

**CITY OF AUBURN
TRANSPORTATION
ADVISORY BOARD**

February 13, 2024

MEETING AGENDA

I. CALL TO ORDER – 5:00 P.M.,

II. ROLL CALL (Huynh)

III. PUBLIC PARTICIPATION:

1. Public Participation:

The Transportation Advisory Board Meeting scheduled for Tuesday, February 13, 2024, at 5:00 p.m. will be held in person and virtually.

To attend the meeting virtually, please click one of the below links, enter the Meeting ID into the Zoom app, or call into the meeting at the phone number listed below.

The link to the Virtual Meeting to listen to the Transportation Advisory Board Meeting is:

Zoom: <https://us06web.zoom.us/j/89335055036>

To join the meeting by phone, please use the below call-in information:

253-215-8782

888-475-4499 (Toll Free)

Meeting ID: 893 3505 5036

International numbers available: <https://us06web.zoom.us/j/89335055036>

2. Public Comments:

This is the place on the agenda where the public is invited to speak to the Transportation Advisory Board on any issue. Public comment is limited to 3 minutes.

a. The public can participate in-person or submit written comments in advance.

Participants can submit written comments via mail or email. All written comments must be received prior to 3:00 p.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Julie Huynh, Acting Administrative Assistant

25 W Main St

Auburn, WA 98001

Email written comments to:

tabpubliccomment@auburnwa.gov

If an individual requires an accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 3:00 p.m. on the day of the scheduled meeting. Participants can request an accommodation to be able to provide remote oral comment by contacting

the Engineering Department in person, by phone 253-931-3010, or email to tabpubliccomment@auburnwa.gov

IV. ACTION ITEMS

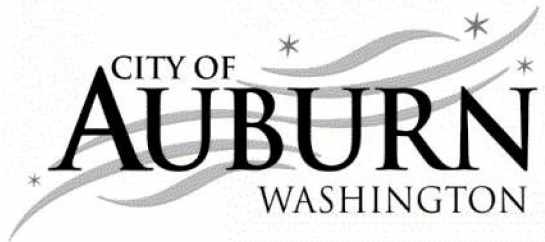
A. APPROVAL OF MINUTES FOR THE MEETING ON November 14, 2023*

V. DISCUSSION AND INFORMATION

- Status of construction projects and Grant Update (Sweeting/Webb)*
- Transportation Improvement Plan Annual Update (Webb)*
Staff presentation on the 2025/2030 annual update for the Transportation Improvement Plan.
- 2024 Comprehensive Transportation Plan Update (Sweeting)*
Staff presentation about the 2024 Comprehensive Transportation Plan update, with a continued focus on Policies, specifically Safety, with a discussion from TAB members.
- 2023 Annual Work Plan Report (Gaub)*
- 2024 Draft Annual Work Plan (Gaub)*
- Next meeting topics:
 - Tentative – pending confirmation from transit agencies - Transit update from Metro (safety & I Line) or Sound Transit (Garage and Link Light Rail – Federal Way Extension)
 - Review of the Complete Draft Transportation Comprehensive Plan
 - Commute Trip Reduction 5-year Plan

VI. ADJOURNMENT

Next meeting will be held on Tuesday, May 14, 2024 at 5:00 P.M.



**CITY OF AUBURN
TRANSPORTATION
ADVISORY BOARD**

November 14, 2023

DRAFT MINUTES

I. CALL TO ORDER – 5:00 P.M.,

II. ROLL CALL (Huynh)

Present: Peter Di Turi, Sarah Shaw, Patricia Larson, Michael Harbin, Ajay Ganesan, Tyson Hiffman, Dennis Grad and Emily Helms

Excused absence: Derek Ronnfeldt

Unexcused absence: Emmanuel Dolo and Riley Patterson

City Staff: Public Works Director Ingrid Gaub, Assistant Director/City Engineer Jacob Sweeting, Senior Traffic Engineer, James Webb, Transportation Technician, Veronica Bean and Acting Administrative Assistant, Julie Huynh

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There was no public comment.

IV. ACTION ITEMS

A. APPROVAL OF MINUTES

It was moved by Boardmember Dennis Grad, seconded by Boardmember Sarah Shaw that the Committee approve the Transportation Advisory Board minutes for August 15, 2023. Motion carried.

B. ELECTION OF VICE CHAIR FOR 2024

It was moved by Boardmember Dennis Grad, seconded by Boardmember Michael Harbin Jr. that the Committee approve Boardmember Tyson Hiffman as Vice Chair for 2024. Motion carried.

V. DISCUSSION AND INFORMATION

A. Grant Update (James)*

Staff provided updates on the Auburn Way S Widening, Regional Growth Center Access, and BNSF Railway and A Street SE Crossing and Access Improvements grant applications.

Several questions were asked and answered during the presentation.

B. Neighborhood Traffic Calming Program Update (Bean)*

Staff presentation on the 2023/2024 Traffic Calming Program.

Staff provided updates on 2022 improvements and discussed 2023 focus areas, proposed improvements and Community outreach efforts.

Several questions were asked and answered during the presentation.

C. 2024 Comprehensive Transportation Plan Update (Sweeting)*

Staff presentation about the 2024 Comprehensive Transportation Plan update, with a continued focus on Policies, with a discussion from TAB members.

Staff explained the Multimodal Level of Service Standards (MMLOS) and how it will be used to gauge system performance and achieve goals. Staff reviewed the Vehicle LOS Standards,

Active Transportation LOS, new Walking LOS Standards, new Biking LOS Standards policies, Transit LOS Standards policies, and Freight LOS Standards policies and other policy updates.

Several questions were asked and answered during the presentation.

D. Review 2024 Meeting Dates (Gaub)

- February 13, 2024
- May 14, 2024
- August 13, 2024
- November 13, 2024 (Note this is moved to a Wednesday due to the holiday and City Council meeting schedule.)

E. Next meeting topics:

- 2023 Annual Work Plan Report
- 2024 Work Plan
- Tentative – pending confirmation from transit agencies - Transit update from Metro (safety & I Line) and Sound Transit (Garage and Link Light Rail – Federal Way Extension)
- Comp Plan discussion on Safety Policy

F. Other Discussion Items / Roundtable.

- No other items were discussed.

VI. ADJOURNMENT

There being no further business to come before the Transportation Advisory Board, it was moved by Boardmember Patricia Larson, seconded by Boardmember Sarah Shaw to adjourn the meeting. Motion carried. The meeting was adjourned at 6:41 p.m.

Next meeting will be held on Tuesday, February 13, 2024 at 5:00 P.M.

Approved this _____ day of _____, 2024.

Peter Di Turi
Chairman

Julie Huynh
Acting Administrative Assistant

ENGINEERING SERVICES

2024 CONSTRUCTION AND GRANT SUMMARY

JAMES WEBB AND JACOB SWEETING
TRANSPORTATION ADVISORY BOARD
FEBRUARY 13, 2024

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

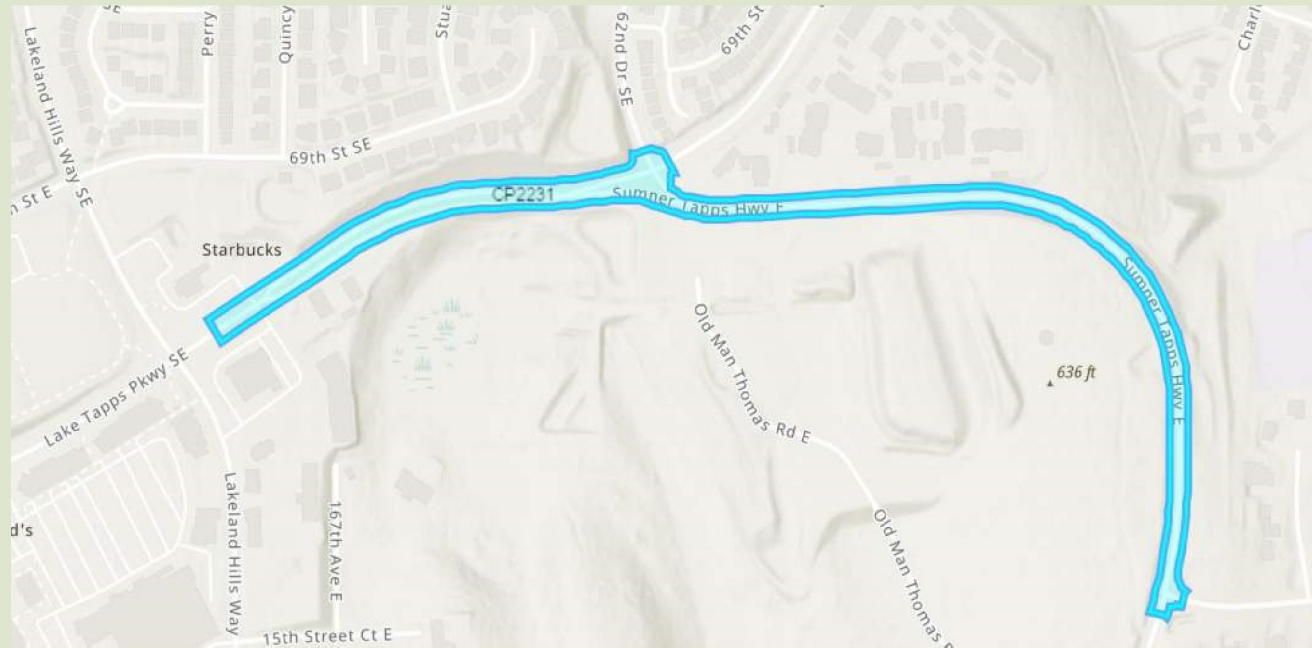
AUBURN
VALUES

S E R V I C E
E N V I R O N M E N T
E C O N O M Y
C H A R A C T E R
S U S T A I N A B I L I T Y
W E L L N E S S
C E L E B R A T I O N

UNDER CONSTRUCTION IN 2024...



LAKE TAPPS PKWY/SUMNER-TAPPS HWY E PRESERVATION (CP2231)

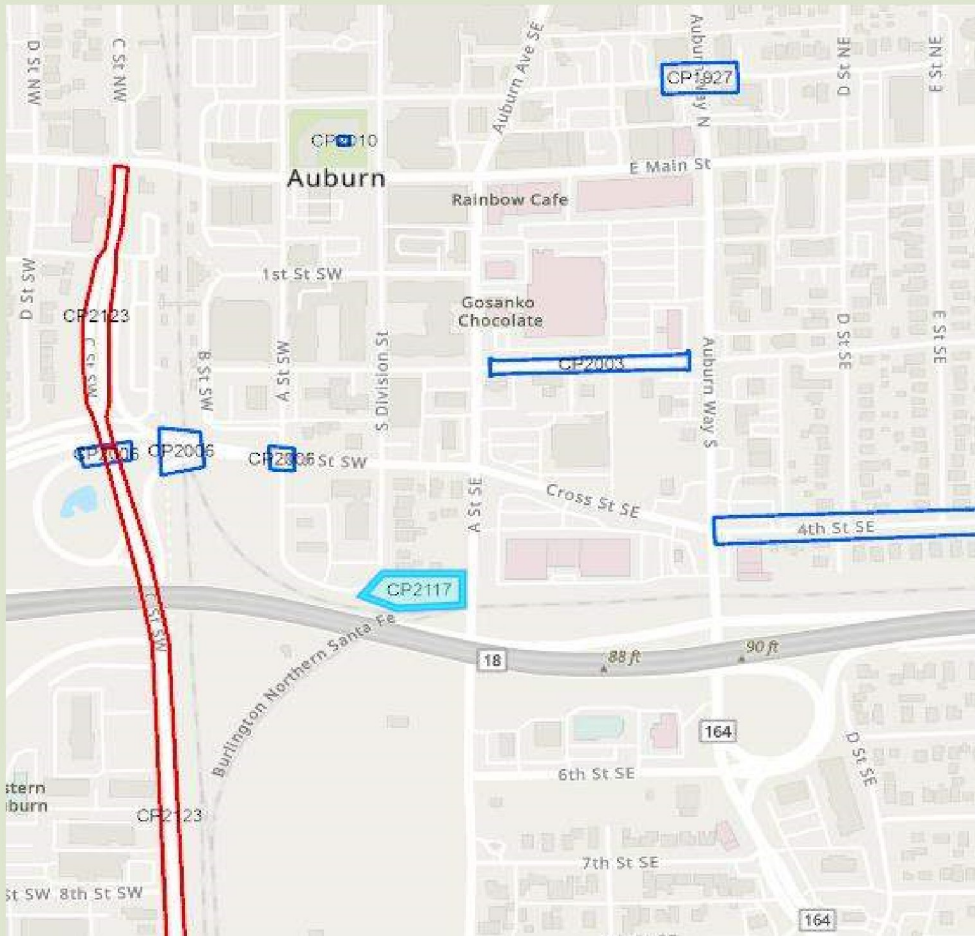


- Replaces top 2-inches of roadway asphalt on Lake Tapps Pkwy and Sumner-Tapps Hwy from Lakeland Hills Way to the City Limit at 16th Street E.

