

	City Council Meeting February 3, 2020 - 7:00 PM City Hall Council Chambers AGENDA Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

II. ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS

III. AGENDA MODIFICATIONS

IV. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

- A. Public Hearings - (No public hearing is scheduled for this evening.)
- B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.

- C. Correspondence - (There is no correspondence for Council review.)

V. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

- 1. Finance Ad Hoc Committee (Baggett)

VI. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

- A. Minutes of the December 9, 2019, January 13, 2020 and January 27, 2020 Study Sessions
- B. Minutes of the January 21, 2020 Special City Council Meeting
- C. Minutes of the January 21, 2020 Regular Council Meeting
- D. Claim Vouchers (Thomas)

Claim voucher list dated February 3, 2020 which includes voucher numbers 457328 in the amount of \$2,390,989.69 and one wire transfer in the amount of \$182,621.20

E. Payroll Vouchers (Thomas)

Payroll check numbers 538829 through 538845 in the amount of \$557,150.53 and electronic deposit transmissions in the amount of \$2,112,220.86 for a grand total of \$2,669,371.39 for the period covering January 16, 2020 to January 29, 2020

F. Setting a Public Hearing Date for Tacoma Water Franchise (Gaub)

City Council to set the date of the Public Hearing for Franchise Agreement No. FRN19-0006 for Tacoma Water

G. Setting a Public Hearing Date to Modify the Adopted 2020-2025 Transportation Improvement Program (TIP)(Gaub)

City Council to set the date for a public hearing to modify the 2020-2025 Transportation Improvement Program (TIP)

(RECOMMENDED ACTION: Move to approve the Consent Agenda.)

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

IX. RESOLUTIONS

A. Resolution No. 5490 (Gaub)

A Resolution setting a Public Hearing to consider the Vacation of Right-of-Way of Vacation No. V1-19

(RECOMMENDED ACTION: Move to adopt Resolution No. 5490.)

B. Resolution No. 5497 (Gaub)

A Resolution adopting the 2019 Annual Transportation Benefit District Report

(RECOMMENDED ACTION: Move to adopt Resolution No. 5497.)

X. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. **From the Council**

B. **From the Mayor**

XI. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the December 9, 2019, January 13, 2020 and
January 27, 2020 Study Sessions

Date:

January 29, 2020

Department:

City Council

Attachments:

[12-09-2019 Minutes](#)

[01-13-2020 Minutes](#)

[01-27-2020 Minutes](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

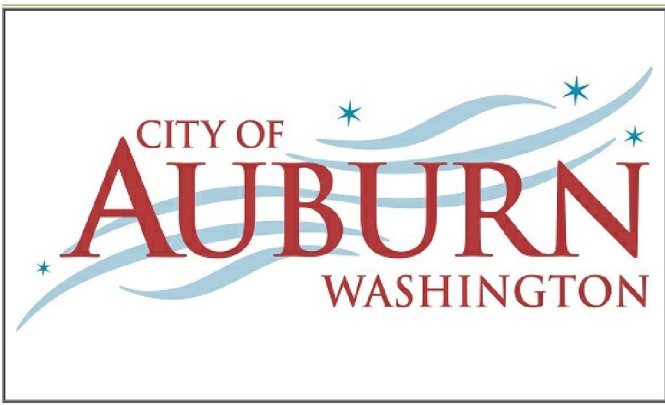
Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: February 3, 2020

Staff:

Item Number: CA.A

	City Council Study Session Community Wellness Special Focus Area December 9, 2019 - 5:30 PM City Hall Council Chambers MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

Deputy Mayor Pelosa called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Bill Pelosa, Bob Baggett, Larry Brown, Claude DaCorsi, John Holman and Yolanda Trout-Manuel.
Councilmember Largo Wales was excused.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Steve Gross, Director of Public Works Ingrid Gaub, Senior Traffic Engineer James Webb, Code Compliance Supervisor Chris Barack, Director of Community Development Jeff Tate, Human Services Manager Joy Scott, Human Services Program Coordinator Erika Klyce, Assistant Police Chief Mark Caillier and City Clerk Shawn Campbell.

II. ANNOUNCEMENTS REPORTS AND PRESENTATIONS

An updated version of Ordinance No. 6740 has been provided to Council.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Ordinance No. 6740 (O'Neil) (10 Minutes)

Updating City Code relating to restraint and registration of Potentially Dangerous Dogs

Assistant Chief Caillier provided Council with an update on the potentially dangerous dog ordinance required by Washington State Law.

