

**Special City Council Meeting
February 5, 2024 - 6:00 PM
City Hall Council Chambers
AGENDA**

I. CALL TO ORDER

II. LAND ACKNOWLEDGEMENT

We would like to acknowledge the Federally Recognized Muckleshoot Indian Tribe, the ancestral keepers of the land we are gathered on today. We thank them for their immense contributions to our state and local history, culture, economy, and identity as Washingtonians.

III. PUBLIC PARTICIPATION

1. Public Participation

The Auburn Special City Council Meeting scheduled for Monday February 5, 2024 at 6:00 p.m. will be held in person and virtually.

Virtual Participation Link:

To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below.

To listen to the meeting by phone or Zoom, please call the below number or click the link:

Telephone: 253 215 8782

Toll Free: 877 853 5257

Zoom: <https://us06web.zoom.us/j/84803535689>

A. Pledge of Allegiance

IV. ROLL CALL

V. DISCUSSION ITEMS

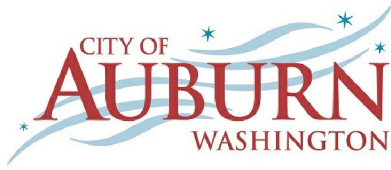
A. Department Overview - Parks, Arts, and Recreation (Faber)
(30 Minutes)

B. Department Overview - Public Works (Gaub) (30 Minutes)

VI. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review

at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Department Overview - Parks, Arts, and Recreation (Faber) (30 Minutes)

Date:

January 31, 2024

Department:

Parks/Art and Recreation

Attachments:

[PAR Overview](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: February 5, 2024

Staff:

Faber

Item Number:

DI.B

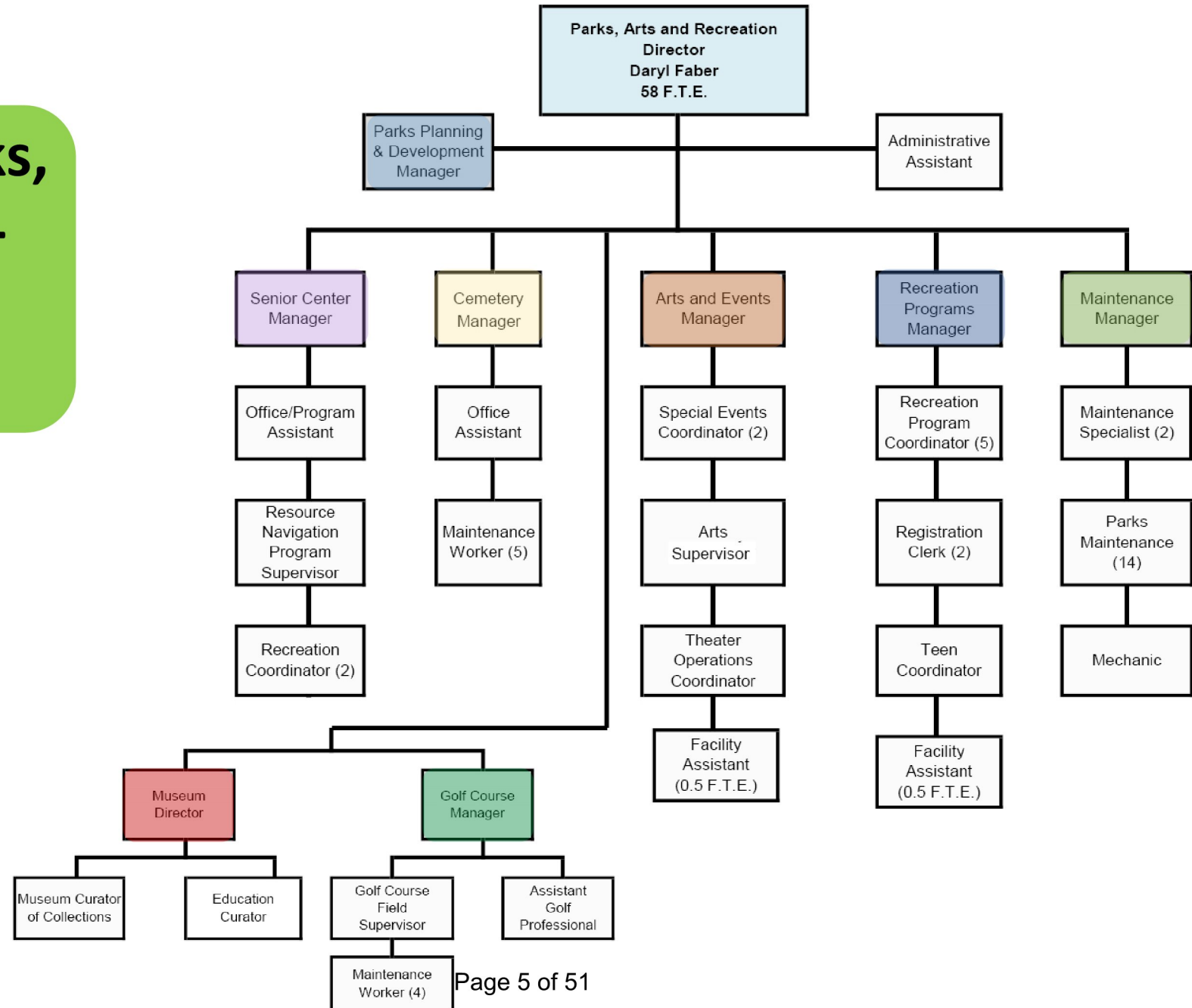
CITY OF AUBURN PARKS, ARTS & RECREATION



City of Auburn Parks, Arts & Recreation
253-931-3043
www.auburnwa.gov/play

AUBURN
MORE THAN YOU IMAGINED

City of Auburn Parks, Arts & Recreation – Organizational Structure





Parks have the power to strengthen communities, transform lives, and protect the future.

Parks are the most powerful aspect of every community.

PARKS HAVE ENVIRONMENTAL POWER

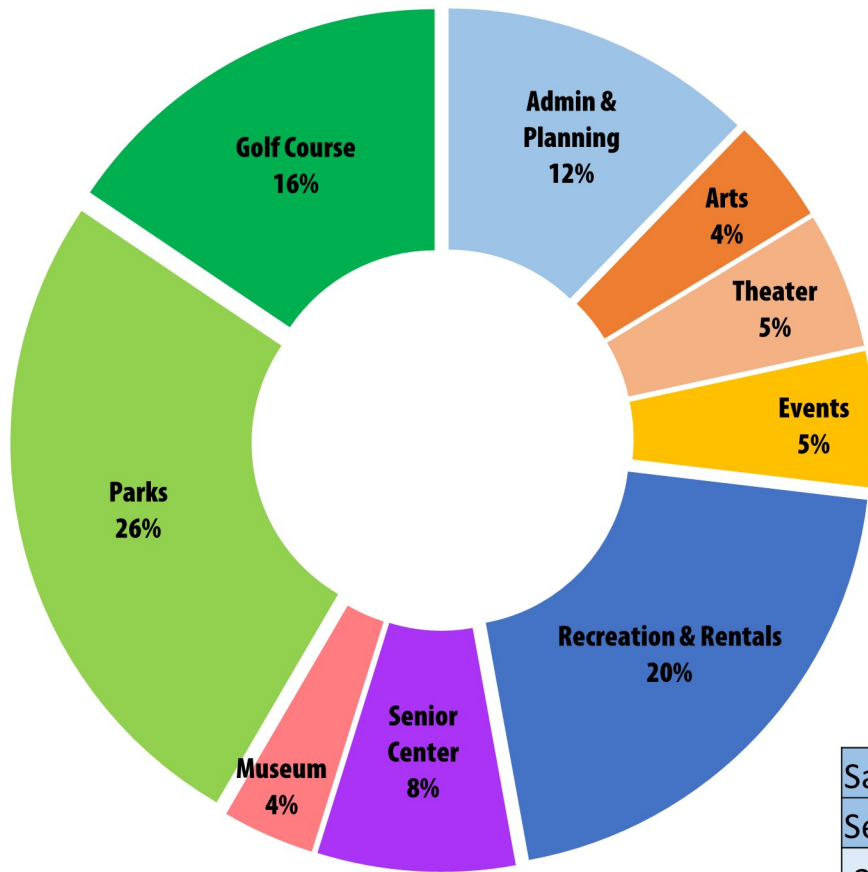


1 ACRE OF TREES
absorbs the carbon dioxide produced by
DRIVING A CAR 11,000 MILES.

50%.