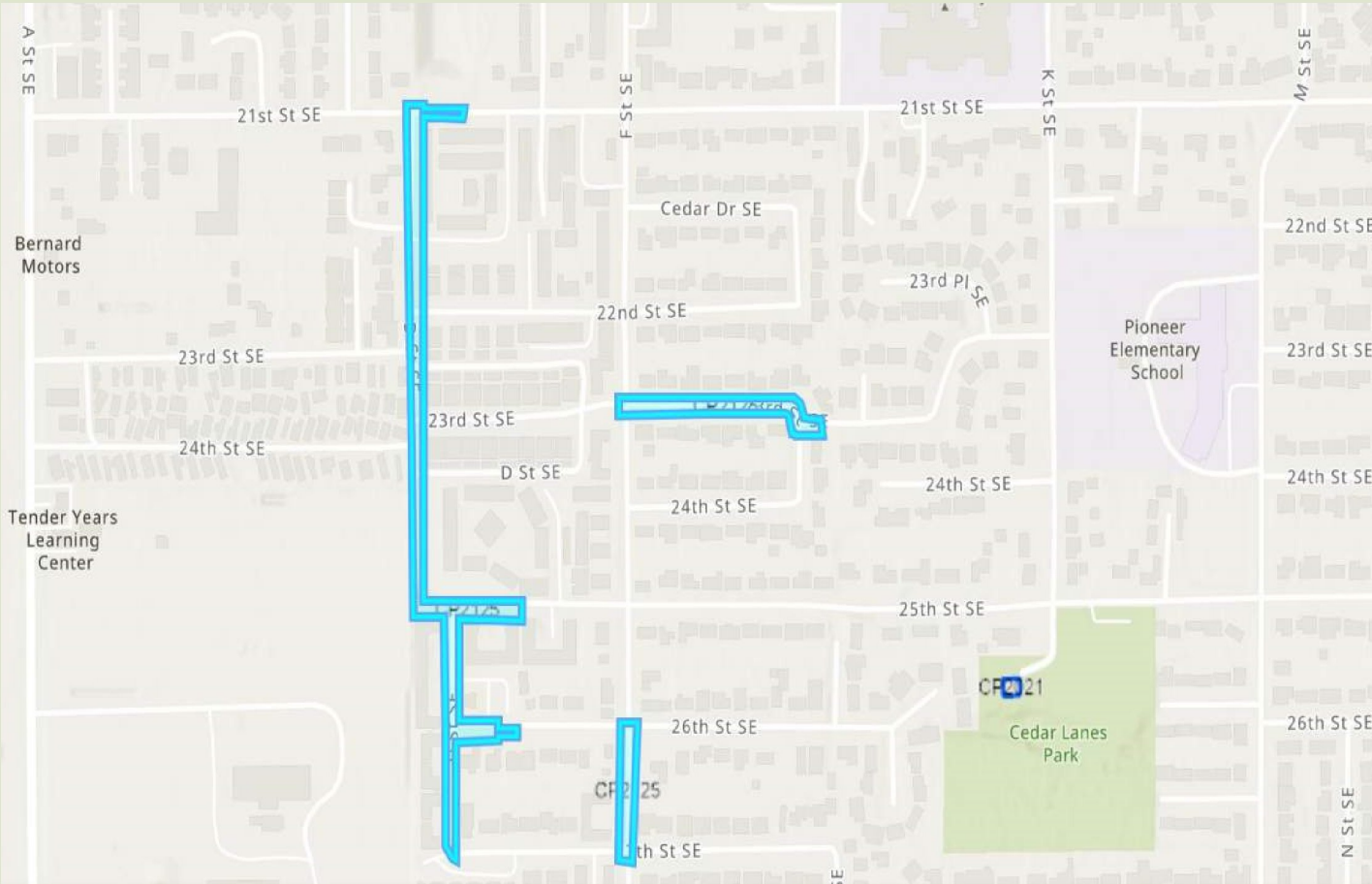


A STREET LOOP (CP2117)

- New one-way (eastbound) roadway connection between A Street SW/S Division Street and A Street SE.

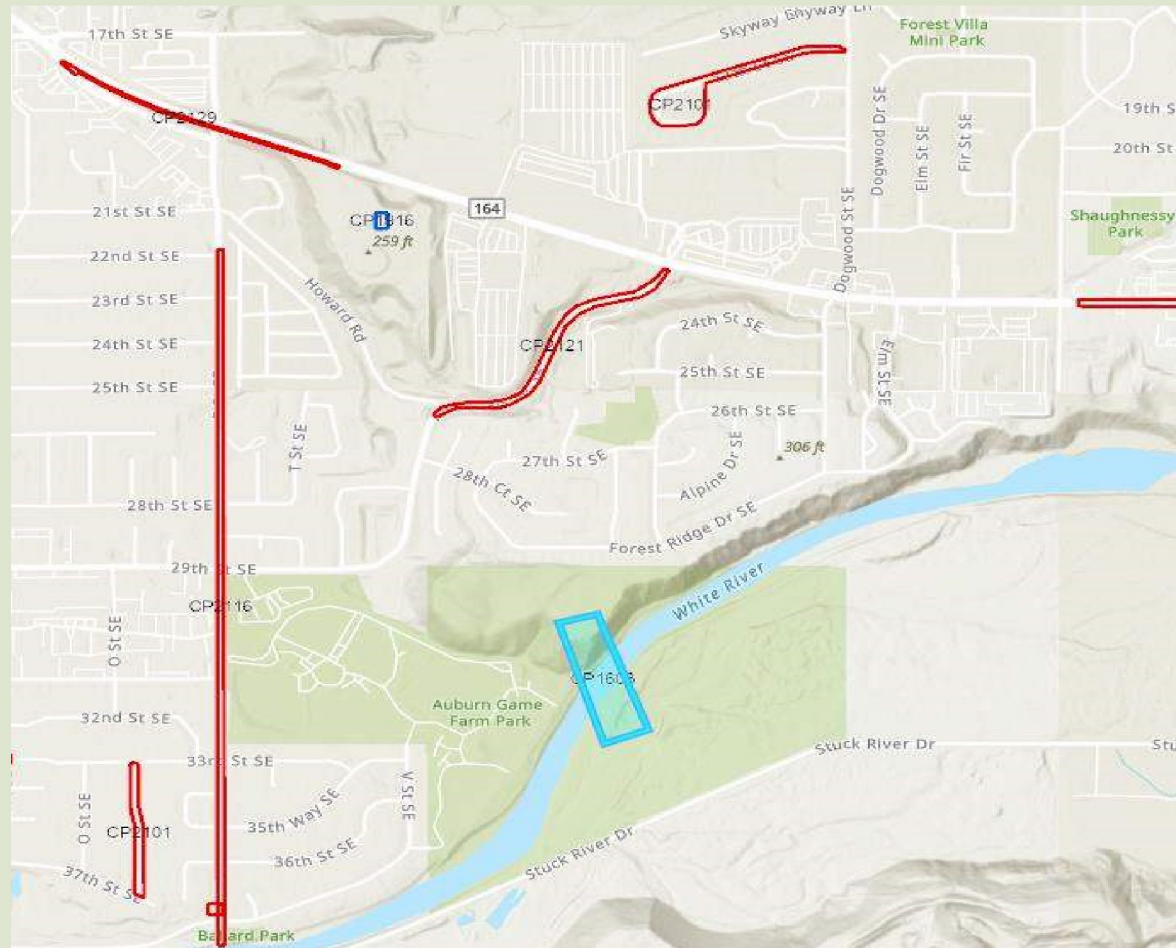


D STREET SE AND 23RD STREET SE STORM IMPROVEMENTS (CP2125)



- Eliminates areas of localized flooding
- Makes better use of available capacity in Regional Infiltration Storm Pond at 21st St SE.
- Improves water and sewer utility infrastructure P
- Restores existing roadway pavement
- Replaces the section of existing gravel roadway on D St SE, between 24th St SE and 25th St SE with asphalt pavement.

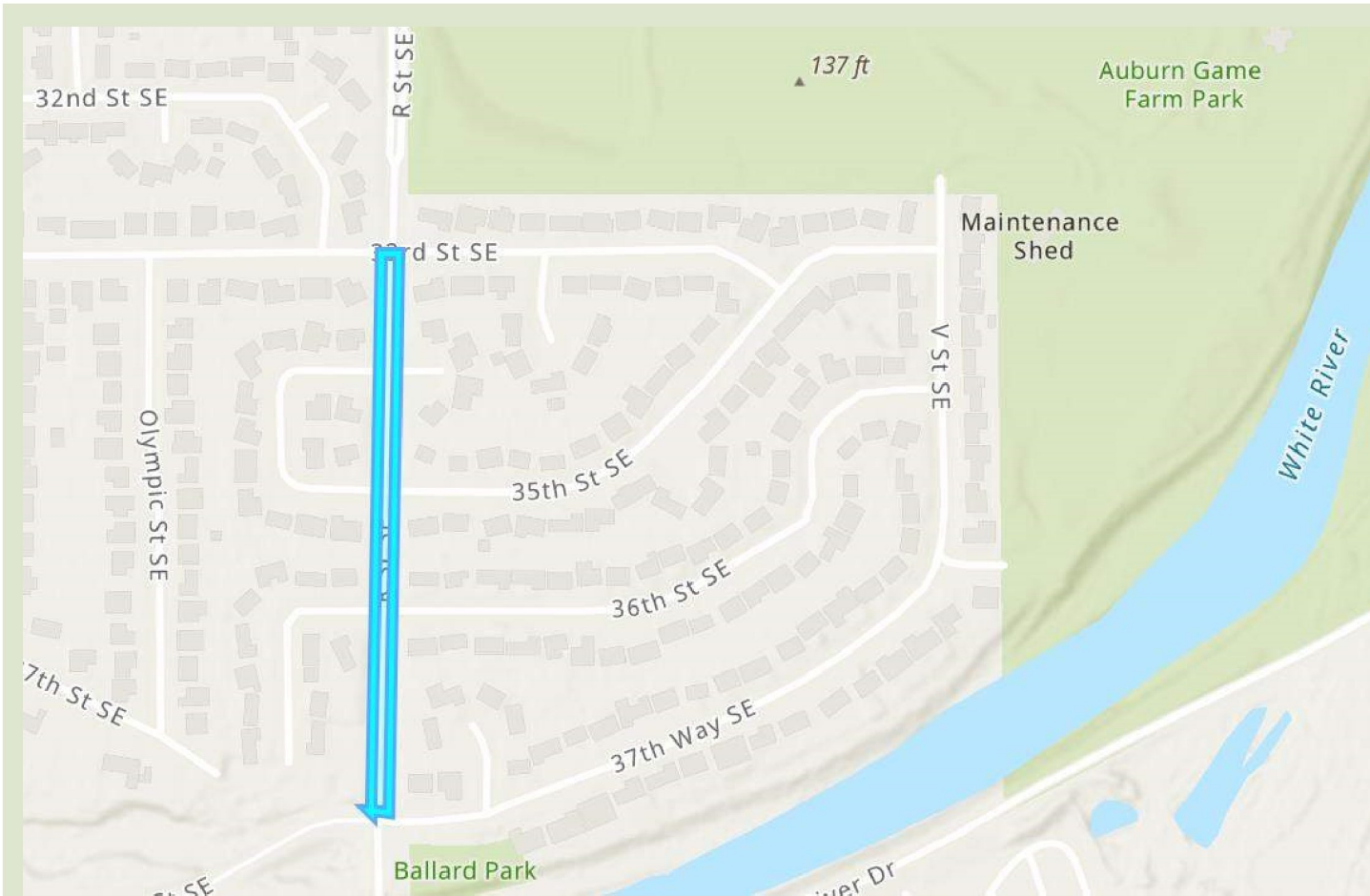
COAL CREEK SPRINGS TRANSMISSION MAIN REPLACEMENT (CP1603)