Council discussed the amended language, neighboring city codes, and how dog owners will be informed of code changes.

B. Resolution No. 5477 (Gaub) (5 Minutes)

To provide a letter of support for the RapidRide I Line locally preferred alternative

Engineer Webb provided Council with a proposed letter of support for the I-Line Rapid Ride program.

C. Resolution No. 5478 (Gaub) (5 Minutes)

To provide a letter of support for the King County Metro's Renton-Kent-Auburn Mobility Plan

Engineer Webb presented Council with a proposed letter of support for King County Metro's Mobility Plan.

D. Deputy Mayor Selection Process

Council to discuss process for election of Deputy Mayor.

City Attorney Gross presented Council with the process for selection of the Deputy Mayor.

IV. COMMUNITY WELLNESS DISCUSSION ITEMS

A. Ordinance No. 6744 (Tate) (10 Minutes)

Relating to property maintenance, and amending Chapter 15 of the Auburn City Code

Councilmember Trout-Manuel chaired this section of the meeting.

Supervisor Barack presented Council with an update on healthy housing and rental housing regulations.

Council discussed the order of adoption, Council's support of Code Enforcement, who could report an issue or concern and mandatory inspections.

B. Ordinance No. 6755 (Tate) (10 Minutes)

Relating to business license regulation, revising business license inspections, modifying rental housing oversight, and adding license revocation criteria, and amending Chapters 1.20, 5.15 and 5.22 of the Auburn City Code

Council discussed Healthy Housing Standards, right of entry and mandatory inspections.

C. Resolution No. 5476 (Tate) (15 Minutes)

Authorizing the Mayor to transfer funds collected under the provisions of Washington State House Bill 1406 and City of Auburn Ordinance 6732 to the South King Housing and Homelessness Partners

Director Tate presented Council with an option to pool Washington State House Bill 1406 funds collected for affordable housing and provide it to South King Housing and Homelessness Partners (SKHHP).

Council discussed the affordable housing committees recommendation to pool funds and encourage neighboring cities to also pool funds.

D. Resolution No. 5479 (Tate) (10 Minutes)

Establishing a 2020 Human Services Work Plan

Director Tate provided Council with a presentation on the Human Services

work plan and recommendations.

Council discussed the value of the joint meeting between the Council and the Human Services Committee and how funding levels are determined.

E. Neighborhood Programs 2019 Accomplishments (Tate) (20 Minutes)

Staff will present a summary of 2019 Neighborhood Programs community participation and accomplishments

Manager Scott and Coordinator Klyce provided Council with an update on the accomplishments for the 2019 Neighborhood Program.

V. OTHER DISCUSSION ITEMS

Councilmember Trout-Manuel brought forward no loitering at the on-ramps. Assistant Chief Caillier explained how the Auburn Police Department can respond to this issue.

Council discussed loitering, police responses, providing funds to panhandlers and the marked improvement since the Washington State Department of Transportation (WSDOT) put up the no loitering signs.

Deputy Mayor Peloza discussed the funds provided to King County Homelessness.

VI. NEW BUSINESS

There was no new business.

VII. MATRIX

A. Matrix

Council discussed the matrix. No changes were made.

Councilmember DaCorsi thanked Deputy Mayor Peloza, Councilmember Holman and Councilmember Wales for their work moving from Committee's to Study Sessions.

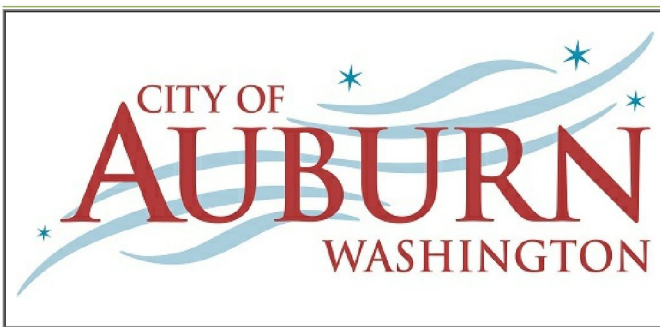
VIII. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 6:47 p.m.

APPROVED this 3rd day of February, 2020.