Sources:
Centers for Disease Control, Environmental Protection Agency,
American Planning Association

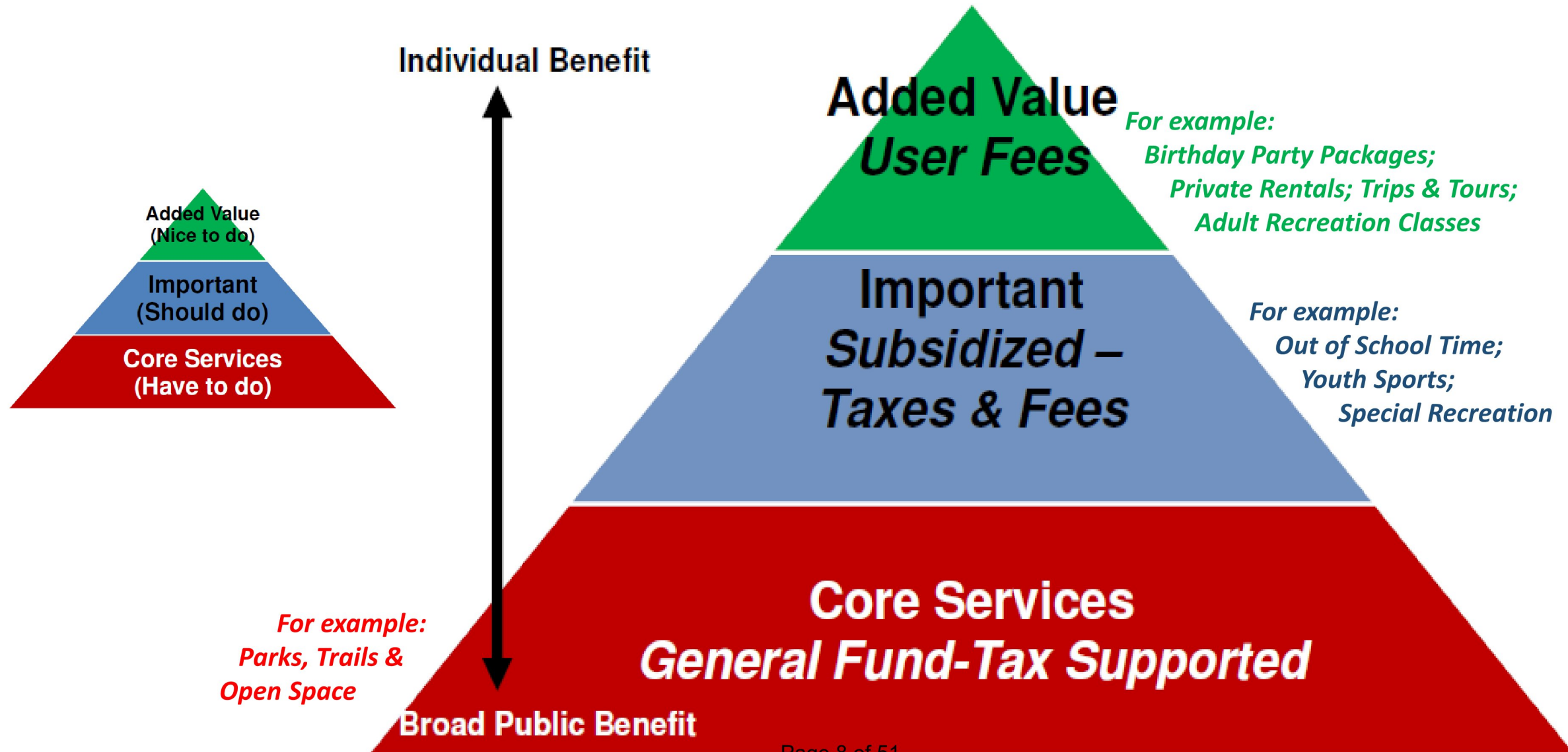
National Recreation
and Park Association



Parks, Arts & Recreation Department General Fund Expenditures | 2022 Actual

Salaries/Benefits/Interfund	\$9,786,621
Senior Hub (King County VSHSL Levy Expenditures)	\$343,936
.31-.64 Line Items (<i>Supplies, Small Tools & Equipment, Professional Services, Rentals & Leases, Repairs & Maintenance, Utilities, Travel, Advertising, Misc.</i>)	\$3,984,337
Total Department Expenditure - 2022	\$14,114,895
Total Department Revenue - 2022	\$4,109,539

Services | Funding Structure





Administration

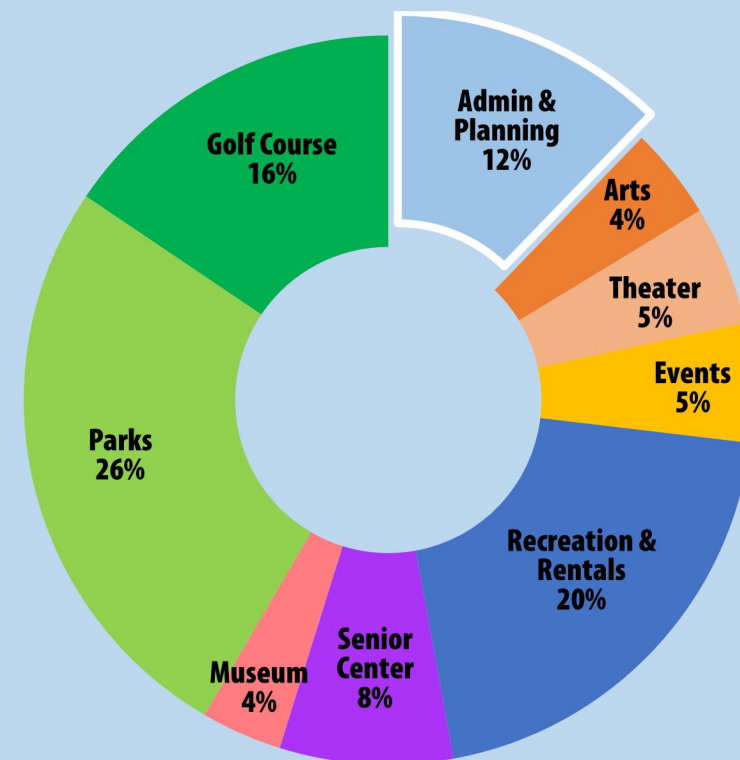
- Committed to protecting the City of Auburn’s natural beauty through a vibrant system of parks, open space and trails while enhancing the quality of life for our citizens by providing outstanding recreational and cultural opportunities.
- One Director and one Administrative Staff
- Management and oversight of 51 FTE’s (General Fund), 6 advisory boards, and community partnerships related to parks and recreation
- Management/Operations of Mountain View Cemetery & 6 Cemetery FTE’s (*Enterprise Fund*)

Park Planning

- One FTE
- Short and Long-range planning for the department as well as the project management for small capital improvements.

Administration & Park Planning

Director + 2 Full Time Employees



Arts

- Postmark Center for the Arts
- Public Art; Visual Art; Literary Art; Arts Education; & Community Art

Theater/Performing Arts

- Live Music, Tribute Shows, Comedy, & More
- Full Scale Productions: Auburn Community Players; Junior Players

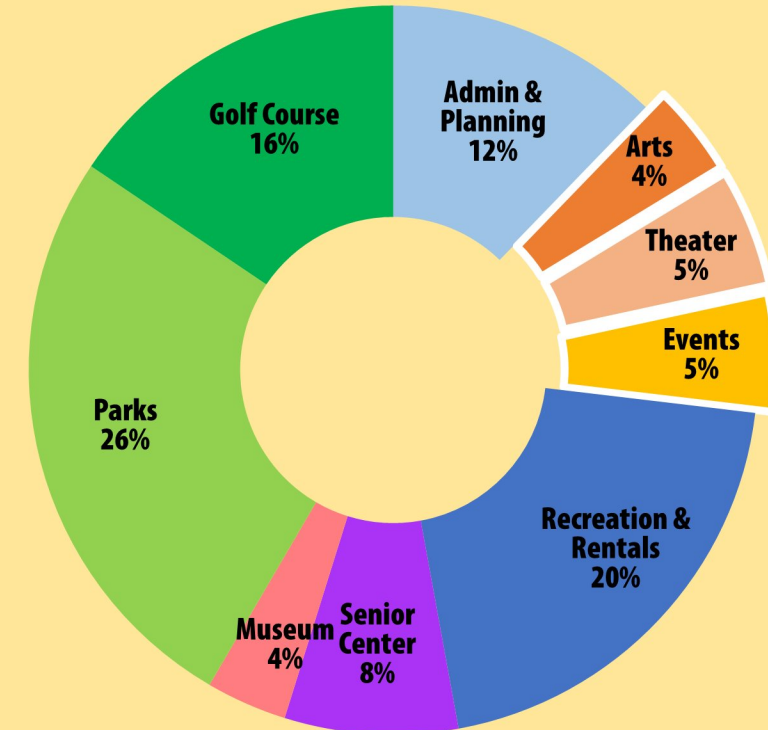
Events

- Major Special Events
Clean Sweep; Petpalooza; KidsDay; 4th of July; Veterans Parade & Santa Parade
- Auburn Farmers Market
- Free smaller-scale summer events: Kids SummerStage; Summer Sounds; Friday Night Flicks



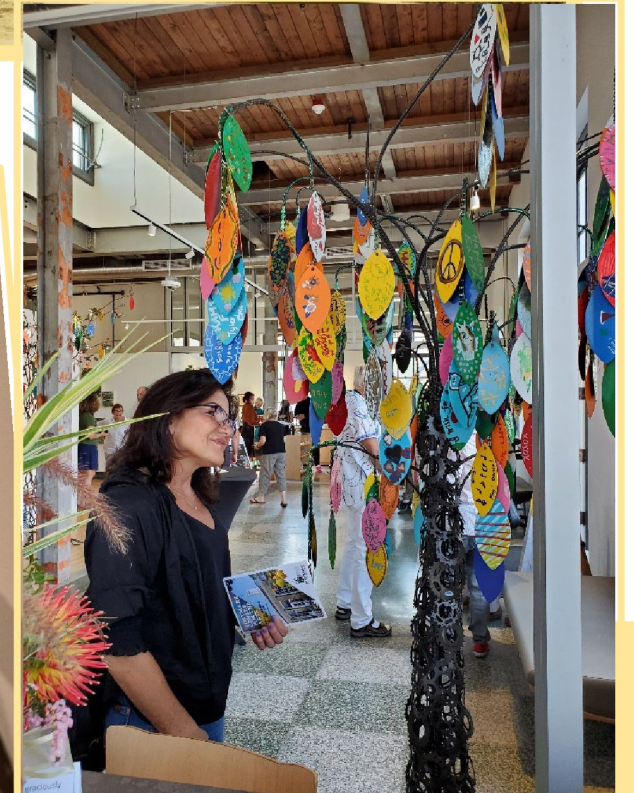
Arts, Theater & Events

5.5 Full Time Employees
Several variable hour employees
& event volunteers



Postmark Center for the Arts

- Historic Landmark (former 1937 Auburn Post Office) transformed into community art center in downtown core; opened Sept. 2023.
- \$927,850 in grants to support the main floor Phase 1 renovation and restoration. Window restoration completed in 2018; interior first floor demolition completed March 2019; interior abatement in 2021; interior renovations began December 2021.
- Phase 2 Lower Level under construction in 2024 – Washington State Heritage Capital Project funding for \$988,000.