- Replaces the existing 100-year-old water main
- New utility & pedestrian bridge over the White River
- Pedestrian connection between Game Farm Park and Game Farm Wilderness Park

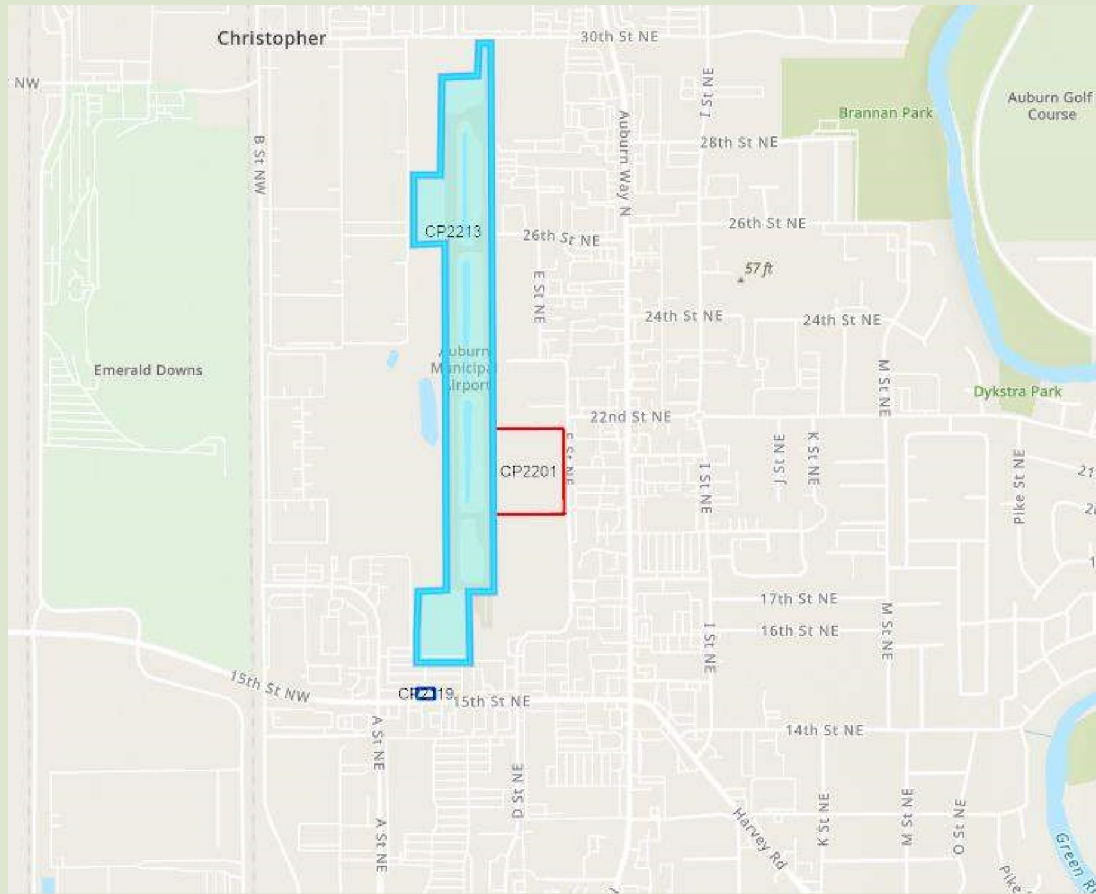


R STREET SE PRESERVATION - 33RD STREET SE TO 37TH STREET SE (CP2315)



- Roadway improvements along R St SE from 33rd St SE to 37th St SE.
Improvements
 - Patch and replace top 2-inches of roadway pavement
 - New street lighting
 - Non-motorized multi-use path
 - Other underground utility improvements within the project area

RUNWAY AND TAXIWAY IMPROVEMENTS AND RSA GRADING (CP2213)

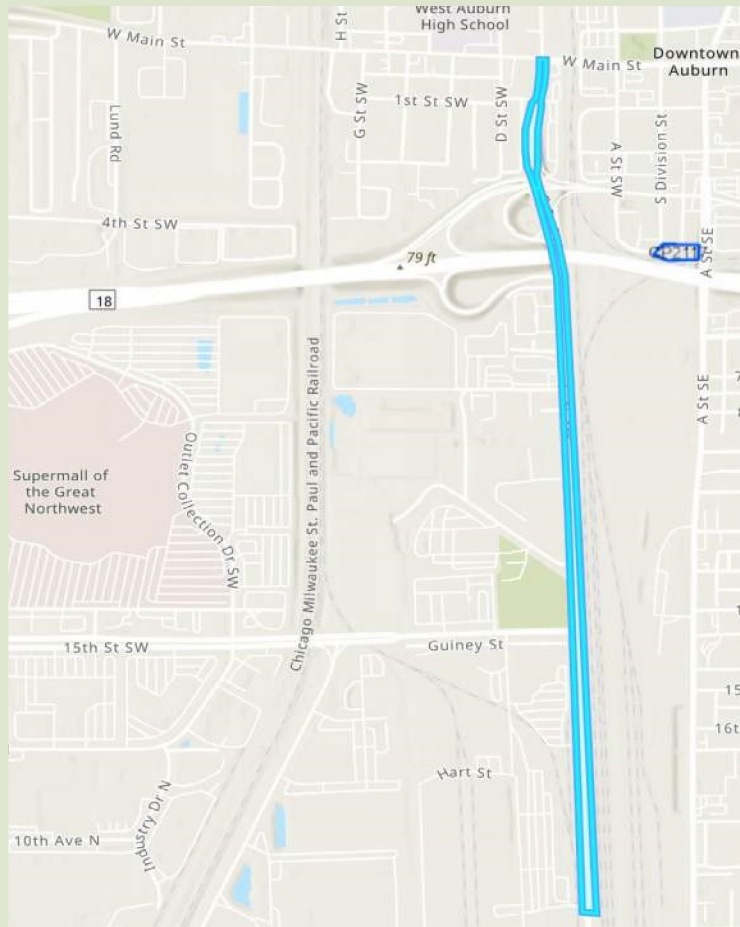


- Upgrades the taxiway and runway lighting
- Extends the runway safety area at the south end
- Preservation of the existing runway and taxiway pavement

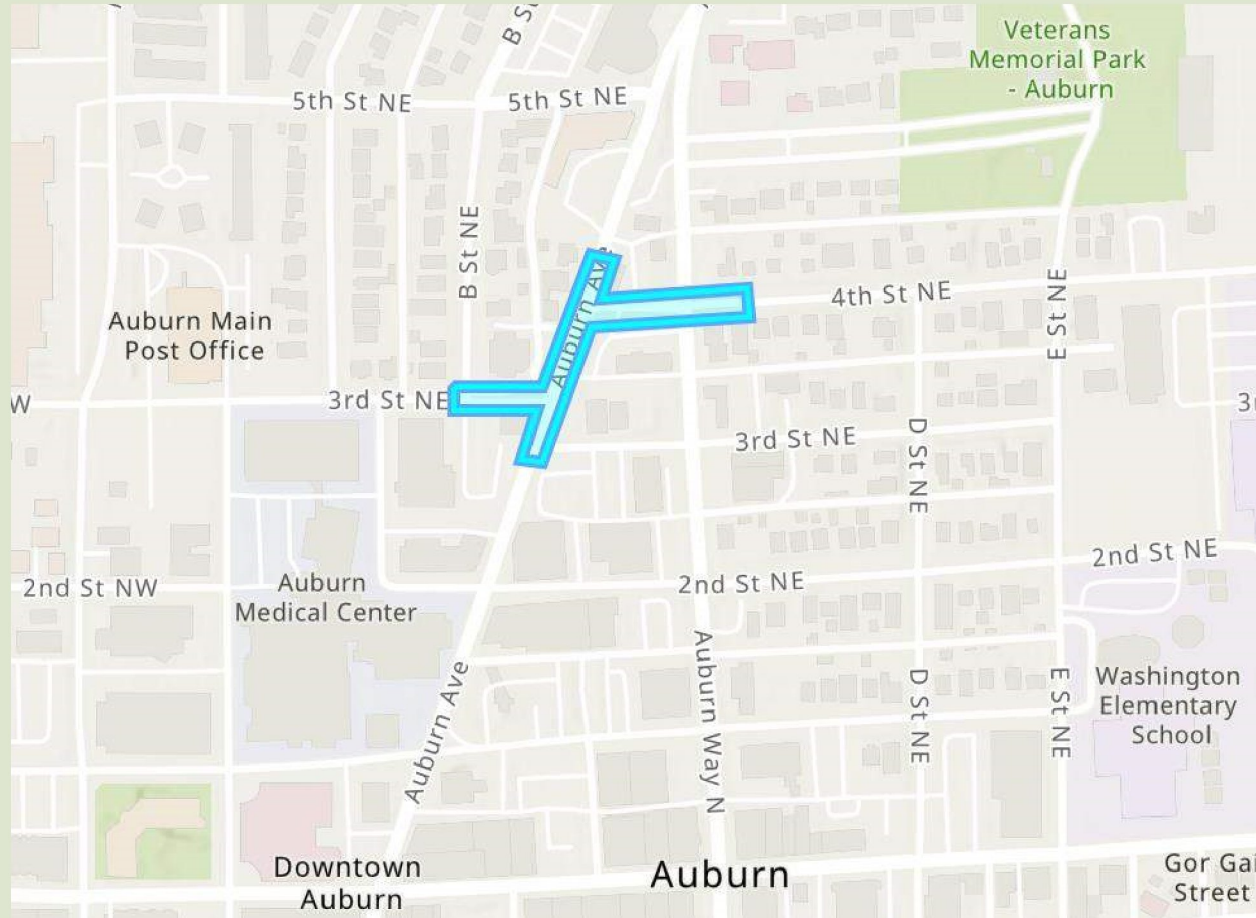


C STREET SW PRESERVATION (CP2123)

- Preserves the existing roadway surface on C Street SW between W Main Street and the GSA signal.
- Improvements to water, storm, and sewer utilities within the project area.



