at least five pieces of heavy equipment are stored on a long-term basis.

Highway means a main public road connecting towns and cities.

Hydraulically near means runoff from the site discharges to the sensitive feature without significant natural attenuation of flows that allows for suspended solids removal. See Appendix 7 Determining Construction Site Sediment Damage Potential for a more detailed definition.

Hyperchlorinated means water that contains more than 10 mg/Liter chlorine.

Illicit connection means any infrastructure connection to the MS4 that is not intended, permitted or used for collecting and conveying stormwater or non-stormwater discharges allowed as specified in this permit (S5.C.3 and S6.D.3). Examples include sanitary sewer connections, floor drains, channels, pipelines, conduits, inlets, or outlets that are connected directly to the MS4.

Illicit discharge means any discharge to a MS4 that is not composed entirely of stormwater or of non-stormwater discharges allowed as specified in this permit (S5.C.3 and S6.D.3).

Impervious surface means a non-vegetated surface area that either prevents or retards the entry of water into the soil mantle as under natural conditions prior to development. A non- vegetated surface area which causes water to run off the surface in greater quantities or at an increased rate of flow from the flow present under natural conditions prior to development. Common impervious surfaces include, but are not limited to, roof tops, walkways, patios, driveways, parking lots or stormwater areas, concrete or asphalt paving, gravel roads, packed earthen materials, and oiled, macadam or other surfaces which similarly impede the natural infiltration of stormwater.

Land disturbing activity means any activity that results in a change in the existing soil cover (both vegetative and non-vegetative) and/or the existing soil topography. Land disturbing activities include, but are not limited to clearing, grading, filling and excavation. Compaction that is associated with stabilization of structures and road construction shall also be considered land disturbing activity. Vegetation maintenance practices, including landscape maintenance and gardening, are not considered land disturbing activity. Stormwater facility maintenance is not considered land disturbing activity if conducted according to established standards and procedures.

LID means Low Impact Development.

LID BMP means low impact development best management practices.

LID Principles means land use management strategies that emphasize conservation, use of on- site natural features, and site planning to minimize impervious surfaces, native vegetation loss, and stormwater runoff.

Low Impact Development means a stormwater and land use management strategy that strives to mimic pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration by emphasizing conservation, use of on-site natural features, site planning, and distributed stormwater management practices that are integrated into a project design.

Low impact development best management practices means distributed stormwater management practices, integrated into a project design, that emphasize pre-disturbance hydrologic processes of infiltration, filtration, storage, evaporation and transpiration. LID BMPs include, but are not limited to, bioretention/rain gardens, permeable pavements, roof downspout controls, dispersion, soil quality and depth, vegetated roofs, minimum excavation foundations, and water re-use.

Material Storage Facilities means an uncovered area where bulk materials (liquid, solid, granular, etc.) are stored in piles, barrels, tanks, bins, crates, or other means.

Maximum Extent Practicable refers to paragraph 402(p)(3)(B)(iii) of the federal Clean Water Act which reads as follows: Permits for discharges from municipal storm sewers shall require controls to reduce the discharge of pollutants to the maximum extent practicable, including management practices, control techniques, and system, design, and engineering methods, and other such provisions as the Administrator or the State determines appropriate for the control of such pollutants.

MEP means Maximum Extent Practicable.

MS4 means municipal separate storm sewer system.

Municipal Separate Storm Sewer System means a conveyance, or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains):

- (i) Owned or operated by a state, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to state law) having jurisdiction over disposal of wastes,

stormwater, or other wastes, including special districts under State law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under section 208 of the CWA that discharges to waters of Washington State.

- (ii) Designed or used for collecting or conveying stormwater.
- (iii) Which is not a combined sewer;
- (iv) Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.; and
- (v) Which is defined as “large” or “medium” or “small” or otherwise designated by Ecology pursuant to 40 CFR 122.26.

National Pollutant Discharge Elimination System means the national program for issuing, modifying, revoking, and reissuing, terminating, monitoring and enforcing permits, and imposing and enforcing pretreatment requirements, under sections 307, 402, 318, and 405 of the Federal Clean Water Act, for the discharge of pollutants to surface waters of the state from point sources. These permits are referred to as NPDES permits and, in Washington State, are administered by the Washington Department of Ecology.

Native vegetation means vegetation comprised of plant species, other than noxious weeds, that are indigenous to the coastal region of the Pacific Northwest and which reasonably could have been expected to naturally occur on the site. Examples include trees such as Douglas Fir, western hemlock, western red cedar, alder, big-leaf maple; shrubs such as willow, elderberry, salmonberry, and salal; and herbaceous plants such as sword fern, foam flower, and fireweed.

New development means land disturbing activities, including Class IV General Forest Practices that are conversions from timber land to other uses; structural development, including construction or installation of a building or other structure; creation of hard surfaces; and subdivision, short subdivision and binding site plans, as defined and applied in chapter 58.17 RCW. Projects meeting the definition of redevelopment shall not be considered new development. Refer to Appendix 1 for a definition of hard surfaces.

New Permittee means a city, town, or county that is subject to the *Western Washington Municipal Stormwater General Permit* and was not subject to the permit prior to August 1, 2013.

New Secondary Permittee means a Secondary Permittee that is covered under a municipal stormwater general permit and was not covered by the permit prior to August 1, 2013.

NOI means Notice of Intent.

Notice of Intent means the application for, or a request for coverage under a General Permit pursuant to WAC 173-226-200.

Notice of Intent for Construction Activity means the application form for coverage under the *Construction Stormwater General Permit*.

Notice of Intent for Industrial Activity means the application form for coverage under the *General Permit for Stormwater Discharges Associated with Industrial Activities*.

NPDES means National Pollutant Discharge Elimination System.

Outfall means point source as defined by 40 CFR 122.2 at the point where a discharge leaves the MS4 and discharges to waters of the State. Outfall does not include pipes, tunnels, or other conveyances which connect segments of the same stream or other surface waters and are used to convey primarily surface waters (i.e. culverts).

Permittee unless otherwise noted, the term “Permittee” includes city, town, or county Permittee, Co-Permittee, New Permittee, Secondary Permittee, and New Secondary Permittee.

Physically Interconnected means that one MS4 is connected to another storm sewer system in such a way that it allows for direct discharges to the second system. For example, the roads with drainage systems and municipal streets of one entity are physically connected directly to a storm sewer system belonging to another entity.

Project site means that portion of a property, properties, or right-of-ways subject to land disturbing activities, new hard surfaces, or replaced hard surfaces. Refer to Appendix 1 for a definition of hard surfaces.

QAPP means Quality Assurance Project Plan.

Qualified Personnel means someone who has had professional training in the aspects of stormwater management for which they are responsible and are under the functional control of the Permittee. Qualified Personnel may be staff members, contractors, or volunteers.

Quality Assurance Project Plan means a document that describes the objectives of an environmental study and the procedures to be followed to achieve those objectives.

RCW means the Revised Code of Washington State.

Receiving waters means bodies of water or surface water systems to which surface runoff is discharged via a point source of stormwater or via sheet flow. Receiving waters may also be ground water to which surface runoff is directed by infiltration.

Redevelopment means, on a site that is already substantially developed (i.e., has 35% or more of existing hard surface coverage), the creation or addition of hard surfaces; the expansion of a building footprint or addition or replacement of a structure; structural development including construction, installation or expansion of a building or other structure; replacement of hard surface that is not part of a routine maintenance activity; and land disturbing activities. Refer to Appendix 1 for a definition of hard surfaces.

Regional Stormwater Monitoring Program means, for all of western Washington, a stormwater-focused monitoring and assessment program consisting of these components: status and trends monitoring in small streams and marine nearshore areas, stormwater management program effectiveness studies, and a source identification information repository (SIDIR). The priorities and scope for the RSMP are set by a formal stakeholder group. For this permit term, RSMP status and trends monitoring will be conducted in the Puget Sound basin only.

Regulated Small Municipal Separate Storm Sewer System means a **Municipal Separate Storm Sewer** System which is automatically designated for inclusion in the Phase II stormwater permitting

program by its location within an Urbanized Area, or by designation by Ecology and is not eligible for a waiver or exemption under S1.C.

RSMP means Regional Stormwater Monitoring Program.

Runoff is water that travels across the land surface and discharges to water bodies either directly or through a collection and conveyance system. See also “Stormwater.”

Secondary Permittee is an operator of a regulated small MS4 which is not a city, town or county. Secondary Permittees include special purpose districts and other public entities that meet the criteria in S1.B.

Sediment/Erosion-Sensitive Feature means an area subject to significant degradation due to the effect of construction runoff, or areas requiring special protection to prevent erosion. See Appendix 7 Determining Construction Site Sediment Transport Potential for a more detailed definition.

Shared water bodies means water bodies, including downstream segments, lakes and estuaries that receive discharges from more than one Permittee.

SIDIR means Source Identification Information Repository.

Significant contributor means a discharge that contributes a loading of pollutants considered to be sufficient to cause or exacerbate the deterioration of receiving water quality or instream habitat conditions.

Small Municipal Separate Storm Sewer System means an MS4 that is not defined as “large” or “medium” pursuant to 40 CFR 122.26(b)(4) & (7) or designated under 40 CFR 122.26 (a)(1)(v).

Source control BMP means a structure or operation that is intended to prevent pollutants from coming into contact with stormwater through physical separation of areas or careful management of activities that are sources of pollutants. The *SWMMWW* (2012) separates source control BMPs into two types. Structural Source Control BMPs are physical, structural, or mechanical devices, or facilities that are intended to prevent pollutants from entering stormwater. Operational BMPs are non-structural practices that prevent or reduce pollutants from entering stormwater. See Volume IV of the *SWMMWW* (2012) for details.

Stormwater means runoff during and following precipitation and snowmelt events, including surface runoff, drainage or interflow.

Stormwater Associated with Industrial and Construction Activity means the discharge from any conveyance which is used for collecting and conveying stormwater, which is directly related to manufacturing, processing or raw materials storage areas at an industrial plant, or associated with clearing, grading and/or excavation, and is required to have an NPDES permit in accordance with 40 CFR 122.26.

Stormwater Management Program means a set of actions and activities designed to reduce the discharge of pollutants from the MS4 to the MEP and to protect water quality, and comprising the components listed in S5 (for cities, towns and counties) or S6 (for Secondary Permittees) of this Permit and any additional actions necessary to meet the requirements of applicable TMDLs pursuant to S7 *Compliance with TMDL Requirements*, and S8 *Monitoring and Assessment*.

Stormwater Treatment and Flow Control BMPs/Facilities means detention facilities, treatment BMPs/facilities, bioretention, vegetated roofs, and permeable pavements that help meet Appendix 1 Minimum Requirements #6 (treatment), #7 (flow control), or both.

SWMMWW means *Stormwater Management Manual for Western Washington (2005)*.

SWMP means Stormwater Management Program.

TMDL means Total Maximum Daily Load.

Total Maximum Daily Load means a water cleanup plan. A TMDL is a calculation of the maximum amount of a pollutant that a water body can receive and still meet water quality standards, and an allocation of that amount to the pollutant's sources. A TMDL is the sum of the allowable loads of a single pollutant from all contributing point and nonpoint sources.

The calculation must include a margin of safety to ensure that the water body can be used for the purposes the state has designated. The calculation must also account for seasonable variation in water quality. Water quality standards are set by states, territories, and tribes. They identify the uses for each water body, for example, drinking water supply, contact recreation (swimming), and aquatic life support (fishing), and the scientific criteria to support that use. The Clean Water Act, section 303, establishes the water quality standards and TMDL programs.

Tributary conveyance means pipes, ditches, catch basins, and inlets owned or operated by the Permittee and designed or used for collecting and conveying stormwater.

UGA means Urban Growth Area.

Urban Growth Area means those areas designated by a county pursuant to RCW 36.70A.110.

Urbanized Area is a federally-designated land area comprising one or more places and the adjacent densely settled surrounding area that together have a residential population of at least 50,000 and an overall population density of at least 1,000 people per square mile. Urbanized Areas are designated by the U.S. Census Bureau based on the most recent decennial census.

Vehicle Maintenance or Storage Facility means an uncovered area where any vehicles are regularly washed or maintained, or where at least 10 vehicles are stored.

Water Quality Standards means Surface Water Quality Standards, chapter 173-201A WAC, Ground Water Quality Standards, chapter 173-200 WAC, and Sediment Management Standards, chapter 173-204 WAC.

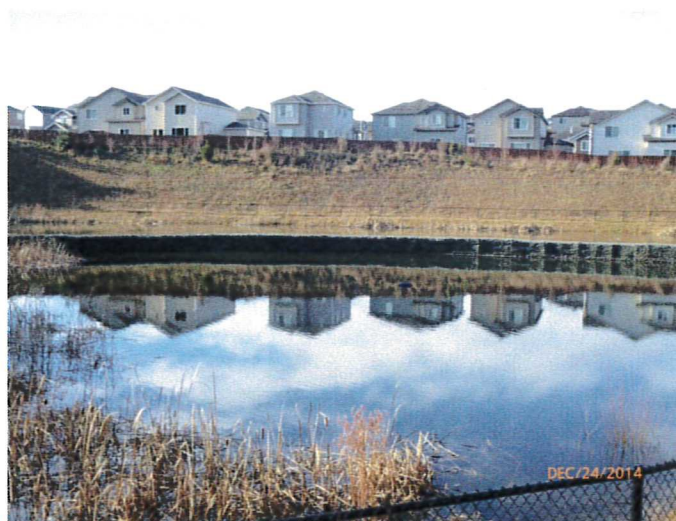
Waters of the State includes those waters as defined as "waters of the United States" in 40 CFR Subpart 122.2 within the geographic boundaries of Washington State and "waters of the state" as defined in chapter 90.48 RCW which includes lakes, rivers, ponds, streams, inland waters, underground waters, salt waters and all other surface waters and water courses within the jurisdiction of the State of Washington.

Waters of the United States refers to the definition in 40 CFR 122.2.