Recreation Programs

- **Recreation Programming:**
 - **Preschool**
 - **Youth**
 - **Teens**
 - **Adults**
 - **Specialized Recreation**
 - **Camps**
- **Youth & Adult Sports**
- **Community Fitness**

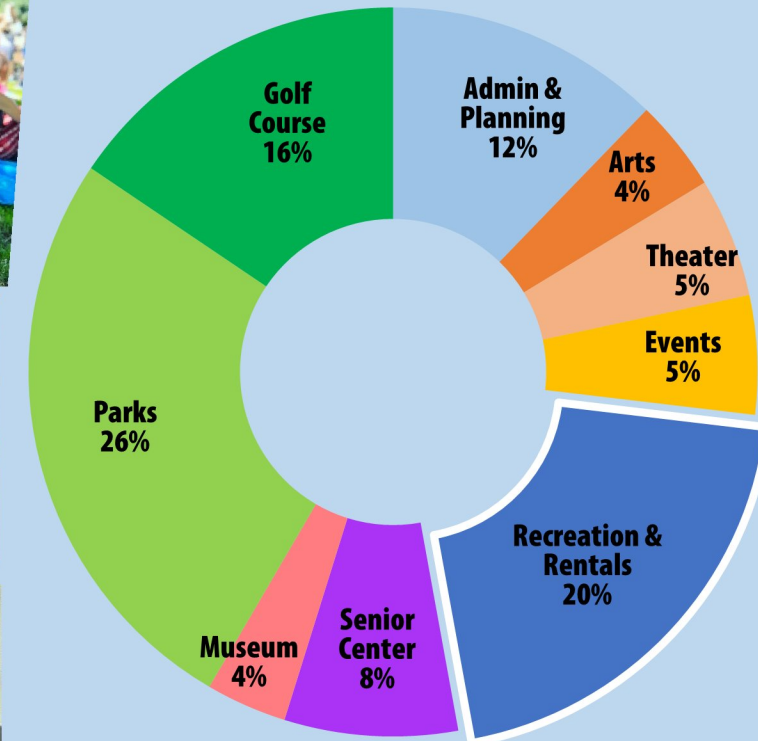
Facility Rentals

- **Auburn Community & Event Center**
- **The REC Teen Center**
- **Gymnasium at Les Gove Park**
- **Other rental spaces**
- **Picnic Shelters**
- **Campground**
- **Athletic Fields**



Recreation Programs & Facility Rentals

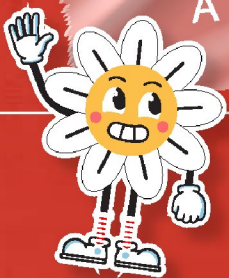
9.5 Full Time Employees
Dozens of variable hour employees
& hundreds of volunteers



THE REC

AUBURN TEEN CENTER

LES GOVE PARK, 910 9TH STREET SE



**OPEN
MONDAY
THROUGH
FRIDAY
2-5 PM**

MEMBERSHIP RATES | SEPTEMBER 6, 2022-JUNE 21, 2023

Monthly Membership	\$15	Includes Teen Center
School Year Membership	\$100	& Hype Night admissions

DROP-IN RATES

Teen Center Daily Drop-In	\$1	Excludes Hype Night admissions
Hype Night Drop-in	\$2	Excludes Teen Center Daily Drop-In

Participants must be enrolled in an Auburn Middle or High School, live in the City of Auburn or attend a Private School in the Auburn School District.

Maker's Room

Projects and programs as scheduled in the Maker's Room

THE GYM DROP-IN BASKETBALL
Monday-Friday 2:30-5pm

TECH LAB
Tutoring & homework help

TRANSPORTATION

The Auburn School District will be providing transportation from the four middle schools to The REC between 2:30-3pm Monday-Friday and back to the four middle schools at 5pm Monday-Friday.

Permission slip is required to ride the bus to The REC. Visit the Middle School Administration Offices for a form.

**PING PONG | FOOSBALL
AIR HOCKEY | TEEN
LOUNGE | VIDEO GAMES**



**The
REC
Teen
Center**

www.auburnwa.gov/teens

Outdoor Adventures

- Family Outdoor Adventure Trips
- Biking programs for all ages
- Summer Adventure camps

Additional Biking Grants expand the Auburn Mountain Bike Program!

- Over \$100,000 in grants for bikes and bike programs
- Summer free ride program: 12 free sessions, over 570 participants
- Elementary bike program: Working with the Auburn School District to teach kids to ride
- Pedal power/Wheel Kids: Teaches kids to ride!



Senior Activity Center

Nutritional Services & Programs:

Monday-Friday lunch; Meals on Wheels;
Monthly Food Pantry; Monthly Social Dinner

Health & Wellness Programs:

Silver Sneakers; Foot Care; Blood Pressure Clinic;
Massage; Respite Care; Veteran Services; Dental Cleaning;
Fitness Classes; SAIL (Staying Active & Independent for Life)

Recreational Programming:

Hiking & Walks; Biking; Kayaking; Snowshoeing; Pool tables;
Volleyball; Trips & Tours; Extended Travel; Pickleball;
Table Tennis; Golf

Educational Programming:

Art Classes; Computer Station; Book Club; Speaker Series

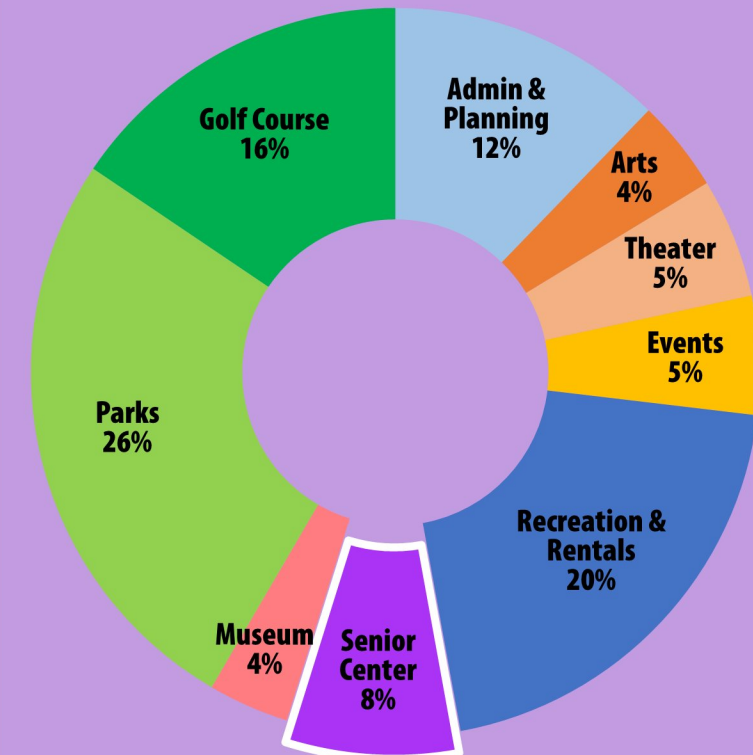
Social Programming:

Bridge, Pinochle, Bunco, Scrabble, Coffee Bar, Movies,
Music and Dancing, Puzzle Table, Special Events

Senior Activity Center

4 Full Time Staff + variable hour
employees & hundreds of volunteers

Business & Activities: Mon.–Fri.: 8 am-5 pm





South King County Senior Centers and Resources

King County Veterans, Seniors & Human Services Levy

**\$1,592,883 per year grant as part of
King County Veterans, Seniors, and
Human Services
2019-2023 Levy**

**August 1, 2022 – July 31, 2023
145 new cases
161 clients served: Aiding in finding
needed resources and walking them
through the process**