REGIONAL GROWTH CENTER ACCESS IMPROVEMENTS (CP2110)



- Improves the 3rd Street NE/4th Street NE corridor between Auburn Ave and Auburn Way N:
 - Non-motorized Access Improvements
 - Traffic Operations and Circulation
 - Stormwater within the project area
 - Traffic Signals
 - Street Lighting

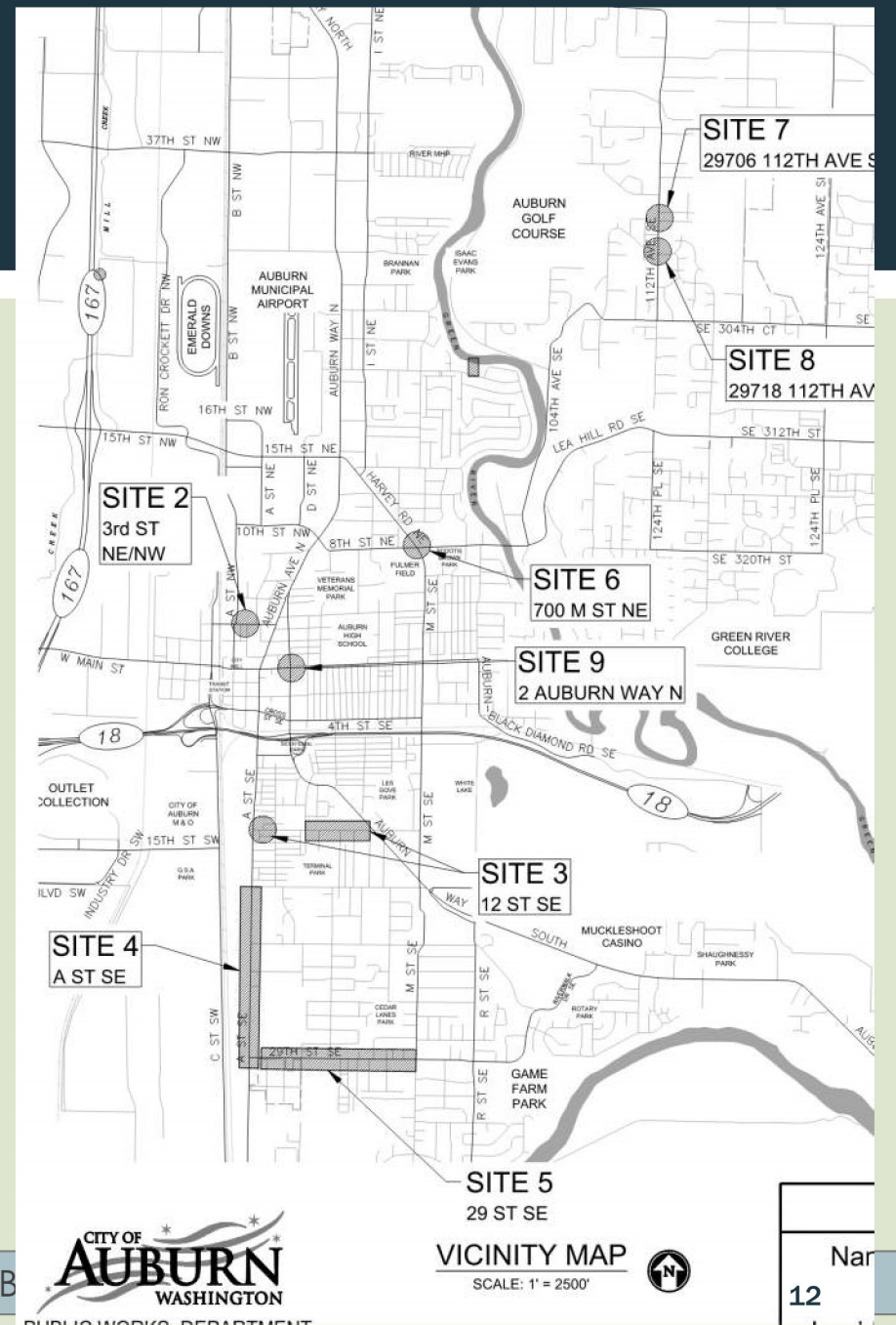
GARDEN AVENUE REALIGNMENT (CP2022)



- Creates a new east/west connection between 102nd Ave SE (Garden Ave) and 104th Ave SE.
- Eliminates the existing Garden Ave connection to 8th St NE and replaces it with a permanent cul-de-sac.
- Utility improvements include storm drainage needed to support the roadway surface; new water and sewer mains

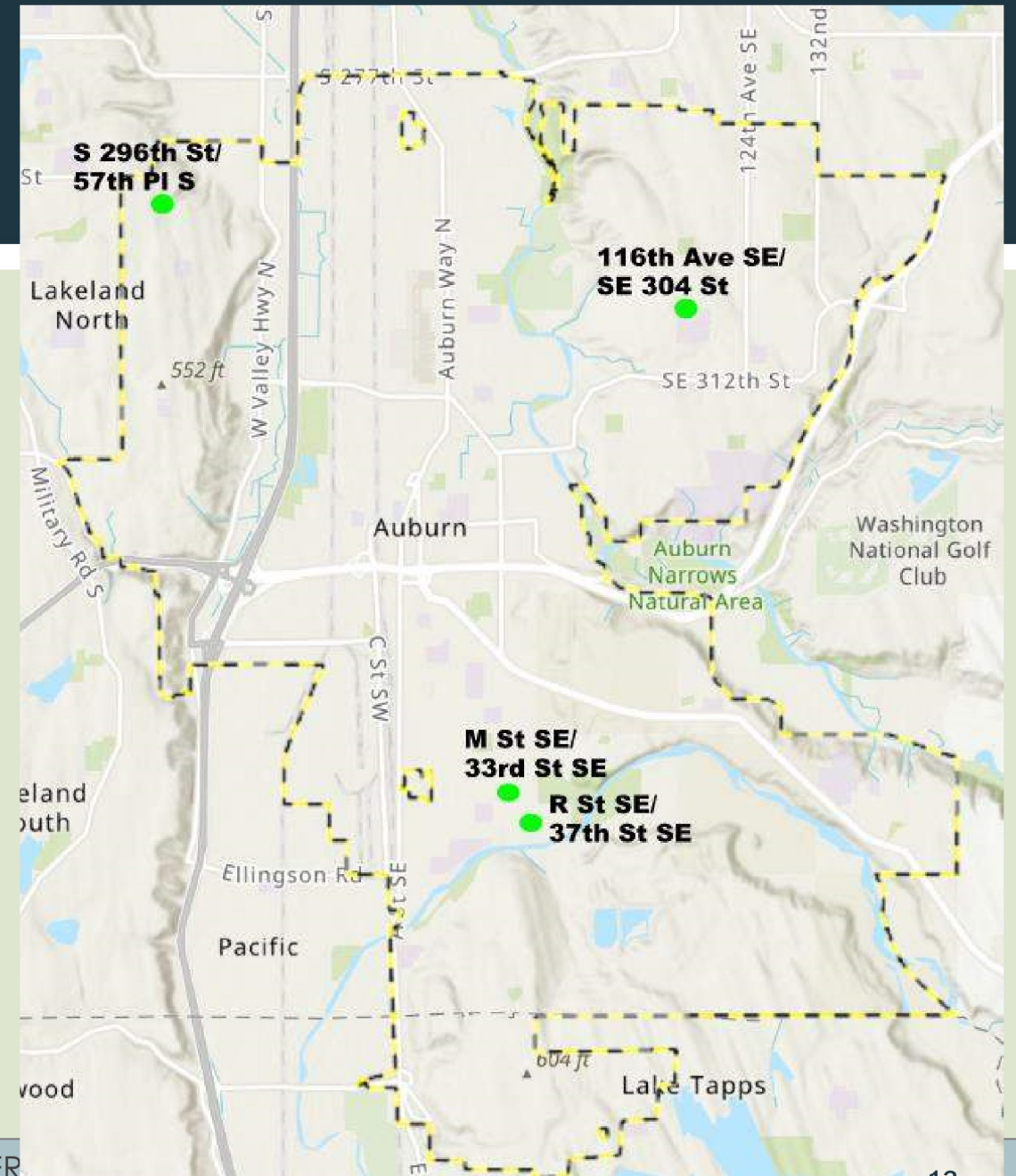
2024 ARTERIAL PATCHING PROJECT

- Patches worn and damaged sections of pavement.
- Addresses utility needs
- Upgrades ADA curb ramps

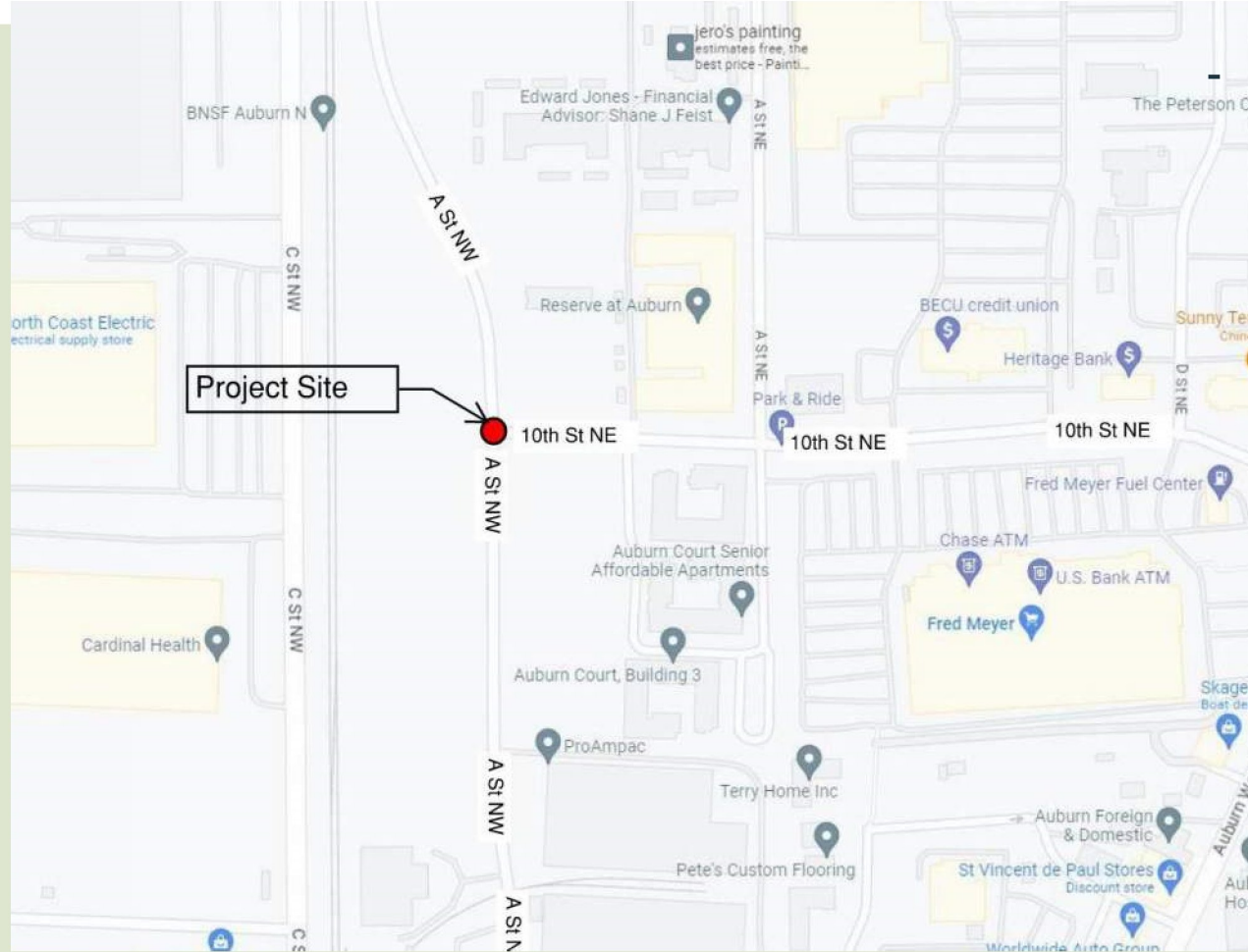


CITY SAFETY PEDESTRIAN CROSSING ENHANCEMENTS

- Improves 4 crosswalks to include rapid flashing rectangular beacons (RRFBs) and other safety improvements.



