



**CITY OF AUBURN
TRANSPORTATION
ADVISORY BOARD**

March 15, 2022

MEETING AGENDA

I. CALL TO ORDER – 5:30 P.M.,

II. VIRTUAL PARTICIPATION LINK:

Virtual Participation Link:

The Transportation Advisory Board Meeting scheduled for Tuesday, March 15, 2022 at 5:30 p.m. will be held virtually and telephonically. To attend the meeting virtually please click one of the below links, enter the meeting ID into the Zoom app, or call into the meeting at the phone number listed below.

Per Governor Inslee's Emergency Proclamation 20-05 and 20-28 et. seq. and City of Auburn Resolution No. 5581, City of Auburn has designated meeting locations as "virtual" for all Regular, Special and Study Session Meetings of the City Council and for the Committees, Boards and Commissions of the City.

The link to the Virtual Meeting or phone number to listen to the Transportation Advisory Board Meeting is:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click one of the below URL to join.

ZOOM: <https://us06web.zoom.us/j/86425717322>

Or join by phone:

253 215 8782
888 475 4499 (Toll Free)

Webinar ID: : 864 2571 7322

International numbers available: <https://us06web.zoom.us/j/86425717322>

III. ROLL CALL (Sherwin)

IV. MEETING PROTOCOLS (Malik)

- Please keep you microphones turned off
- Please keep your cameras turned on

- If you have questions or comments, or for motions, please use the raise hand feature

V. CONSENT AGENDA

- A. APPROVAL OF MINUTES FOR THE MEETING ON December 14, 2021*

VI.. DISCUSSION AND INFORMATION

- A. General Update
Overview of ongoing transportation projects and programs.
- 2022 Construction Update (Vondrak)
 - Photo Enforcement Update (Malik)
 - School District Coordination (Malik)
- B. Annual Workplan and future discussion topics (Malik)*
Overview of the items which will be presented to the board in 2022.
- C. Featured Capital Project: 4th St SE and 2nd St SE (Vondrak)*
- D. Grants Programs Update (Webb)*
- E. Transportation Improvement Program (TIP) Update Process (Webb)*
Overview of the TIP update process and timeline. TAB will consider proposal to change the June meeting date to May 10, to be able to provide input and a recommendation to Council on the TIP update in advance of Council Action on the proposed TIP update, scheduled in June 2022.
- F. 2024 Annual Comprehensive Transportation Plan Update (Malik)*
Discussion about the plan to establish and adopt multimodal level of service in the 2024 major update to the Comprehensive Transportation Plan.
- G. Next meeting focus: (Malik)
TIP update, SOS Program and Arterial Preservation Program, Freight Planning.
- H. Other Discussion Items / Roundtable.

VII. ADJOURNMENT

Next meeting will be held on Tuesday, June 14, 2022, at 5:30 PM, unless TAB approves alternative date: Tuesday, May 10, 2022, at 5:30PM.



**CITY OF AUBURN
TRANSPORTATION
ADVISORY BOARD**

DECEMBER 14, 2021

DRAFT MINUTES

I. CALL TO ORDER

II. VIRTUAL PARTICIPATION LINK:

The Transportation Advisory Board Meeting scheduled for Tuesday, December 14, 2021 at 5:33 p.m. will be held virtually and telephonically. To attend the meeting virtually please click one of the below links, enter the meeting ID into the Zoom app, or call into the meeting at the phone number listed below.

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Join from a PC, Mac, iPad, iPhone or Android device:

Please click one of the below URL to join.

ZOOM: <https://us06web.zoom.us/j/88223455339>

Or join by phone:

253 215 8782

888 475 4499 (Toll Free)

Webinar ID: 882 2345 5339

III. ROLL CALL (Sherwin)

Committee members present were Waylon Menzia, Dennis Grad, Cheryl Rakes, Peter Di Turi, Michel Harbin, Jr., David Jensen, and Steve Carstens. Those not present were Jeanette Miller (excused), Riley Patterson (excused), Cythnia Rapier (unexcused), Sarah Shaw (unexcused) and Christian Faltenberger (unexcused). Also present during the meeting were: Public Works Director Ingrid Gaub, Assistant Director/City Engineer Jacob Sweeting, Senior Transportation Planner, Cecile Malik and Office Assistant, Angie Sherwin.

IV. MEETING PROTOCOLS (Malik)

Board Meeting Protocols for Zoom

Please keep you microphones muted.

Please keep your cameras turned on.

If you have questions or comments, or for motions, please use the raise hand feature.

V. CONSENT AGENDA

A. APPROVAL OF MINUTES

It was moved by Board member Jensen, seconded by Board member De Turi that the Committee approve the Transportation Advisory Board minutes for September 14, 2021. Motion carried.

VI.. DISCUSSION AND INFORMATION

A. General Update (Malik)

Overview of ongoing transportation projects and programs.

Senior Citizen Representative, Pamela Gunderson passed away June 2021.

The 2021 Comprehensive Transportation Plan was adopted by Council on December 6, 2021.

The City Light LED project is near completion. The project will be expanded to qualifying areas over the next 3 years.

Projects update

- 4th Street SE Preservation project
- 2nd Street SE Preservation project

B. 2024 Major Comprehensive Transportation Plan Update (Malik)

Discussion about the plan for major update, and projected TAB participation.

- The Comp Plan update will be presented to the Planning Commission for review prior to the June 2024 Council meeting for adoption.
- The Transportation Advisory Board will be involved in the update process in 2022/2023 by providing input and feedback.

C. Neighborhood Traffic Calming Program Update (Malik)*

Presentation about the proposed update to the Neighborhood Traffic Calming Program.

The Traffic Calming Program has been improved and will be implemented in 2022 after being on hold since March 2020.

- Discussion of the program objective
- Aspects of area wide vs location specific approaches to traffic calming
- Examples of tools of traffic calming measures, (i.e., traffic circles and speed cushions)
- Budget: funding for 2020-2022. Proposed funding for 2023-2025 and beyond

Next Steps

- December 20, 2021 - Council will take action on Resolution 5635 Neighborhood Traffic Calming Program
- January 2022 – Program Implementation
- April 2023 – Council action on proposed 2023/2024 budget for the program

D. Discussion Topic: Transportation issues for disabled residents (Malik)

See Auburn's ADA Transition plan for Facilities in the Public Right-of-Way:

<https://www.auburnwa.gov/cms/one.aspx?portalId=11470638&pageId=16057285>

In 2022 an update will be available. A round table discussion of the draft ADA Transition plan with TAB members, related to disabled residents, requesting their input and feedback.

Recess 6:30- 6:35

E. TAB Onboarding Packet (Malik)*

Discuss onboarding packet content, which was shared in October via email. TAB members to provide feedback prior to finalization. Intent of packet is to prepare new members to be successful in their role. One on one orientations for future board members will be implemented.

F. Annual Report to Council (Malik)*

TAB members to review and provide comments on the draft Annual Report to be presented to Council – final report will be shared ahead of the March 2022 meeting.

G. 2022 Workplan Discussion (Malik)*

TAB members input for discussion topics for the Draft 2022 Workplan.

Topics of interest requested by the TAB members.

- East Auburn Access project (MIT project; doesn't qualify for TAB topic)
Follow up information will be presented to the TAB as received by the City
- Sound Transit/ KC Metro - parking, bus, etc.
- Transportation equity

H. Review 2022 meeting dates (Malik)

Meetings will be held in person in the Council Chambers.

- March 15, 2022
- June 14, 2022
- September 13, 2022
- December 13, 2022

I. Other Discussion Items / Roundtable.

3 vacant positions in 2021, with 2 additional in 2022 for a total of 5 vacancies that are actively being filled.

The City and Auburn School District will discuss the need for traffic control at Mountain View HS.