King County

Veterans, Seniors & Human Services Levy

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Levy Funded Staff

**1.5 FTE Resource Navigator
1.0 FTE Administrative Support
for Resource Navigators**

Housing

Transportation

Benefits Assistance

Utility Discounts

Food Access

Emotional Support

Limited Counseling

Crisis Intervention

Case Management

In-home Assistance

Support Group



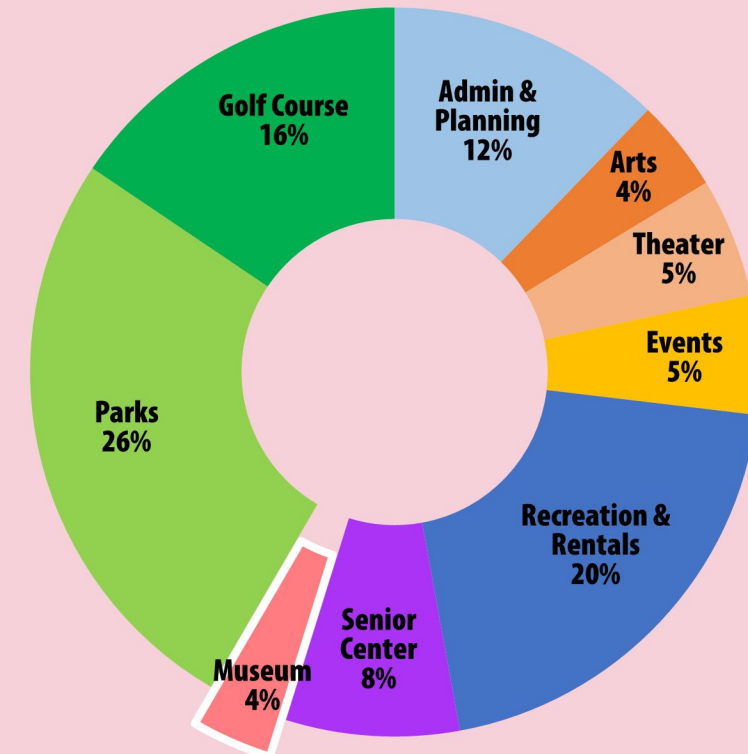
Museum

- 10,000 square foot community museum preserving the history, arts, and culture of the White River Valley.
- Permanent exhibits on the Muckleshoot Indian Tribe, Early Settlers, Immigration Waves, and Industry from 1855 – 1924.
- Off exhibit collections include over 50,000 artifacts and photographs from the early 1800s to today – we are actively collecting from our community!
- Open Wednesday-Sunday; Noon – 4pm; Free Admission
- **Museum Programs:**
Historical Research; Archival and photo orders; Curriculum based field trips for thousands of elementary students; Adult learning classes and lectures; Free family programs; Summer camps



White River Valley Museum & Mary Olson Farm

3 Full Time Staff &
4 variable hour employees and
20 volunteers

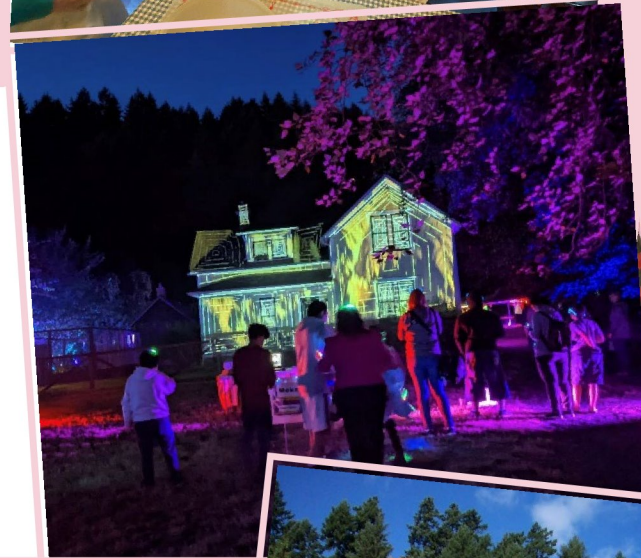


Mary Olson Farm



Farm Programs

- 67-acre historic farm with seven restored buildings, pastures, a salmon bearing stream, and forested hillsides.
- Auburn and King County Landmark on the National Register of Historic Places.
- Ongoing restoration of the forest and stream
- History and environmental science field trips for thousands of students each year
- Early learning programming
- Summer Camps; Festivals; & Events



Golf Course

- 18 hole municipal golf course covering 387 acres
- Approximately 50,000 rounds/year
- Numerous special events, tournaments, clubs and leagues
- Home to 4 High School Golf Teams
- The Men's & Ladies Club combined exceed 1,100 members, one of the largest in the state.
- A new sanding program continues to improve off-season playability

Concessionaire:

- Bogey's Public House

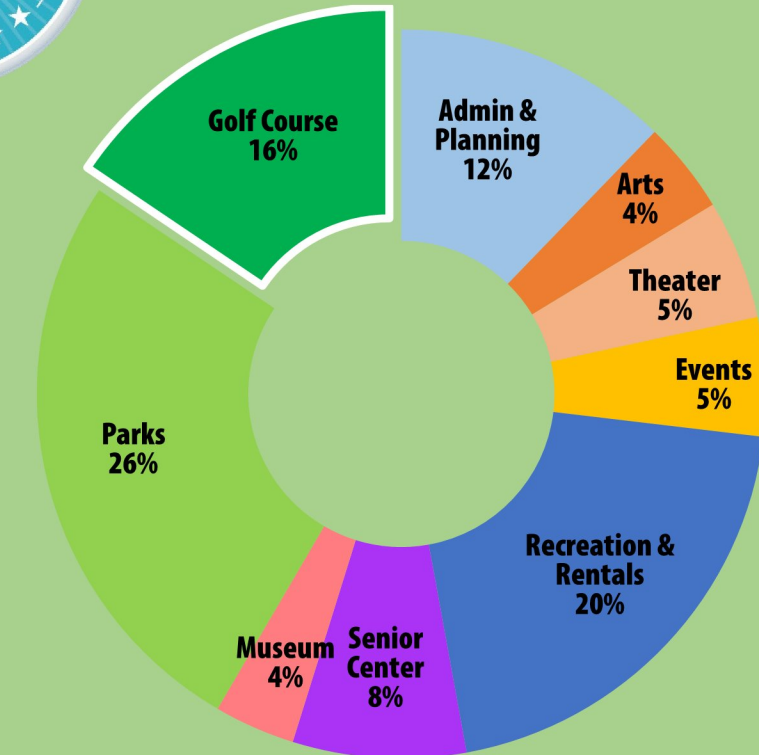
Upcoming Project:

- Driving Range



Auburn Golf Course

7 Full Time Employees
& seasonal help during
the spring & summer





By the Numbers

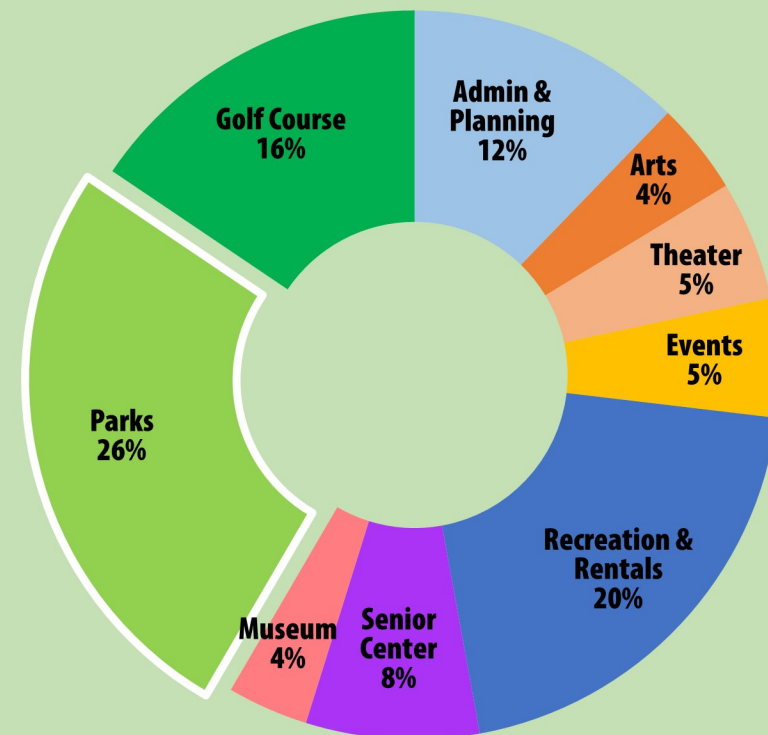
390.74 acres of open space
 291 acres of developed parks
 255 acres of special use areas
 191 Community Garden plots
 33 Developed Parks
 22.36 Linear Miles of Trails
 30 Playgrounds
 18 Ballfields
 17 Basketball courts
 6 Pickleball courts *(along with 8 additional court lines within the Tennis Courts at Game Farm Park)*
 6 Horseshoe pits
 5 Tennis courts
 4 Bocce courts
 3 Soccer Fields
 3 Skateparks
 2 Mod synthetic fields
 1 Off-leash dog area
 1 Disc Golf Course (18 holes)

Street ROW Landscaped Areas
 Beautification Areas
 Downtown Flower Basket Program

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Park Maintenance

18 Full Time Employees
 + seasonal help



www.auburnwa.gov/parks



Park Maintenance Duties

FULL TIME CREW

- Mowing grass
- Prepping and lining sports fields
- Leaf cleanup
- Pressure washing
- Prepping shelters for reservations
- Irrigation repair
- Maintain our trails
- Janitorial of park bathrooms, emptying trash cans, and cleaning of rental building
- Supports and assists all other divisions
- Respond to the City's See Click Fix Requests sent to parks

HORTICULTURE DUTIES

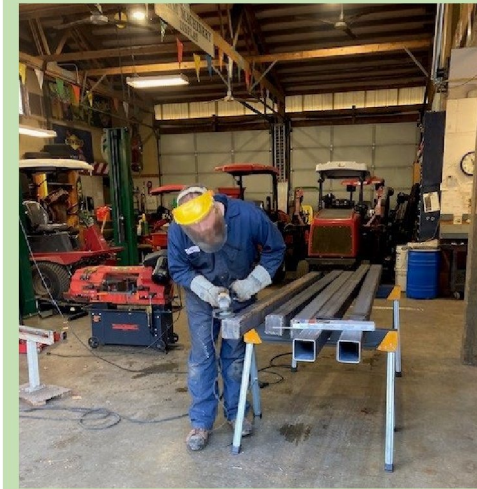
- Pruning shrubs/ trees
- Manage 208 hanging baskets
- Greenhouse operations

SPECIALTY CREW

- **Maintenance Specialist** - "Jack of all Trades"
- **Mechanic**- Preventative maintenance and repair of equipment

SEASONALS

- Daily littler/ trash runs
- Water hanging baskets
- Hand Mowing
- Weeding beds
- Short on seasonals=impacts to full-time staff tasks.



