City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, February 6, 2018 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Jim Kelly, Chair Pro Tem Bill Petersen, and Member Bob Baggett. Also present were Board Attorney Doug Ruth and Board Secretary Danielle Daskam.

II. AGENDA MODIFICATIONS

Claims from LEOFF 1 members 709544, 391015 and 629199 were added to the agenda as Items V.C.7, 8 and 9. Backup materials for LEOFF 1 member 728069 under Item V.C.1 were distributed at the meeting.

III. APPROVAL OF MINUTES

A. Minutes of the January 2, 2018 LEOFF Board Meeting
Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 3-0

IV. UNFINISHED BUSINESS

A. Pending Disability Leave/Retirement Applications
There was no pending disability leave/retirement application.

B. Pending Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #856535
Request for reimbursement of medical services in the amount of $54.20 for services received on October 11, 2017.

On January 2, 2018, the Board tabled the claim pending the receipt of the Medicare/insurance explanation of benefits statement. No new information has been received.

Motion by Chair Pro Tem Petersen, second by Member Baggett to table the claim for an additional month.

MOTION CARRIED UNANIMOUSLY. 3-0

V. NEW BUSINESS

A. Disability Leave/Retirement Applications
No new application for disability leave was received.

B. Appeals/Requests for Reconsideration
No request for reconsideration was received.

C. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #728069
Request for approval/reimbursement of long-term care expenses in the amount of $6,100.00 for the month of January 2018.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of $6,100.00.

MOTION CARRIED UNANIMOUSLY. 3-0

2. LEOFF 1 Member #350627
Request for reimbursement of vision expenses in the amount of $377.10 for services received on January 9, 2018. LEOFF 1 member has not received vision reimbursement in the last year.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of $270.00.

MOTION CARRIED UNANIMOUSLY. 3-0

3. LEOFF 1 Member #912469
Request for reimbursement of dental expenses in the amount of $634.00 for services received on January 11, 2018. LEOFF 1 Member has not received dental reimbursement in 2018.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of $634.00.

MOTION CARRIED UNANIMOUSLY. 3-0

4. LEOFF 1 Member #317206
Request for reimbursement of dental expenses in the amount of $189.00 for services received on January 11, 2018. LEOFF 1 Members has not received dental reimbursement in 2018.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of $189.00.

MOTION CARRIED UNANIMOUSLY. 3-0

5. LEOFF 1 Member #190365
Request for reimbursement of vision exam expenses in the amount of $61.00 for services received on October 11, 2017.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of $61.00.

MOTION CARRIED UNANIMOUSLY. 3-0

6. LEOFF 1 Member #525154
Request for reimbursement of medical expenses in the amount of $236.09 for services received at September 13, 2017.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of $236.09.

MOTION CARRIED UNANIMOUSLY. 3-0

7. LEOFF 1 Member #709544
Request for reimbursement of dental expenses in the amount of $153.00 for services received on January 30, 2018. The LEOFF 1 Member has not received dental reimbursement in 2018.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of $153.00.

MOTION CARRIED UNANIMOUSLY. 3-0

8. LEOFF 1 Member #391015
Request for reimbursement of medical expenses in the amount of $44.70 for services received on November 16, 2017.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim.

Upon further discussion, Chair Pro Tem Petersen moved and Member Baggett seconded to table the claim pending the receipt of an insurance explanation of benefits statement

MOTION CARRIED UNANIMOUSLY. 3-0

9. LEOFF 1 Member #629199
Request for reimbursement of hearing aid expenses in the amount of $2,539.97 purchased February 5, 2018 from the LEOFF Board's preferred hearing aid provider.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approved the claim in the amount of $2,539.97.

MOTION CARRIED UNANIMOUSLY. 3-0

D. Other Discussion

1. Member-at-Large Position
Members considered the applicants for the member-at-large position. Members excluded applicant Vera Orlandic-Hodak due to her unavailability to attend day meetings. Secretary Daskam advised that applicant Russ Patterson has not completed a volunteer application.

Motion by Chair Pro Tem Petersen, second by Member Baggett to appoint Stan Laatsch as LEOFF Board member-at-large for a two-year term expiring December 31, 2019.

MOTION CARRIED UNANIMOUSLY. 3-0

2. LEOFF Board Policies and Procedures
Chair Kelly reminded Board members of the annual review of the Board's policies and procedures manual and encouraged members to bring any suggested amendments forward at the next meeting.

Board Secretary Daskam presented the Board with a survey of vendor vision costs.

VI. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:11 a.m.

APPROVED this 6th day of March, 2018.

James Kelly
JIM KELLY, CHAIR

Board Secretary