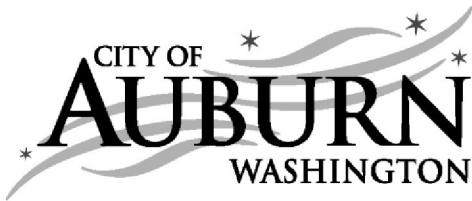
VI. ADJOURNMENT

There being no further business to come before the Transportation Advisory Board, the meeting was adjourned at 7:10 p.m.

Approved this _____ day of _____, 2021.

Waylon Menzia
Chairman

Angie Sherwin
Engineering Services Office Assistant



Memorandum

To: Transportation Advisory Board
From: Cecile Malik, Senior Transportation Planner
Date: March 15, 2022
Re: 2022 Annual Board Work Plan

Each year the Transportation Division will develop an annual work plan for the upcoming year that will be utilized in the Transportation Advisory Board agenda setting.

Work plans serve two important key functions for an advisory body such as the Transportation Advisory Board (Board). First, a work plan will assist the Board in ensuring that it is efficient in the conduct of its work. As a volunteer body, the Board should maximize its time together and with staff to satisfy its advisory responsibilities as specified in Chapter 2.94 of the Auburn City Code. Second, a work plan is an important communication tool to the City Council, staff and interested parties about the focuses of the Board during the upcoming calendar year.

Work plans should present enough information to provide clear guidance as to the topics on which City Staff need input from the Board. In addition, the number of work tasks should not be excessive and should be reasonably tied back to the Board and City staff's overall availability and ability to complete the tasks identified for 2022.

In developing its work plan, Staff considered the following:

- Board advisory focus areas listed in Chapter 2.94.
- Departmental Staff work priorities.
- Board members' knowledge, interest, and expertise.

The 2022 Annual Board Work Plan approved by the Board will be used in the end of year report to the Auburn City Council in the first quarter of 2023 by the Board chairperson accompanied by the Senior Transportation Planner.

Topics to be included in the 2022 annual work plan:

1. Discussion Topics

- Freight planning
- Equity in Transportation Planning
- Traffic Safety near Schools

These will include a roundtable discussion with all Board members sharing what they heard from the groups they represent, recommendations to staff, and how board members plan to share updates and new information back with their representative areas.

Results of these discussion items will be used to guide projects prioritization and policy updates.

2. Staff Presentations

- Overview of Multi-Modal Level of Service Planning, 2024 Major Comprehensive Plan Update, and TAB feedback (March, June, September, December)
- TIP update (March, June)
- SOS program and Arterial Preservation Program, funding, projects, and prioritization (June)
- Featured Capital Project (March)
- ADA Transition Plan Update (September or December)
- Significant other projects which include community events (TBD)

3. Additional Items

- TAB City Code update (June and September)
- Draft Board Annual Report to the City Council (December) with presentation to Council in January 2023
- Transit update from Metro and Sound Transit (September or December)

4. Anticipated Action Items

These are items that are anticipated to require consideration and action by the Board.

- Meeting minutes
- Recommendation to City Council to adopt 2023 – 2028 Transportation Improvement Plan
- Recommendation to City Council to adopt updates to ACC 2.94 (TAB Code)
- Recommendation to City Staff to adopt update to ADA Transition Plan
- Annual Report
- Appointment of Chair and Vice Chair

2ND STREET SE PRESERVATION PROJECT

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

AUBURN
VALUES

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E N V I R O N M E N T
E C O N O M Y
C H A R A C T E R
S U S T A I N A B I L I T Y
W E L L N E S S
C E L E B R A T I O N

VICINITY MAP



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

PROJECT SCOPE/PURPOSE

- Reconstruct 2nd Street SE between A St SE and Auburn Way S
- Reconstruct the Sewer Main between B St SE and Auburn Way S



2nd Street SE - Looking West

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PROJECT SCOPE/PURPOSE

- Remove access barriers for pedestrians by installing curb ramps at B St SE
- PSE Undergrounding of utility lines and elimination of poles
- New lighting system along the northside of the corridor



Looking South at B St SE

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FULL DEPTH RECLAMATION (FDR)



Pulverizing Existing Roadway

Removal of material



Application of stabilizing Cement



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FULL DEPTH RECLAMATION (FDR) CONTINUED



Blend in stabilizing material

Compact the subgrade



Shape the roadway and compact with a smooth roller



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FULL DEPTH RECLAMATION (FDR) CONTINUED



Complete the paving

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FULL DEPTH RECLAMATION (FDR) FINAL

- Benefits of Full Depth Reclamation
 - Much faster method of construction than traditional pavement construction
 - Saves time and money
 - Uses less raw material
 - Stabilizes base, and distributes loads
 - Roadway is designed for future Rapid Ride routes

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PROJECT BUDGET AND SCHEDULE

- Estimated Project Cost = \$1.3 Million
 - Transportation Improvement Board Grant (TIB Grant)
 - Arterial Street Preservation Fund (105 Fund)
 - Sewer Utility Fund (461 Fund)
 - Private Utilities



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4TH STREET SE PRESERVATION (AUBURN WAY SOUTH TO L STREET SE)