10TH AND A SIGNAL (CP2207)



- New traffic signal at intersection of A St NW/10th St NW



TRANSPORTATION GRANTS SUMMARY



RECENTLY AWARDED GRANTS

■ Auburn Way S Widening

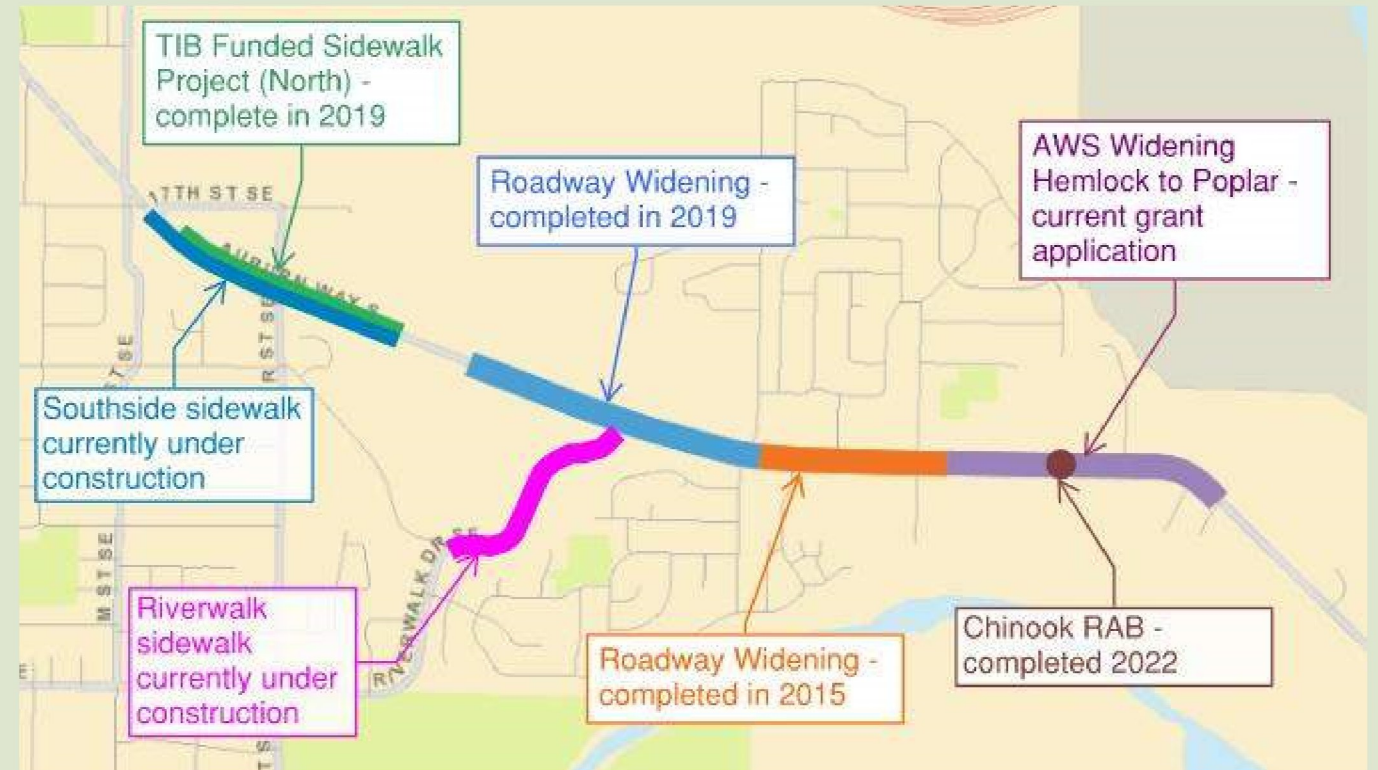
- \$3,309,032 award
- Funding is for construction
- Used to replace programmed local funds

■ Regional Growth Center

- \$2,112,444 award
- Funding is for construction
- Used to replace programmed local funds

GRANT AWARD - AUBURN WAY S WIDENING

- TIB funds applied for in 2023
- Awarded \$3.3M to replace budgeted local funds
- Construction phase programmed to start in 2024



SUBMITTED GRANT APPLICATIONS

- **Highway Safety Improvement Program (HSIP)**
 - Funds improvements to reduce fatal and serious injury crashes
 - Administered by WSDOT
 - Requested \$2,575,000
 - Project would add street lighting along three arterial streets:
 - Lake Tapps Parkway east of Sumner Tapps Highway
 - Sumner Tapps Highway south of Lake Tapps Parkway
 - Oravetz Drive between Roegner Park and Kersey Way

UPCOMING GRANT COMPETITIONS

- **WSDOT Pedestrian and Bicycle Program**
- **WSDOT Safe Routes to School Program**
- **TIB Complete Streets**
- **TIB Annual Competition**
- **SS4A (Safe Streets for All Program)**
- **Active Transportation Infrastructure Investment Program (ATIIP)**
- **FHWA Funds administered through PSRC**
 - **Regional Competition**
 - Construction funding for East Valley Highway Widening
 - **King County Countywide Competition**
 - A Street SE preservation (17th to 37th)
 - Construction funding for Lea Hill Road/104th Roundabout
 - **Pierce County Countywide Competition**
 - Lake Tapps Parkway preservation (Sumner Tapps Hwy to 182nd Ave E)

ENGINEERING SERVICES

**2025-2030
TRANSPORTATION
IMPROVEMENT PROGRAM**

**JAMES WEBB, SENIOR TRAFFIC ENGINEER
FEBRUARY 13, 2024**

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

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C H A R A C T E R

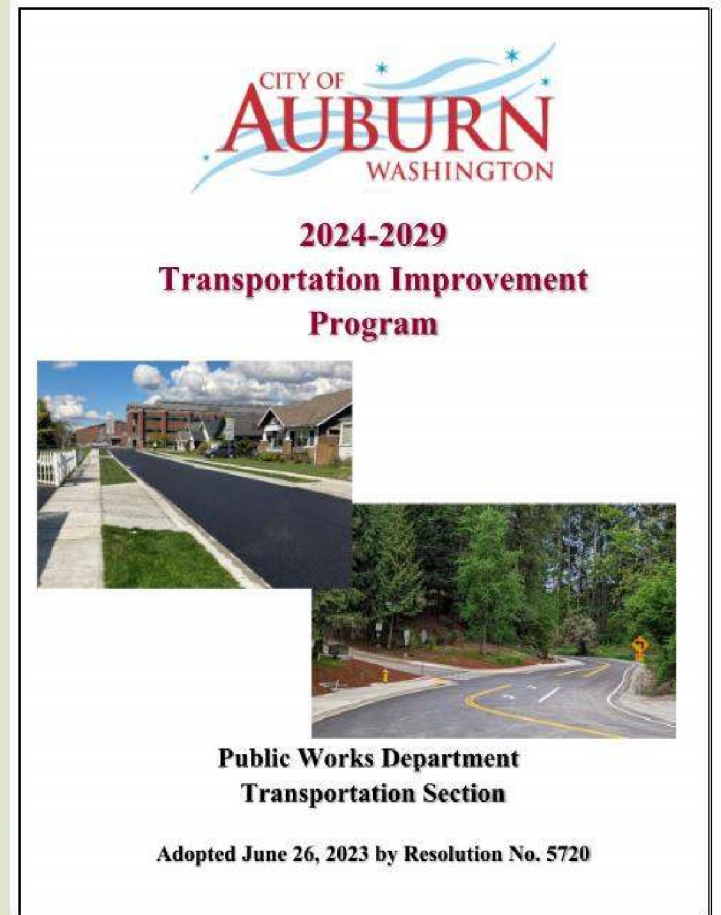
S U S T A I N A B I L I T Y

W E L L N E S S

C E L E B R A T I O N

TIP OVERVIEW

- RCW 35.77.010 requires the City to create a TIP
- Six-year plan for transportation facilities
- Financially Constrained
 - Reflects reasonably anticipated revenues
- Used to
 - identify priorities
 - program funds
 - required for grant applications
 - set traffic impact fees for the following year
 - coordinate with utility and development projects
 - develop the capital facilities plan and budget
 - serves as finance plan for Transportation Benefit District funds



ANNUAL TIP UPDATE

- Required to be updated by June 30 each year
- Requires Public Hearing
- Discussed with Transportation Advisory Board for feedback
- May be modified throughout the year with public hearing, council action
- Annual Update
 - Removes projects (completed projects, changing needs/priorities)
 - Adds new projects (grant applications, emerging needs/funding)
 - Modifies projects
 - Modifications to project descriptions
 - Changes to anticipated funding/costs
 - Modification to project costs
 - Modification to project timing

NEW TIP, NEW APPROACH

- Proposing a simplified approach to the TIP sheets
- TIP will focus on overall funding needs for individual projects
- TIP will focus on overall program funding for the six-year period covered by the TIP
- More detailed financial information and programming will be included in the CFP and the budget

Project Title:	Lea Hill Road/112th Avenue SE Roundabout	TIP# I-6
Project No:	N/A	
Project Type:	Safety, Capacity	STIP# AUB-N/A

Project Description:

The project will construct a single-lane roundabout at the 112th Avenue SE intersection with Lea Hill Road. The intersection is currently stop-controlled on the 112th Avenue SE approach. The project will also implement turn restrictions at the Lea Hill Road intersection with 105th Place SE, and remove the existing span wire traffic signal. The project will also extend bicycle lanes and sidewalks from the new roundabout to the 116th Avenue SE intersection to the east.

Project Need:

The project will improve traffic operations, safety and non-motorized access.

