

**Planning Commission Meeting
March 5, 2024 - 7:00 PM
City Hall Council Chambers
MINUTES**

I. PUBLIC PARTICIPATION

A. Public Participation Information

The City of Auburn Planning Commission Meeting was held in person and virtually.

II. CALL TO ORDER

Chair Judi Roland called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street.

A. ROLL CALL/ESTABLISHMENT OF QUORUM

Commissioners present: Chair Judi Roland, Vice Chair Phillip Stephens, Julie Berry, Kent Sprague, William Stewart, Aaron Vanderpol, and Lynn Walters.

Staff members present: Senior City Staff Attorney Doug Ruth, Senior Planner Josh Steiner, Acting Assistant Director Steve Sturza, and Deputy City Clerk Rebecca Wood-Pollock.

B. PLEDGE OF ALLEGIANCE

Chair Roland led those in attendance in the Pledge of Allegiance.

III. PUBLIC COMMENT

There was no public comment.

IV. APPROVAL OF MINUTES

A. December 5, 2023 Draft Minutes from the Planning Commission Meeting

Commissioner Sprague moved and Commissioner Berry seconded to approve the December 5, 2023 Planning Commission Meeting Minutes.

MOTION CARRIED UNANIMOUSLY. 7-0

V. OTHER BUSINESS

A. 2024 Auburn Comprehensive Plan - Planning Commission Process Kick-Off

Staff will be presenting on the Planning Commission legislative process for Plan adoption in 2024

Senior Planner Steiner shared a presentation on the 2024 Periodic Comprehensive Plan Update and Framework, including an overview of the purpose and scope of the Comprehensive Plan, County and State requirements, the elements of the Comprehensive Plan, the schedule of anticipated deadlines and meetings, other City Departments' involvement in the process, public noticing requirements, and actions to be taken by the Commission.

The Commission discussed other City Departments' involvement in the process, the Comprehensive Plan presentation schedule, public participation, natural gas limitations for housing, the Capital Facilities element and school districts portion of the Comprehensive Plan, and electing a new Chair and Co-Chair of the Commission.

VI. COMMUNITY DEVELOPMENT REPORT

Acting Assistant Director Sturza introduced himself to the Commission and shared that the Diamond Valley Estates is making progress with their permits and will likely break ground in spring or early summer of 2024.

The Commission discussed the former Carnegie Library building and the new Food Bank facility opening.

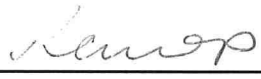
VII. ADJOURNMENT

There being no further business to come before the Planning Commission, the meeting was adjourned at 7:41 p.m.

APPROVED this 2nd day of April, 2024.



JUDI ROLAND, CHAIR



**Rebecca Wood-Pollock,
Deputy City Clerk**

The City of Auburn Planning Commission is a seven member advisory body that provides recommendations to the Auburn City Council on the preparation of and amendments to land use plans and related codes such as zoning. Planning Commissioners are appointed by the Mayor and confirmed by the City Council.

Actions taken by the Planning Commission, other than approvals or amendments to the Planning Commission Rules of Procedure, are not final decisions; they are in the form of recommendations to the city council which must ultimately make the final decision.