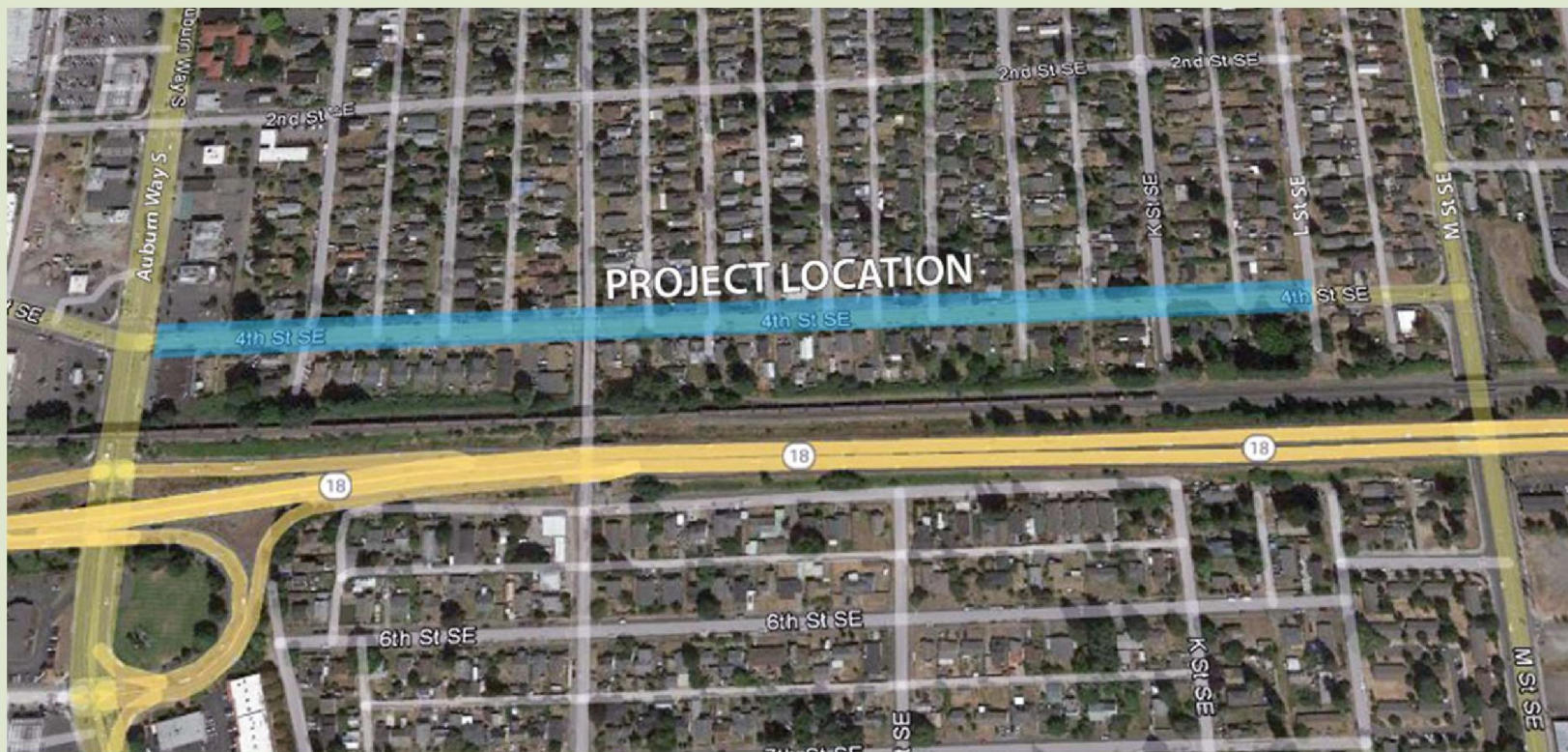
Public Works Department

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AUBURN
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VICINITY MAP



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PROJECT SCOPE/PURPOSE

- Construct a new roadway surface
- Improve street lighting
- Construct an enhanced pedestrian crossing at J Street SE
- Construct curb bulb-outs to encourage traffic calming and reduce pedestrian crossing distance



- Replace aging City underground utilities
- Remove sidewalk obstructions
- Replace sidewalks (as needed)
- Replace curb ramps (as needed)

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BENEFITS, BUDGET AND SCHEDULE

- **Estimated Project Cost = \$4.83 Million**
 - Arterial Street Preservation Fund (\$610k)
 - TIB Grant - (\$1.69M)
 - Water Fund - Bonds and Utility (\$1.18M)
 - Storm Fund - (\$598K)
 - Sewer Fund - (\$753K)

***Design Complete
December 2021***



***Advertise & Award
January 2021***



***CONSTRUCTION
March 2022 to
October 2022***

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ENGINEERING SERVICES

2022 TRANSPORTATION GRANT OVERVIEW

**JAMES WEBB
TRANSPORTATION ADVISORY BOARD
MARCH 15, 2022**

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

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2022 COMPETITIONS

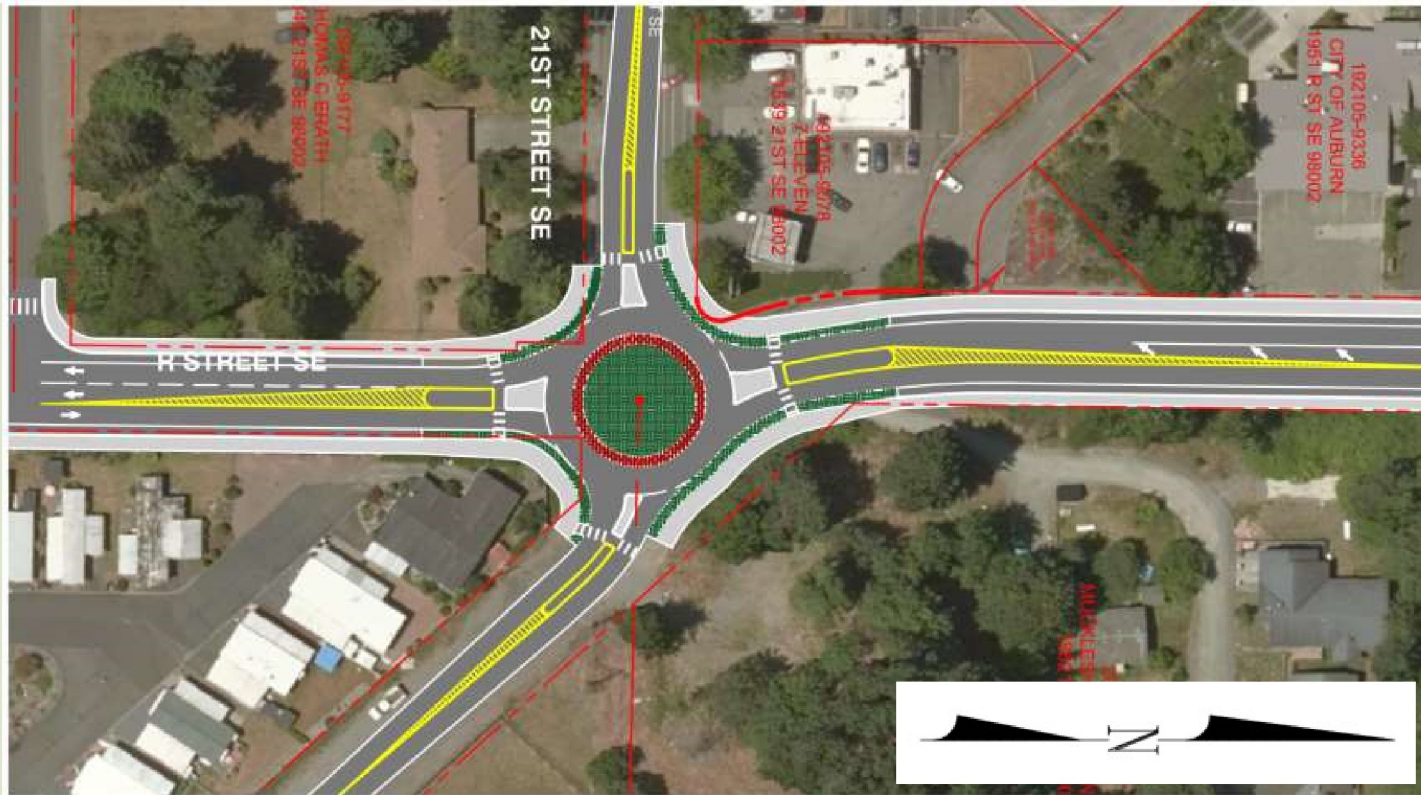
- WSDOT
- Puget Sound Regional Council (PSRC)
- Transportation Improvement Board (TIB)

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WSDOT

- **Highway Safety Improvement Program (HSIP)**
 - Application submitted
 - Roundabout at 21st Street SE/R Street SE
 - Pedestrian crossing enhancements (4 locations)
- **Safe Routes to School (SRTS)**
 - Call not released yet
- **Pedestrian and Bicycle Program**
 - Call not released yet
- **Local Bridge Program**
 - Call open, no competitive project to apply for

21ST STREET SE/R STREET SE RAB



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PEDESTRIAN CROSSING LOCATIONS



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PSRC

- **Regional Competition**
 - East Valley Hwy Widening
 - \$1,050,000 request for PE in 2025
- **King County Competition**
 - Large Jurisdiction
 - Non-Motorized
 - Preservation
- **Pierce County Competition**
 - Large Jurisdiction
 - Non-Motorized
 - Preservation

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EAST VALLEY HIGHWAY (PIERCE COUNTY)



EAST VALLEY HIGHWAY (KING COUNTY)



TIB

- **Project call anticipated summer 2022**
 - **TIB considers projects in the following categories**
 - Physical condition
 - Growth and development
 - Safety
 - Mobility

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Memorandum

To: Transportation Advisory Board
From: James Webb, Traffic Engineer, PE, PTOE
Date: March 8, 2022
Re: 2023-2028 Transportation Improvement Program – Annual Update

Background Summary

The Six-Year Transportation Improvement Program (TIP) is required to be amended annually as required by RCW 35.77.010 by June 30. The primary importance of the TIP is that, in most instances, projects must be included on the TIP to be eligible for state and federal grant programs. The TIP identifies secured or reasonably expected revenues and expenditures for each of the projects included in the TIP.