City of Auburn Annual Report for 2014

National Pollutant Discharge Elimination System

Western Washington Phase II Municipal Stormwater Permit





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Annual Report

Question Number	Permit Section	Questions
1	S5.A.2	Attach updated annual Stormwater Management Program Plan (SWMP Plan). (S5.A.2) Saved Document Name: Final Draft 2015 SWMP Plan_1_02102015_0140.pdf
2	S9.D.5	Attach a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period per S9.D.5. Not Applicable
3	S5.A.3	Implemented an ongoing program to gather, track, and maintain information per S5.A.3, including costs or estimated costs of implementing the SWMP. Yes
4	S5.A.5.b	Coordinated among departments within the jurisdiction to eliminate barriers to permit compliance. (S5.A.5.b) Yes
4b	S5.A.5.b	Attach a written description of internal coordination mechanisms. (Required to be submitted no later than March 31, 2015, S5.A.5.b) Saved Document Name: Internal Coord 20150204 draft_4b_02042015_0311.pdf
5	S5.C.1.a.i and ii	Attach description of public education and outreach efforts conducted per S5.C.1.a.i and ii. Saved Document Name: City of Auburn 2014 Public Education Summary_5_02102015_0141.pdf
6	S5.C.1.b	Created stewardship opportunities (or partnered with others) to encourage resident participation in activities such as those described in S5.C.1.b. Yes
7	S5.C.1.b	Used results of measuring the understanding and adoption of targeted behaviors among at least one audience in at least one subject area to direct education and outreach resources and evaluate changes in adoption of targeted behaviors. (Required no later than February 2, 2016, S5.C.1.b) Not Applicable
7b	S5.C.1.b	Attach description of how this requirement was met.
8	S5.C.2.a	Describe the opportunities created for the public to participate in the decision making processes involving the development, implementation and updates of the Permittee's SWMP. (S5.C.2.a) Public comments were requested on the draft SWMP Plan. A public hearing was held at a City Council meeting for the public to comment, or written comments were accepted. The draft SWMP Plan was available for review on the City's website.
9	S5.C.2.b	Posted the updated SWMP Plan and latest annual report on your website no later than May 31. (S5.C.2.b) Yes
9b		

	S5.C.2.b	List the website address. http://www.auburnwa.gov/services/utilities/storm_drainage/stormwater_permit.htm
10	S5.C.3.a.i - vi	Maintained a map of the MS4 including the requirements listed in S5.C.3.a.i.-vi. Yes
11	S5.C.3.b.v	Implemented a compliance strategy, including informal compliance actions as well as enforcement provisions of the regulatory mechanism described in S5.C.3.b. (S5.C.3.b.v) Yes
12	S5.C.3.b.vi	Updated, if necessary, the regulatory mechanism to effectively prohibit illicit discharges into the MS4 per S5.C.3.b.vi. (Required no later than February 2, 2018) Not Applicable
12b		Cite the Prohibited Discharges code reference
13	S5.C.3.c.i	Implemented procedures for conducting illicit discharge investigations in accordance with S5.C.3.c.i. Yes
13b	S5.C.3.c.i	Cite methodology Illicit Connection and Illicit Discharge Field Screening and Source Tracing Guidance Manual (WSDOE)
14	S5.C.3.c.i	Percentage of MS4 coverage area screened in reporting year per S5.C.3.c.i. (Required to screen 40% of MS4 no later than December 31, 2017 (except no later than June 30, 2018 for the City of Aberdeen) and 12% on average each year thereafter. (S5.C.3) 44
15	S5.C.3.c.ii	List the hotline telephone number for public reporting of spills and other illicit discharges. (S5.C.3.c.ii) (253) 931-3048
15b	S5.C.3.c.ii	Number of hotline calls received. 8
16	S5.C.3.c.iii	Implemented an ongoing illicit discharge training program for all municipal field staff per S5.C.3.c.iii. Yes
17	S5.C.3.c.iv	Informed public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste. (S5.C.3.c.iv) Yes
17b	S5.C.3.c.iv	Describe the information sharing actions. (S5.C.3.c.iv) Field maintenance staff recieved training on BMPs to prevent stormwater pollution for the work they perform, ECOSS and King County Local Source Control programs provided spill prevention and source control technical assistance to businesses, postcards were sent to neighborhoods where illicit discharges were investigated reminding residents to prevent stormwater pollution.
18	S5.C.3.d	Implemented an ongoing program to characterize, trace, and eliminate illicit discharges into the MS4 per S5.C.3.d. Yes
19	S5.C.3.d.iv	Number of illicit discharges, including illicit connections, eliminated during the reporting year. (S5.C.3.d.iv) 29

20	S5.C.3.d.iv	Attach a summary of actions taken to characterize, trace and eliminate each illicit discharge found by or reported to the permittee. For each illicit discharge, include a description of actions according to required timeline per S5.C.3.d.iv
Saved Document Name: 1 Auburn IDDE Tracking Form Data_20_02042015_0122.pdf		
21	S5.C.3.e	Municipal illicit discharge detection staff are trained to conduct illicit discharge detection and elimination activities as described in S5.C.3.e.
Yes		
22	S5.C.4.a	Implemented an ordinance or other enforceable mechanism to address runoff from new development, redevelopment and construction sites per the requirements of S5.C.4.a.
Yes		
24	S5.C.4.a.i	Number of exceptions granted to the minimum requirements in Appendix 1. (S5.C.4.a.i., and Section 6 of Appendix 1)
0		
25	S5.C.4.a.i	Number of variances granted to the minimum requirements in Appendix 1. (S5.C.4.a.i., and Section 6 of Appendix 1)
0		
26	S5.C.4.b.i	Reviewed Stormwater Site Plans for all proposed development activities that meet the thresholds adopted pursuant to S5.C.4.a.i. (S5.C.4.b.i)
Yes		
26b	S5.C.4.b.i	Number of site plans reviewed during the reporting period.
441		
27	S5.C.4.b.ii	Inspected, prior to clearing and construction, permitted development sites that have a high potential for sediment transport as determined through plan review based on definitions and requirements in Appendix 7 Determining Construction Site Sediment Damage Potential, or alternatively, inspected all construction sites meeting the minimum thresholds adopted pursuant to S5.C.4.a.i. (S5.C.4.b.ii)
Yes		
27b	S5.C.4.b.ii	Number of construction sites inspected per S5.C.4.b.ii.
8		
28	S5.C.4.b.iii	Inspected permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls. (S5.C.4.b.iii)
Yes		
28b	S5.C.4.b.iii	Number of construction sites inspected per S5.C.4.b.iii.
32		
29	S5.C.4.b.ii, iii and	Number of enforcement actions taken during the reporting period (based on construction phase inspections at new development and redevelopment projects). (S5.C.4.b.ii, iii and v)
20		
30	S5.C.4.b.iv	Inspected all permitted development sites that meet the thresholds in S5.C.4.a.i upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater facilities. (S5.C.4.b.iv)
Yes		
31	S5.C.4.b.ii-iv	Achieved at least 80% of scheduled construction-related inspections. (S5.C.4.b.ii-iv)
Yes		

32	S5.C.4.b.iv	Verified a maintenance plan is completed and responsibility for maintenance is assigned for projects. (S5.C.4.b.iv)
Yes		
33	S5.C.4.c	Implemented provisions to verify adequate long-term operation and maintenance (O&M) of stormwater treatment and flow control BMPs/facilities that are permitted and constructed pursuant to S5.C.4. a and b. (S5.C.4.c)
Yes		
35	S5.C.4.c.iii	Annually inspected stormwater treatment and flow control BMPs/facilities per S5.C.4.c.iii.
Yes		
35b	S5.C.4.c.iii	If using reduced inspection frequency for the first time during this permit cycle, attach documentation per S5.C.4.c.iii
Not Applicable		
36	S5.C.4.c.iv	Inspected new residential stormwater treatment and flow control BMPs/facilities and catch basins every 6 months per S5.C.4.c.iv to identify maintenance needs and enforce compliance with maintenance standards.
Yes		
37	S5.C.4.c.v	Achieved at least 80% of scheduled inspections to verify adequate long-term O&M. (S5.C.4.c.v)
Yes		
38	S4.C.4.c.vi	Verified that maintenance was performed per the schedule in S5.C.4.c.vi when an inspection identified an exceedance of the maintenance standard.
Yes		
38b	S5.C.4.c.vi	Attach documentation of any maintenance delays. (S5.C.4.c.vi)
Not Applicable		
39	S5.C.4.d	Provided copies of the Notice of Intent for Construction Activity and Notice of Intent for Industrial Activity to representatives of proposed new development and redevelopment. (S5.C.4.d)
Yes		
40	S5.C.4.e	All staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement are trained to conduct these activities. (S5.C.4.e)
Yes		
42	S5.C.4.g	Participated and cooperated with the watershed-scale stormwater planning process led by a Phase I county. (S5.C.4.g)
Not Applicable		
43	S5.C.5.a	Implemented maintenance standards as protective, or more protective, or facility function as those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington. (Cowlitz/Lewis counties apply until no later than June 30, 2017 & City of Aberdeen apply until no later than June 30, 2018, S5.C.5.a).
Yes		
44	S5.C.5.a	Applied a maintenance standard that is not specified in the 2012 Stormwater Management Manual for Western Washington.
Not Applicable		
44b	S5.C.5.a	Please note what kinds of facilities are covered by this alternative maintenance standard. (S5.C.5.a)

45	S5.C.5.a.ii	Performed timely maintenance per S5.C.5.a.ii. Yes
46	S5.C.5.b	Annually inspected all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities. (S5.C.5.b) Yes
46b	S5.C.5.b	Number of known municipally owned or operated stormwater treatment and flow control BMPs/facilities. (S5.C.5.b) 245
46c	S5.C.5.b	Number of facilities inspected during the reporting period. (S5.C.5.b) 241
46d	S5.C.5.b	Number of facilities for which maintenance was performed during the reporting period. (S5.C.5.b) 25
47	S5.C.5.b	If using reduced inspection frequency for the first time during this permit cycle, attach documentation per S5.C.5.b. Not Applicable
48	S5.C.5.c	Conducted spot checks and inspections (if necessary) of potentially damaged stormwater facilities after major storms as per S5.C.5.c. Yes
49	S5.C.5.d	Inspected all municipally owned or operated catch basins and inlets as per S5.C.5.d, or used an alternative approach. (Required once no later than August 1, 2017 and every two years thereafter, except once no later than June 30, 2018 and every two years thereafter for the City of Aberdeen) Not Applicable
49b	S5.C.5.d	Number of known catch basins. 12554
49c	S5.C.5.d	Number of catch basins inspected during the reporting period. 1756
49d	S5.C.5.d	Number of catch basins cleaned during the reporting period. 339
50	S5.C.5.d.i-ii	Attach documentation of alternative catch basin cleaning approach, if used. (S5.C.5.d.i or ii) Not Applicable
51	S5.C.5.f	Implemented practices, policies and procedures to reduce stormwater impacts associated with runoff from all lands owned or maintained by the Permittee, and road maintenance activities under the functional control of the Permittee. (S5.C.5.f) Yes
52	S5.C.5.g	Implemented an ongoing training program for Permittee employees whose primary construction, operations or maintenance job functions may impact stormwater quality. (S5.C.5.g.) Yes
53	S5.C.5.h	Implemented a Stormwater Pollution Prevention Plan for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under an NPDES permit that covers stormwater discharges associated with the activity. (S5.C.5.h)

Yes		
54	S7.A	Complied with the Total Maximum Daily Load (TMDL)-specific requirements identified in Appendix 2. (S7.A)
Yes		
55	S7.A	For TMDLs listed in Appendix 2: Attach a summary of relevant SWMP and Appendix 2 activities to address the applicable TMDL parameter(s). (S7.A)
Saved Document Name: City of Auburn 2014 TMDL Summary_55_02102015_0143.pdf		
56	S8.A	Attach a description of any stormwater monitoring or stormwater-related studies as described in S8.A.
Saved Document Name: City of Auburn 2014 Monitoring Summary_56_02102015_0143.pdf		
57	S8.B.1	Participated in cost-sharing for the regional stormwater monitoring program (RSMP) for status and trends monitoring. (S8.B.1)
Yes		
58	S8.C.1	Participated in cost-sharing for the regional stormwater monitoring program (RSMP) for effectiveness studies. (S8.C.1) (Required to begin no later than August 15, 2014)
Yes		
59	S8.D.1	Contributed to the RSMP for source identification and diagnostic monitoring information repository in accordance with S8.D.1. (Required to begin no later than August 15, 2014)
Yes		
60	G3	Notified Ecology in accordance with G3 of any discharge into or from the Permittees MS4 which could constitute a threat to human health, welfare or the environment. (G3)
Yes		
61	G3	Number of G3 notifications provided to Ecology.
16		
62	G3.A	Took appropriate action to correct or minimize the threat to human health, welfare, and/or the environment per G3.A.
Yes		
63	S4.F.1	Notified Ecology within 30 days of becoming aware that a discharge from the Permittee's MS4 caused or contributed to a known or likely violation of water quality standards in the receiving water. (S4.F.1)
Not Applicable		
64	S4.F.3.a	If requested, submitted an Adaptive Management Response report in accordance with S4.F.3.a.
Not Applicable		
65	S4.F.3.d	Attach a summary of the status of implementation of any actions taken pursuant to S4.F.3 and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period. (S4.F.3.d)
Not Applicable		
66	G20	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20)
Yes		
67	G20	Number of non-compliance notifications (G20) provided in reporting year.
1		
67b		

G20 List the permit conditions described in non-compliance notification(s).

S5.C.4, S5.C.3

Attachments:

View Files Attached to Submission

	DocDeser	DocName	DocExt	DocID	SubID	AppName
View		1 Auburn IDDE Tracking Form Data_20_02042015_0122.	.pdf	332990	1487339	wqwebportal
View		Final Draft 2015 SWMP Plan_1_02042015_0311.pdf	.pdf	333046	1487339	wqwebportal
View		Internal Coord 20160204 draft_4b_02042015_0311.pdf	.pdf	333047	1487339	wqwebportal
View		City of Auburn 2014 Publio Education Summary_5_021	.pdf	334747	1487339	wqwebportal
View		City of Auburn 2014 TMDL Summary_55_02102015_0143.	.pdf	334750	1487339	wqwebportal
View		City of Auburn 2014 Monitoring Summary_56_02102015	.pdf	334751	1487339	wqwebportal

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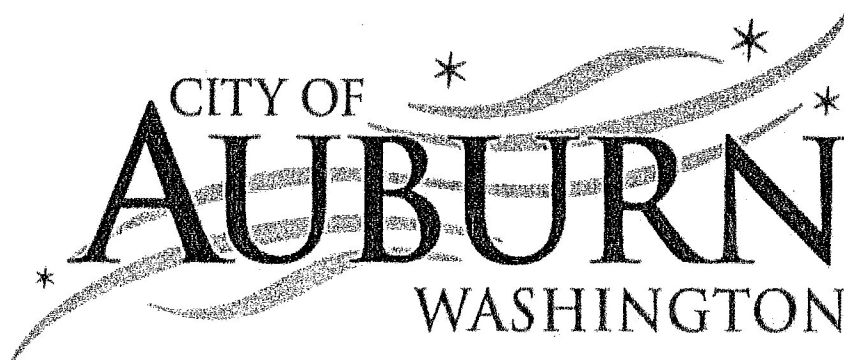
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Question 1. Attach updated annual Stormwater Management Program Plan (SWMP Plan)

Attachment follows:

CITY OF AUBURN
2015 STORMWATER MANAGEMENT
PROGRAM PLAN

City of Auburn, WA
March 2015



Question 4b. Attach a written description of internal coordination mechanisms.

Attachment follows:

Question 4b. Description of internal coordination methods

SWMP Component	Key Staff Positions (L) Lead, (S) Support	Notes/Comments
Administration		
Coordination of Permit implementation	Water Quality Programs Coordinator (WQPC) (L), Storm Drainage Engineer (S)	WQPC works with lead staff in other departments/divisions to promote Permit implementation.
Coordination between jurisdictions with interconnected MS4's	WQPC (L), Storm Drainage Engineer (S)	WQPC communicates with neighboring MS4 managers as necessary.
Stormwater Management Program Plan development and updates	WQPC (L), Storm Drainage Engineer (S)	WQPC leads update process. CDPW staff, the public and City elected officials provide comments/suggestions.
Public Education and Outreach		
Awareness building outreach	WQPC (L), Utilities Engineering Group (S), Solid Waste Utility (S), Multimedia (S)	WQPC and Utilities Engineering staff participate in the regional Stormwater Outreach for Regional Municipalities (STORM) group and promote their events within the City. The Storm Drainage, Water and Solid Waste Utilities work together to coordinate messaging, Multimedia provides technical production support.
Behavior change outreach	WQPC (L), Utilities Engineering Group (S), Solid Waste Utility (S), Multimedia (S)	WQPC and Utilities Engineering staff participate in the regional Stormwater Outreach for Regional Municipalities (STORM) group and promote their events within the City. The Storm Drainage, Water and Solid Waste Utilities work together to coordinate messaging, Multimedia provides technical production support.
Stewardship	Environmental Services Manager (L), Environmental Services Program (S), Parks Maintenance (S)	Environmental Services Program staff coordinate stewardship events which are supported by Parks Department staff.
Measurement of understanding and adoption of targeted behaviors	WQPC (L)	Any reports on measurement and adoption of targeted behaviors are routed to the WQPC for discussion by Storm Drainage Utility staff for inclusion in the annual report. Information in the report helps refine future outreach efforts.