Parks & Trails



CEDAR LANES BIKE PARK

Construction: Phase One – Trail Track – Opened July 2023. Phase Two – Pump Track – to be completed Spring 2024

Design: Evergreen Mountain Bike Alliance and Davido Civil Consultants

Project Includes:

- 10,000 sq. ft. paved bike pump track
 - New bathroom and picnic shelter
 - Mountain bike trail tracks in the woods with dirt trails and natural skills elements such as wood ramps, skinnies, and teeter totters.
- (Complete)

Trails Component:

- Three skill areas:
 - Drops
 - Jumps/flow tracks
 - Balance beams

Programming:

- Summer, Fall, School Kids, Teens



TRAIL TRACK OPENING DAY!!!

104TH STREET/GREEN RIVER PARK PLAN

Provides design and development framework for the 10-acre site proposed along the Green River.

Project Construction Estimate \$1.8 million

Potential Source of Funds:

Park Impact

Fees.....\$1,300,000

State RCO

Grant..... \$500,000



AUBURN AVE THEATER & DOWNTOWN INFRASTRUCTURE

Underground Utility Improvements (incl. surface restoration as needed) & Street Lighting Upgrades

Existing Auburn AVE THEATER
7,560 sq.ft. | Capacity: 250
NEW PROPOSED Auburn Avenue Theater
10,340 sq. ft. | Capacity: 290-310

Demolish Existing Theater
Schematic Design of New Theater

Anticipated Project Schedule
Begin Design: 2023
Begin Construction: 2024

New Downtown Standard Traffic Signal & Intersection Improvements

Upgrade underground utilities
Surface restoration, including pavement, sidewalks, & hardscape in the B Street Plaza
Street lighting Upgrades

Overhead String Lights Example



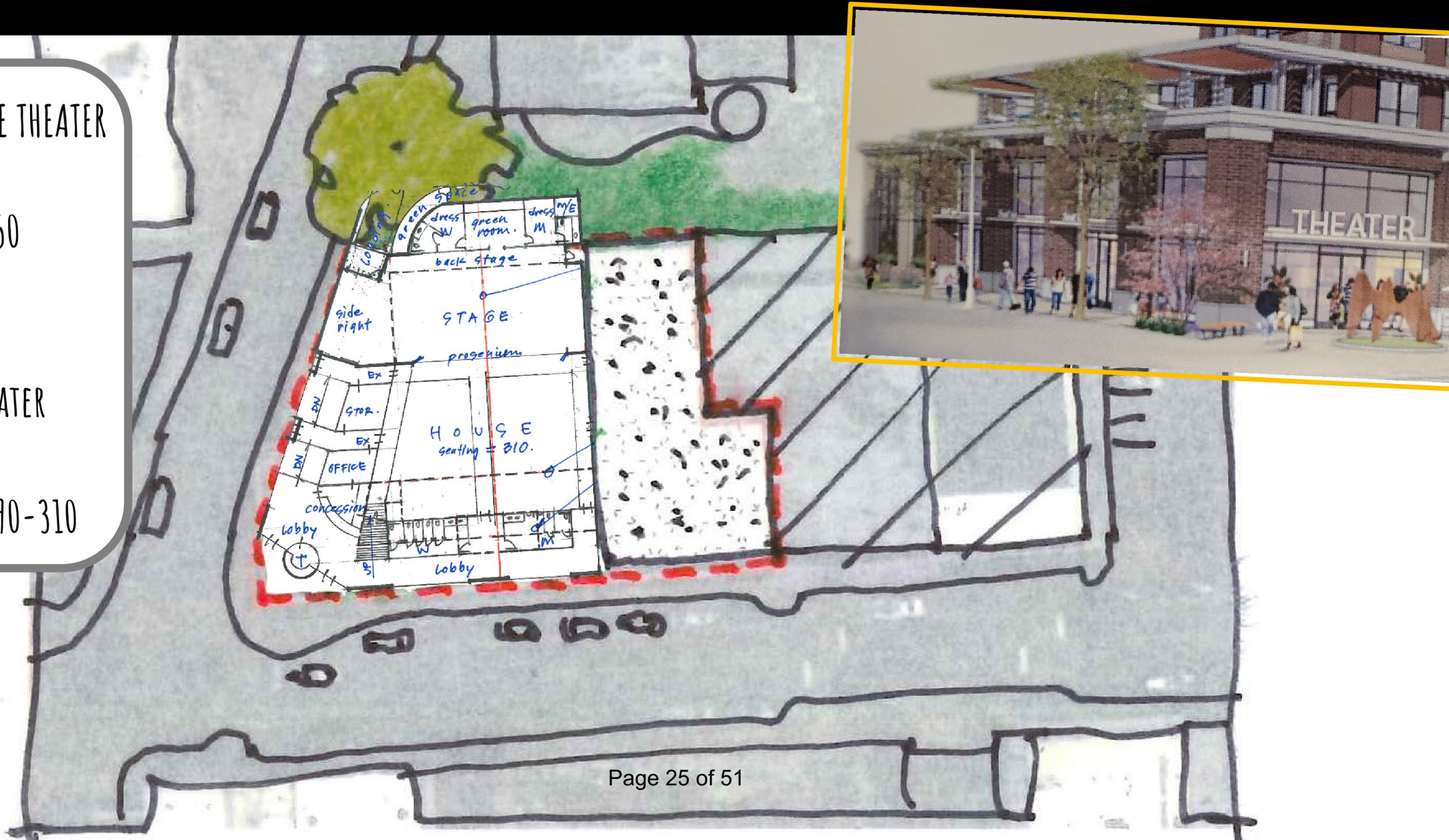
Downtown Intersection Example



AUBURN THEATER PRELIMINARY CONCEPT

EXISTING AUBURN AVE THEATER
7,560 SQ. FT.
SEATING CAPACITY: 250

NEW PROPOSED
AUBURN AVENUE THEATER
10,340 SQ. FT.
SEATING CAPACITY: 290-310



JACOBSEN TREE FARM PARK

Future Phased Park Project: 2024-2030

Project:

- Included in Parks & Recreation Open Space Plan
- Initial Development plan provides design and development framework for the 30-acre site located on Lea Hill.
- Much needed community/regional park to serve Lea Hill and all of Auburn.
- Phased Project



Cemetery

Beautiful site that is operated as an Enterprise. Approximately 330 interments are facilitated each year on the grounds.

Recent Additions/Improvements:

- **ForestWalk I & II** – Plotted 51 Single & 90 Companion Cremation Plots
- **ForestWalk Columbarium** - Added 2 - 16 Niche Columbariums
- **Double Depth Expansion** – 46 New Double Grave Spaces
- **Chapel of Memories** – New Security Shutters

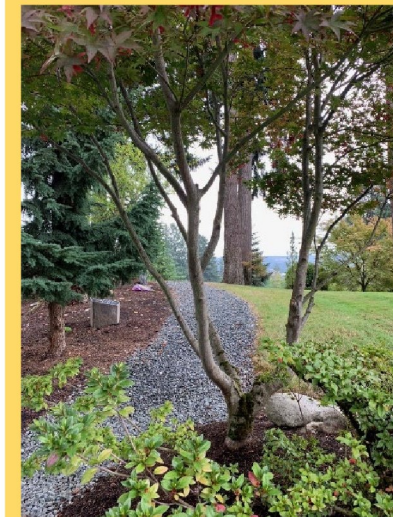
Upcoming projects:

- **10th Addition** – Upright Monument Area
- **ForestWalk Phase III** – Cremation Garden



Mountain View Cemetery

*Operated as
City Enterprise Fund
– not part of
City General Fund*



Staff

7 Full Time Employees
+ seasonal help

Advisory Boards

- Parks & Recreation Board
- Cemetery Board
- Urban Tree Board
- Auburn Arts Commission
- White River Valley Museum Board
- Auburn Senior Activity Center Advisory Council



auburnwa.gov/play

@ Online Registration

-  [Follow Auburn Parks, Arts & Recreation on Facebook](#)
-  [Follow us on Instagram @auburnparks_rec](#)
-  [Sign Up for Email Updates](#)

Auburn's Recreation Division provides opportunities for the public to participate in diverse recreational programs and activities designed to meet the needs of the community. For additional information, check out the current [Recreation Guide](#) (PDF). For 2023 highlights, see our [Year in Review](#) (PDF).



Other Volunteer Opportunities

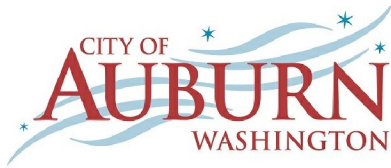
- Auburn Farmers Market
- Coaching Youth Sports
- Specialized Recreation
- Teen Programs
- Senior Activity Center
- Museum & Farm

CITY OF AUBURN PARKS, ARTS & RECREATION



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MORE THAN YOU IMAGINED



AGENDA BILL APPROVAL FORM

Agenda Subject:

Department Overview - Public Works (Gaub) (30 Minutes)

Date:

January 30, 2024

Department:

Public Works

Attachments:

[Presentation](#)

[Statistics Handout](#)

[See Click Fix Flyer](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

For discussion only.