Project Status:

The Lea Hill Road Corridor study was completed during 2020. This project is based on the study recommendations. The design phase is programmed to start in 2027, with ROW in 2028, and construction in 2029

Project Funding:

Funding Sources:

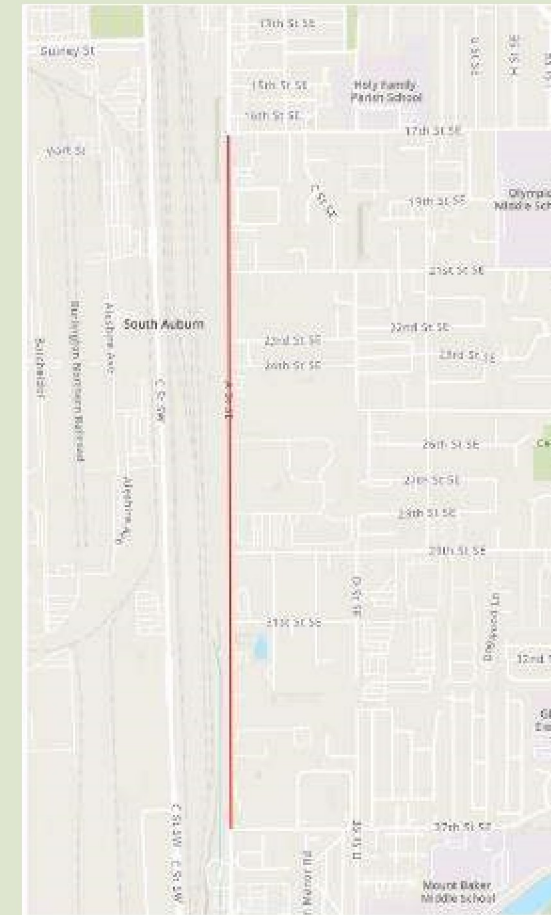
<i>General Transportation (102, 103, 105, 328)</i>	-
<i>Traffic Impact Fees</i>	2,470,000
<i>Traffic Mitigation Fees</i>	-
<i>Transportation Benefit District</i>	-
<i>Secured Non-City</i>	-
<i>Unsecured Non City</i>	2,700,000
<i>Other</i>	-
Total	5,170,000

Capital Expenditures:

<i>Pre-Design</i>	-
<i>Design</i>	350,000
<i>Right of Way</i>	420,000
<i>Construction</i>	4,400,000
<i>Other</i>	-
Total	5,170,000

P-13: A STREET SE PRESERVATION (PHASE 3)

- The project will grind and overlay A Street SE between 17th Street SE and 37th Street SE
- Replaces curb ramps as needed
- 2024 King County Grant application for 2027/2028 funding



P-14: 2026 LOCAL STREET PRESERVATION PROJECT

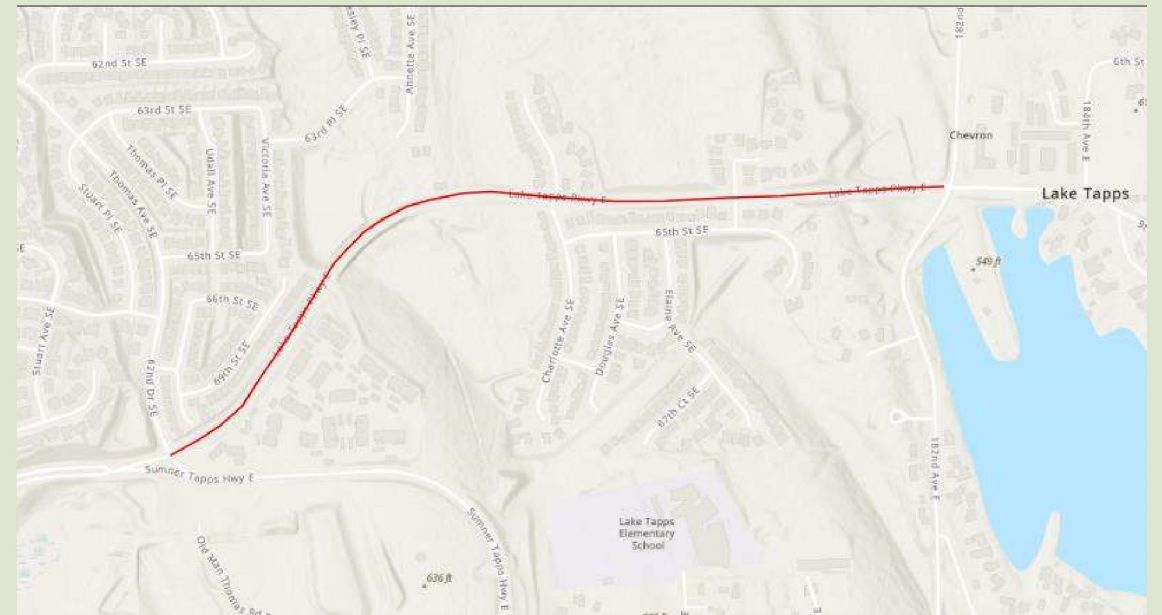
- The project will preserve local street pavement
- Project scope has not yet been determined
- \$1.6M is planned for construction
- Replaces curb ramps as needed
- Design is planned for 2025, with construction in 2026

P-20: 2026 ARTERIAL STREET PRESERVATION PROJECT

- **The project will preserve arterial pavement**
- **Project scope has not yet been determined**
- **\$1.8M is planned for construction**
- **Replaces curb ramps as needed**
- **Design is planned for 2025, with construction in 2026**

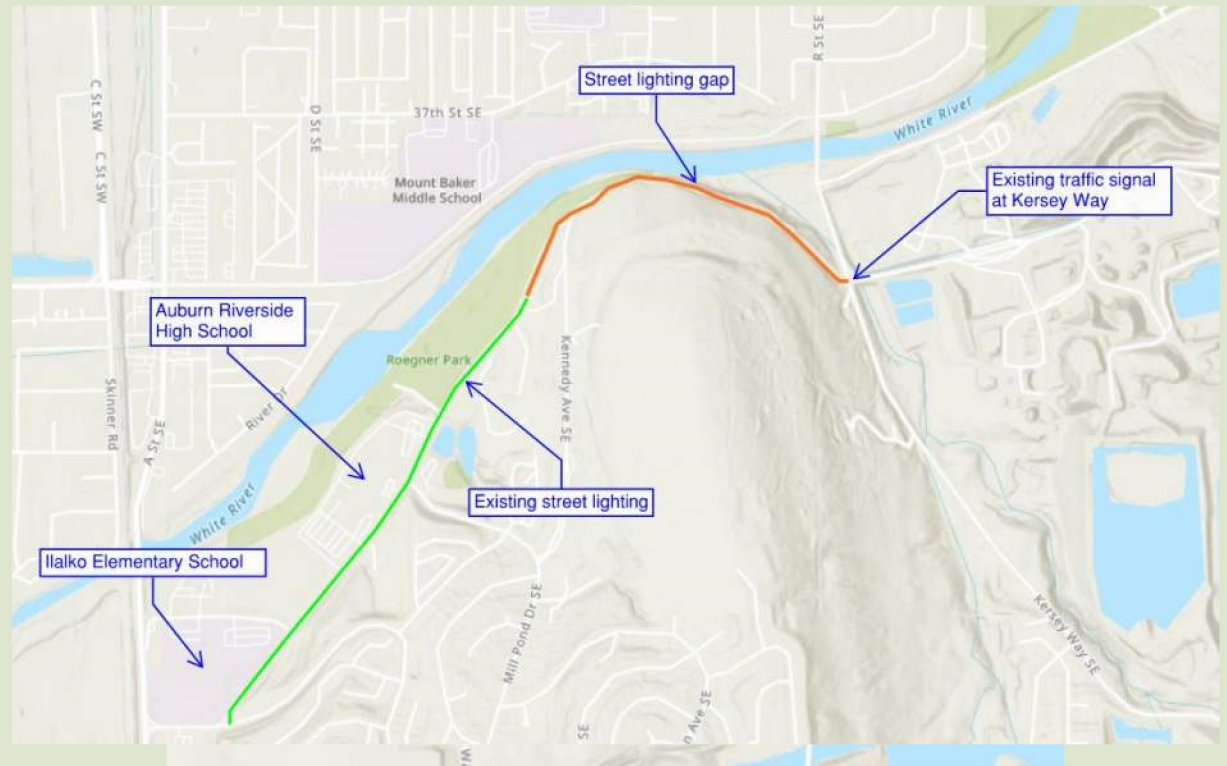
P-21: LAKE TAPPS PKWY PRESERVATION

- The project will grind and overlay Lake Tapps Pkwy between Sumner Tapps Hwy and 182nd Avenue E
- Replaces curb ramps as needed
- 2024 Pierce County Grant application for 2027/2028 funding



R-10: ARTERIAL STREET LIGHTING PROJECT

- The project will install street lighting along the following arterial streets:
 - Lake Tapps Pkwy between Sumner Tapps Hwy and 182nd Avenue E
 - Sumner Tapps Hwy between Lake Tapps Pky and 16th Street E
 - Oravetz Road between Roegner Park and Kersey Way
- 2024 HSIP Application



PROJECTS PROPOSED TO BE REMOVED

- **Projects completed in 2023**
- **Projects completed in 2024**
- **Projects that are fully funded and are being actively worked on**

- **This is anticipated to reduce the number of included projects**

NEXT STEPS

- **May 14th – Second TAB Discussion**
- **Finalize TIP**
- **May 13th – First Council Study Session Discussion**
- **June 3rd – Resolution to set the Public Hearing**
- **June 10th – 2nd Discussion with City Council (as needed)**
- **June 17th – Public Hearing and Adoption via Resolution**
- **Traffic Impact Fee to be adopted with 2025 fee schedule in Fall**

- **QUESTIONS/FEEDBACK?**

ENGINEERING SERVICES

COMPREHENSIVE PLAN POLICY REVIEW - SAFETY

JACOB SWEETING
TRANSPORTATION ADVISORY BOARD
FEBRUARY 13, 2024

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

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S U S T A I N A B I L I T Y

W E L L N E S S

C E L E B R A T I O N

GOALS – POLICIES - ACTIONS

Goals

- Broad statements indicating a general aim or purpose to be achieved.

Policies

- Topic-specific statement providing guidelines for current and future decision-making.
- Indicates a clear commitment of the local legislative body.

Actions

- Initiatives, projects, or programs to put policy into motion.