Question 4b. Description of internal coordination methods

Public Involvement and Participation

Create opportunities for public participation in SWMP Plan updates	WQPC (L), Storm Drainage Engineer (S)	The WQPC schedules the public comment period and public hearing to allow for comments on the SWMP Plan.
Post SWMP Plan and Annual Report on City website	WQPC (L), Multimedia Department (S), Engineering Services Administrative Staff (S)	The WQPC coordinates with Multimedia or Engineering Services Administrative Staff to have the SWMP Plan and Annual Report posted on the City's website.

Illicit Discharge Detection and Elimination

Mapping	Storm Drainage Technician (L), Design Technician Supervisor (L), Storm Drainage Engineer (S), IT/GIS Division (S)	Storm Utility is conducting field inventory of storm drainage assets and coordinating with IT/GIS to update GIS maps. The Design Technician Supervisor coordinates with IT/GIS to ensure that capital projects are entered into the City's GIS maps.
Prohibited discharge ordinance development/updates	WQPC (L), Storm Drainage Engineer (S), Legal Department (S)	Storm Utility staff coordinate with the Legal Department and others to update city code as required.
Program to detect and identify non-stormwater discharges and illicit connections to MS4	WQPC (L), Storm Drainage Technician (S), Water Resources Technician (S), Storm Division Crew (S)	Spill or dumping reports are received at Maintenance and Operations (and through any other City staff). Once received they are routed to the IDDE investigation team (WQPC, Storm Drainage Technician, and Water Resources Technician). The investigation team may request assistance from storm maintenance staff if the television truck, smoke testing, traffic control or confined space entry are needed. The WQPC conducts IDDE screening as part of the annual inspection of all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities.
Program to address illicit discharges, including spills and illicit connections, into the MS4	WQPC (L), Storm Drainage Technician (S), Water Resources Technician (S), Storm Division Crew (S), Code Enforcement (S)	Identified spills or illicit connections are initially addressed by the IDDE investigation team. Spill clean-up often requires the assistance of storm/streets maintenance staff. The IDDE investigation team works with the Building Division and Code Enforcement to address illicit connections.
Training for staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, spills and illicit connections	WQPC (L), Storm Drainage Technician (S), Water Resources Technician (S)	The WQPC ensures IDDE identification and reporting training is conducted for new staff and that the IDDE investigation team is kept up to date in their training.

Question 4b. Description of internal coordination methods

Recordkeeping	WQPC (L)	The WQPC maintains records pertaining to Illicit Discharge Detection and Elimination.
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Controlling Runoff from New Development, Redevelopment and Construction Sites

Ordinance that addresses runoff from new development, redevelopment and construction site projects	Storm Drainage Engineer (L), Development Engineer (S), Construction Manager (S), Legal Department (S)	The Storm Drainage Engineer is the lead on code updates related to controlling runoff from new development, redevelopment and construction sites and coordinates updates with Development Services and Construction Management to ensure that the changes are communicated to review staff. All code changes are coordinated with the Legal Department.
Program for permitting, site plan review, inspection and enforcement for private and public projects	Asst Director of Community Development Services (L), Asst Director of Engineering/City Engineer (L), Development Engineer (S), Storm Drainage Engineer (S), Construction Manager (S)	Developers work with Planning staff prior to submitting plans to ensure that their project will meet City zoning standards and that environmental review is complete. Developer plans are received through the City's Permit Center. The plans are routed through the development review process including review by Development, Traffic and Utility Engineers, Construction and the Building Department staff. Approved development plans move to Construction for inspection by the Construction Inspection and Stormwater Management Inspection staff during the construction phase. Public projects are designed in house or by consultants under City contract to meet City stormwater standards. Construction oversight is provide by Construction Inspection and Stormwater Management Inspection staff.
Program to verify adequate long-term operation and maintenance of stormwater treatment and flow control BMPs/facilities	Storm Drainage Engineer (L), Development Engineer (L), Water Resources Technician (S), Storm Drainage Technician (S)	Development Engineering staff prepare and ensure that permanent Maintenance and Inspection Easement documents are approved and recorded for each development project. Prior to recording, the documents are reviewed and signed by the Storm Drainage Engineer. Annual City budget includes allocations for operation and maintenance of public stormwater facilities.
Make copies of "Notice of Intent for Construction Activity" and "Notice of Intent for Industrial Activity" available to representatives of new development and redevelopment	Development Engineer (L), Development Review Engineer (S)	The Development Engineer and his staff provide Notice of Intent information to developers during the design phase of development projects.

Question 4b. Description of internal coordination methods

Train permitting, plan review, construction site inspection, and enforcement staff to conduct these activities	Asst Director of Engineering Services/City Engineer (L), Asst Director of Community Development Services (L), Development Engineer (L), Construction Manager (L)	Training on the plan review process is conducted by the Asst Director of Engineering Services/City Engineer and the Development Engineer. Construction site inspection and enforcement staff training is coordinated by the Asst Director of Community Development Services and Construction Manager.
Low impact development code-related requirements	Storm Drainage Engineer (L), Development Engineer (S), WQPC (S), Asst Director of Community Development Services (S), Building Official (S)	The City has organized a core group to implement Low Impact Development. The group, led by the Storm Drainage Engineer includes Permitting, Planning, Development Review, Building and Storm Drainage Utility management level staff.
Watershed-scale stormwater planning	WQPC (L)	The WQPC will ensure that watershed-scale stormwater planning is addressed when required.

Municipal Operations and Maintenance

Implement maintenance standards that are as protective, or more protective, of facility function than those specified in the Stormwater Management Manual for Western Washington	WQPC (L), Storm Division Crew (S)	The WQPC utilizes maintenance standards that are equivalent to those in the Stormwater Management Manual for Western Washington when inspecting public treatment and flow control facilities. Maintenance and Operations staff that are performing catch basin inspection have been provided with equivalent standards.
Annual inspections of all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities	WQPC (L)	The WQPC conducts inspections of all municipally owned and operated permanent stormwater treatment and flow control BMPs/facilities.
Spot checks of potentially damaged permanent stormwater treatment and flow control BMPs/facilities after major storm events	Storm Division Manager (L), Storm Division Crew (S)	Storm maintenance staff under direction of the Storm Division Manager perform inspections after storm events to look for facility damage or maintenance needs.
Inspection of all catch basins or inlets at least once by August 1, 2017 and every two years thereafter	Storm Division Manager (L), Storm Division Field Supervisor (S), Storm Division Crew (S)	The Storm Maintenance Division under direction of the Storm Division Manager is responsible for completing catch basin inspection and maintenance in accordance with the schedule outlined in the Permit.
Establish an inspection program designed to inspect all sites and achieving at least 95% of inspections	WQPC (L), Storm Division Manager (L)	The WQPC is responsible for inspection of public treatment and flow control facilities. The Storm Division Manager is responsible for ensuring inspection of all public catch basins.

Question 4b. Description of internal coordination methods

Implement practices, policies and procedures to reduce stormwater impacts associated with runoff from all lands owned or maintained by the City, and road maintenance activities	Asst Director of Public Works Operation Services (L), Parks Maintenance Manager (L), Facilities Manager (L), WQPC (S)	The WQPC prepares documentation of practices, policies and procedures to reduce impacts from City lands and maintenance activities. The Asst Director of Public Works Operation Services, Parks Maintenance Manager and Facilities Manager are responsible for implementing those practices.
Train employees whose primary construction, operations or maintenance job functions may impact stormwater quality	Asst Director of Public Works Operation Services (L), Parks Maintenance Manager (L), Cemetery Supervisor (L), Golf Course Greens Superintendent (L), Facilities Manager (L)	The Asst Director of Public Works Operation Services, Parks Maintenance Manager, Cemetery Supervisor, Golf Course Greens Superintendent and Facilities Manager ensure that new staff receive training on best management practices to prevent stormwater pollution from their work practices; including follow-up training to address changes in procedures, techniques, requirements or staffing. Documentation of training is submitted to the WQPC.
Implement a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities	Asst Director of Public Works Operation Services (L), Storm Division Manager (S), Cemetery Supervisor (L), WQPC (S), two Cemetery Maintenance Worker II positions (S)	The Asst Director of Public Works Operation Services, Storm Division Manager and WQPC make up the Pollution Prevention Team for Maintenance and Operations. Two Maintenance Worker II positions make up the Pollution Prevention Team for the Cemetery. These teams implement the SWPPPs, including annual review and update (if needed).
Maintain records of inspections and maintenance or repair activities conducted by the City	WQPC (L), Storm Drainage Manager (L), Vegetation Manager (S), IT/GIS (L)	All records of inspections and maintenance/repair activities are entered into the City asset management software program. The WQPC records inspections and Storm Maintenance staff (under supervision of the Storm Division Manager) record maintenance and repair activities. IT/GIS assists with managing the asset management software program.

TMDL Compliance

Beginning no later than October 1, 2013, conduct twice monthly wet weather sampling of stormwater discharges to the White River at Auburn Riverside High School	Storm Drainage Technician (L), WQPC (S)	This work has been completed.
For any outfalls monitored that show discharges exceed water quality criteria for primary contact recreation: designate those areas as high priority for illicit discharge investigation	WQPC (L), Storm Drainage Technician (S)	This work has been completed.

Question 4b. Description of internal coordination methods

Install and maintain pet waste education and collection stations at municipal parks and other City owned and operated lands adjacent to streams. Focus on locations where people commonly walk their dogs	Parks Maintenance Manager (L)	The Parks Maintenance Manager oversees installation and maintenance of pet waste stations and disposal receptacles.
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Monitoring and Assessment

Status and trends monitoring	Storm Drainage Engineer (L)	The City is paying into the Regional Stormwater Monitoring Program.
Effectiveness studies	Storm Drainage Engineer (L)	The City is paying into the Regional Stormwater Monitoring Program.
Source identification and diagnostic monitoring	Storm Drainage Engineer (L)	The City is paying into the Regional Stormwater Monitoring Program.

Reporting

Annual Reporting	WQPC (L), Storm Drainage Engineer (S)	The WQPC receives and compiles data related to implementation of the Municipal Permit with the assistance of the Storm Drainage Engineer. The WQPC fills out the annual report and is responsible for submitting the report to the Department of Ecology.
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Question 5. Attach description of public education and outreach efforts conducted per S5.C.1.a.i and
 ii

Attachment follows:

City of Auburn 2014 Public Education and Outreach Summary

Public Education Activity	Target Audience	Comments
City Storm Drainage Web Site	General Public	City website provides general information on the City's storm drainage program, links to the City's SWMP and annual reports and lists the Spill Reporting phone number.
City Storm Drainage Web Site	Private Storm Facility Owners and Managers	City website provides information on maintenance standards for private storm drainage systems.
Stormwater Outreach for Regional Municipalities (STORM)	General public	Auburn participated in this regional public education program. PSSH branded information and items were distributed.
Puget Sound Starts Here City Proclamation	General public	The Mayor issued a proclamation that May was Puget Sound Starts Here Month
Solid Waste & Recycling Newsletter	Homeowners	Provided information on disposal options for household hazardous waste and on keeping hazardous waste out of stormwater. Included reminder for pet owners to clean up pet waste.
Puget Sound Starts Here Don't Drip and Drive Campaign	Vehicle owners	The City advertised the Don't Drip and Drive campaign on it's closed circuit television channel in public facilities.
ECOSS Spill Kit Program	Business types included automotive, food service, gas stations, grocery marts and retail	Outreach and educational training was provided to 76 businesses in 2014. 46% of the businesses contacted spoke English as a second language.
Water Festival	Fourth and fifth grade students	311 Auburn students attended Water Festival 2014 where they learned about stormwater, pollution prevention, wetlands, salmon, drinking water and sanitary sewer issues through hands on activities and presentations.
Natural Yard Care Workshops	Homeowners	The three workshops were attended by between 20 and 32 people per session (39 unique households) from the south valley area of Auburn (Main St south to the White River). Attendees learned that they could have beautiful, healthy yards while reducing their dependence on pesticides and fertilizer.
Kid's Day	School children and their parents	One day fair where approximately 1,500 children visited the Auburn Utilities booth and learned about stormwater pollution prevention and other water resource information.
Carwash Kit Program / IDDE	Property owners / managers	Kit checkout procedures continued to include a process where the City verifies that a kit will function at a site prior to it being check out for use.
Volunteer Vegetation Planting at the Fenster Nature Park	General public	The City organized and led native plant planting at the Fenster Nature Park.
Volunteer Mulching at the Reddington Levee Setback Site	General public	The City organized and led an event to spread wood chip mulch around native plants that had been planted at the Reddington Levee Setback Site.
Volunteer Vegetation Planting at the Auburn Environmental Park	General public	The City organized and led native plant planting, invasive species control and mulching opportunities at the Auburn Environmental Park. Approximately 150 volunteers participated.

City of Auburn 2014 IDDE Education Summary

Public Education Activity	Target Audience	Comments
Rain Drain Postcard	Homeowners in areas where illicit discharges are suspected	Postcard was mailed to 63 residences in areas where illicit discharges had been identified.
Rain Drain Postcard - updated	Homeowners in areas where illicit discharges are suspected	Developed a new postcard to send to addresses in the vicinity of illicit discharges. Postcard reminds residents that storm drains flow to the nearest river. Includes illicit discharge reporting number and is a "Puget Sound Starts Here" labeled product. Mailed to 83 addresses in 2014.
Best Management Practices Training to Prevent Stormwater Pollution for Municipal Operations	Municipal operations staff including Community Development and Public Works Department and Parks, Arts and Recreation Department maintenance workers	81 municipal maintenance staff attended the training on stormwater pollution prevention related to the work that they perform.
ECOSS Spill Kit Program	Business types included automotive, food service, gas stations, grocery marts and retail	Outreach and educational training was provided to 76 businesses in 2014. 46% of the businesses contacted spoke English as a second language.
I poop, you scoop ad	Ad was placed in the Lakeland Hills HOA newsletter	The Lakeland Hills area includes the drainage basin where Auburn has a fecal coliform TMDL.
Poop scoop information was included in the City's recycling newsletter	This information is distributed City wide	The recycling newsletter is distributed in the Lakeland Hills TMDL emphasis area.

Question 20. Attach a summary of actions taken to characterize, trace and eliminate each illicit discharge found by or reported to the Permittee. For each illicit discharge, include a description of actions according to required timeline per S5.C.3.d.iv.