The TIP is proposed to be financially constrained for the entire six years of the TIP. The exception to this may be the Traffic Impact Fee fund, which may show a negative traffic impact fee fund balance in years 4, 5, and 6 due to project being included in the TIP as placeholders for capacity improvements that will be needed should more development occur than is forecast in the conservative revenue projections.

The TIP is a multiyear planning tool and document for the near term development of transportation facilities within the City. Once the TIP is approved, projects are budgeted and funded through the City's biennial budget. The TIP sets priorities for the acquisition of project funding and is a prerequisite of most grant programs. Staff also uses the TIP to coordinate future transportation projects with needed utility improvements.

SUMMARY OF PROPOSED AMENDMENTS TO THE TIP

Deletions: Projects that will be completed during 2021 will be removed from the TIP.

Additions: New projects are being considered for addition to the TIP. One new project has been identified so far:

- TIP N-3 – 10th Street NE Non-Motorized Improvements (\$1.46M)
- TIP N-10 – Pedestrian Crossing Improvement Project (\$0.60M)

The ability to add other new projects to the TIP will depend on the fund balance information which will not be available until April.

Other Modifications: changes are proposed to be made as part of the annual update are to revise certain project descriptions, cost estimates, and anticipated funding sources to be more representative of project scopes and available funding sources, and to match the adopted Capital Facilities Plan. This is not able to be completed until financial information for 2021 is completed, which is expected during April.

CURRENT STATUS AND NEXT STEPS:

Staff will continue to develop the 2023-2028 TIP update. The Transportation Advisory Board and City Council comments will be addressed and adoption is anticipated as follow the schedule below.

MARCH 15, 2022: FIRST TRANSPORTATION ADVISORY BOARD DISCUSSION

MAY 10, 2022: SECOND TRANSPORTATION ADVISORY BOARD DISCUSSION

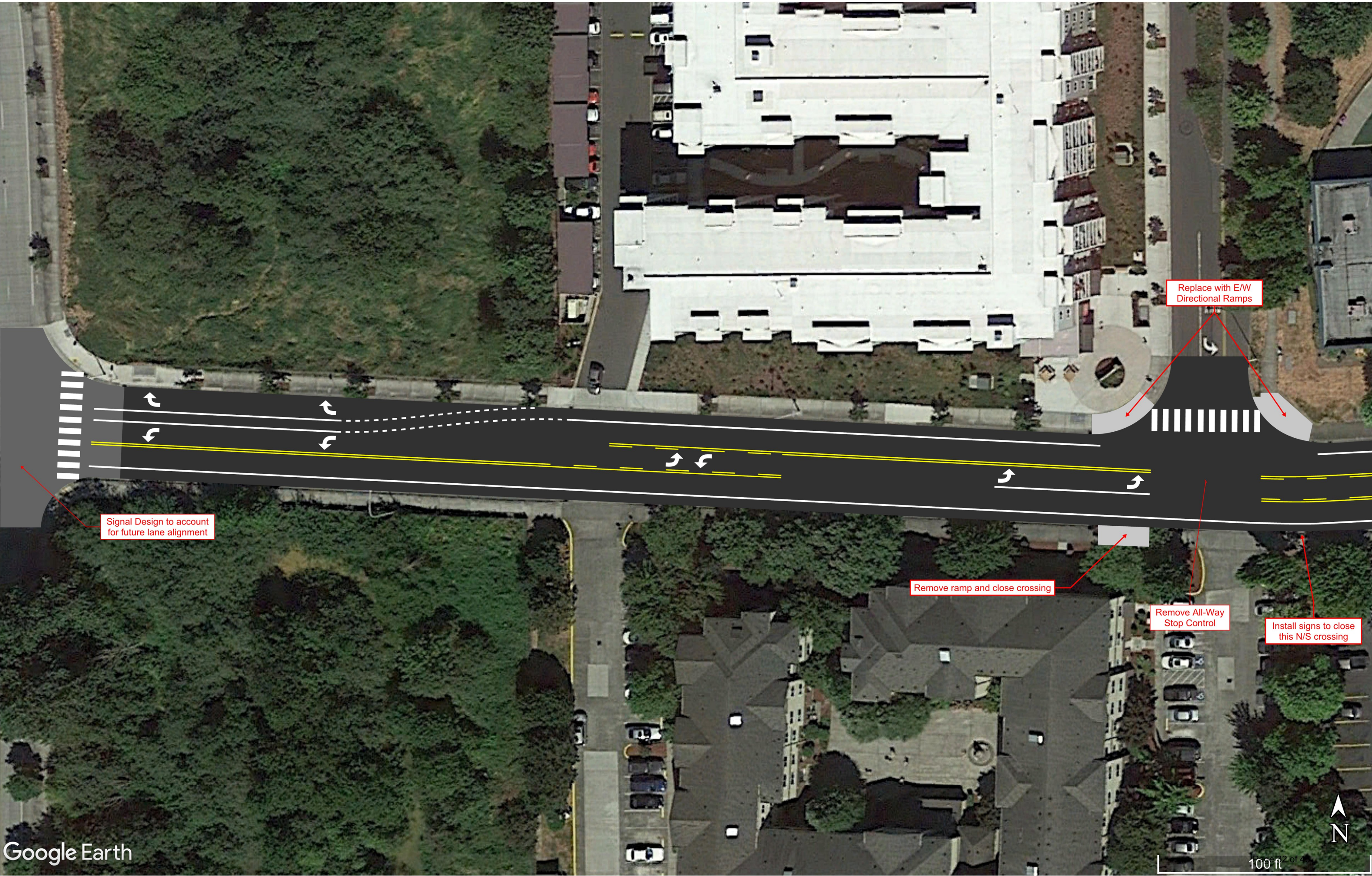
MAY 23, 2022: FIRST COUNCIL STUDY SESSION

JUNE 6, 2022: RESOLUTION TO SCHEDULE PUBLIC HEARING

JUNE 13, 2022: SECOND COUNCIL STUDY SESSION (OPTIONAL)

JUNE 21, 2022: PUBLIC HEARING & RESOLUTION FOR ADOPTION

At the second Transportation Advisory Board meeting (May 10), the draft TIP will be presented, and staff will be asking for the Board to provide a recommendation to City Council to adopt the TIP.