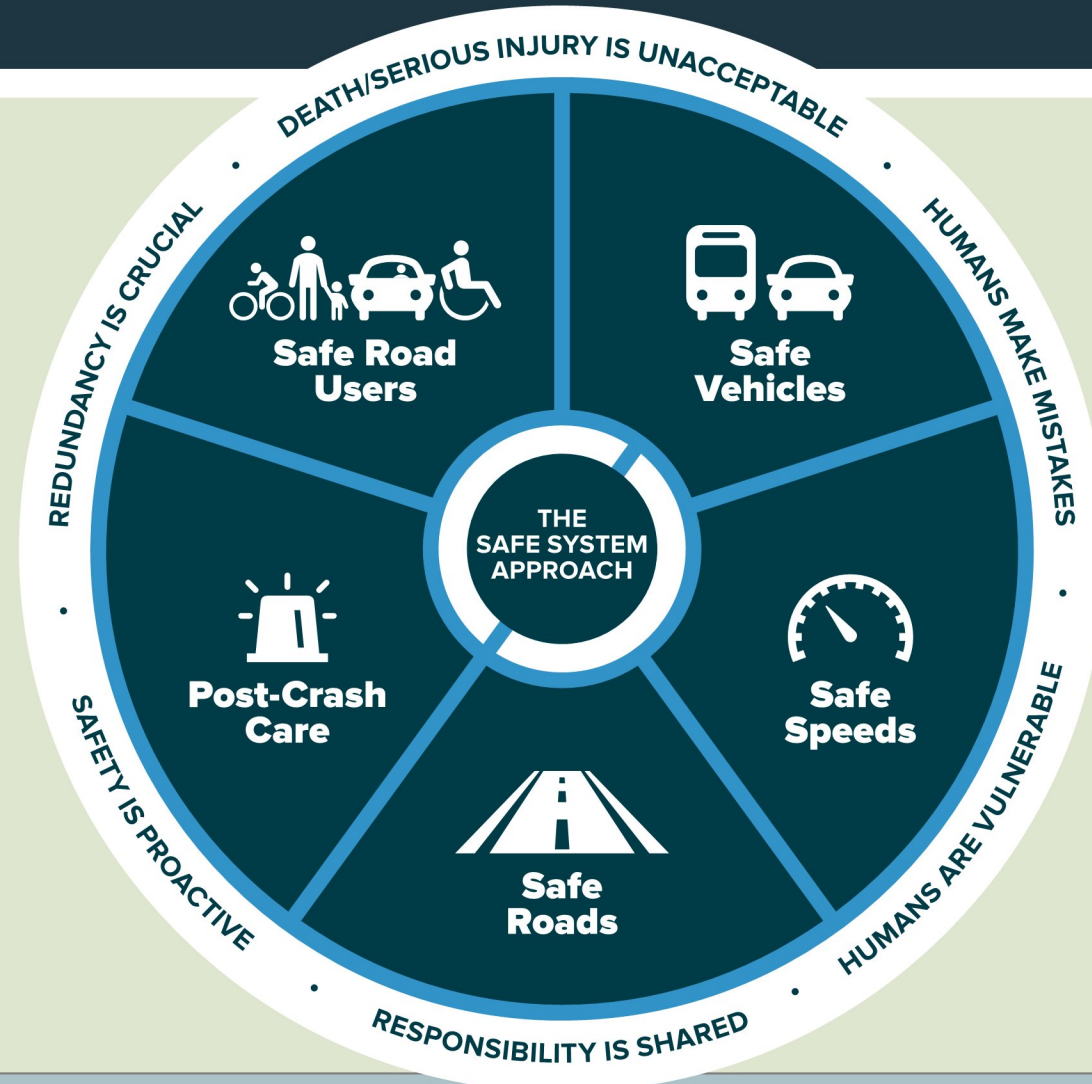
GOALS

- Goal 1: Planning
- Goal 2: Equity
- **Goal 3: Safety**
- Goal 4: Environment
- Goal 5: Multimodal Transportation Network
- Goal 6: Multimodal Level of Service Standards
- Goal 7: Concurrency
- Goal 8: Managing capacity needs
- Goal 9: Right-of-way management
- Goal 10: Maintenance & Preservation
- Goal 11: Parking

POLICY REVIEW: GOAL 3) SAFETY

GOAL 3: Significantly reduce or eliminate traffic fatalities and serious injuries through a safe systems approach (Safety).

SAFE SYSTEMS APPROACH



SAFE SYSTEMS APPROACH - PRINCIPLES



SAFE SYSTEMS APPROACH - PRINCIPLES

Traditional approach

Prevent crashes



Improve human behavior



Control speeding



Individuals are responsible



React based on crash history



Safe System approach

Prevent death and serious injuries

Design for human mistakes/limitations

Reduce system kinetic energy

Share responsibility

Proactively identify and address risks

SAFE SYSTEMS APPROACH - ELEMENTS



REVISED AND NEW SAFETY POLICIES

- **General (TR3-1-1 to TR3-1-3)**
- **Roadways (TR3-2-1 to TR3-2-5)**
- **Road Users (TR3-3-1 to TR3-3-4)**
- **Speeds (TR3-4-1 to TR3-4-3)**
- **Vehicles (TR3-5-1 to TR3-5-4)**
- **Post Crash Care (TR3-6-1 to TR3-6-3)**

SAFETY POLICIES - GENERAL

- **General (TR3-1-1 to TR3-1-3)**
 - **Apply Safe Systems Approach**
 - **Implement Safety Improvements Prioritized based on crash history and presence of risk factors for serious injury and fatal crashes**
- **Actions:**
 - **Local Road Safety Plan (LRSP) and Comprehensive Safety Action Plan (CSAP)**
 - **Pursue funding for safety programs and improvements**

SAFETY POLICIES - ROADWAYS

- Roadways (TR3-2-1 to TR3-2-5)
 - Apply Safe Systems approach to roadway standards and design
 - Roadway design prioritizes pedestrian and bicycle safety over vehicle convenience (existing)
 - Design speeds for roadway changes/improvements set to 85th Percentile Speeds unless traffic calming is included
 - Fund a proactive neighborhood traffic calming program
 - Incorporate safety countermeasures into roadway standards and design per FHWA
- Actions:
 - Integrate Safe System Approaches into Engineering Design Standards (EDS).
 - When adding projects to Comp Plan and TIP, consider safety of all travel modes and risks identified in safety plans
 - Utilize safety plans, speed studies, and crash history to identify safety improvements

SAFETY POLICIES – ROAD USERS

- Road Users (TR3-3-1 to TR3-3-4)
 - Provide information to educate and encourage safe driving, biking, and walking practices
 - Implement message systems for drivers as funding allows
 - City employees required to operate City vehicles responsibly and safely
 - Support equitable, un-biased enforcement
- Actions:
 - Outreach and education (magazine, social media, flyers, mailers)
 - Participate in state and county wide message campaigns.
 - Coordinate w/law enforcement
 - Expand dynamic message signs as funding allows

SAFETY POLICIES – SPEEDS

- **Speeds (TR3-4-1 to TR3-4-3)**
 - Posted and design speeds consider context (pedestrians, bicycles, traffic volumes, geometric constraints)
 - 85th percentile speeds used to evaluate speed compliance and used to determine if traffic calming, or post speed adjustment is warranted per EDS
 - Implement automated speed enforcement
- **Actions:**
 - Update EDS to establish traffic calming criteria
 - Implement automated school speed zone enforcement. Modify or expand to address compliance issues
 - Evaluate and implement automated speed zone enforcement outside of school zones to address compliance issues
 - As issues arise, review roadways to evaluate existing and desired speeds and identify changes needed to posted speeds and/or roadway improvements to align desired and posted speeds.

SAFETY POLICIES – VEHICLES

- Vehicles (TR3-5-1 to TR3-5-4)
 - Advocate for vehicle and device safety enhancements
 - Educate community to encourage safe vehicle practices
 - Implement safety practices on City fleet
 - Evaluate new or emerging technologies
- Actions:
 - Coordinate w/other agencies
 - Review local ordinances
 - Inspect, maintain, an equip City vehicles

SAFETY POLICIES – POST CRASH CARE

- **Post Crash Care (TR3-6-1 to TR3-6-3)**
 - Maintain the transportation system to support entities providing emergency response services to crashes
 - Prioritize emergency vehicle routes and access to hospitals
 - Take actions to reduce possibility of repeat crashes due to malfunctioning or failing devices
- **Actions:**
 - Coordinate w/emergency response services to manage routes
 - Maintain emergency vehicle pre-emption at traffic signals
 - Perform post crash investigation of traffic system

FEEDBACK & NEXT STEPS

- **Final Draft of Policies**
- **Public Outreach and Feedback**
- **Planning Commission**
- **City Council Adoption in 2024**

GOAL 3



Safety

Significantly reduce or eliminate traffic fatalities and serious injuries through a safe systems approach.

SAFETY POLICIES (GENERAL)

TR3-1-1. The City shall apply the Safe System Approach for pursuing its transportation safety goal through the different elements associated with the safety of the City's transportation system which the City has the ability to influence including: roadways, roadway users, speeds, vehicles, and post crash care.

TR3-1-2. The City shall study, plan, and implement safety improvements prioritized based on the occurrence of fatal and serious injury crashes and/or the presence of systemic characteristics indicative of serious or fatal crash risk.

TR3-1-3. The City will seek internal and external funding to both implement safety strategies and on-going maintenance of improvements.

SUPPORTING ACTIONS (GENERAL)

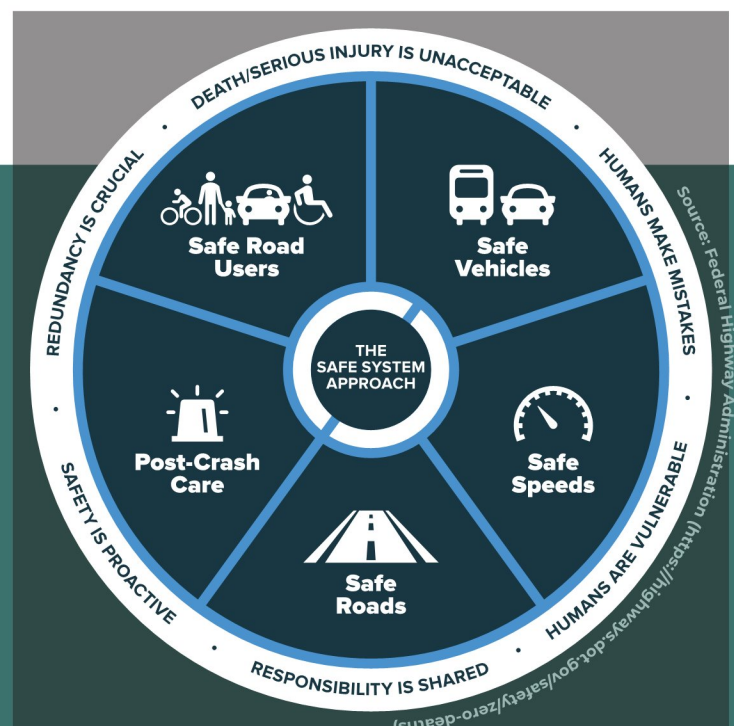
- Implement, maintain, and regularly update the Local Road Safety Plan (LRSP) and Comprehensive Safety Action Plan (CSAP).
- The LRSP/CSAP will include documentation of the progress towards actions and performance metrics identified in the plans.
- Establish a transportation program in the Transportation Improvement Plan and funding that provides for safety data collection, study, planning, and implementation.
- Identify, evaluate, and pursue grant funding and other outside funding sources for safety programs and improvements.



What is the Safe Systems Approach?

Founded on the belief that death and serious injuries on city streets are preventable, the Safe System Approach considers how the transportation system as a whole can be improved to avoid serious and fatal crashes. It is organized into five categories: Safe Roads, Safe Speeds, Safe Vehicles, Safe Road Users, and Post Crash Care.

To learn more, please visit highways.dot.gov/safety/zero-deaths



SAFETY POLICIES (ROADWAYS)

TR3-2-1. The City will integrate the Safe System Approach into roadway design standards and related policies, and project development processes and be consistent with industry best practice.

TR3-2-2. Roadway design shall consider safety and multi-modal level of service standards to meet both transportation level of service goals and safety goals to the greatest extent feasible. However, safety of active transportation users shall be prioritized over vehicle level of service standards.

TR3-2-3. In making changes to existing roadways, including horizontal or vertical re-alignment, re-channelization, additional lanes, new or modified intersections, and new or modified driveways, design speeds for safety related design elements shall not be less than the 85th percentile speeds of existing vehicle traffic except where roadway changes include traffic calming measures that will reduce vehicle speeds.

TR3-2-4. The City shall fund and implement the neighborhood traffic calming program that will take a pro-active, area wide approach towards traffic calming through studying streets in residential areas to identify safety concerns. The program will identify and implement physical measures per the EDS and as funding allows address identified concerns.

TR3-2-5. Safety countermeasures will be incorporated into roadways as recommended by the Federal Highway Administration and as appropriate to City roadways as funding allows to potentially reduce roadway fatalities and serious injuries.

SAFETY POLICIES (ROAD USERS)

TR3-3-1. Seek and utilize opportunities to provide the community with information to educate and encourage safe driving, biking, and walking practices.

TR3-3-2. Implement and operate, as appropriate and funding allows, systems to provide information to roadway users that could help improve safety.

SUPPORTING ACTIONS (ROADWAYS)

- Periodically review and update City EDS to integrate current and emerging Safe System Approaches and safety countermeasures.
- In identifying projects for inclusion in the CTP and TIP, develop and implement approaches to consider all travel modes and to specifically address risk factors identified in the LRSP and CSAP in the project scope.
- At locations with a high number of risk factors identified in the LRSP and/or CSAP, identify potential safety countermeasures to reduce the potential for fatality and serious injury crashes. Seek funding to implement countermeasures and implement as funding is available.
- Establish standards for physical improvements implemented with the neighborhood traffic calming program, including, but not limited to, speed cushions, traffic circles, raised crosswalks, and tabletop intersections.