Attachment follows:

2014 Illicit Discharge Detection and Elimination Summary

2. Unique Identifier	3. Date Incident Initially Reported	6. Frequency	7. Threat Determination and G3 Notification: (constituted a threat to human health or the environment)	7a. Immediate Response?	9. How did you learn about the problem?	10. Source Tracing Methods:	11. Indicator Testing:	12. Pollutant(s) Identified:	13. Source or Cause:	14. Correction/Elimination Method:	15. Final Resolution Date	16. Field notes, explanations, and other comments:
R14-00182	1/23/2014	Naturally occurring discharge	No	Yes	Staff Referral	Visual recon	Color, Visual Indicators	Natural Source	Iron bacteria	No Action Needed	1/23/2014	Reported problem was identified as Iron bacteria.
R14-00127	1/14/2014	One-time Spill or Discharge	Yes	Yes	Staff Referral	Visual recon	Not Used	Vehicle Fluids	Vehicle	Other (explain in Field 16)	1/14/2014	14. Spill of oil from a vehicle accident. Absorbent pads were used to clean up the oil.
R14-00341	2/10/2014	Incident not found	No	Yes	ERTS	Visual recon	Not Used	Not Identified	Source Not Identified	Other (explain in Field 16)	2/10/2014	Report of oil on road surface. Intersection location does not exist in Auburn. Streets that may have been incorrectly identified were investigated. Ecology was notified that the incident may be in Sumner instead of Auburn.
R14-00460	2/21/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Not Used	Vehicle Fluids	Vehicle	No Action Needed	2/21/2014	Report of spill from vehicle collision. Found extremely small amount of non-recoverable sheen on pavement surface.
R14-00552	3/3/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Visual Indicators	Vehicle Fluids	Vehicle	Other (explain in Field 16)	3/4/2014	Report of vehicle fluids from an accident. Staff used absorbent pads to pick up as much spilled fluid as possible. Pads were placed in the gutter line at catch basins to try to catch additional fluid/sheen. Pads were collected and disposed of on 3/4/14.
R14-00588	3/11/2014	Intermittent	Yes	Yes	Call from property owner	Visual recon	Flow, Odor, Visual indicators, Coliform test	Sewage/Septage	Multifamily	Education/Technical Assistance, Enforcement, Problem Not Abated (explain in Field 16)	4/9/2014	Preliminary results of a coliform test indicated that a illicit connection or broken sewer line is present. Based on the test results and that sewage contaminated stormwater was on the ground and discharged from the property during storm events the correction process was turned over to code enforcement and the building department. The property manager was directed to pump residual contaminated stormwater to a sewer cleanout. Correction is in process.
R14-00640	3/10/2014	One-time Spill or Discharge	No	Yes	ERTS	Visual recon	Visual indicators	None Found	Industrial	Education/Technical Assistance, No Action Needed	3/11/2014	Based on ERTSF 647365 Utility inspection staff responded. No evidence to support the reported activity was visible. Inspectors provided best management practice information to the business manager.
R14-00747	3/21/2014	One-time Spill or Discharge	No	Yes	ERTS, Other Agency Referral	Visual recon	Odor, Visual indicators	Vehicle Fluids	Industrial, Vehicle	No Action Needed	3/21/2014	The City received a call from the EPA that a spill had occurred. Staff visited the site and found that fuel had spilled on the ground while persons unknown were stealing fuel from a parked vehicle. The spilled fuel entered a private storm system. The business maintenance manager had applied absorbent and booms to contain some of the oil, and had reported the spill. The manager was waiting for DOE response to determine what method to use to clear the parking lot and storm system. No fuel entered the municipal MS4.
R14-00796	3/27/2014	One-time Spill or Discharge	No	Yes	Visual observation	Visual recon	Odor, Visual indicators	Vehicle Fluids	Vehicle	Other (explain in Field 16)	3/27/2014	Diesel sheen tracked over 1/2 mile of road surface. Trail became too diffuse to follow before a source could be identified.
R14-00805	3/28/2014	One-time Spill or Discharge	Yes	Yes	Staff Referral	Visual recon	Odor, Visual indicators	Concrete Form Release Oil	Construction	Education/Technical Assistance, Behavior/Operational Modification	3/28/2014	A sheen of oil based concrete form release agent was released from a construction site after forms or a application sprayer were set on a sidewalk during a heavy rain. The sheen flowed onto a porous concrete street and into a storm drain. The contractor corrected the problem by removing potential sources and cleaned all remaining sheen from the area.
R14-00887	4/7/2014	One-time Spill or Discharge	No	Yes	ERTS	Visual recon	Not Used	Ethylene glycol	Public School	No Action Needed	4/7/2014	Maintenance contractor was working on the schools heater/chiller unit and spilled approximately 15 gallons of ethylene glycol. The EG drained into the onsite storm drainage system which leads to the school's storm pond. The pond discharges directly to waters of the state. No impact to the MS4.

2014 Illicit Discharge Detection and Elimination Summary

2. Unique Identifier	3. Date incident initially reported	6. Frequency	7. Threat Determination and GS Notification: (constituted a threat to human health or the environment)	7a. Immediate Response?	9. How did you learn about the problem?	10. Source Tracing Methods:	11. Indicator Testing:	12. Pollutant(s) Identified:	13. Source or Cause:	14. Correction/ Elimination Method:	15. Final Resolution Date	16. Field notes, explanations, and other comments:
R14-00970	4/16/2014	One-time Spill or Discharge	Yes	Yes	Staff Referral	Visual recon	Not Used	Vehicle Fluids	Vehicle	Other (explain in Field 16)	4/16/2014	Found oil sheen on road surface for two blocks, followed the trail into a shopping center and behind the building. Found where absorbant had been applied and found a paper coffee cup full of waste oil. Picked-up and bagged the coffee cup of oil and some of the absorbant for disposal. The property management company was called and a message left that more clean-up was required.
R14-01051	4/25/2014	NA	No	Yes	Pollution Hotline	Visual recon	Color, Odor, Visual Indicators	None Found	Source Not Identified	No Action Needed	4/25/2014	Anonymous caller reported diesel or antifreeze being dumped into a storm drain. No evidence of dumping was found on site or in the downstream storm system.
R14-01061	4/29/2014	One-time Spill or Discharge	Yes	Yes	Pollution Hotline	Visual recon	Visual Indicators	Food Waste/Oil, charcoal briquettes	Source Not Identified	Other (explain in Field 16)	4/29/2014	Investigation found that charcoal briquettes, ash and grease had been dumped into a catchbasin in an alleyway. Catchbasin and downstream system were cleaned. A post card was sent to all addresses in the vicinity notifying them that storm drains are for rain water only.
R14-01102	5/2/2014	One-time Spill or Discharge	Yes	Yes	Pollution Hotline	Visual recon	Visual Indicators	Vehicle Fluids	Vehicle	Other (explain in Field 16)	5/2/2014	Spill of motor oil from a vehicle accident. Applied absorbant and swept it up for disposal. Street sweeper was used to remove residual absorbant.
R14-01176	5/9/2014	Unconfirmed Report	No	Yes	ERTS	Visual recon	Visual Indicators	None Found	Unconfirmed Report	No Action Needed	5/9/2014	Initial report of an employee dumping waste liquids into a sewer was called in to the EPA who forwarded the report to WSDOE. City investigators inspected the site and could find no evidence of illicit discharge.
W14-03957	5/11/2014	One-time Spill or Discharge	Yes	Yes	ERTS, Other Agency Referral	Visual recon	Color, Visual Indicators	Not Identified	Source Not Identified	Education/Technical Assistance, Problem Not Abated (explain in Field 16)	5/12/2014	Storm Utility staff responded to a report of an unknown substance in a City storm pond. Material may be latex paint but is very dilute. No evidence of dumping was found upstream of the pond. Postcards will be sent to the neighborhood reminding people to not use the storm system for waste disposal.
R14-01366	6/2/2014	One-time Spill or Discharge	Yes	Yes	Staff Referral	Visual recon	Odor, Visual Indicators	Sediment/Soil, Vehicle Fluids	Vehicle	Other (explain in Field 16)	6/2/2014	Semi truck and trailer drove off road into ditch that conveys a stream. Due to the accident oil, diesel and antifreeze were spilled, contaminating soil and water in the ditch. The trailer also lost its load of landscaping and soil amendments into the ditch (bags of sand, rock, steer manure, potting soil and bark mulch). DOE contracted with NRC to provide clean-up services for the contamination. Tow company contract employees helped remove the trailer load.
R14-01706	7/3/2014	One-time Spill or Discharge	Yes	Yes	Staff Referral	Visual recon	Visual Indicators	Vehicle Fluids, Dumping/Trash	Vehicle	Other (explain in Field 16)	7/3/2014	Waste Management garbage truck rolled over and leaked hydraulic oil. Absorbent pads and granular absorbent were used to contain and clean up the oil.
R24	8/1/2014	One-time Spill or Discharge	Yes	Yes	Pollution Hotline	Visual recon	Not Used	Vehicle Fluids	Vehicle	Other (explain in Field 16)	8/1/2014	Oil spill from vehicle accident. Applied absorbant and swept it up.
R25	7/28/2014	One-time Spill or Discharge	Yes	Yes	Pollution Hotline	Visual recon	Not Used	Vehicle Fluids	Vehicle	Other (explain in Field 16)	7/28/2014	Oil drained from a moving vehicle. Staff used absorbent to clean up areas where the oil had puddled. Vehicle could not be located.
R28	7/29/2014	One-time Spill or Discharge	Yes	Yes	Staff Referral	Visual recon	Flow, Odor	Sewage/Septage	Sanitary Overflow	Other (explain in Field 16)		Sewage spill from a private sewage lift station serving a commercial/ manufacturing development. City staff contacted the owner to stop the overflow. The City will be working with the owner to prevent future overflows.
R66	8/7/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Color	Paint	Public Entity (explain in Field 16)	Other (explain in Field 16)	8/7/2014	Container of latex paint fell off of a City of Auburn truck and spilled approximately 1 gallon of paint of the road surface. The paint was washed from the road into the storm system and a educator truck used to clean the water and paint from the catch basins/manholes.

2014 Illicit Discharge Detection and Elimination Summary

2. Unique Identifier	3. Date incident initially reported	4. Frequency	5. Threat Determination and GIS Notification: (constituted a threat to human health or the environment)	6. Immediate Response?	7. How did you learn about the problem?	8. Source Tracking Methods:	9. Indicator Testing:	10. Pollutant(s) Identified:	11. Source or Cause:	12. Correction/ Elimination Method:	13. Final Resolution Date	14. Field notes, explanations, and other comments:
R595	9/30/2014	One-time Spill or Discharge	Yes	Yes	Police call	Visual recon	Visual indicators	Vehicle Fluids	Vehicle	Other (explain in Field 16)	9/30/2014	Auburn Police called and requested spill response staff to stand by at a rollover truck accident in case fluids spilled during righting and towing of the truck. Staff provided oversight as the truck was righted and towed. Antifreeze spilled on the road shoulder and on the road surface. Antifreeze spilled on the road surface was immediately contained with absorbent for disposal.
R676	10/15/2014	One-time Spill or Discharge	Yes	Yes	Pollution Hotline	Visual recon	Odor, Visual indicators	Vehicle Fluids	Vehicle	Other (explain in Field 16)	10/14/2014	Vehicle spilled fluids (gas and possibly oil) onto road surface. Absorbent was applied and cleaned up for disposal. Fluids did not leave the road surface.
R772	10/31/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Odor, Visual indicators	Vehicle Fluids	Vehicle	No Action Needed	10/31/2014	Report of a sheen on street runoff called in to the City. Staff responded and found sheen from a couple drip spots being washed of the street by the rain. No recoverable fuel or oil was present.
R693	10/15/2014	One-time Spill or Discharge	Yes	Yes	Pollution Hotline	Visual recon	Visual indicators	Vehicle Fluids	Vehicle fire	No Action Needed	10/16/2014	Runoff from fire fighting activities at a fire of three semi trucks discharged vehicle fluids into a short segment of piped system and ditch line.
R804	11/10/2014	One-time Spill or Discharge	Yes	Yes	Staff Referral	Visual recon	Visual indicators	Latex paint	Resident	Education/ Technical Assistance	11/18/2014	Discharge of milky liquid into a catch basin was noticed by the City's data inventory crew. No flow was entering the inlet to the pipe upstream. The storm crew smoke tested and televised the pipeline and while that was occurring a neighboring property owner told investigating staff that he had washed out a paint brush into his driveway drain which is tied into the pipe. The property owner was provided residential BMP information for preventing stormwater pollution.
W152	11/26/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Visual indicators	Foam	Not identified	Educational postcard mailed to neighborhood	12/8/2014	Suds were discovered in a catch basin. Investigation upstream identified one other catch basin with suds. Continued surveillance over the next week didn't identify any further issues. This issue is occurring in other areas of the City so may be from natural causes. Samples collected on 12/10/2014. Analysis indicated that surfactants were non-detect and fecal coliform were within range for stormwater.
R587	12/11/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Visual indicators	Vehicle Fluids	Vehicle accident	No Action Needed	12/11/2014	Minor amount of vehicle fluid spilled on road surface due to a vehicle accident during heavy rain. No fluid was recoverable. No sheen was observed in adjacent catch basin.
R501	11/24/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Visual indicators	Turbid water	Construction site	Issue had cleared up by the time investigation	11/24/2014	Turbid water reported over the weekend. Inspection on Monday morning showed no issue. Follow-up inspections were clear as well.
R923	12/4/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Visual indicators	Vehicle Fluids	Vehicle	No Action Needed	12/4/2014	Non recoverable spill of vehicle fluids was found. Location was outside Auburn's jurisdiction.
R1008	12/15/2014	Unknown	No	Yes	Staff Referral	Visual recon	Visual indicators	Foam	Possibly natural causes	Upstream system was inspected	12/16/2014	Foam present in storm catch basin. No evidence of an illicit connection or discharge. Similar issue is being seen around the City indicating it may be from natural causes.
R1031	12/18/2014	Naturally occurring discharge	No	Yes	Staff Referral	Visual recon	Visual indicators	Iron bacteria	Natural cause	No Action Needed	12/18/2014	Report of brown substance in ditch. Investigators determined that it was iron bacteria.
R1035	12/18/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Visual indicators	Plaster	Manufacturing	Referred to code enforcement	Open	Plaster from form manufacturing had been tracked into the parking lot of the business. No evidence that it had made it into the site discharge. Education regarding City code requirements was conducted. Code enforcement was called to enforce clean-up.
R1064	12/23/2014	One-time Spill or Discharge	No	Yes	Staff Referral	Visual recon	Visual indicators	Pressure washing	Building cleaning	Education/Technical Assistance	12/23/2014	Commercial pressure washing company was washing a building. Much of the material being removed was bird nests and waste. Provided BMP information and requested that they sweep up and bag the solids as they were washed from the building to keep the rain from washing them into the storm system.

Question 55. For TMDLs listed in Appendix 2: Attach a summary of relevant SWMP and Appendix 2 activities to address the applicable TMDL parameter(s).

Attachment follows:

City of Auburn 2014 Puyallup River Watershed Fecal Coliform TMDL Summary

Action	Comments
Completed second wet season of illicit discharge investigative sampling within the drainage basin draining the north end of the Lakeland Hills neighborhood into the White River.	Sampling throughout the drainage basin did not produce results that would indicate the presence of an illicit connection to the MS4.
Install and maintain a pet waste education and collection station.	A pet waste education and collection station is installed and maintained at the off leash park in Roegner Park.
I poop, you scoop advertising.	An "I Poop, You Scoop" ad was run in the Lakeland Hills Homeowner Association newsletter
Inspected catch basins and manholes within drainage basin to identify all inlets/outlets.	As part of the City's data inventory staff inspected and collected geographic data on approximately 95% of the storm catch basins and manholes within the drainage basin. All inlets were verified to ensure that illicit connections were not present. No evidence of illicit discharge was noted.

Question 56. Attach a description of any stormwater monitoring or stormwater-related studies as described in S8.A.

Attachment follows:

City of Auburn 2014 Monitoring Summary

Monitoring Description	Purpose	Comments
Fecal coliform sampling	Illicit discharge investigation	The "T" basin which drains a portion of the Lakeland Hills neighborhood was identified as a high priority area for illicit discharge investigation under the Puyallup River Watershed Fecal Coliform TMDL. Sampling within the basin did not indicate the presence of an illicit connection.
Fecal coliform sampling	Illicit discharge investigation	Confirmed that fecal coliform was present in discharge from private property. Property owner identified and repaired a broken waste pipe.
Fecal coliform and surfactant sampling	Illicit discharge investigation	Investigating the source of foam found in the storm drainage system. Insignificant fecal coliform and no surfactants were found. Determined that the foam was naturally occurring.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5134

Date:

March 9, 2015

Department:

Public Works

Attachments:

[Res 5134](#)

[Exhibit A - 2015 Fee Schedule](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council adopt Resolution No. 5134

Background Summary:

Resolution No. 5134 proposes an update to the City of Auburn Fee Schedule related to System Development Charges, business license fees for rental housing, various other utility fees as they currently exist in the City Code, and Cemetery fees. The fees and charges included in Resolution No. 5134 that are in addition to the SDC charges, were not included in the earlier amendments to the fee schedule adopted by Resolution No. 5114.

As background information related to the SDC increases that are proposed, the City Council previously discussed the formula and assumptions that resulted in the proposed increases at several former Council Committee meetings and a Council Study Session.