Replace with E/W Directional Ramps

Signal Design to account for future lane alignment

Remove ramp and close crossing

Remove All-Way Stop Control

Install signs to close this N/S crossing





Replace with E/W Directional Ramps

New Street Light

RRFB Crossing Location

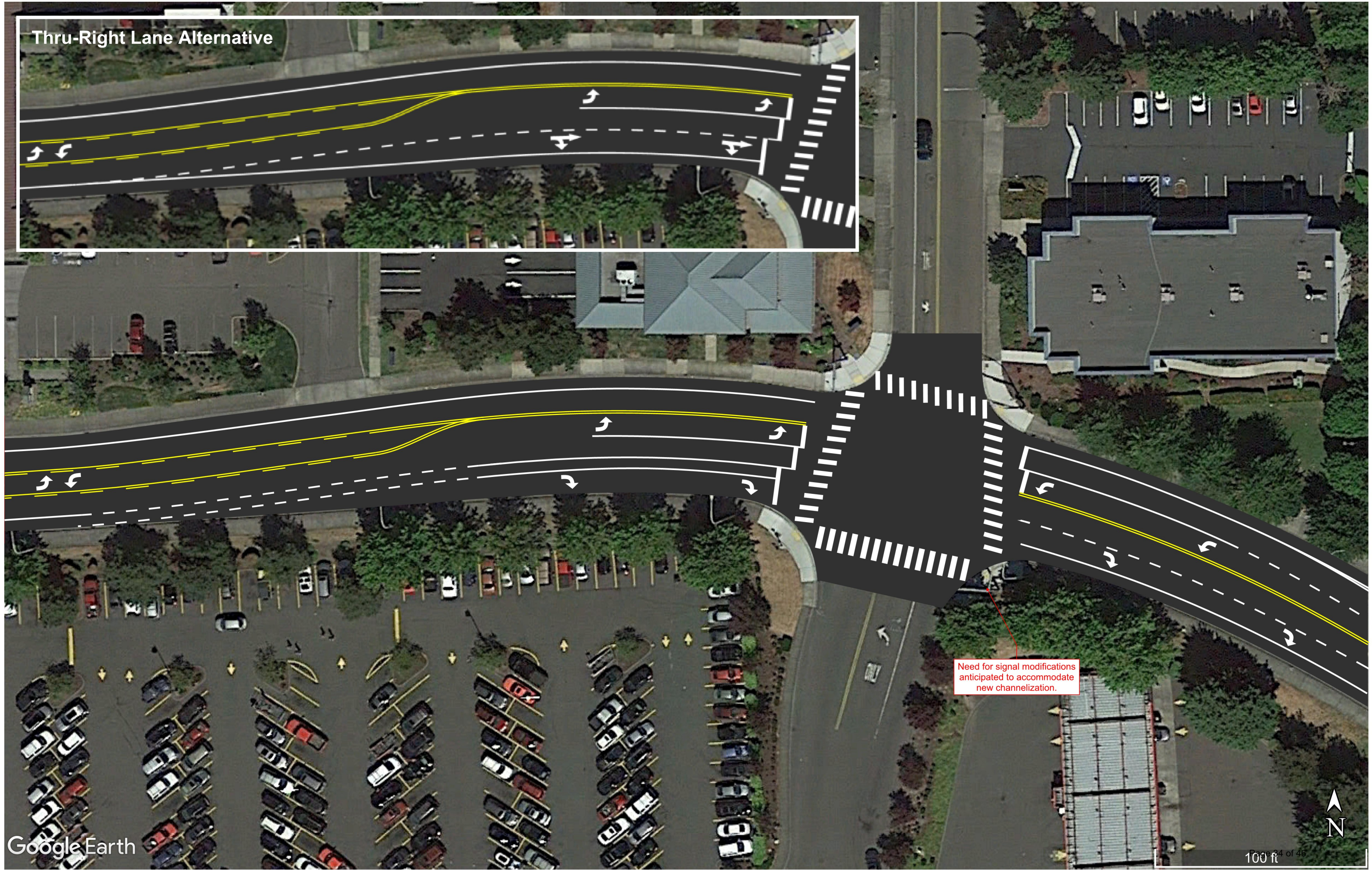
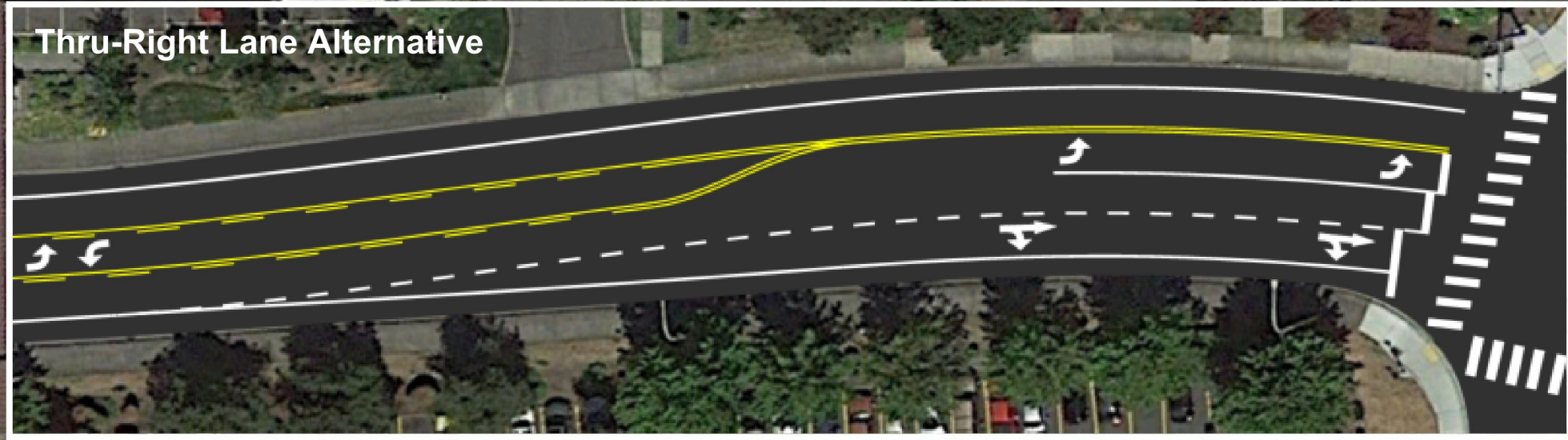
Remove All-Way Stop Control