Background for Motion:**Background Summary:**

The Public Works Department will provide a brief overview of what public works is and the various programs and divisions within the Department. A brief summary of the Departments statistics is attached for information along with information on the See Click Fix that is a tool for the community to submit requests for service or inform the City of issues.

The Department manages several areas of the City's public infrastructure including water, sanitary sewer, storm drainage, streets and the Auburn Municipal Airport. Council can review at their leisure the current comprehensive plans and airport master layout plan for these programs at the following locations, but please note that a major update of the comprehensive plans is anticipated to be completed by the end of 2024:

[Water Comprehensive Plan](#)

[Sewer Comprehensive Plan](#)

[Storm Drainage Comprehensive Plan](#)

[Transportation Comprehensive Plan](#)

[Transportation Improvement Plan](#)

[Airport Master Plan – Layout Plan](#)

In addition, the Department provides interdepartmental services for Fleet and for Geographic Information Systems (GIS).

Reviewed by Council Committees:

Councilmember: Tracy Taylor
Meeting Date: February 5, 2024

Staff: Ingrid Gaub
Item Number: DI.B

PUBLIC WORKS OVERVIEW

**SPECIAL CITY COUNCIL
FEBRUARY 5, 2024**

Public Works Department

Engineering Services • Airport Services • Maintenance & Operations Services

AUBURN
VALUES

S E R V I C E
E N V I R O N M E N T
E C O N O M Y
C H A R A C T E R
S U S T A I N A B I L I T Y
W E L L N E S S
C E L E B R A T I O N

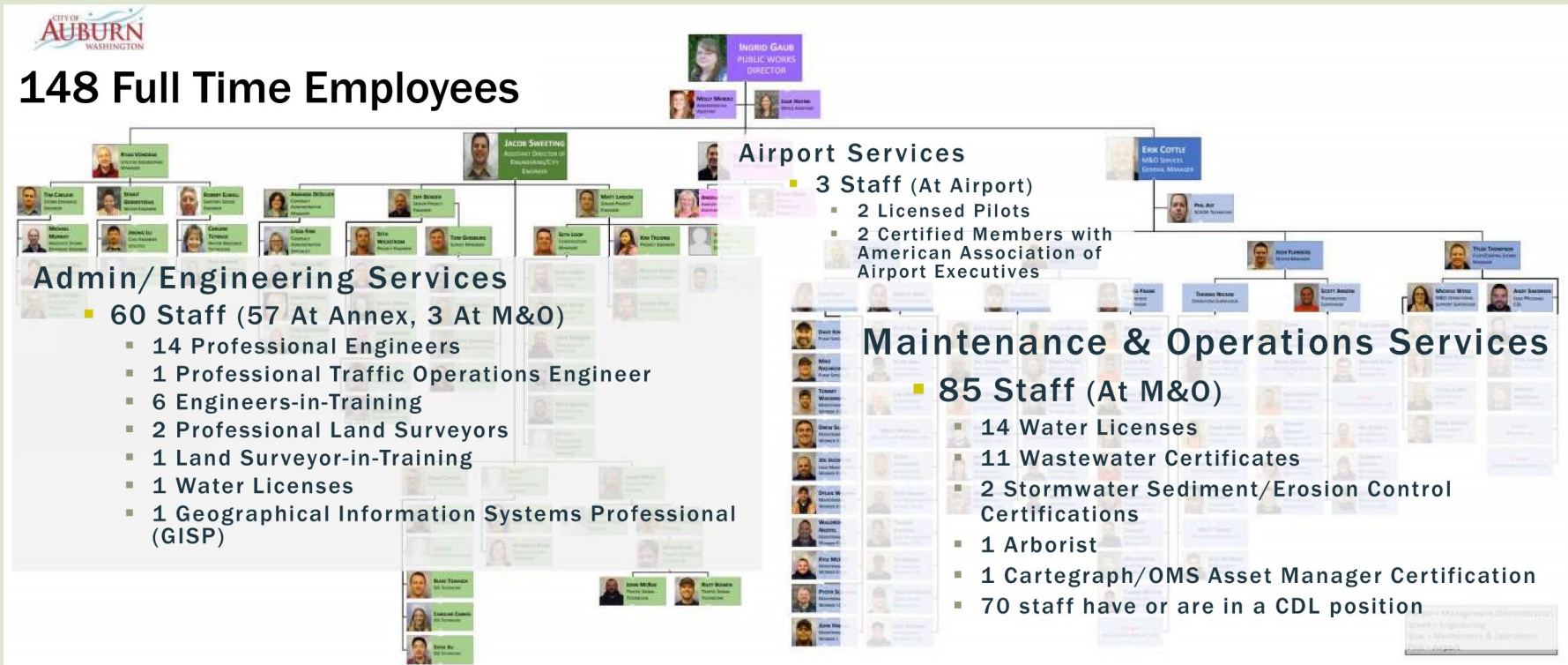
WHAT DOES PUBLIC WORKS DO?

■ What is Public Works?



SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

PUBLIC WORKS OVERVIEW



AIRPORT SERVICES



About the Airport:

- General Aviation Airport Opened 1969
- Avg Ops of 450/day (take off/landings)
- Runway length 3400 feet increased to 3842 ft
- 330 Based Aircraft
- Commercial Tenants
- Creates 232 jobs with total economic impact of \$43.1 million
- Regular use of medical and law enforcement aircraft, flight training
- Self sufficient facility

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AIRPORT SERVICES



What We Do:

- **Operations of the Airport**
- **Maintenance of Runway/Taxiways and Facilities including Fuel**
- **Airport Administration**
- **Tenant Management including leasing and collection of monthly rents**

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ENGINEERING SERVICES

Capital &
Construction

Transportation

City
Utilities

Engineering Services Includes the following Divisions:

- Capital Project Management
- Design Engineering
- Contract Administration
- Surveying
- Construction Management – Capital and Development
- Transportation Engineering, Management, and Planning
- Traffic Signal Management and Maintenance
- Water, Sewer and Storm Drainage Engineering, Management, and Planning
- GIS (Geographic Information Services) – Citywide Support



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MAINTENANCE & OPERATIONS SERVICES

■ Maintenance and Operations Services include the following Divisions:

- Water Distribution and Operations
- Storm Drainage
- Wastewater System (Sewer)
- Street Maintenance
- Vegetation Management
- Equipment Rental/Central Stores

■ Also located at Maintenance and Operations:

- Department Operations Center – Emergency Response
- City's vehicle fueling station
- SCADA (Supervisory Control and Data Acquisition)



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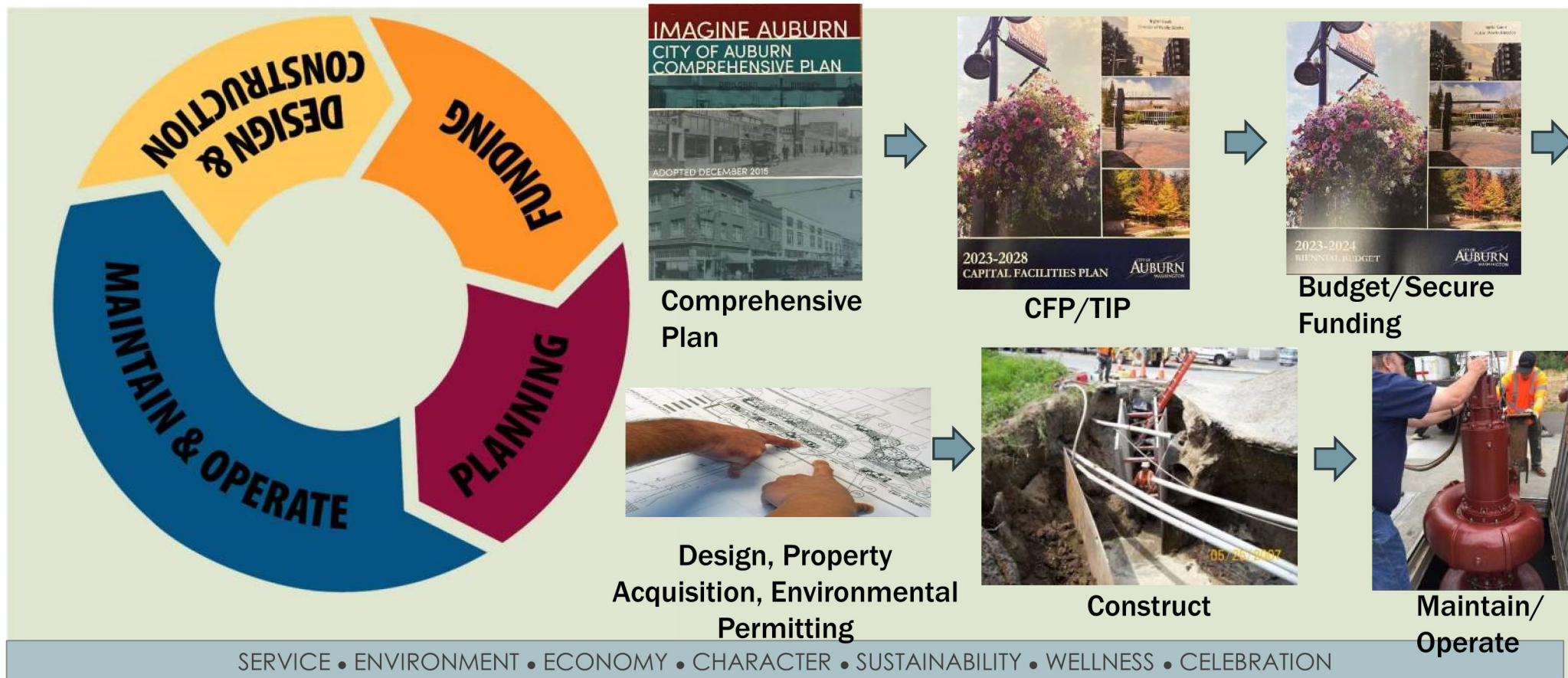
MAINTENANCE AND OPERATIONS SERVICES

- **City's Water system –**
 - reservoirs, wells pumping facilities and springs.
 - Operate/maintain the water distributions system and cross connection control program.
- **Sanitary Sewer system –**
 - collection system maintenance, cleaning and video inspection program.
 - Lift station operation and maintenance.
- **Storm Drainage system –**
 - ponds, swales, vaults and collection system maintenance, inspection, cleaning and repair.
 - Flood response.
- **Vegetation management –**
 - ponds and ROW/roadside maintenance and tree removal.
 - Citywide street sweeping program.
- **Street Division –**
 - pavement and sidewalk repair, Streetlight and Sign maintenance and repair.
 - Emergency road repair, road closures and snow and ice events.



