



**Airport Advisory Board
Regular Meeting
March 9, 2022, 7:30 AM
Airport Office
Conference Room 1**

AGENDA

A. VIRTUAL PARTICIPATION:

The Auburn Airport Advisory Board Meeting scheduled for Wednesday, March 9, 2022 at 7:30 a.m. will be held virtually and telephonically. To attend the meeting virtually please click the below link, enter the meeting ID into the Zoom app, or call into the meeting at the phone number listed below.

Per Governor Inslee's Emergency Proclamation 20-05 and 20-28 et. seq. and Stay Safe-Stay Healthy, the City of Auburn is holding public meetings virtually at this time.

City of Auburn Resolution No. 5581, designates City of Auburn meeting locations for all Regular, Special and Study Session Meetings of the City Council and of the Committees, Boards and Commissions of the City as Virtual Locations.

The link to the Virtual Meeting or phone number to listen to the Advisory Board Meeting is:

Join from a PC, Mac, iPad, iPhone or Android device.

<https://us06web.zoom.us/j/83359997229>

Or join by phone:

253 215 8782
877 853 5257 (Toll Free)

Webinar ID: 833 5999 7229

B. CALL THE MEETING TO ORDER/ROLL CALL

C. PUBLIC COMMENT:

Participants can submit written comments via mail, fax or email. All written comments must be received prior to 7:00 a.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail comments to:

City of Auburn

Attn: Angela Klein, Airport Administrative Assistant

2143 E St NE Suite 1

Auburn, WA 98002

Email comments to:

aklein@auburnwa.gov

D. INTRODUCTION OF NEW BOARD MEMBERS: Jay Miner & Justin Heater

E. APPROVAL OF MINUTES:

1. DECEMBER 15, 2021 REGULAR MEETING

F. BOARD ACTION ITEMS:

1. 2022 BOARD CHAIR AND VICE CHAIR POSITIONS (10 MIN)
2. AIRPORT RULES AND REGULATIONS, MINIMUM STANDARDS & DEVELOPMENT STANDARDS (25 MINUTES)

G. BOARD DISCUSSION ITEMS: Please note that no action will be taken on Board discussion items.

1. 2022 AIRPORT MARKETING FOCUS (25 MINUTES)
2. 2022 CAPITAL PROJECT STATUS (5 MIN)
3. TRACKING MATRIX (5 MIN)

H. BOARD GUIDANCE AND INFORMATION ITEMS:

1. AIRPORT MANAGER REPORT (15 MIN)
2. AIRPORT MAINTENANCE (5 MIN)

I. PRESENTATIONS: none

J. SCHEDULE FOR UPCOMING MEETINGS: Scheduled meetings of the Auburn Advisory Board are as follows*:

2022 Regular Meeting Schedule:

May 18

September 21

November 16

Unless otherwise noted and advertised, all meetings will start at 7:30 a.m. and will take place at the Auburn Airport Office Conference Room 1 located at 2143 E St. NE, Auburn, WA 98002.

*Please note that subject to advanced public noticing the Board may elect to schedule additional special meetings beyond the meeting dates specified above.

K. ADJOURNMENT OF MEETING