Install signs to close this N/S crossing

Remove ramp and close crossing

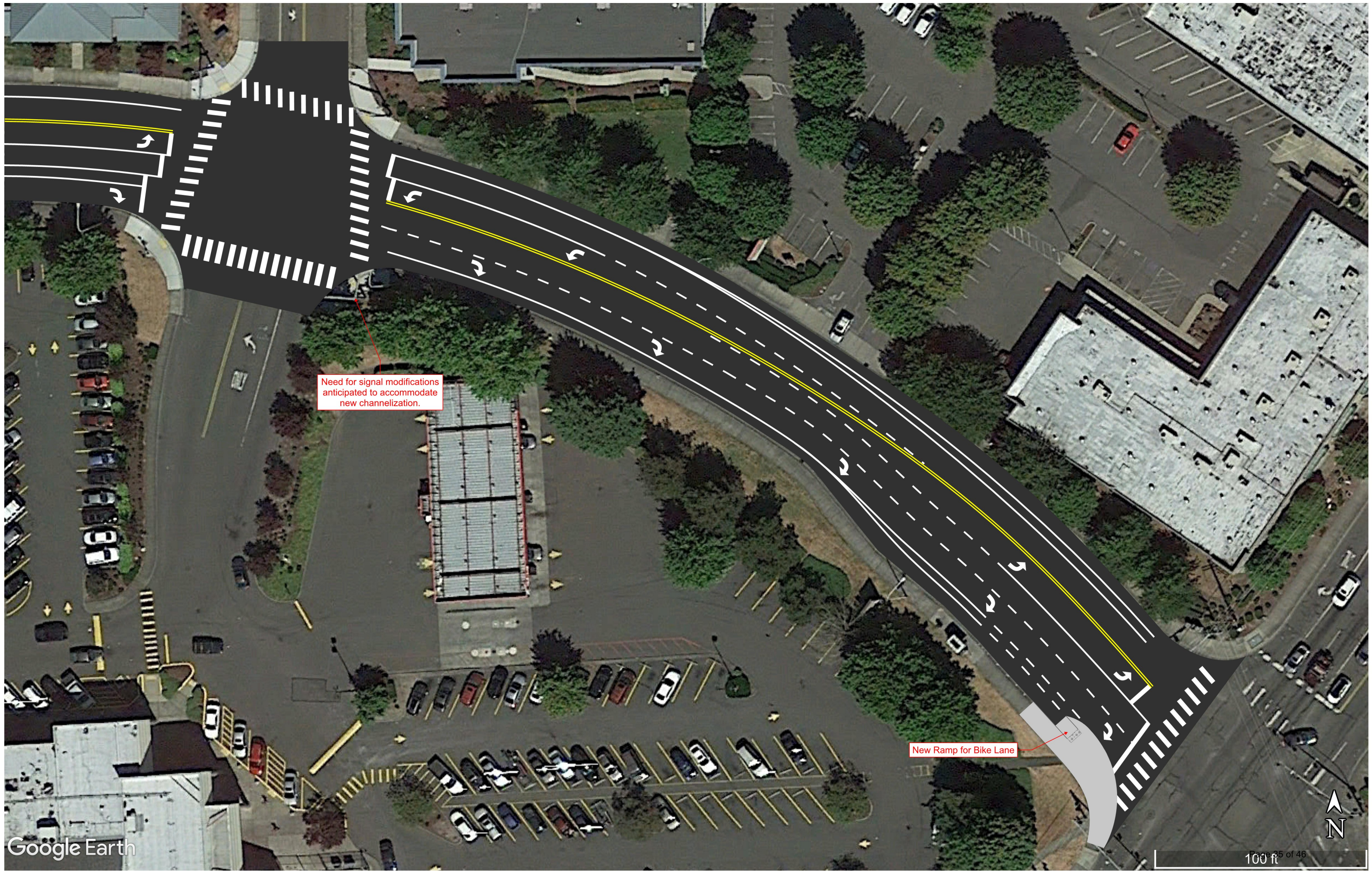


Thru-Right Lane Alternative



Need for signal modifications anticipated to accommodate new channelization.





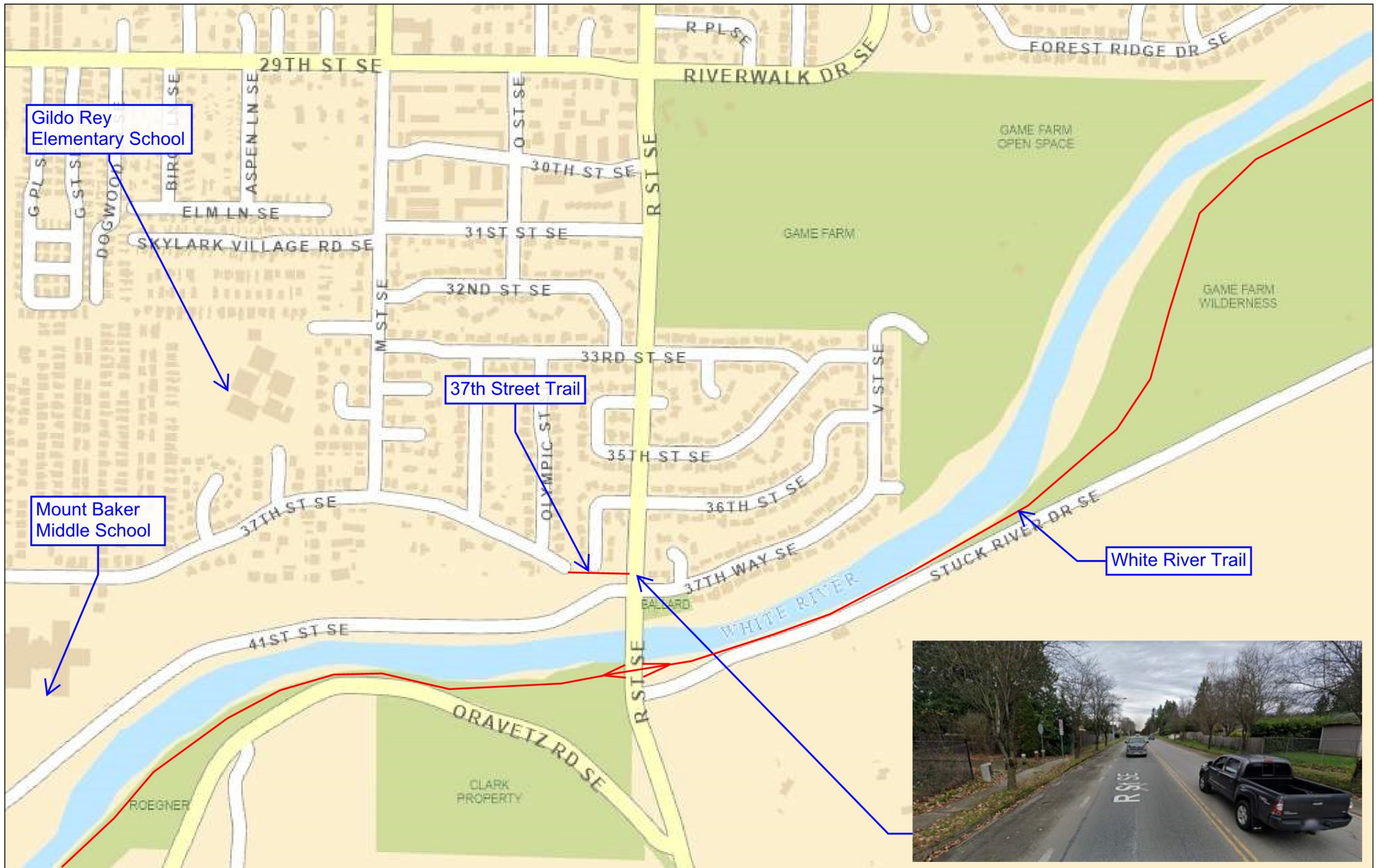
Need for signal modifications anticipated to accommodate new channelization.

New Ramp for Bike Lane



RRFB Location #2

Printed Date: 2/25/2022
Map Created by City of Auburn eGIS
Imagery Date: May 2015



1,333.3 0 666.7 1,333.3 Feet

NAD_1983_StatePlane_Washington_North_FIPS_4601_Feet

1 in = 667 ft

1:8,000



Information shown is for general reference purposes only and does not necessarily represent exact geographic or cartographic data as mapped. The City of Auburn makes no warranty as to accuracy of 46