The existing utility facilities partially paid for by System Development Charges (SDCs) have included wells and springs, reservoirs, water treatment facilities, pump stations, connections to the regional Tacoma water system and purchasing permanent water supply capacity in Pipeline 5, water transmission mains, sewer and storm interceptors, and sewer and storm pump stations. Future facilities identified through the City's comprehensive planning effort for its utilities will include improvements to Well 1, additional purchases of capacity from the regional water system, Fulmer Well Field treatment and supply expansion, a new reservoir in the Valley, new pump station expansions, larger diameter regional storm water pipe improvements, and new sewer interceptors. The costs of future projects that are attributable to rehabilitation, replacement, and maintenance were not included in the costs for determining the proposed SDCs.

The water and sewer SDCs will be increased beginning March 30, 2015, while the storm SDC will remain unchanged in 2015. The same water SDC will apply to all customer classes that use a ¾" or 1" meter.

In accordance with Auburn Municipal Code ACC 13.41.030, the SDCs will be reviewed annually. The City Council has indicated a desire that future annual changes will, at a minimum, reflect changes in the Engineering News Record Construction Cost Index (ENR CCI) for Seattle, WA, but not be less than 0%.

The Fees and Charges amended by Resolution No. 5134 will go into effect on March 30, 2015.

Reviewed by Council Committees:

Councilmember:

Staff: Snyder

Meeting Date: March 16, 2015

Item Number: RES.C

RESOLUTION NO. 5 1 3 4

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, AMENDING THE CITY OF AUBURN
FEE SCHEDULE TO ADJUST FOR ADDITIONAL FEES AND
CHARGES**

WHEREAS, in connection with the municipal functions and operations of the City of Auburn, the City provides various services, a number of which entail fees; and

WHEREAS, the City Council provided for the adoption of a Fee Schedule with the passage of Ordinance No. 5707; and

WHEREAS, since the passage of Ordinance No. 5707, the City Council has periodically reviewed and updated its schedule of fees and costs, including its most recent update, approved with Resolution No. 5114, passed on December 15, 2014; and

WHEREAS, in the course of reviewing City fees, and in keeping with the philosophy of setting City fees in amounts reflective of actual costs, and in further keeping with the intent to make City fees and charges consistently accessible, it is appropriate to review and amend the fees and charges for City applications and activities for which fees are charged; and

WHEREAS, System Development Charges (SDCs) are charges for each new connection to Auburn's water, sanitary sewer and storm drainage utility systems to use the existing utility systems infrastructure and to provide a portion of the revenue needed for expansions and upgrades necessary to serve new connections; and

WHEREAS, there were also some other city fees and charges that were not included in the previous amendment to the fee schedule, including changes to the cemetery and other utility fees and charges.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,
HEREBY RESOLVES as follows:

Section 1. The City of Auburn Fee Schedule is hereby amended as set forth in
the attached " Exhibit A", and

Section 2. That the Mayor is authorized to implement such administrative
procedures as may be necessary to carry out the directives of this legislation, and

Section 3. This Resolution shall take effect and be in full force on March 30,
2015.

Dated and Signed this _____ day of _____, 2015.

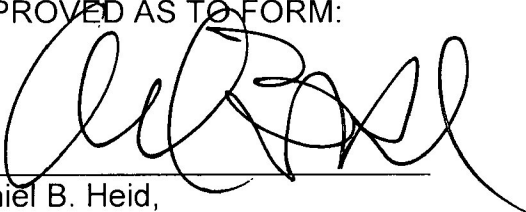
CITY OF AUBURN

NANCY BACKUS
MAYOR

ATTEST:

Danielle E. Daskam,
City Clerk

APPROVED AS TO FORM:



Daniel B. Heid,
City Attorney

CITY OF AUBURN FEE SCHEDULE

FEES FOR CITY PERMITS, LICENSES, PUBLICATIONS, AND ACTIONS

Effective ~~January 1~~ March 30, 2015

- A. PLANNING FEES** (Per Ordinance No. 5707, Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4070, Resolution No. 4117, Resolution No. 4143, Ordinance No. 6077, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Ordinance No. 6295, Resolution No. 4868, Resolution No. 4880, Resolution 4964, Ordinance 6477, Resolution No. 5016 and Resolution 5114.)

1. Application Fees: Applications for any action identified below shall not be accepted for filing, unless otherwise noted, until the fees per the below schedule have been paid to the City. ¹	
Additional Meeting Fee (beyond the specified number)	\$259.00 per meeting
Additional Re-submittal Fee (covers one re-submittal for all land use actions)	\$63.00 per re-submittal
Address Assignment	\$104.00 per address
Administrative Use Permits (covers 1 meeting with staff after which additional meeting fees apply)	\$880.00
Appeal of Administrative Decision to Hearing Examiner ^{1, 6}	\$1,000.00
Binding Site Plan ² (covers 2 meetings with staff after which additional meeting fees apply)	\$1,139.00 + \$62.00/lot
Boundary Line Adjustment ¹ :	
Residential	\$518.00
Non-Residential (includes mixed use projects)	\$854.00
Boundary Line Elimination ¹	\$500.00
Comprehensive Plan Map Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$2,070.00 (includes rezone application fee)
Comprehensive Plan Text Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$1,000.00
Conditional Use Permits ^{1, 6} (covers 2 meetings with staff after which additional meeting fees apply)	
Residential	\$1,000.00
All Other (includes mixed use projects)	\$2,000.00
Conditional Use Permits ⁴ – Minor Adjustment (covers 1 meeting with staff after which additional meeting fees apply)	
Residential	\$414.00
All Other (includes mixed use projects)	\$554.00

¹ Please note that the City of Auburn may collect a review fee on behalf of the Valley Regional Fire Authority for certain land use and/or environmental reviews which fee is collected in addition to the City's required fees.

² Per Auburn City Code, a modification to an approved binding site plan shall be processed in the same manner as the original binding site plan approval. Therefore, the specified fee shall apply to a new or modified binding site plan approval request.

³ Fees for amendments to text or maps of the Comprehensive Plan apply only where an applicant seeks an amendment affecting specific properties rather than the City generally or property within the City generally.

⁴ Per Auburn City Code, a major adjustment to an approved conditional use permit shall be processed in the same manner as the original conditional use permit approval. Therefore, the specified fee shall apply to a new request for conditional use permit approval or a request for a major adjustment to a previously approved conditional use permit approval.

Critical Areas Review: On-site monitoring & reporting (required) of wetlands & other environmentally sensitive areas⁵ Critical Areas Reasonable Use Determination City review of environmental studies, plans or reports (whether submitted with another city application or not and includes one re-submittal) Critical Areas Variance – administrative Critical Areas Variance – hearing examiner^{1, 6}	\$300.00/monitoring event \$259.00 \$259.00/study, plan or report \$259.00 \$1000.00
Current Use Taxation (covers 1 meeting with staff after which additional meeting fees apply)	\$800.00
Development Agreement – Amendment	\$2,200.00 + \$60.00/lot or dwelling unit
Downtown Urban Center Design Review (covers 1 meeting with staff after which additional meeting fees apply)	\$1,139.00
Environmental Review (covers 1 meeting with staff after which additional meeting fees apply) SEPA Checklist review¹ (includes City issuance of DNS, MDNS, or DS as appropriate) Revised or Supplemental SEPA Checklist review¹ (includes City issuance of Addendum, if appropriate) SEPA 3rd Party Review	\$802.00 + \$259.00 /required study \$350.00 + \$259.00 /required study Actual costs
Environmental Impact Statement	\$802.00 + actual costs for preparation of draft & final statements including labor, materials, mailing & other actual costs relating to the drafting & circulating of the EIS.
Final Plats – Subdivisions (covers 2 meetings with staff after which additional meeting fees apply and 1 re-submittal)	\$1,533.00 + \$52.00/lot
Final Plats – Short Plats (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$750.00 + \$25.00/lot
Flexible Development Alternatives Application Review (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$1,139.00
Hearing Examiner – Conduct of Hearing and Preparation of Decision ⁶	Total hourly charge for hearing examiner plus associated expenses to be paid by applicant prior to issuance of final decision
Floodplain Development Permit	\$259.00
Floodplain Habitat Impact Assessment Report Review	\$250.00
Floodplain Habitat Mitigation Plan Review	\$250.00

⁵ For monitoring required over multiple years, the total monitoring fee for the required monitoring period shall be paid prior to final plat approval or issuance of Certificate of Occupancy or release of required financial security.

⁶ The total cost for the Hearing Examiner is in addition to the relevant application fee for applications requiring a public hearing before the Hearing Examiner (e.g. conditional use permit).

Combined Floodplain Habitat Assessment/Mitigation Plan Review	\$500.00
City Acknowledgement Review of FEMA Flood Map Revision Application	\$100.00
Mining Permits (covers 3 meetings with staff after which additional meeting fees apply)	\$3,623.00
Miscellaneous Administrative Decisions (i.g. sign area deviation, written interpretations, administrative variances)	\$500.00
Multi-Family/Mixed Use Design Standards Compliance Review (application covers 1 meeting with staff after which additional fees apply)	\$1,139.00
Plan Alteration or Vacation ⁶ (application covers 1 meeting with staff after which additional fees apply)	\$1,000.00/request
Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$1,000.00/request
Preliminary Plats – Subdivisions ^{1, 6} (application covers 3 meetings with staff after which additional fees apply)	\$3,000.00 + \$120.00/lot
Preliminary Plats – Short Plats ¹ (application covers 1 meeting with staff after which additional fees apply)	\$1,449.00 + \$60.00/lot
Preliminary Site Plan Review (non-PUD) (application covers 1 meeting with staff after which additional fees apply)	\$1,035.00
Pre-application Meeting (application covers 1 meeting with staff after which additional fees apply)	\$259.00 – fee will be applied towards any related application made within six months of the date the pre-application meeting was held
PUD – Major Adjustment ⁷ (application covers 2 meetings with staff after which additional fees apply)	\$2,558.00
Public Notice Boards: 2' x 4' public notice board 4' x 4' public notice board	\$80.00 \$136.00
Rezone (map amendment) ⁸	\$1,760.00
School Impact Fee Collection: ⁹ Per Single Family Dwelling Unit Per Multi-Family Dwelling Unit	\$52.00 \$26.00
Shoreline (application covers 1 meeting with staff after which additional fees apply): Shoreline Exemption Determination Shoreline Conditional Use Permit ⁶ Shoreline Substantial Development Permit ⁶ Shoreline Variance ⁶	\$215.00 \$1,139.00 \$1,139.00 \$1,139.00
Short Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$259.00/requested modification
Sign Permit ¹⁰	\$100.00

⁷ A prior City Code amendment eliminated Planned Unit Developments (PUD). The PUD fees included herein are applicable only to the existing previously approved PUDs.

⁸ Application fee covers 2 meetings with staff after which additional meeting fees apply.

⁹ The City collects an application fee to cover the reasonable cost of administration of the school impact fee program.

¹⁰ The City collects an application fee to cover the reasonable cost of zoning compliance review in addition to the building permit application fee identified in Table 1-A, below.

Site Plan Approval – PUD, Residential ⁹ (application covers 1 meeting with staff after which additional fees apply)	\$1,139.00 + \$62.00/lot or unit
Site Plan Approval - PUD, Non-residential ⁹ (application covers 1 meeting with staff after which additional fees apply)	\$1,139.00 + \$62.00/lot or unit
Special Home Occupation Permits	\$259.00
Three-Party Outside Utility Extension Agreement - Site Specific Review (application covers 1 meeting with staff after which additional fees apply)	\$1,035.00 + plus the City's actual costs in performing under the terms of the agreement as negotiated between the parties
Type I Temporary Use Permit	\$96.00 + \$48.00 per extension request
Type II Temporary Use Permit	\$144.00 + \$48.00 per extension request
Variance ¹ (inclusive of Special Exceptions): Per each residence on a single family lot All other	\$259.00 \$575.00
Water/Sewer Certificate ¹ (outside of city limits for other than single-family)	\$311.00
Zoning Certification Letter: Residential Non-Residential (includes mixed use development)	\$52.00 \$104.00
Zoning Code Text Amendment (application covers 1 meeting with staff after which additional fees apply)	\$1,035.00
2. BOOKS, MAPS, MATERIALS :¹¹ (pursuant to Resolution No. 3953)	
Comprehensive Plan	Cost of Production
Downtown Plan	Cost of Production
Downtown Plan Appendices	Cost of Production
Copies of Codes and Ordinances	Cost of Production
Maps	Cost of Production
3. LAND CLEARING, GRADING AND FILLING FEES (Per Ordinance No. 6146, Resolution No. 4272 and Resolution No. 4424.)	
Land Clearing: Base Fee (for up to 1 acre) 1 to 5 acres Over 5 acres	\$311.00 Base Fee + \$114.00/acre Base Fee + \$83.00/acre
Grading and Filling Fees: Base Fee (for up to 500 cubic yards) 500 to 250,000 cubic yards Over 250,000 cubic yards	\$311.00 Base Fee + \$0.12/cubic yard Base Fee + \$0.02/cubic yard
4. BUILDING FEES (per Ordinance 5715, Ordinance 5819, Resolution No. 3773, Resolution No. 3797, Resolution No. 3818, Resolution No. 3953, Resolution No. 4143, Ordinance No. 6146, Resolution No. 4272 and Resolution No. 4424.)	
a. Building Permit Fees: The fee for each International Building Code, International Residential Code, Washington State Energy Code or Washington State Indoor Air Quality Code building permit shall be as set forth in Table 1-A, below. ¹²	

¹¹ Prices for printed materials do not include any taxes.

Table 1-A BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$32.00
\$501.00 to \$2,000.00	\$32.00 for the first \$500.00 plus \$6.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$122.00 for the first \$2,000.00 plus \$18.60 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$549.80 for the first \$25,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$899.80 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,399.80 for the first \$100,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,999.80 for the first \$500,000.00 plus \$8.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.00 and up	\$8,999.80 for the first \$1,000,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof
Other Inspections and Fees: 1. Inspections outside of normal business hours \$63.00 per hour (minimum charge – two hours) 2. Reinspection fees assessed under provisions of Section 109.4.13 \$63.00 per hour 3. Inspections for which no fee is specifically indicated \$63.00 per hour (minimum charge – one half hour) 4. Additional plan review required by changes, additions or revisions to plans \$63.00 per hour (minimum charge – one half hour) 5. For use of outside consultants for plan checking and inspections, or both Actual costs	
FOOTNOTES: ¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. ² Actual costs include administrative and overhead costs.	

- b. Mechanical Permit Fees:** The fee for each permit issued under provisions of the International Mechanical Code, International Fuel Gas Code, NFPA 54 (National Fuel Gas Code), NFPA 58 (Liquefied Petroleum Gas Code), or the mechanical device provisions of the International Residential Code shall be as set forth in Table 2-A, below. For new single-family dwellings a flat rate permit fee of \$185.00 may be charged in lieu of fees as prescribed in Table 2-A.

