City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, March 7, 2017 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Kelly, Chair Pro Tem Bill Petersen, Member Yolanda Trout-Manuel, Member Bob Baggett, and Member-at-large David Cook. Also present were Board Attorney Doug Ruth and Board Secretary Danielle Daskam.

II. AGENDA MODIFICATIONS

A claim from LEOFF 1 Member #423235 was added to the agenda.

III. APPROVAL OF MINUTES

A. Minutes of the February 7, 2017 LEOFF Board Meeting
Motion by Member Trout-Manuel, second by Member Baggett to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 5-0

IV. UNFINISHED BUSINESS

A. Pending Disability Leave/Retirement Applications
There was no pending disability leave/retirement application.

B. Pending Medical/Hearing/Vision/Dental Claims
There was no pending medical, hearing, vision or dental claim.

V. NEW BUSINESS

A. Disability Leave/Retirement Applications
No new application for disability leave was received.

B. Appeals/Requests for Reconsideration
No request for reconsideration was received.

C. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #728069
Request for approval/reimbursement of long-term care expenses for the month of February 2017 in the amount of $5,655.00.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of $5,655.00.

MOTION CARRIED UNANIMOUSLY. 5-0

2. LEOFF 1 Member #317206
Request for reimbursement of dental expenses in the amount of $189.00 for services received on January 26, 2017. The LEOFF 1 Member has not received dental expense reimbursement in 2017.

Motion by Member Trout-Manuel, second by Chair Pro Tem Petersen to approve the claim in the amount of $189.00.

MOTION CARRIED UNANIMOUSLY. 5-0

3. LEOFF 1 Member #398982

a. Request for reimbursement of medical expenses in the total amount of $248.88 for chiropractic services ($45.00) and heart monitor services ($203.88).

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of $248.88.

MOTION CARRIED UNANIMOUSLY. 5-0

b. Request for reimbursement of dental expenses in the amount of $310.00 for services received on February 11 and August 17, 2016. LEOFF 1 Member did not receive dental expense reimbursement in 2016.

Motion by Chair Pro Tem Petersen, second by Member Cook to approve the claim in the amount of $310.00.

MOTION CARRIED UNANIMOUSLY. 5-0

4. LEOFF 1 Member #190365
Request for reimbursement of dental expenses in the amount of $418.00 for services received on February 1, 2017. LEOFF 1 Member's dental expenses have previously been determined to be medically necessary.

Motion by Member Trout-Manuel, second by Chair Pro Tem Petersen to approve the claim in the amount of $418.00.

MOTION CARRIED UNANIMOUSLY. 5-0

5. LEOFF 1 Member #423235
Request for approval of long term care from February 21, 2017 to February 23, 2017.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the request for long term care February 21-23, 2017. It was noted the retiree passed away.

D. Other Discussion

a. Chair Kelly announced the WSLEA Conference registration is open. The conference will be held May 9-12, 2017 in Chelan.

b. Board Attorney Ruth presented the Board members with a HIPAA Notice of Privacy Practices disclosure form. The Board is required to send the notice one time to all members. The Board members concurred, and Chair Kelly offered to draft a cover letter to the LEOFF 1 members.

VI. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:08 a.m.

APPROVED this 4th day of April, 2017.

James Kelly
JIM KELLY, CHAIR

Danielle Daskam
Danielle Daskam, Board Secretary