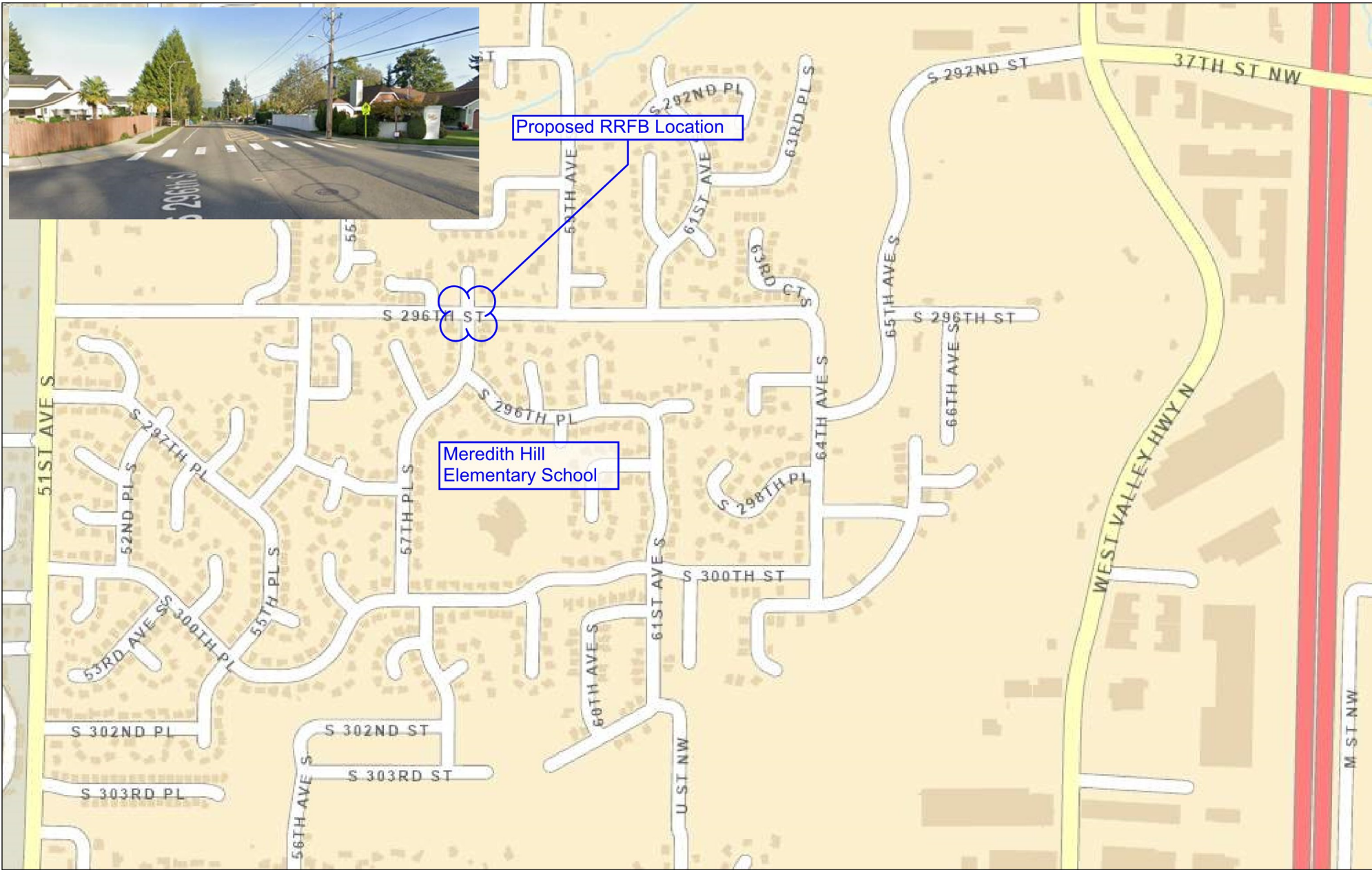
RRFB Location #3

Printed Date: 2/25/2022
Map Created by City of Auburn eGIS
Imagery Date: May 2015



Proposed RRFB Location

Meredith Hill Elementary School



1,333.3 0 666.7 1,333.3 Feet

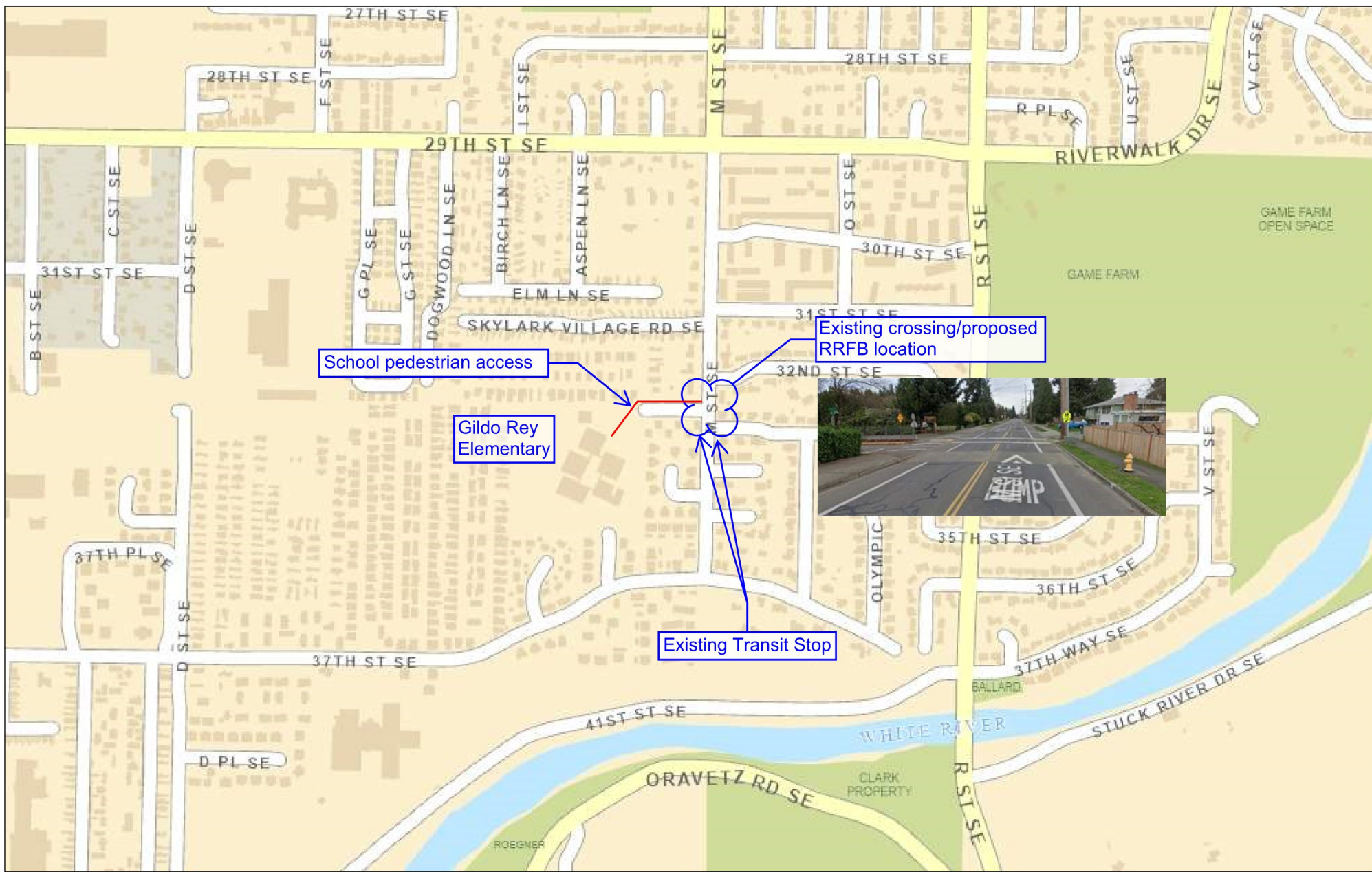
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RRFB Location #4

Printed Date: 2/25/2022
Map Created by City of Auburn eGIS
Imagery Date: May 2015



