	Special City Council Meeting March 12, 2020 - 6:30 PM Virtual and City Hall Council Chambers AGENDA
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I. CALL TO ORDER

A. VIRTUAL CALL IN NUMBER

1. Virtual Participation Number

The Special City Council Meeting will be held virtually and in person at Council Chambers. The public is highly encouraged to attend the meeting by calling into the meeting at the phone number below.

Phone: 888-251-2909

Participant Access Code: 6731183#

II. NEW BUSINESS

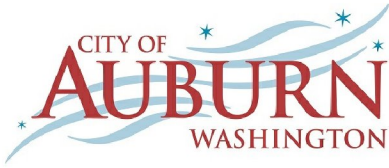
A. Resolution No. 5504 (Comeau)

A Resolution Ratifying the Emergency Proclamation Regarding the Novel Coronavirus Outbreak

B. Council Rules of Procedure (Comeau)

III. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Virtual Participation

Date:

March 11, 2020

Department:

Administration

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

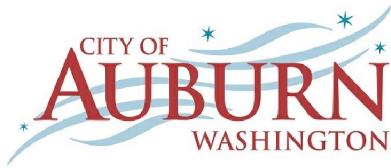
Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

Meeting Date: March 12, 2020

Item Number: CO.A



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5504 (Comeau)

Date:

March 11, 2020

Department:

Administration

Attachments:

[Resolution No. 5504](#)

[Emergency Proclamation 2020-02](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Approve Resolution No. 5504

Background Summary:

In light of the novel coronavirus (COVID-19) outbreak, which is known to easily spread from person to person, significantly increasing the risk of exposure and infection to Washington state residents and creating an extreme public health risk, Governor Inslee declared a State of Emergency on February 29, 2020. Soon thereafter, on March 1, 2020, King County Executive Dow Constantine proclaimed an emergency within King County due to COVID-19. On March 6, 2020, Mayor Backus proclaimed an emergency in Auburn due to COVID-19.

The Emergency Proclamation, 2020-02, allows the City to take all appropriate action necessary to address and respond to the emergency, including but not limited to entering into contracts and incurring obligations without regard to the time-consuming procedures and formalities prescribed by Washington state law and City ordinances.

Reviewed by Council Committees:**Councilmember:****Staff:**

Comeau

Meeting Date: March 12, 2020

Item Number:

NB.A

RESOLUTION NO. 5504

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, RATIFYING EMERGENCY
PROCLAMATION 2020-02 REGARDING THE NOVEL
CORONAVIRUS (COVID-19) OUTBREAK

WHEREAS, the world is currently experiencing a novel coronavirus (COVID-19) outbreak; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is caused by a virus easily spread from person to person; and

WHEREAS, the Washington State Department of Health has confirmed the localized person-to-person spread of COVID-19 in Washington State, significantly increasing the risk of exposure and infection to Washington State residents and creating an extreme public health risk; and

WHEREAS, on February 29, 2020, Governor Jay Inslee proclaimed that a State of Emergency exists in all counties in Washington State, and directed state agencies and departments to use resources and to do everything reasonably possible to assist affected political subdivisions in an effort to respond to and recover from the outbreak;

WHEREAS, on March 1, 2020, King County Executive Dow Constantine proclaimed an emergency within King County due to COVID-19; and

WHEREAS, on March 6, 2020, the Mayor proclaimed an emergency due to COVID-19 and issued Emergency Proclamation 2020-02; and

WHEREAS, ACC 2.75.070 provides that any proclamation by the Mayor shall at the earliest practicable time be presented to the city council for ratification and confirmation, modification, or rejection.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,
WASHINGTON, RESOLVES as follows:

Section 1. The City Council ratifies the Mayor's Emergency Proclamation 2020-02 declaring an emergency caused by the COVID-19 outbreak.

Section 2. Any and all acts undertaken by City departments and staff consistent with the Mayor's Emergency Proclamation 2020-02 prior to the effective date of this Resolution are ratified and confirmed.

Section 3. The Mayor or her Designee are further authorized to take all appropriate action necessary to address and respond to the emergency, including but not limited to entering into contracts and incurring obligations without regard to the time-consuming procedures and formalities prescribed by state law and city ordinance (except for mandatory constitutional requirements).