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INFRASTRUCTURE MANAGEMENT CYCLE





BUDGETED EXPENDITURES

- Public Works Manages 16 distinct budgets
 - Operating & Capital Improvements
 - General, Special Revenue, Enterprise/Proprietary, Internal Service

- Overall Public Works Budget ~ \$100M on Average Annually
 - Operating ~ \$52M on Average Annually
 - Capital Improvement ~ \$30M to \$50M+ Annually
 - King County Sewer ~ \$20 to \$22M annually passes through City

- General Fund makes up ~15% of the Overall Dept. Expenditures
 - General Services, Street Division, Transportation Division

Operating Budget	Budgeted Expenditures (M)
General Fund	15%
Water Fund	32%
Sewer Fund	21%
Storm Fund	21.8%
Airport Fund	3.1%
Equipment Rental	7.1%

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REVENUE SOURCES

Operations & Capital

Enterprise Funds (Sewer, Water, Storm Utilities and Airport)

- User Fees, Utility Rates, **System Development Charges**
- Permit and Application Fees
- **Grants and Loans**
- Tenant and Land Lease Rents (Airport only)

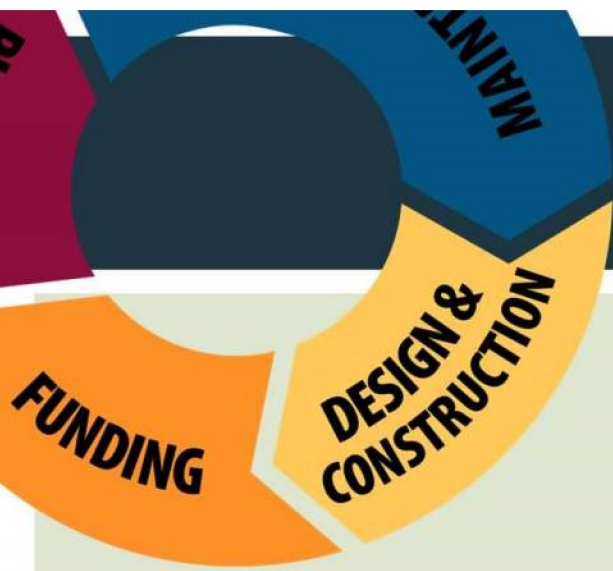
Transportation – General & Special Revenue Funds

- Gas Tax
- Permit and Application Fees
- **Grants and Loans**
- **Traffic Impact Fees**
- **2.5% Utility Tax**
- **Partnerships/Agreements**
- **Real Estate Excise Taxes**
- **0.1% Sales Tax (TBD)**

Equipment Rental – Internal Service Fund

- Paid by all Departments based on their assigned vehicles and equipment

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DESIGN & CONSTRUCTION

- Capital and Construction Group
- Current Status: 10 Construction, 30 Design/Permitting
- Finish 25 projects per year
- Capital Project Status (CPS) and Interactive Webpage

2023 By the Numbers

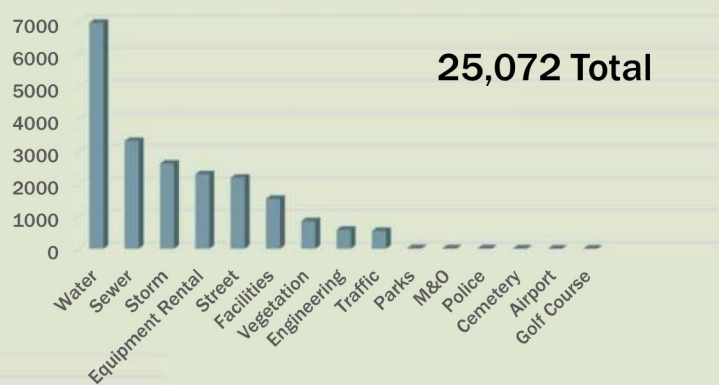
- 1 lane mile replaced asphalt pavement
- 18 concrete roadway panels
- 1,352 feet storm drain pipe
- 12 new or replaced curb ramps
- 2 new pedestrian beacons and 1 raised crosswalk
- 4,100 feet of new or replaced sidewalk
- 1,300 feet of guardrail

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

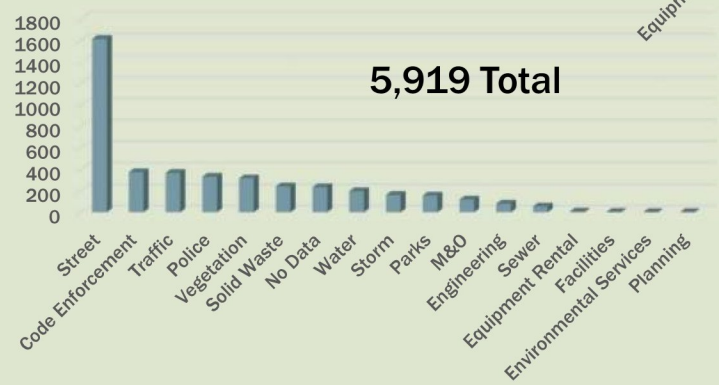


MAINTENANCE AND OPERATIONS PROCESS

Tasks for 2023



Requests for 2023



Street Light Requests 2023

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

PUBLIC WORKS COUNCIL INTERACTION

- Code Changes
- Development Regulations
- Capital Funding and Approvals
- Regional Studies, Programs, other Agency Projects
- Board Updates - Transportation and Airport Advisory Boards
- Franchise Agreements and Hearings
- Planning Documents
 - Transportation Improvement Plan (TIP) Annual update
 - Transportation & Utility elements of the Comp Plan (2024)
- Right-of-Way Vacations
- Payback Agreements
- Easements or Property Purchases not within the City Engineer's authority
- Interlocal Agreements (Transit, Funding, Coordination, etc.)

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PUBLIC WORKS OVERVIEW

Questions?

SERVICE • ENVIRONMENT • ECONOMY • CHARACTER • SUSTAINABILITY • WELLNESS • CELEBRATION

CITY OF AUBURN PUBLIC WORKS | STATISTICS AT A GLANCE

WATER	SEWER	STORM
<i>Number of Staff: 24 Maintenance, 2 Engineering</i>	<i>Number of Staff: 11.5 Maintenance, 3 Engineering</i>	<i>Number of Staff: 12.5 Maintenance, 4 Engineering</i>
STATISTICS: • 306 miles of pipes • 15,000 service connections • 6,150 valves • 3,200 fire hydrants • 2 springs • 6 active wells • 8 pump stations • 8 reservoirs (15 million gallons) • Braunwood area with its own well, pump station, and storage reservoir • Produce 2.5 billion gallons of water per year KEEPING YOUR WATER SAFE: • Inspect facilities routinely • Take over 1,000 samples per year • Treat and disinfect with chlorine • Replace aging infrastructure • Report annually to customers • Routinely flush water mains • Monitor constantly through our SCADA system	STATISTICS: • 210 miles of pipe • 12,300 service connections • 17 pump stations • 5,600 manholes • Treatment by King County KEEPING THE “BUSINESS” FLOWING: • Inspect pump stations daily • Inspect and clean sewer system • Replace aging infrastructure • Fats, oils, and grease (FOG) can clog sewer system • So called “flushable” wipes DO clog sewer system • Monitor constantly through our SCADA system	STATISTICS: • 240 miles of pipes • 40 miles of ditches • 10,500 catch basins • 3,060 manholes • 67 outfalls to the Green and White Rivers and Mill Creek • 7 pump stations • 167 stormwater ponds PROTECTING THE ENVIRONMENT: • Inspect public and private storm facilities annually • Clean and repair public systems as needed, enforce maintenance of private systems • Investigate spills and illegal discharges • Conduct school education programs • Monitor construction activities • Prepare annual report to Ecology • Monitor constantly through our SCADA system • Source control inspections annually