Table 2-A MECHANICAL PERMIT FEES

Permit Issuance and Heaters:	
1. For the issuance of each mechanical permit	\$26.00
2. For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	\$9.00
Unit Fee Schedule	
<i>(Note: The following do not include permit-issuing fee.)</i>	
1. Furnaces:	
For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance up to and including 1000,000 Btu/h (29.3kW)	\$18.00
For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3kW)	\$22.00
For the installation or relocation of each floor furnace, including vent.....	\$18.00
For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$18.00
2. Appliance Vents:	
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$9.00
3. Repairs or Additions:	
For the repair of, the alteration of, or addition to each heating appliance, refrigeration unit, cooling unit,	

¹² Please note that the City of Auburn may collect a review fee for the Valley Regional Fire Authority for certain permit applications that is collected in addition to the City's required fees.

absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code.....	\$16.00
4. Boilers, Compressors and Absorption Systems:	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW) or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$18.00
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$31.00
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6kW) to and including 1,000,000 Btu/h (293.1kW)	\$41.00
For the installation or relocation of each boiler or compressor over 30 horsepower (105.5kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$62.00
For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)	\$102.00
5. Air Handlers:	
For each air handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto	\$12.00
Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling system, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	
For each air-handling unit over 10,000 cfm (4719 L/s)	\$22.00
6. Evaporative Coolers:	
For each evaporative cooler other than a portable type	\$12.00
7. Ventilation and Exhaust:	
For each ventilation fan connected to a single duct	\$9.00
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$12.00
For the installation of each hood which is served by a mechanical exhaust, including the ducts for each hood	\$12.00
8. Incinerators:	
For the installation or relocation of each domestic-type incinerator	\$22.00
For the installation or relocation of each commercial or industrial-type incinerator	\$18.00
9. Miscellaneous:	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories or for which no other fee is listed in the table	\$12.00
Other Inspections and Fees:	
1. Inspections outside of normal business hours, per hour (minimum charge -- two hours)	\$63.00
2. Reinspection fees assessed under provisions of Section 109.4.13 ... \$61.003. Inspections for which no fee is specifically indicated, per hour (minimum charge -- one-half hour)	\$63.00
3. Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge -- one-half hour)	\$63.00
* Or the total cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
c. Plumbing Code Permit Fees: For new single-family dwellings a flat rate permit fee of \$185.00 may be charged in lieu of fees as prescribed in Table 3-A.	
Table 3-A PLUMBING PERMIT FEES	
Permit Issuance:	
1. For issuing each permit	\$24.00
2. For issuing each supplemental permit	\$12.00
Unit Fee Schedule (in addition to items 1 and 2 above):	
1. For each additional plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection therefore).....	\$9.00
2. For each building sewer and each trailer park sewer	\$19.00
3. Rainwater systems - per drain (inside building)	\$9.00
4. For each water heater and/or vent	\$9.00
5. For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$9.00
6. For each installation, alteration or repair of water piping and/or water treatment, each	\$9.00
7. For each repair or alteration of a drainage or vent piping, each fixture	\$9.00

8. For each lawn sprinkler system on any one meter including backflow protection devices therefore	\$9.00
9. For atmospheric-type vacuum breakers not included in item 12:	
1 to 5	\$6.00
over 5, each	\$2.00
10. For each backflow protective device other than atmospheric type vacuum breakers:	
2 inch (51 mm) diameter and smaller	\$33.00
over 2 inch (51 mm) diameter	\$41.00
11. For initial installation and testing for a reclaimed water system	\$35.00
12. For each annual cross-connection testing of a reclaimed waster system (excluding initial test)	\$35.00
13. For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	\$57.00
14. For each additional medical gas inlet(s)/outlet(s)	\$6.00
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$63.00
2. Reinspection fee	\$63.00
3. Inspections for which no fee is specifically indicated	\$63.00
4. Additional plan review required by changes, additions or revisions to approved plans (minimum charge - one-half hour)	\$63.00
*Per hour for each hour worked or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of all the employees involved.	
Fees: Permit fees shall be assessed in accordance with this section. Fees specified shall be adjusted for inflation each year based upon the Seattle Consumer Price Index. Fees shall be rounded down to nearest whole dollar.	
Appeal Fees: The fee for appeals of codes adopted pursuant to ACC Chapter 15 shall be \$110.00 plus total hearing examiner costs.	
Plan Review Fees: When submitted documents are required by Section 106.3 of the Construction Administrative Code, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 65 percent of the building permit fee as shown in Table 1-A. The plan review fees specified in this section are separate fees from the permit fees and in addition to permit fees.	
Temporary Certificate of Occupancy Fees: There shall be a fee equal to ten percent of the building permit fee for issuance of a temporary certificate of occupancy.	
5. ADMINISTRATIVE PROCEDURES AND MISCELLANEOUS INSPECTIONS: In addition to any other fees specified in this chapter, there shall be a fee schedule for certain administrative procedures not otherwise included as set forth in the following schedule of fees:	
Adult Family Home Inspection	\$160.00
Demolition, permit and inspections	Per Table 1-A
Relocation (pre-inspection)	Per Table 1-A
Housing Inspection	Actual City Cost, minimum \$21.00
Change of Use	Per Table 1-A
Sign Permits	Unless except by Ch. 18.56 ACC, the fee shall accompany each application for a sign permit. The amount of the fee shall be based upon the value of the sign pursuant to Table 1-A.
6. RENTAL HOUSING BUSINESS LICENSE FEES (Per Resolution No. 4601, Ordinance No. 5882, Resolution No. 4272, Resolution No. 4424, and Ordinance 6477, <u>and Resolution No. 5134</u>):	
a. The fee for a license to operate rental housing businesses in the City, as defined in Chapter 5.22 of the Auburn City Code (ACC) shall be based on the total number of units as follows: One to four dwelling units	\$53.00/year

Five to 24 dwelling units	\$106.00/year
Twenty-five or more dwelling units	\$212.00/year
Communal residence	\$150.00/year
b. The fee for a license to operate rental housing businesses in the city shall be for the license year from January 1 to December 31, and each applicant must pay the full fee for the current license year or any portion thereof during which the applicant has engaged in the operation of rental housing businesses.	
c. The rental housing business license fee required by this chapter is in lieu of, and not in addition to, the general business license fee required by Chapters 5.05 and 5.10 of the Auburn City Code (ACC); provided, however, that any person required to obtain a rental housing business license must also obtain a general business license, at no cost, pursuant to Chapters 5.05 and 5.10 of the Auburn City Code (ACC).	
d. Notwithstanding the provisions of sub-section (1) of this section, the fee for operating rental housing facilities for any single individual, partnership, corporation or entity shall not exceed \$424.00 per license period.	
For the 2010 calendar year only, rental housing business license renewals shall be valid for the period July 1, 2010 to December 31, 2010 subject to the payment of one-half of the specified fee. For the 2011 calendar year and subsequent calendar years, rental Rental housing business license renewals shall be for the period January 1 through December 31 <u>of each year</u> .	

B. ENGINEERING AND PUBLIC WORKS FEES

1. Transportation Impact Fee Rate Schedule: (Per Ordinance No. 5763 as amended by Resolution No. 3953, Ordinance No. 6005, Resolution No. 4103, Resolution No. 4424, Resolution 4964 and Resolution No. 5114.)

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Industrial					
General Light Industrial	110	sf/gfa	0.97	\$6.03	-
General Heavy Industrial	120	sf/gfa	0.68	\$4.74	-
Industrial Park	130	sf/gfa	0.85	\$5.29	-
Manufacturing	140	sf/gfa	0.73	\$4.54	-
Mini-Warehouse/Storage	151	sf/gfa	0.26	\$1.49	-
Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Residential					
Single-Family (detached)	210	du	1.00	\$3,413.48	\$2,764.92
Multi-Family	220-233	du	0.62	\$2,237.30	\$1,812.21
Mobile Home	240	du	0.59	\$1,611.17	\$597.22
Senior Housing	251, 252	du	0.27	\$737.31	-
Lodging					

Hotel	310	room	0.60	\$2,340.68	\$1,895.95
Motel	320	room	0.47	\$1,833.53	-
Recreational					
Movie Theater	444, 445	seat	0.08	\$152.53	\$112.88
Health Club	492, 493	sf/gfa	3.53	\$8.01	\$5.92
Institutional					
Elementary School	520	student	0.15	\$198.96	\$147.23
Middle School/Jr. High	522	student	0.16	\$337.06	\$249.42
High School	530	student	0.13	\$375.29	\$277.71
Church	560	sf/gfa	0.55	\$1.99	\$1.47
Day Care Center	565	sf/gfa	12.34	\$18.05	\$13.36
Library	590	sf/gfa	7.30	\$9.08	\$6.72
Medical					
Hospital	610	sf/gfa	0.93	\$3.63	\$2.94
Asst. Living, Nursing Home	254, 620	bed	0.22	\$600.77	-
Office					
General Office	710, 715, 750	sf/gfa	1.49	\$6.67	\$4.54
Medical Office	720	sf/gfa	3.57	\$12.54	\$8.52
Post Office	732	sf/gfa	11.22	\$13.95	\$9.49
Retail					
Free Standing Discount Superstore	813	sf/gla	4.35	\$6.42	\$4.75
Free Standing Discount Store	815	sf/gla	4.98	\$8.47	\$6.26
Hardware/Paint Store	816	sf/gla	4.84	\$5.94	\$4.39
Shopping Center	820	sf/gla	3.71	\$5.02	\$3.71
Car Sales – New	841	sf/gla	2.59	\$9.30	\$6.88
Car Sales – Used	N/A	space	0.28	\$1,004.93	\$743.65
Automobile Parts Sales	843	sf/gla	5.98	\$5.65	\$4.18
Tire Store	848	sf/gla	4.15	\$6.41	\$4.74
Supermarket	850	sf/gla	9.48	\$12.43	\$9.20
Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Convenience Market	851	sf/gla	52.41	\$25.92	\$19.18
Home Improvement Store	862	sf/gla	2.33	\$2.48	\$1.84
Drugstore w/o Drive-Through	880	sf/gla	8.40	\$6.55	\$4.84
Drugstore w/ Drive-Through	881	sf/gla	9.91	\$8.38	\$6.20
Furniture Store	890	sf/gla	0.45	\$0.35	\$0.26

Services					
Drive-in Bank	912	sf/gfa	24.30	\$18.84	\$13.94
Quality Restaurant	931	sf/gfa	7.49	\$13.91	\$10.29
High Turnover Restaurant	932	sf/gfa	9.85	\$12.60	\$9.32
Fast Food Restaurant w/o Drive-Through	933	sf/gfa	26.15	\$26.01	\$19.25
Fast Food Restaurant w/ Drive-Through	934	sf/gfa	32.65	\$32.48	\$24.04
Espresso Stand w/ Drive-Through	938	sf/gfa	75.00	\$24.87	\$18.40
Auto Care Center	942	sf/gfa	3.11	\$4.67	\$3.46
Service Station	944	vfp	13.87	\$13,337.77	\$9,869.95
Service Station w/ Mini-Mart	945	vfp	13.51	\$9,855.68	\$7,293.21

Notes:

- A. Basic trip rates are based on the ITE Trip Generation Manual, 9th Edition.
- B. Impact fee rate calculation is based upon the following methodology:
 - Basic Trip Rate = PM Peak Hour Trip Generation (per unit of measure)
 - Basic Trip Rate x Percent of New Trips x Trip Length Adjustment x Per Trip Fee/(divide by) 1,000 for rate per square foot (where applicable) = Impact Fee Rate (per unit of measure)
- C. For land uses not specifically identified here, trip generation rates could be derived from ITE or a special study by the applicant.
- D. sf/GFA= Square feet Gross Floor Area; sf/GLA= Square Feet Gross Leasable Area; VFP=Vehicle Fueling Position.
- E. Projects eligible for the Downtown Fee Rate are those located entirely within the boundary identified on Figure 1.

2. Truck-Dependant Land Use Supplementary Transportation Impact Fee Rate Schedule:
(Per Resolution No. 4122 and Resolution No. 4424.)

Land Use	ITE Land Use Code	Independent Variable	Truck Trip Rate	Impact Fee Rate (per sf)
Industrial				
Light Industry/Manufacturing	110, 130, 140	sf/gfa	\$0.06	\$0.11
Heavy Industry	120	sf/gfa	\$0.04	\$0.09
Retail				
Shopping Center	820	sf/gla	\$0.01	\$0.01
Land Use	ITE Land Use Code	Independent Variable	Truck Trip Rate	Impact Fee Rate (per sf)
Car Sales	841	sf/gfa	\$0.09	\$0.16
Supermarket	850	sf/gfa	\$0.33	\$0.64
Free-Standing Discount Store	813, 815, 861, 863, 864	sf/gfa	\$0.10	\$0.19
Home Improvement Store	862	sf/gfa	\$0.37	\$0.70
Services				
Restaurant	931, 932	sf/gfa	0.63	\$1.20
Fast Food Restaurant	933, 934	sf/gfa	2.87	\$5.51
Notes:				

A. ITE Land Use Code based on ITE Trip Generation, 9th Edition			
B. Impact fee rate calculation is based upon the following methodology:			
- Truck Trip Rate = Daily Truck Trip Generation (per unit of measure)			
- Truck Trip Rate x Per Trip Fee = Impact Fee Rate (per unit of measure)			
C. For land uses not specifically identified in the table, trip generation rates could be derived from a special study by the applicant.			
D. sf /gfa=square feet of gross floor area			
3. Impact Fees By Land Use – Revenue Credit = 20% (Per Ordinance No. 5977, Resolution 3953, and Resolution No. 4022)			
Land Use	Total Fire & EMS Cost per Unit of Development	Adjustment (Revenue Credit) at 20%	Fire and EMS Impact Fee per Unit of Development
Residential – All calculations below are per dwelling unit – Total x Number of Units			
Single Family, Duplex, Mobile Home	\$362.66	\$72.53	\$290.13
Multi-Family	\$383.09	\$76.62	\$306.47
Non-Residential – All calculations below are per square foot - Total x Square Feet			
Hotel/Motel	\$0.53	\$0.11	\$0.42
Hospital/Clinic	\$1.05	\$0.21	\$0.84
Group Living	\$2.63	\$0.53	\$2.10
Office	\$0.29	\$0.06	\$0.23
Retail	\$0.62	\$0.12	\$0.50
Restaurant/Bar/Lounge	\$1.62	\$0.32	\$1.30
Industrial/Manufacturing	\$0.11	\$0.02	\$0.09
Leisure/Outdoors	\$1.08	\$0.22	\$0.86
Agriculture	\$0.71	\$0.14	\$0.57
Church	\$0.38	\$0.08	\$0.30
Schools/Colleges	\$1.07	\$0.21	\$0.86
Government/Public Buildings	\$1.81	\$0.36	\$0.86
Casino	\$3.78	\$0.77	\$3.01
Jails	\$21.99	\$4.40	\$17.59
4. Facility Extension Fees: (Per Ordinance No. 5791 and amended by Ordinance No. 5819, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424 and Resolution No. 5114.)			
The Facility Extension Application Fee is \$552.00, plus \$167.00 for each Facility (Water, Sanitary Sewer, Storm Drainage, Street, private street and private storm systems within private streets).			
Facility Extension Fees are the summation of the following categories (a+b+c+d), or \$1,660.00, whichever is greater.			
a. For the combined linear footage of water, sewer, storm drainage and private storm drainage within private streets:			
The first 0 lineal feet (LF) to 1000 LF is charged at \$5.50 per LF plus,			
The next 1001 LF to 2500 LF is charged at \$2.80 per LF plus,			
Any additional over 2500 LF is charged at \$1.65 per LF.			
b. For the linear footage of streets and private streets:			
The first 0 LF to 500 LF will be charged at \$6.90 per LF plus,			
The next 501 LF to 1000 LF will be charged at \$4.10 per LF plus,			
Any additional over 1000 LF will be charged at \$1.10 per LF.			