SUPPORTING ACTIONS (ROAD USERS)

- Establish and implement approaches towards education, outreach, and other measures as appropriate to encourage safe behaviors.
- Regularly communicate rules of the road and other safer travel strategies to the general public via various mediums such as signage, social media, public service announcements, flyers, articles, and mailers.

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SAFETY POLICIES (ROAD USERS)

TR3-3-3. City employees are responsible for operating City vehicles responsibly and safely, according to all state and local laws and City administrative policies.

TR3-3-4. Support equitable, unbiased enforcement to enhance overall public safety.

SAFETY POLICIES (SPEEDS)

TR3-4-1. Posted and design speeds of new roadways shall consider context, including adjacent land use, presence and proximity of active transportation, traffic volumes, and geometric design constraints.

TR3-4-2. The 85th percentile speed of vehicular traffic shall be used to evaluate speed compliance and to determine appropriate traffic calming measures as established by thresholds and considerations in the EDS. Traffic calming measures will be prioritized and implemented as funding is available.

TR3-4-3. The City will implement automated speed enforcement that encourages speed compliance as allowed by state law.

SUPPORTING ACTIONS (ROAD USERS)

- Coordinate with appropriate partners such as local, county, and state law enforcement, local and regional hospitals, school districts, and large employers to create and distribute safety messages and materials.
- Regularly coordinate with law enforcement regarding the road user behaviors and/or street locations being targeted for enforcement to encourage equitable, unbiased enforcement that uses practices to enhance overall public safety, including use of automated enforcement technologies.
- Explore, identify, evaluate, and as appropriate and funding allows, implement systems such as dynamic message signs that provide roadway conditions and other information to drivers.

SUPPORTING ACTIONS (SPEEDS)

- Establish criteria in the EDS for when physical traffic calming measures may be appropriate to encourage safer speeds.
- Implement automated school speed zone enforcement. Modify and/or expand program as needed to address compliance issues and other concerns. Provide annual reporting as required by law.
- Identify, evaluate, and implement automated speed enforcement in non-school zone areas as allowed by law and as determined to be appropriate to address speed compliance concerns.
- As issues and concerns arise, as part of specific speed studies, and/or as part of public improvement project designs, the City will review roadways to identify existing and desired posted speeds based on classification, land use context, types of road users, and degree of separation or conflict management between vehicles and active transportation users. The review will identify changes needed to posted speeds, if any, and any new or modified roadway features needed to align desired speeds and posted speeds.

SAFETY POLICIES (VEHICLES)

TR3-5-1. The City shall advocate for vehicle and device safety enhancements that make traveling in Auburn safer.

TR3-5-2. Seek opportunities to provide the community with information to educate and encourage vehicle safety practices.

TR3-5-3. City shall continue to implement vehicle safety practices on its fleet.

TR3-5-4. New or modified vehicle types and emerging vehicle technology shall be evaluated and measures may be taken to promote, prohibit, or restrict their use in the City transportation network as appropriate to support adopted goals and policies.

SAFETY POLICIES (POST CRASH CARE)

TR3-6-1. Maintain the transportation system to support entities providing emergency response services to crashes.

TR3-6-2. Prioritize emergency vehicle routes and access to hospitals and trauma care centers.

TR3-6-3. Actions will be taken, as applicable, after crashes involving serious injury or fatality, to reduce or eliminate the possibility of repeat crashes at the location due to malfunctioning or failing traffic control devices.

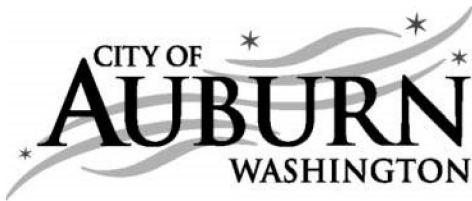
SUPPORTING ACTIONS (VEHICLES)

- Coordinate with other local, regional and state agencies to advocate for vehicle safety enhancements for commercial motor vehicles as well as technologies used in private automobile industry, and vehicle inspections.
- Review, update, and maintain local ordinances regarding the appropriate use of new or modified vehicle types and emerging vehicle technology.
- Ensure City vehicles are regularly inspected and maintained, and include regulatory required appropriate safety enhancing technologies, and are equipped with appropriate emergency equipment and tools.

SUPPORTING ACTIONS (POST CRASH CARE)

- Coordinate with entities providing emergency response services to crashes with the purpose of maintaining appropriately managed routes, access and facilitate wayfinding to hospitals and trauma care facilities.
- Continue to maintain emergency vehicle pre-emption technology at traffic signals throughout the City prioritizing emergency vehicle routes and access to hospitals and trauma care centers, and emergency response to crashes.
- When notified by Police, City Public Works staff perform post crash investigations where a serious injury or fatality crash occurs at a traffic signal or stop controlled intersection, in a marked and/or enhanced cross walk, involves a pedestrian during non-daylight hours where street lighting is present, or other situations that warrant verification that transportation systems are functioning as intended.





Memorandum

To: Transportation Advisory Board
From: Ingrid Gaub, Public Works Director
Date: January 31, 2024
Re: Draft 2023 Annual Board Work Plan Report

In February 2023, the Transportation Division developed and presented an annual work plan for the upcoming year to the Transportation Advisory Board.

In developing its work plan, Staff considered the following:

- Board advisory focus areas listed in Chapter 2.94.
- Departmental Staff work priorities.
- Board members' knowledge, interest, and expertise.

The 2023 Annual Board Work Plan approved by the Board was used to develop this end of year report, which will be presented to the Auburn City Council in early 2024.

TAB Membership Updates:

Three vacant Transportation Advisory Board positions have been filled.

- Emily Helms, High School Student
- Derek Ronnfeldt, Green River College
- Ajay Ganesan, Bicycling Community

Current Board members:

Position	Name	Appointed on	Term Ending
High School Student	Emily Helms	9/18/23	6/31/24
Auburn School District	Dennis Grad	4/18/16	12/31/25
Muckleshoot Indian Tribe	Riley Peterson	11/19/19	12/31/25
Green River College	Derek Ronnfeldt	4/17/23	12/31/25
Local Business (1)	Michael Harbin Jr	4/18/16	12/31/24
Citizen at Large (1) (Chair)	Peter Di Turi	7/16/18	12/31/26
Citizen at Large (2)	Emmanuel Dolo	2/22/22	12/31/24
Citizen at Large (3) (Vice-Chair)	Tyson Hiffman	11/21/22	12/31/25
Senior Citizen	Patricia Larson	4/18/22	12/31/24
Bicycling Community	Ajay Ganesan	2/2/23	12/31/25

Board Vacancies:

- Representative of Local Business(s)
- Representative of persons living with disabilities
- Representative of Chamber of Commerce
- Representative of the Downtown Auburn Cooperative
- Representative of Transit Users

2023 Annual Work Plan Report

1. Discussion Topics:

February:

Presentation: Transportation Improvement Program (TIP)

Preliminary discussion regarding the annual TIP update, which will need Council action in June 2023. Further discussion with the TAB is expected in May, with action to recommend approval of the TIP update.

Presentation: Commute Trip Reduction Program

Staff presentation about the City's Commute Trip Reduction Program, including recent changes and survey results.

May:

Presentation: 2024 Comprehensive Transportation Plan Update

Staff continued presentations on the plan for the next major update to the Comprehensive Transportation Plan, with a specific focus on the policy's proposed in the updated plan that incorporate the change from a vehicle only level of service to a multi-modal level of service.

Presentation: Transportation Improvement Program (TIP)

Staff provided an overview of the final proposed Transportation Improvement Program (TIP) and the proposed update to the projects planned in the next 6 years.

August:

Presentation: 2024 Comprehensive Transportation Plan Update

Staff presentation about the 2024 Comprehensive Transportation Plan update, with a focus on Policies, with a discussion from TAB members.

November:

Presentation: Neighborhood Traffic Calming Program

Staff presentation on the 2023/2024 Traffic Calming Program providing updates on 2022 improvements and discussed 2023 focus areas, proposed improvements and Community outreach efforts.

Presentation: 2024 Comprehensive Transportation Plan Update

Staff presentation about the 2024 Comprehensive Transportation Plan update, with a focus on Policies, with a discussion from TAB members.

2. Other Staff Presentations:

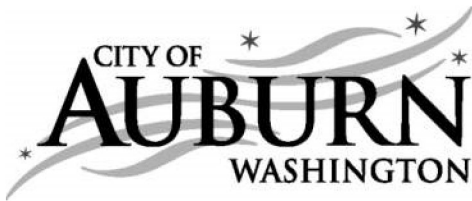
- SOS program and Arterial Preservation Program, funding, projects, and prioritization (May)
- Construction updates
- Grants updates
- Photo enforcement updates
- Bike Everywhere Day updates
- OPMA/PRA Training

3. Additional Items

- King County Bicycle Safety Investments presentation. King County discussed their program and solicited ideas from the board on potential investments in the community.
- TAB members elected a new Vice-Chair, Tyson Hiffman, for 2024.
- Minor update to the Auburn City Code Section 2.94ACC regarding the Transportation Advisory Board and update to the Board Operating Procedures.

4. Items not addressed from 2023 workplan:

- Project Success Metric and Roundabouts – these will be discussed as we review the complete Transportation Comprehensive Plan update in 2024.
- Presentations from Sound Transit and King County Metro on their projects which is anticipated to be completed in 2024.



Memorandum

To: Transportation Advisory Board
From: Ingrid Gaub, Public Works Director
Date: January 31, 2024
Re: 2024 Annual Board Work Plan

Each year the Transportation Division will develop an annual work plan for the upcoming year that will be utilized in the Transportation Advisory Board agenda setting.

Work plans serve two important key functions for an advisory body such as the Transportation Advisory Board (Board). First, a work plan will assist the Board in ensuring that it is efficient in the conduct of its work. As a volunteer body, the Board should maximize its time together and with staff to satisfy its advisory responsibilities as specified in Chapter 2.94 of the Auburn City Code. Second, a work plan is an important communication tool to the City Council, staff and interested parties about the work of the Board during the upcoming calendar year.

Work plans should present enough information to provide clear guidance as to the topics on which City Staff need input from the Board. In addition, the number of work tasks should not be excessive and should be reasonably tied back to the Board and City staff's overall availability and ability to complete the tasks identified for 2024.

In developing its work plan, Staff considered the following:

- Board advisory focus areas listed in Chapter 2.94.
- Departmental Staff work priorities.
- Board members' knowledge, interest, and expertise.

The 2024 Annual Board Work Plan approved by the Board will be used in the end of year report to the Auburn City Council in early 2025.

Topics to be included in the 2024 annual work plan:

1. Discussion Topics:

- TIP update
- Comprehensive Transportation Plan Major Update
 - Policies
 - Outreach
 - Projects
 - Plan document
- Local Road Safety Plan and Comprehensive Safety Action Plan
- Commute Trip Reduction 5-year Plan (May)

These will include a roundtable discussion with all Board members sharing what they heard from the groups they represent, recommendations to staff, and how board members plan to share updates and new information back with their representative areas.

Results of these discussion items will be used to guide projects prioritization and policy updates.

2. Staff Presentations:

- Featured Capital Projects – as identified quarterly
- State of Our Streets Annual Report
- Neighborhood Traffic Calming Program

3. Additional Items

- King County Metro Rapid Ride I Line (King County to Present)
- Sound Transit Garage and Link Light Rail updates (Sound Transit to Present)
- Board Annual Report to the City Council