CITY OF AUBURN PUBLIC WORKS | STATISTICS AT A GLANCE

TRANSPORTATION ENGR/PLANNING	STREETS/VEGETATION MANAGEMENT	FLEET/CENTRAL STORES
<i>Number of Staff:</i> 6 Engineering, 3 Maintenance	<i>Number of Staff:</i> 25 Maintenance	<i>Number of Staff:</i> 10 Maintenance
STATISTICS: • Traffic Operations: 95 traffic signals, 48 school zone flashing signs, 4 message signs, 21 pedestrian crossings with flashing lights, 1 railroad crossing, 19 radar feedback signs, 84 CCTV cameras, inspection and maintenance of 16 bridges. • Traffic Engineering: Support of 150 to 200 Land Use and Development permit applications per year, Develop and update Transportation Improvement Program (TIP) and traffic impact fee program, apply for grants which yield an average \$3.5 Million annually of funding. • Transportation Planning: Develops and updates Transportation Comprehensive Plan, manages street delay and paybacks, coordinates with transit agencies and regional planning groups, conducts ~40 speed studies per year, manages parking issues, assesses traffic impact fees for 300 to 400 new building permits and 800 new business licenses per year, addresses 40 to 50 resident requests per year, manage traffic calming program and photo enforcement programs • Right of way (ROW) management – street vacations (5 to 10 per year), ROW permits (50 to 100 per year), utility franchise management (18 Active franchise utilities), Adopt-a-street program, vehicular counts and accident data management.	STATISTICS: • 633 equivalent lane miles for street sweeping (279 miles of streets) • 7,000 street lights • 11,000 traffic signs • 200 properties to mow KEEPING THE CITY NEAT AND CLEAN: • Sweep streets 10 times per year on schedule • Respond to customer requests for mowing and maintenance (1,636 in 2021) • Repair street and traffic signs (260 in 2021) • Repair potholes and install street patches (220 tons of hot mix to date for 2022) • Mow each property twice per year. Control invasive and noxious weeds in right-of-way and ponds • Inclement Weather Response – De-icing, snow plowing, fallen tree removal, landslide cleanup, etc. <i>Note: A Lane Mile is considered a 12 foot width of paved surface within a roadway.</i>	STATISTICS: Fleet • Over 300 vehicles/equipment • 39 Patrol Vehicles (increasing to 88 by 2028), 13 Heavy Duty Trucks • 2,500 repairs annually Central Stores • 2,000 categories stocked • 19,000 individual items total \$380,000 per year • Three 10,000 gallon fuel tanks • 185,000 gallons of fuel/year TAKING CARE OF CITY FLEET AND INVENTORY: • Purchase and surplus fleet equipment • Perform all necessary repairs both scheduled and unscheduled to the fleet • Ensure enough supplies for one year of consumption • Purchase specialized non-inventory items for all city departments

CITY OF AUBURN PUBLIC WORKS | STATISTICS AT A GLANCE

AIRPORT	SURVEY & GIS	CAPITAL & CONSTRUCTION
<i>Number of Staff: 3 Airport</i>	<i>Number of Staff: 11 Engineering</i>	<i>Number of Staff: 25 Engineering</i>
STATISTICS: • 142,000 Take Off and Landings per year • Runway Length = 3842 feet • 330 Based Aircraft • 7 Commercial Business Tenants KEEPING AIR TRAFFIC MOVING: • Oversee safe airport operations • Efficiently budget and plan to keep the facility sustainable into the future • Manage and maintain 112 acres of airport property which includes pavement, vegetation areas, airfield lighting, aircraft hangars and commercial buildings • Manage the Aviation Fuel concession • Protect the airport and community from surrounding incompatible land uses REGIONAL IMPACTS: • Supports 232 jobs • Generates \$43.1 M in Economic Impact	STATISTICS: • Supports 5 City departments • Control database of 2700+ survey points • Innovative & state of the art technology (Robotic Total Station, GPS/GNSS equipment, 3D Laser Scanner & Photo-imager, sUAV systems) • Updates & maintains 58 GIS mapping layers PROVIDING THE FOUNDATION FOR NEW INFRASTRUCTURE: • Research, analyze & interpret legal, title and record documents • Conduct Right of Way and Topographic surveys for Capital Improvement Projects • Perform Construction Staking and Layout • Prepare legal descriptions, depiction exhibits and records of survey • Review land use applications and design plans • Maintain City's Geographical Information Systems database • Designs and produces GIS applications, computer generated maps and reports • Performs spatial analysis • Supports City's asset management efforts • Creates tools to collect, analyze, and visualize Public Works systems, programs, and projects.	STATISTICS: • ~\$30 million of street, water, sanitary sewer, and storm utility improvements constructed each year, on average • Capital Projects Management (12-15 Capital Projects designed and constructed each year) • Development Project Construction Administration and Inspection (20 projects per year, on average) • Administration of consultant, service and construction agreements (80 contracts per year, on average) • Inspection of storm, utility and other permits for work in the public right of way (500 permits per year) IMPROVING OUR CITY: • Use 6-year Capital Facilities Plan to design and build projects at the time they are needed and when funding is available • Manage grant funding to greatest extent possible to make most efficient use of local funds • Design and inspect construction of utilities and street public works projects • Strive to complete projects on time and within budget

Helpful Links and searches on our website:

See Click Fix: auburnwa.gov/seeclickfix

City Website: Go to “Auburnwa.gov” then in the Search bar enter one of the following “topics”:

“Public Works” – this is our main website

Water Utility, Sanitary Sewer Utility, Storm Drainage Utility, Transportation, Airport, Capital Projects, Standards & Publications

“Transportation” – access to the following:

Real-time Traffic conditions mapping and Photo Wall, Transportation Planning Documents, Adopt-a-Street, Save our Streets Programs
– Street Preservation

“Photo Enforcement” – this is information to our current School Zone Photo Enforcement program and where we will publish annual reports

“Comprehensive Transportation Plan” - This is our current planning efforts to update our Plan

“Capital Projects” – you can access the following:

Interactive Capital Projects Mapping tool, Real Time traffic conditions, Street Preservation information, Staff contact information,
Request for Bids and Proposals information, Capital Project Notices

“Traffic Conditions” - will get you to our real time mapping and traffic advisory notices

Sign up to receive notices about road closures and impacts

“Traffic Calming” – will get you to our neighborhood traffic calming page covering the studies and larger scale projects underway.

“Water” – All things related to our Water System – except billing which is at “Utility Billing”

“Sewer” – All things related to our Sewer System – except billing which is at “Utility Billing”

“Storm Drainage” – All things related to our Storm Drainage System – except billing which is at “Utility Billing”

“Boards” – will get you to the Boards & Commissions page to see information on these as well as apply for one

“Sweeping” – interactive map of the street sweeper schedule

“Snow Routes” – to access the map of our primary and secondary snow and ice routes. These are the roads we focus on during inclement weather events.

“Airport” – takes you to the Auburn Municipal Airport website



You see it. We fix it!

We all want to make Auburn sparkle and we hope you will help us keep our nearly 30 square miles of land, 250 miles of roads, street lights, signs, trees, vegetation and other things you may encounter around town well maintained. Our City staff cannot be everywhere, but we know that you are and we have made it easy to report issues back to us.

The easiest and most efficient way to report a non-emergency issue is through the City's smartphone app called SeeClickFix. Simply download the app for Apple and Android devices and you're ready to go! You will now have direct line to City of Auburn staff so we can manage and route your requests to right people.

Once you have the app you just need to create an account (don't worry, we won't spam you!) and then you can report things like: illegal dumping or trash, nuisance vehicles or illegal parking, issues with street lights or signs, road conditions, sewer or storm drain problems, graffiti, fence or guardrail damage, and even traffic or speeding issues.

The report you submit will need to include the location of your concern which you can pin point on a map, a short description of the issue and you can even upload a photo - which we highly recommend! In just a few clicks it will go directly to our crews and we will take it from there. We will keep you up to date on the progress of your report in the app so you will know exactly how we handled it. The app also allows you to see if a similar issue has been reported in that area.

The app is monitored by staff between the hours of 6 a.m. and 3:30 p.m. Monday – Friday, except holidays. When a request comes in, it is assigned to the appropriate department for follow up. This may mean that the question is answered and the request closed, or it could mean that we generate a work task for staff to complete and the request will be closed when that work is completed.

There are some things that require immediate response – if you see any of the things listed below please call 911:

- Flooded and impassable roadway
- Sewage backflow into your house
- Water leaking out of a fire hydrant, through the pavement, or water meter
- Stop sign knocked down
- Tree or other obstruction across the roadway
- Street light pole down
- Missing manhole lid or catch basin grate

As always, you can still call us at 253-931-3048 during regular business hours to let us know about a non-emergency concern or visit our website at auburnwa.gov/seeclixfix.



Concerns that can be reported in SeeClickFix

- | | |
|---------------------------|--------------------------|
| ADA Access | Storm Drainage |
| Dead Animal | Street Lighting |
| Dumping Trash or Debris | Street Sign |
| Fence | Street Sweeping |
| Graffiti | Street/Road |
| Guardrail | Traffic-Speeding Concern |
| Nuisance Vehicle/Illegal | Traffic Issue-General |
| Parking | Traffic Signal |
| Pothole or Road Condition | Tree |
| Sanitary Sewer | Vegetation and/or Trees |
| Shopping Cart | Water |
| Sidewalk | Water Quality and/or |
| Sight Distance | Appearance |

Pro Tips for Using SeeClickFix

- The app uses your phone's GPS to auto-fill your current address as the location of the issue. If you are NOT at the location of the issue (for example, you are reporting it from home) you will need to manually type in the location in the search bar at the top of the screen or move the map so you can give us the correct location.
- Adding a photo really helps our crews find the issue faster
- You have the option of reporting anonymously by toggling on the "hide identity" button on the final page of the report submission. The app will create an ID number to track the request so that City staff can message you without knowing your actual profile name. However, if you choose this option it makes it more difficult for our crews to provide regular updates regarding your request.
- Requests submitted on nights, weekends or holidays will not be seen until the next working day
- New users are automatically enrolled for emails regarding other issues being reported in their area (this can generate a lot of email). You can opt-out of this by clicking "unsubscribe" at the bottom of any of the emails you receive.