c. For non-linear extensions such as pump stations or traffic signals, the extension fee will be determined by the City Engineer based on an estimate of the City's labor Cost associated with the plan review, inspection, and administration of the application.	
d. For that portion of the water or sewer facility located outside City Limits, but within existing County (King or Pierce) right-of-way, an additional fee of \$444.00 plus \$5.00 per LF of the combined water and sewer extension located in the existing County right-of-way applies.	
Facility Extension Fees will be paid as follows:	
a. Forty percent (40%) at the time of execution of the facility extension agreement.	
b. Sixty percent (60%) upon the City's approval of the construction drawings and prior to the start of construction.	
Additional Review:	
Each additional plan review beyond a 3 rd review prior to plan approval will require an additional fee of \$512.00 be paid at the time of the additional review submittal. If the review requires more than 8 hours of staff time to complete an additional fee of \$64.00 per hour will be charged and must be paid prior to plan approval.	
Additional plan review required by changes, additions or revisions to plans during construction will require an additional fee of \$256.00 be paid at the time the additional review is submitted and prior to any review being completed. If the review requires more than 4 hours of staff time to complete an additional fee of \$64.00 per hour will be charged and must be paid prior to plan approval.	
5. Right-of Way Use Permit Fees: (Per Ordinance No. 6125)	
Type A – Banner	\$30.00
Type B – Short Term	\$60.00
Type C – Long Term	\$100 for the 1 st year / \$30 for each additional year
Type D – Hauling	\$100.00 + estimated staff time @ \$50 per hour
Street Closure – Type B or C	\$90.00
Sidewalk Closure – Type B or C	\$60.00
Parking Closure – Type B or C	\$60.00
6. Franchise Agreements: (Per Ordinance No. 6546 and Resolution No. 5114)	
Application/Renewal Application Fee (ACC 13.36.040, ACC 20.06.120, ACC 20.06.130)	\$5,000.00 Nonrefundable Initial Fee + plus the City's actual costs incurred in excess of \$5,000.00. Initial Fee is due at time of application any additional costs beyond the initial fee is due prior to the effective date of the agreement.
Annual Administration Fee (ACC 20.04.170)	Actual City Costs
Annual CATV Franchise Fee (ACC 13.36.230)	5% of Gross Revenue for the prior three months.
Other Annual Franchise Fee (ACC 20.06.100)	Statutorily Permissible Percent of Gross Revenue
7. Public Way Agreements: (Per Ordinance No.6546, Resolution No.5114)	
Application/Renewal Application Fee (ACC 20.04.020, ACC 20.04.120)	\$5,000.00 nonrefundable Initial Fee + plus the City's actual costs incurred in excess of \$5,000.00. Initial Fee is due at time of application any additional costs beyond the initial fee is due prior to the effective date of

			the agreement.	
Annual Fee (ACC 20.04.170)			Actual City Costs	
8. Right-of-Way Vacations: (Per Resolution No. 4143 and Resolution No. 5114.)				
Application Fee			\$1,500.00	
Land Value Compensation			Per ACC 12.48.085	
9. Utility System Development Fees: (Per Ordinance No. 5819 and amended by Resolution No. 3797, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, and Resolution No. 5114, and Resolution No. 5134.) For all utilities, a charge in lieu of assessment or payback charges may be applicable for the proportional share of the utility line being connected to.				
a. Water Utility: Connection fees are comprised of a Water Service Installation Permit Fee and the System Development Charge as follows:				
Meter Size (In Inches)	Water Service Installation Permit Fee			System Development Charge (SDC)
	Existing Water Service & Meter Box*	Water Service & Meter Box Installed by City**		
		Paved Street	Unpaved Street	
¾ or less	\$290.00	\$2,250.00 [#]	Actual Cost	\$2,424.00 <u>\$272.00</u>
1	\$350.00	\$2,450.00 [#]	Actual Cost	\$4,048.00 <u>\$272.00</u>
1-1/2	\$550.00	\$3,350.00 [#]	Actual Cost	\$8,072.00 <u>\$20,886.00</u>
2	\$680.00	\$3,600.00 [#]	Actual Cost	\$12,920.00 <u>\$33,430.00</u>
3	Actual Cost	Actual Cost	Actual Cost	\$24,240.00 <u>\$66,922.00</u>
4	Actual Cost	Actual Cost	Actual Cost	\$40,408.00 <u>\$104,554.00</u>
6	Actual Cost	Actual Cost	Actual Cost	\$80,792.00 <u>\$209,046.00</u>
8	Actual Cost	Actual Cost	Actual Cost	\$129,280.00 <u>\$334,486.00</u>
10	Actual Cost	Actual Cost	Actual Cost	\$135,971.00 <u>\$480,874.00</u>
*Installation of a water meter done by the City and the service either already exists or has been installed by the developer.				
**Installation of the entire water service is done by the City.				
[#] If meter installation or retrofit involves installation of a fire sprinkler line, fee is Actual Cost.				
b. Sanitary Sewer Utility: Connection fees are comprised of a permit Fee and the System Development Charge as follows:				
Type	Permit Fee		System Development Charge (SDC)*	
	Existing Sewer Stub	New Service Line Required		
Single Family Parcel	\$88.00	\$155.00	\$850.00 <u>\$2,327.00</u> Per Parcel	
Other Parcels	\$88.00	\$155.00	\$850.00 <u>\$2,327.00</u> Per RCE**	
Side sewer repair on private property	\$62.00			
Side sewer repair in right-of-way	\$105.00			
*Except that for multifamily residential units with separate water meters for each family unit, the sewer utility systems development charge will be calculated as one RCE per family unit.				
** RCE, Residential Customer Equivalent - an RCE shall be as defined by the King County Department of Natural Resources.				
In addition to City sanitary sewer connection fees, there shall be a sanitary sewer connection fee (King County Capacity Charge) imposed by King County to pay Capital Improvement fees to King County per the King County Rate Schedule.				
c. Storm Drainage Utility: (Per Resolution No. 4566)				
Connection fees are comprised of a Permit Fee and the System Development Charge as follows:				

SYSTEM DEVELOPMENT CHARGE (SDC)

Type	System Development Charge (SDC)
Single Family Residence & Duplexes (on Individual Parcels)	\$1,162.00 per Parcel
Other Parcels	\$1,162.00 per ESU*

***ESU, Equivalent Service Unit - A configuration of development of impervious surfaces estimated to contribute an amount of runoff to the City's storm drainage system which is approximately equal to that created by the average single family residential parcel. One ESU is considered equal to 2,600 square feet of parcel coverage by impervious surfaces. Per ACC 13.48.010.**

When calculating the total SDC, a credit will be applied for the existing impervious area (New total SDC minus calculated SDC for existing impervious area using the new definition of impervious surface as given in ACC 13.41.010).

STORM PERMIT FEE

Permit Level**	Permit Fee
Level 1	\$210.00
Level 2	\$400.00
Level 3	Base Fee + the Cumulative Additional Fees as indicated below: Base Fee = \$1,440.00 for up to 10,000 SF of disturbed area Cumulative Additional Fee #1 = Base Fee + \$400.00 for 10,001 SF up to 43,560 SF (1 Acre) of disturbed area Cumulative Additional Fee #2 = Cumulative Additional Fee #1 + \$100.00 per Acre for each additional disturbed Acre over 1 Acre

**Permit levels are determined as follows:

- Level 1 permits are for all projects that are not located in a Critical Area and add or replace less than 2,000 square feet of impervious surface area; and/or disturb less than 7,000 square feet of land.
- Level 2 permits are for all projects that add or replace 2,000 to 4,999 square feet of impervious surface area; or disturb 7,000 square feet or more of land.
- Level 3 permits are for all projects that add 5,000 square feet or more of impervious surface area, or convert $\frac{3}{4}$ acres or more of native vegetation to lawn/landscaped area, or convert 2.5 acres or more of native vegetation to pasture, or the new plus replaced impervious surface area is 5,000 square feet or more and the value of improvements exceeds 50% of the assessed value of existing improvements.

10. Other Utility Fees: (Per Ordinance No. 5819, Ordinance No. 5944, Resolution No. 3797, Resolution No. 3953, Resolution No. 4424, ~~and Resolution No. 5114~~ and Resolution No. 5134.)

Fire Service Line Permit ($\leq$ 3-inch fire service line)	\$135.00
Hydrant Permit and Inspection Fee	\$238.00
Hydrant Meter Monthly Rate	\$44.85
Fire Hydrant Meter Wrench – Refundable Deposit ¹³	\$38.00
<u>Refundable</u> Deposit – Hydrant Meter with RPBA, Valve, and Wrench ¹³	\$1,965.00
Water Main Extension Purity Test Fee	\$181.00
Water Meter Test Fee, 2" or less	\$217.00
Water Meter Test Fee, greater than 2"	At Actual Cost

¹³ If the equipment is not returned or is returned in a damaged condition, the deposit amount shall be forfeited.

Storm Drainage Repair Permit – Private System on Private Property	\$31.00
Storm Drainage Repair Permit – System in Public Right-of-Way/Easement	\$57.00
Payback Administration Fees: <i>(per Ordinance No. 5954)</i>	
Application Fee	\$500.00
Processing Fee	\$1,000.00
Area of Special Benefit Analysis	\$500.00
Transaction/Collection Fee	\$300.00
Outside Professional Services	Time & Materials
<u>Convenience shut off</u>	<u>\$25.00</u>
<u>Delinquent shut off</u>	<u>\$25.00</u>
<u>Late charge</u>	<u>1% per month of outstanding bill or \$15.00 minimum, whichever is greater</u>
<u>Unauthorized turn on/off</u>	<u>\$60.00</u>
<u>Delinquent meter pull</u>	<u>\$65.00</u>
<u>Unauthorized fire line or water hook up</u>	<u>\$100.00 a day fine from date of discovery</u>
<u>Returned checks each</u>	<u>\$20.00</u>
<u>Refusal of access per day</u>	<u>\$30.00</u>
<u>Closing final read</u>	<u>\$30.00</u>
<u>New account setup</u>	<u>\$25.00</u>
<u>Bill tenant</u>	<u>\$25.00</u>
<u>After-hours water turn on/off</u>	<u>\$30.00</u>
<u>Escrow estimates</u>	<u>\$25.00</u>
11. Construction Permits: (Per Ordinance No. 5817, Resolution No. 3953, Resolution No. 4272, and Resolution No. 4424.)	
Basic Fee (BF)	\$150.00
Hourly Inspection Rate (HIR):	
Normal Business Hours	\$52.00
After Hours (includes weeknights, weekends, and holidays and will be charged at the after hours HIR x the duration of the work)	\$80.00
For Excavation Type Work:	
Length of Excavation (feet)	Additional Fee (AF)
31 – 100 feet of excavation length	\$52.00
101 – 250 feet of excavation length	\$155.00
251 – 500 feet of excavation length	\$259.00
501 – 750 feet of excavation length	\$362.00
751 – 1000 feet of excavation length	\$466.00
Fee Calculation:	
Permit Fee = BF + AF (for the appropriate length of excavation)	
If the excavation exceeds 1,000 linear feet	
Permit Fee = BF + \$466.00 + (HIR x (length of excavation – 1000/100))	
For Non-Excavation Type Work: This work includes any work in the public right-of-way that is not covered by any other permits and includes such things as overhead utility work, geotechnical	

borings, horizontal directional drilling and vault installation.

$$\text{Permit Fee} = \text{BF} + (\text{HIR} \times \text{Permit Duration in Days})$$

In Lieu of Fee: In lieu of the above standard rates, the city engineer or his/her designee may calculate the fee based upon current labor rates for administrative and inspection staff after developing an estimate of staff effort involved. For projects that are expected to involve significantly more than 1,000 feet of street excavation or when the scope or duration cannot be accurately estimated, the city engineer may establish a deposit account to manage permittee deposits in advance of permit issuance for reimbursing actual labor costs of administering the permit. Such deposit accounts will not be interest bearing and will be closed at the end of the permitted work when a final accounting of the permit administration cost shall be calculated and a final bill or credit issued to the permittee.

12. Memorial Sign Program: *(Per Ordinance No. 6137, and Ordinance No. 6149)*

Memorial Sign	\$150.00
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13. Special Permits: *(Per Ordinance No. 5817 and amended by Resolution No. 3953, Resolution No. 4272 and Resolution No. 4424.)*

Permit Type	Base Fee	Additional Per Linear Foot
Sidewalk	\$54.00	\$1.10/foot for each foot over 25 linear feet
Residential Driveway	\$54.00	\$1.65/foot for each foot over 20 linear feet*
Commercial Driveway	\$107.00	\$2.20/foot for each foot over 48 linear feet*

*Driveway widths are based on the width of the driveway apron in the right-of-way.

14. Street Payback Agreements: *(Per Ordinance No. 6319 and Resolution No. 4624.)*

Application Fee	\$500.00
Processing Fee	\$1,000.00
Assessment Reimbursement Area Analysis	\$1,000.00
Transaction/Collection Fee	\$300.00
Outside Professional Services (when needed)	Time and Materials

C. ANIMAL LICENSING FEES AND PENALTIES *(Per Resolution No. 4868):*

1. Animal License Fees		
Type	Comments	Cost
Juvenile	8 weeks to 6 months of age	\$15.00
Altered	Proof of spay/neuter required	\$30.00
Unaltered		\$60.00
Senior	Proof that pet is altered and proof that owner is 62 years of age or older consistent with ACC 13.24 is required.	\$15.00
Disabled	Proof that pet is altered and proof of disability required	\$15.00
Service Animal	With a signed statement, on the City Form, indicating that the owner of the animal has a disability and that the animal is a service animal, no license fee shall be charged by the City.	\$0
Replacement Tag		\$5.00
2. Late Payment Penalty		
Days Past Expiration	Type	Additional Cost
45-90	Late Fee	\$15.00
91-135	Late Fee	\$20.00
136-364	Late Fee	\$30.00
365 or more	Late Fee	\$30.00 + prior year's license fee

D. AUBURN MUNICIPAL AIRPORT FEES (Per Ordinance No. 5707, amended by Ordinance No. 5715 and Ordinance No. 5819, and amended by Resolution No. 3784, Resolution 3797, Resolution No. 3841, Resolution No. 3953, Resolution No. 4117, Resolution No. 4270, Resolution No. 4414, Resolution 4734, Resolution No. 4880, Resolution No. 5016, and Resolution No. 5114)

1. Lease Fees	
Lease Type:	
Open Single	\$192.00
Open Twin	\$222.00
Closed R-2	\$304.00
Closed R-9 & 10	\$417.00
Outside Tiedowns	\$68.00
Storage Rows 3-8	\$112.00
Storage Units (185 sq. ft. – Buildings 9,10)	\$99.00
Storage Units (298 sq. ft.)	\$120.00
Storage Units (380 sq. ft. – Buildings 9,10)	\$152.00
The West End Hangars located on Hangar rows 9 and 10 have an additional 298 square feet each. There shall be an additional \$110.00per month surcharge for the additional space.	
A security surcharge of \$5.00 per month is charged, in addition to the base monthly rental fees provided in this section, for each tie-down, each hangar door and each storage rental area, which security surcharge fees are to be used for the provision of increased security at the Auburn Municipal Airport (approved by Ordinance No. 5500 on January 16, 2001). For the purposes hereof, each tie-down consists of the structures/facilities necessary to accommodate one (1) regular sized light aircraft. Furthermore, the hangar doors to which the security surcharge applies includes all hangars located at the Auburn Municipal Airport, including those hangars built on land owned by the City but leased to private parties, and those hangars owned in a condominium type ownership.	
The above lease and security surcharge amounts are subject to applicable leasehold taxes, which shall be paid by the tenant. The total charges, including the above lease rates plus lease hold tax and surcharge shall be reflected in monthly billing rates. Tenants shall be given notice as required by Ordinance or lease agreements. The Airport Lease rates shall be effective January 1, 2014.	
Payments. Payments are due on the first of each month, past due as of the 5 th and late as of the 15 th . Payments not received by the 15 th incur a \$10.00 late fee. Payments not received after 30 days from the due date incur an additional \$25.00 delinquency fee.	
Automatic gate electronic cards. One automatic gate electronic card will be issued to each City rental tenant free of charge. Any additional electronic cards requested by a tenant are subject to a \$25.00 fee. A \$15.00 fee refund applies to all serviceable returned cards. An additional \$25.00 replacement fee will be assessed against the tenant for all lost or damaged electronic cards. All electronic cards must be returned to the airport at the time of lease expiration.	
Each lease shall include an initial payment of first and last months' rent plus a damage deposit in the amount of two times the monthly base rate. Each lease agreement shall also include terms that authorize the city to apply the damage deposit to outstanding charges on termination.	
2. Daily Transient Parking (overnight)	
Tie Down	\$5.00
Open "T"	\$25.00
Enclosed Hangar	\$35.00

3. Base Parking Fee – Designated Spaces	
A base vehicle parking fee of \$54.00 per month per designated space is charged. There are ten designated spaces available on a first come basis for pilots to park or store a vehicle for an extended period of time. All airport rules and regulations apply. A Vehicle Storage Permit must be completed and appropriate fees paid. The storage of vehicles is for convenience for the users of the Auburn Airport and is month-to-month.	
4. Additional Airport Fees	
Gate Cards (each lease gets one card at no charge. Additional cards cost \$25.00. A \$15.00 refund applies to all serviceable returned cards.)	\$25.00
Aeronautical Business License (<i>includes listing of your business on airport signs and airport webpage.</i>)	\$250.00
Hangar Waitlist Fee	\$50.00

E. POLICE DEPARTMENT FEES (Per Ordinance No. 5715 amended by Ordinance No. 6216, 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance 6216, Ordinance 6276, Resolution No. 4552, Resolution No. 5016, and Resolution No. 5114. False Alarm fees per Ordinance No. 6216 amended by Ordinance Nos. 6252 and 6345.))