School pedestrian access

Gildo Rey Elementary

Existing crossing/proposed RRFB location

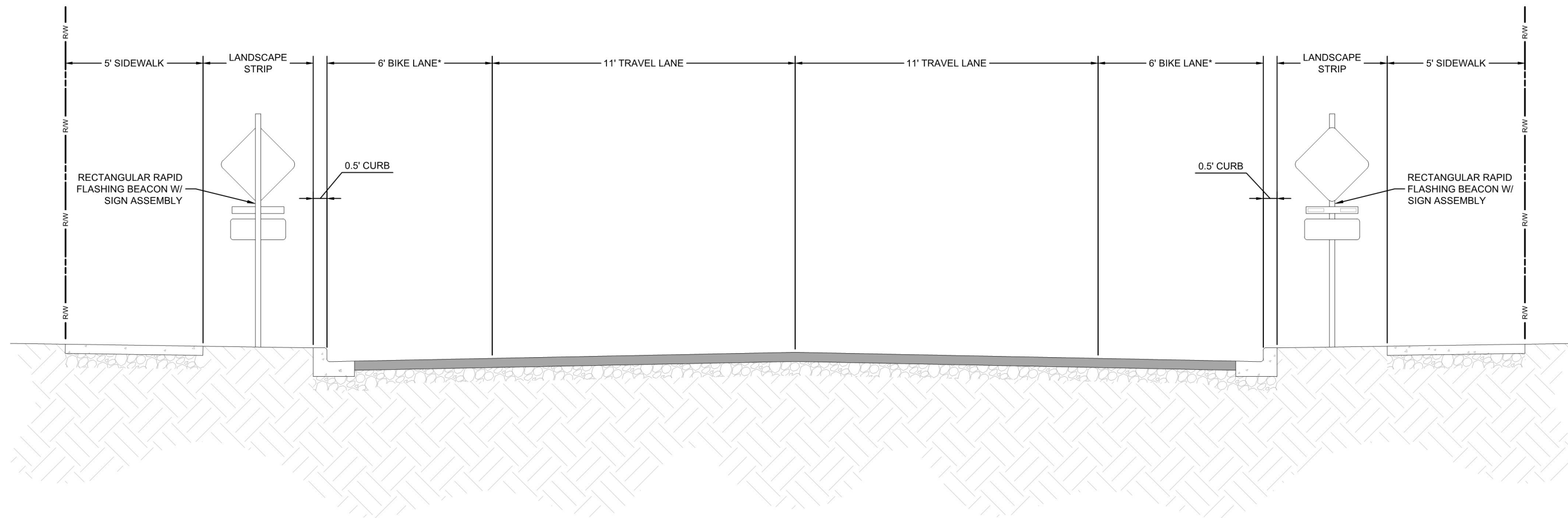
Existing Transit Stop

1,333.3 0 666.7 1,333.3 Feet

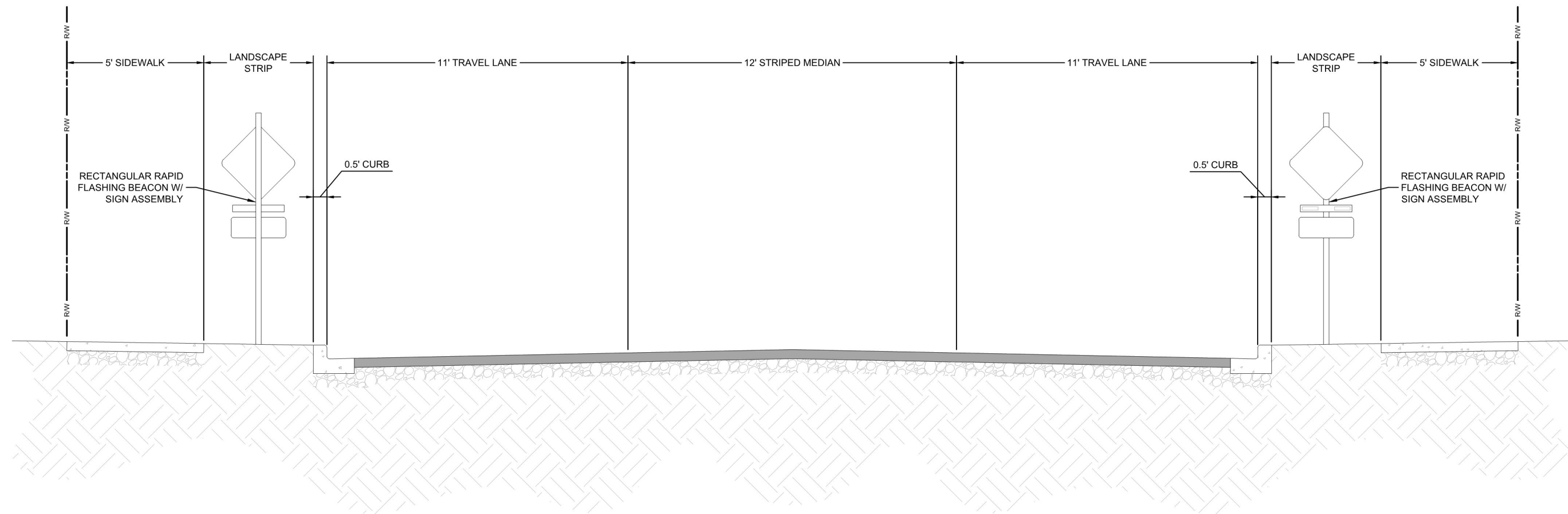
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1in = 667 ft 1:8,000

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TYPICAL SECTION 2-LANE ENHANCED PEDESTRIAN CROSSING
 RECTANGULAR RAPID FLASHING BEACON (RRFB)
 N.T.S.



TYPICAL SECTION 3-LANE ENHANCED PEDESTRIAN CROSSING
 RECTANGULAR RAPID FLASHING BEACON (RRFB)
 N.T.S.

ENGINEERING SERVICES

**2024 COMPREHENSIVE
TRANSPORTATION PLAN UPDATE:
MULTIMODAL LEVEL OF SERVICE**

**CECILE MALIK,
SENIOR TRANSPORTATION PLANNER
TRANSPORTATION ADVISORY BOARD
MARCH 15, 2022**

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

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VALUES

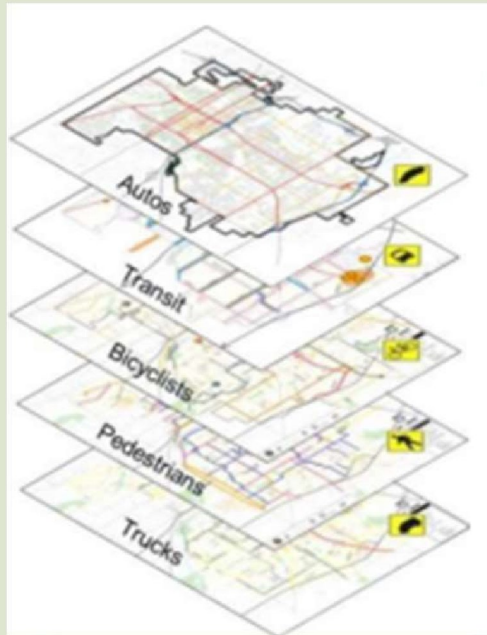
S E R V I C E
E N V I R O N M E N T
E C O N O M Y
C H A R A C T E R
S U S T A I N A B I L I T Y
W E L L N E S S
C E L E B R A T I O N

2024 COMPREHENSIVE TRANSPORTATION PLAN UPDATE TIMELINE (TENTATIVE)

- **January 2022: Consultant hired to provide support (Data collection, MMLoS, Model update)**
 - January-July: data collection
 - August-December: model update
 - April-December: development of MMLoS standards and layered network
- **March 2022 through January 2023: review goals, objectives, policies**
 - Internal review
 - Outreach / TAB input
- **January 2023 – October 2023: draft updated plan**
- **November 2023 – February 2024: Planning Commission review/recommendation to Council**
- **June 2024: Council adoption**

MULTIMODAL LEVEL OF SERVICE

- Layered network approach



Source: PSRC

- Consider where different modes should be prioritized
- Evaluate LOS & establish target for each mode
- Consider intermodal connections and relationships between the needs of each mode
- Not all modes can be accommodated everywhere

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BENEFITS TO MMLOS

- Establishing a Multimodal level of service standard and concurrency will benefit the whole transportation system:
 - Promotes active transportation
 - Needs of non-motorized users become visible to whole community
 - Growth / new developments will contribute to multimodal transportation facilities
- Increase in walkability benefits health and safety of all, increases walking trips, improves health outcomes
 - King County study: 5% increase in neighborhood walkability = 32.1% more minutes of physical active travel & ¼ point of lower BMI
- Multimodal facilities promote more environmentally sustainable transportation and improves access for all income levels by improving the conditions of facilities for walking, biking, and transit use.

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PRIORITIZATION

As we progress throughout the year, we will discuss the needs for each mode:

- Vehicle travel / congestion / movement
- Truck access/ movement
- Transit access
- Bicycle access / destinations / network gaps
- Pedestrian access / destinations / network gaps

■ Refer to Comprehensive Transportation Plan Maps:

- https://p1cdn4static.civiclive.com/UserFiles/Servers/Server_11470554/File/City%20Hall/Public%20Works/Publications%20and%20Forms/Comprehensive%20Transportation%20Plan%20Adopted.pdf

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