Section 4. This Resolution will take effect and be in full force on passage and signatures.

Dated and Signed: _____

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

EMERGENCY PROCLAMATION 2020-02

A PROCLAMATION OF EMERGENCY; WAIVING CERTAIN CONTRACTING AND BUDGET REQUIREMENTS, AUTHORIZING STAFF TO IMPLMENT EMERGENCY PURCHASING REQUIREMENTS, AND TO TAKE OTHER STEPS IN RESPONSE TO THE EMERGENCY

WHEREAS, the world is currently experiencing a novel coronavirus ("COVID - 19") outbreak; and

WHEREAS, COVID-19, a respiratory disease that can result in serious illness or death, is caused by a virus easily spread from person to person; and

WHEREAS, the Washington State Department of Health has confirmed the localized person-to-person spread of COVID-19 in Washington State, significantly increasing the risk of exposure and infection to Washington State residents and creating an extreme public health risk; and

WHEREAS, on February 29, 2020, Governor Jay Inslee proclaimed that a State of Emergency exists in all counties in Washington State, and directed state agencies and departments to use resources and to do everything reasonably possible to assist affected political subdivisions in an effort to respond to and recover from the outbreak;

WHEREAS, on March 1, 2020, King County Executive Dow Constantine proclaimed an emergency within King County due to COVID-19; and

WHEREAS, I have determined that it is necessary for the City to take actions authorized under Chapter 2.75 (Emergency Preparedness) of the Auburn City Code (“ACC”) and Chapter 38.52 (Emergency Management) of the Revised Code of Washington (“RCW”) including, but not limited to, the definitions in RCW 38.52.010, the authorizations in RCW 38.52.070 and RCW 38.52.110, the liability, immunity, and indemnification provisions of RCW 38.52.180, et. seq.

NOW THEREFORE I, Nancy Backus, Mayor of the City of Auburn, Proclaim as follows:

Section 1. I declare there is an emergency caused by COVID-19 in the City of Auburn.

Section 2. As authorized by ACC 2.75.090, I assume the authority to enter into contracts and incur obligations, and to take any other appropriate action necessary to address and respond to the emergency to protect the health and safety of persons and properties, and to provide emergency assistance to persons affected by this emergency.

Section 3. These powers will be exercised in light of the exigencies of the situation without regard to time-consuming procedures and formalities prescribed by State statutes and rules, or by City ordinance (except for mandatory constitutional requirements). These include but are not limited to budget law limitations, requirements for competitive bidding, publication of notices related to the performance of public work, entering into contracts, incurring of obligations, employment of temporary workers,

rental of equipment, purchase of supplies and equipment, levying of taxes, City-performed or directed work in areas of the City that are subject to moratoria, and the appropriation and expenditure of funds.

Section 4. I delegate to Department heads and their designees the authority to solicit quotes and estimates for contracts necessary to combat the emergency. Department heads may enter into contracts in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000). Contracts over this amount will be signed by the Mayor.

Section 5. City staff will take whatever action is determined to be appropriate to respond to the emergency conditions. Department heads and their designees are directed to implement the emergency purchasing procedures in ACC 2.75.110 for any supplies, materials, and equipment necessary to combat the emergency.

Section 6. I declare that the actions authorized by this Proclamation are necessary to avoid an imminent threat to the public health or safety, to prevent an imminent danger to public and private property, and these actions must be taken within an appropriate time to respond to the emergency.

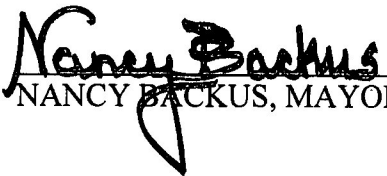
Section 7. As soon as practicable I will advise and consult with the City Council with respect to all actions taken under the authority of this Proclamation. Any contract entered into under the authority of this Proclamation will be presented to the City Council at the earliest practical time for review and appropriate legislation.

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Section 8. This Proclamation will take effect on my signature, and will remain in effect until I rescinded in writing.

Dated and signed: March 5, 2020

CITY OF AUBURN


NANCY BACKUS, MAYOR