

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, March 5, 2024 - 10:00 AM – *Virtual Meeting via ZOOM*

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m.

Present on the Zoom call included Chair Pro Tem Bill Petersen, Member Stan Laatsch, and Senior City Staff Attorney Doug Ruth. Also included on the Zoom call and in-person (Conference Room 3, City Hall) was Board Secretary Terry Mendoza.

II. PUBLIC PARTICIPATION

The Auburn LEOFF Disability Board Special meeting scheduled for Tuesday, March 5, 2024, at 10:00 a.m. will be held in person and virtually.

Virtual Participation Link:

To attend the meeting virtually please click the link below, enter the meeting ID into the Zoom app, or call into the meeting at the phone number listed.

Join Zoom Meeting: <https://zoom.us/j/96359895167>
Meeting ID: 963 5989 5167
One tap mobile: +12532158782,,96359895167# US (Tacoma)
Dial by your location: +1 253 215 8782 US (Tacoma)
Find your local number: <https://zoom.us/u/abCgmm9trd>

Board Secretary Mendoza reported that there was no member from the public present at the meeting, either virtually or in-person.

III. AGENDA MODIFICATIONS

IV. CITIZEN INPUT AND/OR CORRESPONDENCE

This is the place on the agenda where the public is invited to speak to the LEOFF Board on any issue. The public can participate in-person or submit written comments in advance of the scheduled meeting. Participants can submit written comments via mail, fax, or email. All written comments must be received 24 hours prior to 10:00 a.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:
City of Auburn
Attn: Terry Mendoza, LEOFF Board Secretary
25 W Main St., Auburn, WA 98001

Please fax written comments to: Terry Mendoza, LEOFF Board Secretary - Fax: (253) 288-4305
Please email written comments to: Terry Mendoza at tmendoza@auburnwa.gov

Board Secretary Mendoza reported that there was no correspondence received from the public.

V. APPROVAL OF MINUTES

A. Minutes of the January 2, 2024, LEOFF Board Special Meeting*

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Motion by Chair Pro Tem Petersen to approve the minutes as published. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY 3-0

VI. UNFINISHED BUSINESS

A. Pending Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #596469

Requests approval of Dental expenses in the amount of \$4,629.00 for services on March 13, 2023. This claim was tabled at the January 2, 2024, LEOFF Board meeting for additional information on medical necessity.

Motion by Chair Pro Tem Petersen to approve the claim as submitted with the additional information provided. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

VII. NEW BUSINESS

A. Appeals/Requests for Reconsideration

No appeal/request for reconsideration received.

B. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #350627

Requests approval of vision expenses in the amount of \$1,950.00 for services received on December 4, 2023.

Motion by Chair Pro Tem Petersen to table the claim until further information is received from the treating physician regarding the medical necessity. Second by Member Laatsch

MOTION PASSED UNANIMOUSLY. 3-0

2. LEOFF 1 Member #562044

Requests approval of dental expenses in the amount of \$536.70 for services received on December 11, 2023.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

3. LEOFF 1 Member #948705

Requests approval of dental expenses in the amount of \$220.00 for services received on December 28, 2023.

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Motion by Chair Pro Tem Petersen to approve the claim as submitted.
Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

4. LEOFF 1 Member #378501
Requests approval of dental expenses in the amount of \$2,139.00 for services received on September 5, 2023.

Amount originally listed (\$160.20) was a scrivener's error and corrected to the amount listed above.

Motion by Chair Pro Tem Petersen to approve the claim as submitted.
Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

5. LEOFF 1 Member #310533
a. Requests approval of dental expenses in the amount of \$160.20 for services received on January 16, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

- b. Requests approval of vision expenses in the amount of 52.00 for services received on January 15, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

- c. Requests approval of vision expenses in the amount of 300.00 for purchase of glasses on January 15, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

6. LEOFF 1 Member #709544
Requests approval of dental expenses in the amount of \$382.00 for services received on June 28 and August 2, 2023, and February 1, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted.
Second by Member Laatsch.

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MOTION CARRIED UNANIMOUSLY. 3-0

7. LEOFF 1 Member #910342

- a. Requests approval of vision expenses in the amount of \$149.98 for services received on January 2, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

- b. Requests approval of medical expenses in the amount of \$336.15 for equipment purchased on January 4, 2024.

Motion by Chair Pro Tem Petersen to table the claim until further information is received from the treating physician regarding the medical necessity. Second by Member Laatsch

MOTION PASSED UNANIMOUSLY. 3-0

8. LEOFF 1 Member #629199

Requests approval of dental expenses in the amount of \$150.00 for services received on February 12, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

9. LEOFF 1 Member #779147

Requests approval of dental expenses in the amount of \$242.70 for services received on October 31, 2023.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 3-0

10. LEOFF 1 Member #970468

Requests approval of dental expenses in the amount of \$153.60 for services received on January 16, 2024.

Chair Kelly recused himself from this item.

Motion by Chair Pro Tem Petersen to table the claim due to there not being a quorum for a vote on this item. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 2-0

C. Other Discussion

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1. Councilmember Appointments
Board Secretary Mendoza reported that no Councilmember appointments have been confirmed yet.
2. Annual WSLEA Conference – Lake Chelan
Board Secretary Mendoza shared information on the upcoming Annual WSLEA (LEOFF) Conference in May. Advised that registration had to be submitted soon,
3. Policy Review
Board discussed the current policies and potential changes. Chair Pro Tem Petersen wanted to review 9.02 B. He will email the board members, Doug, and Terry his recommendation on changes. Senior City Staff Attorney Doug Ruth proposed changes to the sections on Board Meetings and Voting. Board also discussed possible changes to corrective vision surgery costs. Chair Kelly requested Board Secretary Mendoza provide an analysis based on the policy from other jurisdictions on corrective vision surgery at a future meeting.

VIII. ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:29 a.m.

James Kelly

James Kelly (Apr 2, 2024 11:30 PDT)

JIM KELLY, Chairman

Terry Mendoza

TERRY MENDOZA, Board Secretary

2024_Minutes 03-05

Final Audit Report

2024-04-02

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