Type	Fees
Police Report/Collision Report (fee not charged where requested by victim or party involved)	\$13.25
Visa Letter	\$10.00
Fingerprinting Fees (fee not charged where taking of fingerprints is required by city)	\$15.00/card
Laminated Concealed Pistol License	\$3.50
Annual Alarm Registration Fees:	
Residential	\$24.00
Commercial	\$24.00
Residential Low Income Senior Citizen/Disabled Citizen	\$12.00
Late Registration Fee	\$25.00
Auburn Security Alarm License	\$10.00/each registered alarm user to a maximum of \$100.00 annually
Late License Fee	\$25.00
Reinstatement Fee	\$100.00 plus \$10.00/permitted user
False Alarm Service Fees	
Burglar False Alarm Service Fee*	\$100.00
Robbery, Panic and Burglary Crime in Progress False Alarm Fee*	\$200.00
Supplemental Fee for Non-permitted Alarm System, each alarm	\$200.00
Fee for false alarm caused by Monitoring Company or Alarm Installation Company employee	\$100.00
First Dispatch Report during time of suspension	
Each dispatch thereafter	\$25.00
Late Fee	\$25.00
Appeals	\$25.00
*The alarm administrator will waive the first false alarm fee following the installation of an alarm system at a particular address.	

F. CITY CLERK FEES *(Per Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 4244, Resolution No. 5016, and Resolution No. 5114.)*

Type	Fees
Fees for public records – collection	
Non-certified copies of public records	\$0.15 per page plus postage
Certified copies of public records	\$5.00 per page plus copying fees
Scanning paper copies to PDF	\$0.15 per page
CD duplication	\$5.00 per disk
DVD duplication	\$10.00 per disk
Fees for Auburn City Code book and supplements	
Copy of Auburn City Code book (with latest supplement)	\$100.00 per code book
Supplements to the Auburn City Code book	\$11.00 per copy

G. CITY CEMETERY FEES (Per Ordinance 5715, Resolution No. 3797, Resolution No. 3953, Resolution No. 4027, Resolution No. 4103, Resolution No. 4117, Resolution No. 4272 Resolution No. 4424, Resolution No. 4552, Resolution No. 4675, Resolution 4778, Resolution No. 4880, ~~and~~ Resolution 5114 and Resolution No. 5134.)

Type	Fees
Graves	
Section 9A and 9B	\$2,595.00
All other adult graves	\$2,295.00
Child's Place	\$300.00
Double Depth (includes 2 burial spaces / 2 liners)	\$4,490.00
Section 9A and 9B (Quads and Upright monument plots)	\$4,995.00 each
Section 9B (Plaza Estates)	\$9,995.00 each
Ground Cremation Plots	
Centennial Um Garden (single)	\$995.00
Centennial Um Garden (double)	\$1,895.00
Section 9 Upright Section Um Plots (up to 4 urns)	\$3,195.00
Niches	
Mausoleum (top rows available only) – single	\$695.00
	\$1,995.00
Centennial Columbarium II (1 or 2 urns) – Row 3 Middle	\$1,795.00
Centennial Columbarium II (1 or 2 urns) – Row 4 Bottom	
Chapel of Memories – Interior Niches* Range From	
12 x 12 Single	\$2,195.00 - \$3,595.00
12 x 18 Double	\$3,295.00 - \$5,995.00
12 x 24 Family (up to 3 urns)	\$6,895.00 - \$8,295.00
*The above niche prices include one bud vase per niche. Inurnment will be \$595.00 per occasion. See guidelines for additional pertinent information. A single inscription on the glass front is \$225.00 plus tax. Urn's to be purchased separately.	
Chapel of Memories – Exterior Niches*	
Rows 4, 5, & 6	\$2,695.00
Rows 2 & 3	\$2,295.00
Rows 1, 7, & 8	\$1,895.00
*If the niche (external) is to be used as a double niche, the inurnment, inscription and tax will be due when a second urn is placed. (Row 1 is the bottom row)	
OVERTIME WILL BE CHARGED AT \$175.00 PER HOUR AFTER 4:30 P.M., MONDAY THROUGH FRIDAY. THE SATURDAY SERVICE CHARGE IS \$795.00 FOR FULL INTERMENT AND \$395.00 FOR CREMATION SERVICES.	
Extended Land Use	\$495.00
Memorial Plaque - \$175 additional for inscription + tax	\$295.00
Services	
"Chapel of Memories" rental for services	\$245.00
Opening and Closing – Ground Burials	
Liner/Vault	\$1,295.00
Children's Place	\$295.00
Opening and Closing – Cremation	
ForestWalk	
Cremation Plot	\$695.00
Niche	\$595.00

Opening and Closing – Entombment	\$895.00
Inscription	\$225.00 + tax
Vault Installation	\$595.00 + tax
Marker Services	
Flat Grass:	
Setting Fee	\$295.00 + tax
Resetting Fee	\$150.00 + tax
New Inspection Fee for outside sales	\$175.00
Upright	
Setting Fee	\$475.00 + tax
Resetting Fee	\$325.00
Vase Setting Fee	\$45.00 + tax
Recording Fee	\$100.00
Overtime Charge – per hour	\$175.00
Saturday Service Fee	
Full Interment	\$795.00
Cremation	\$395.00
Materials	
Flower Vases: (prices include vase setting fee)	
Standard	\$150.00
Deluxe Cast Zinc (gray or bronze zinc)	\$195.00
Deluxe Wall (brass)	\$195.00
Liners: Concrete Liner	\$695.00 + tax
Mountain View Vault	\$1,295.00 + tax
<u>Vault Installation</u>	\$595.00 + tax
Double Depth	\$895.00 + tax
Infant	**as required <u>\$200.00</u>
Urn Encasement	<u>to \$800.00 + tax</u>
Urn Encasement	\$225.00 + tax
Forestwalk Informal Cremation Garden	
Single 3' Single Ground Plot	\$1,295.00
Double 4' Double Ground Plot	\$2,195.00 - \$3,995.00
Wishing Well Scattering	\$295.00
Biodegradable Urn	\$125.00 + tax
Add for 2 nd Inurnment	\$595.00
Granite Memorials Start At	\$395.00 + tax
Add for 2 nd Marker Inscription	\$225.00 + tax

H. PARKS AND RECREATION *(Per Resolution No. 3797 and amended by Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Resolution No. 4880, and Resolution No. 5016.)*

Les Gove Building	Resident	Non-Resident
3 hour minimum Seven days a week 9 a.m. - 11 p.m.	\$20.00/hour	\$25.00/hour
Parks, Arts & Recreation Administration Building	Resident	Non-Resident
3 hour minimum Friday 5:30 - 11 p.m.; Saturday and Sunday 9 a.m. - 11 p.m.	\$40.00/hour	\$50.00/hour
Basic Kitchen	\$25.00	\$25.00
Gymnasium (athletics practice, birthday parties, etc.)	\$30.00/hour + Hourly Facility Attendant Fee When Required	\$40.00/hour + Hourly Facility Attendant Fee When Required
Gymnasium (tournaments, trade shows, fairs, etc.)	\$60.00/hour + Hourly Facility Attendant Fee When Required	\$75.00/hour + Hourly Facility Attendant Fee When Required
Damage Deposit	\$300.00	\$300.00
Optional Cleaning Fee	\$275.00	\$275.00
Senior Activity Center	Resident	Non-Resident
Full Facility (includes basic kitchen use) Available Friday evenings, Saturday and Sunday. Tables and chairs for up to 200 people max. 3 hr. minimum, 5:30-11 p.m. (Friday eve.); 5 hr. minimum, 9 a.m.-11 p.m.(weekend) Additional cleanup time is available after 11 p.m.	\$80.00/hour	\$100.00/hour
Rental Package Friday night & Saturday: 4 hours Friday and up to 12 hours of active use on Saturday	\$1,200.00	\$1,500.00
Rental Package Full Day Saturday or Full Day Sunday: up to 12 hours of active use on either day	\$1,000.00	\$1,300.00
Millennium Rooms Friday only, 3 hour minimum, 5:30 - 11 p.m., 63 people per room maximum, 3 rooms available; weekend options available within 30 days or less	\$30.00/hour + Hourly Facility Attendant Fee When Required	\$40.00/hour + Hourly Facility Attendant Fee When Required
Weese & Rotary Rooms Monday – Friday, 2 hour minimum, 5:30 - 11 p.m., 40 people per room maximum; weekend options available within 30 days or less	\$20.00/hour + Hourly Facility Attendant Fee When Required	\$25.00/hour + Hourly Facility Attendant Fee When Required
*Additional Cleanup time available 11:00 p.m. – midnight	\$80.00	\$100.00
Damage & Cleaning Deposit (for Full Facility and Millennium room rentals) without alcohol	\$300.00	\$300.00
Damage & Cleaning Deposit (for Full Facility and Millennium room rentals) with alcohol (\$1,000,000.00 excess liability insurance required)	\$500.00	\$500.00
Optional cleaning fee (fee required with use of alcohol in facility)	\$275.00	\$275.00
Commercial kitchen and/or use of dishes, tableware, pots, etc.	\$50.00	\$50.00
Basic Kitchen	\$25.00	\$25.00

William C. Warren Building	Resident	Non-Resident		
3 hour minimum Seven days a week 9 a.m. - 11 p.m.	\$40.00/hour	\$50.00/hour		
Baseball/Softball/Grass Fields (Reservations made in 1.5 hour increments)	Resident	Non-Resident		
Youth	\$10.00/1.5 hour	\$13.00/1.5 hour		
Adult	\$23.00/1.5 hour	\$30.00/1.5 hour		
Field Lights	\$30.00/1.5 hour	\$30.00/1.5 hour		
Field Maintenance	\$30.00 per field	\$30.00 per field		
Baseball/Softball/ Fastpitch Tournaments (Reservations made for 1 or 2 day tournaments)	1 Day	2 Day		
Youth	\$700.00	\$1,000.00		
Adult	\$900.00	\$1,300.00		
Field Lights	\$30.00/1.5 hour	\$30.00/1.5 hour		
Synthetic Turf Fields (Reservations made in 1.5 hour increments)	Resident	Non-Resident		
Youth	\$45.00/1.5 hour	\$60.00/1.5 hour		
Adult	\$60.00/1.5 hour	\$75.00/1.5 hour		
Field Lights	\$30.00/1.5 hour	\$30.00/1.5 hour		
Game Farm Wilderness Park Campgrounds	Resident	Non-Resident		
Daily, Open year round 7 nights maximum	\$25.00/night	\$25.00/night		
Game Farm Wilderness Park Day Camp Area	Resident	Non-Resident		
Daylight hours, April 1 - October 15 Minimum Rental: 1 day	\$75.00/day	\$50.00 Non Profit		
Picnic Shelters	Auburn residents	Non-residents		
Game Farm Park	Half Day*	Full Day*	Half Day*	Full Day*
<i>Single quadrant (max: 25)</i>				
Monday – Friday	\$30.00	\$50.00	\$40.00	\$65.00
Saturday - Sunday	N/A	N/A	N/A	N/A
<i>Full day</i>				
Mon-Sun (Full Shelter) 1-99	\$120.00	\$200.00	\$150.00	\$250.00
Mon-Sun (Full Shelter) 100-199	\$180.00	\$300.00	\$225.00	\$375.00
Mon-Sun (Full Shelter) 200+ (must also rent amphitheater)	N/A	\$375.00	N/A	\$475.00
Amphitheater	\$75.00	\$125.00	\$100.00	\$175.00
Isaac Evans Park	\$60.00	\$100.00	\$75.00	\$125.00
Lea Hill Park	\$60.00	\$100.00	\$75.00	\$125.00
Roegner Park	\$60.00	\$100.00	\$75.00	\$125.00
Game Farm Wilderness Park	\$60.00	\$100.00	\$75.00	\$125.00
Les Gove Park	\$60.00	\$100.00	\$75.00	\$125.00
Sunset Park				
Mon-Sun Single Quadrant (max: 25)	\$30.00	\$50.00	\$40.00	\$65.00
Mon-Sun (Full Shelter) 1-99	\$120.00	\$200.00	\$150.00	\$250.00
Mon-Sun (Full Shelter) 100-199	\$180.00	\$300.00	\$225.00	\$375.00
Mon-Sun (Full Shelter) 200+	NA	\$375.00	NA	\$475.00

Rental Rate Schedule for Auburn Ave Theater	Resident	Non-Resident
Weekdays Mon-Thur	\$170.00	\$215.00
Weekend Days (Fri., Sat., and Sun.)	\$270.00	\$340.00
Damage deposit. The terms and conditions for full or partial refund of deposit apply to approval of Check-Out List, including theater, equipment plot restoration.	\$300.00	\$300.00
Hourly commercial rate for meetings 2 hour min. for "4-wal" only of lobby, auditorium, and stage	\$35.00/hr	\$45.00/hr
Equipment not included: Use of any theatrical equipment additional charge	\$30.00/hr	\$40.00/hr
\$1,000,000 excess liability insurance required	Upon request	Upon request
Cleaning Fee	\$130.00	\$130.00
Rental Rate Schedule for Commercial Filming	Resident	Non-Resident
Permit Fee	\$50.00	
Still Photography/Training and Industrial Films, etc	\$50.00 per 1/2 day	\$100.00 per day
Broadcast, Film, TV, Commercial, etc.	\$75.00 per 1/2 day	\$150.00 per day
Electricity/Water Access, Park Maintenance Staff, Vehicle Access	Hourly staff cost	
Damage Deposit	\$100.00	
Impact Fees:		
Park Impact Fees	\$3,500.00 per residential dwelling unit	

I. MULTIMEDIA DUPLICATION *(Per Resolution No. 3953 and Resolution No. 4552.)*

Product	Cost
DVD Copy	\$10.00 per disk
CD Copy	\$5.00 per disk

J. INFORMATION SERVICES AND GIS¹⁴ (Per Resolution No. 4272, Ordinance 6276, Resolution No. 4552, and Resolution No.4593 .) Much of the City's geographic data is available for sale per the prices below plus Washington State sales tax. A signed public records request form is required. Most public records requests can be completed within seven to ten business days and will be delivered in ESRI Shapefile format without Metadata.

Product	Cost
Maps	
Existing Map	\$5.00 + tax
Custom Maps (any non-existing map)	\$50.00 per hour ¹⁵ + tax
Data	
Digital Data Requests	\$50.00 per hour ¹⁶ + tax
Miscellaneous	
CD-Rom	\$5.00 + tax
All other requests for data or information not specifically listed	\$50.00 per hour + tax

¹⁴ Hourly charge to complete any of the below (one hour minimum charge).

¹⁵ Hourly charge includes the cost of processing and providing custom map requests.

¹⁶ Hourly charge includes the cost of processing and providing digital data requests.