CLAUDE DACORSI, DEPUTY MAYOR Shawn Campbell, City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.

	City Council Study Session January 13, 2020 - 5:30 PM MINUTES Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

Deputy Mayor DaCorsi called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Claude DaCorsi, Bob Baggett, Larry Brown, James Jeyaraj, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Kendra Comeau, Assistant City Attorney Doug Ruth, Director of Administration Dana Hinman, Director of Finance Jamie Thomas, Assistant Finance Director Kevin Fuhrer, Director of Community Development Jeff Tate, Director of Public Works Ingrid Gaub, Senior Transportation Planner Cecile Malik, Real Property Analyst Josh Arndt, Chief of Police Dan O'Neil, and City Clerk Shawn Campbell.

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There were no announcements, reports or presentations.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Council Training - Finance Department Overview (Thomas)(30 Minutes)

Director Thomas provided the Council an overview on the Finance Department. She reviewed the divisions in the Finance Department and the budget process.

Council discussed the senior and disabled low income program qualifications, Council's ability to review finances, the number of full time employees, bonding capacity and bond debt.

B. SKHHP Overview (Tate)(15 Minutes)

Director Tate provided Council with an overview on the South King Housing and Homelessness Partners (SKHHP) program. He explained how the partnership was formed, the purpose for the partnership, the funding sources, SKHHP staff and working group, and SKHHP's priorities.

Council discussed the amount of new housing stock, risks in manufactured housing, the funds needed to secure housing, grant funding and the coordination with King County Affordable Housing Committee and Pierce County.

C. Inland Development Group (Tate/Gaub)(25 Minutes)

Director Tate and Director Gaub provided Council with an overview on the Inland Development Group agreement. They reviewed the development agreement and the proposed plans for each phase of development.

Council discussed the amount of time for completion and the related impacts this project has on the third runway mitigation area.

D. Overview of Special Focus Area Format (Hinman)(15 Minutes)

Director Hinman provided Council with an overview of the Special Focus areas.

Deputy Mayor DaCorsi discussed the Council matrix and who is interested in each Special Focus area.

E. Overview of Mel's Lot Development Agreement (Hinman/Comeau)(30 Minutes)

Deputy Mayor DaCorsi called for a 5 minute recess at 6:51 p.m. The meeting reconvened at 6:57 p.m.

Director Hinman, City Attorney Comeau and Assistant City Attorney Ruth presented Council with an overview of the Mel's Lot Development Agreement. They reviewed the amendment to the Developments Right Agreement, Parking Access Easement and Lexi LLC's withdrawal of permits for parking.

Council discussed the parking with Sound Transit and who has taxing authority on this property.

F. Resolution No. 5486 (Gaub)(10 Minutes)

Engineer Webb presented Council with the proposed amendment to the 2020-2025 Transportation Improvement Program (TIP).

Council discussed the timeline for the 2nd Street SE Reconstruction and M Street SE Sidewalk Improvement projects.

G. Resolution No. 5487 (Gaub)(10 Minutes)

Planner Malik presented Council with an update on the fifth amendment to the Transit Service Direct Financial Partnership Agreement between the City of Auburn, King County, and Pierce County Public Transit Benefit Authority that established Route 497.

H. Resolution No. 5489 (Hinman)(5 Minutes)

Analyst Arndt presented Council with a lease agreement with Classic Helicopters Corp.

IV. OTHER DISCUSSION ITEMS

There was no other discussion items.

V. NEW BUSINESS

There was no new business.

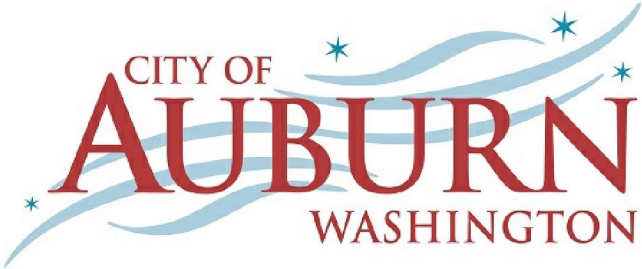
VI. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:28 p.m.

APPROVED this 3rd day of February, 2020.

CLAUDE DACORSI, DEPUTY MAYOR Shawn Campbell, City Clerk

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	City Council Study Session Finance, Technology and Economic Development Special Focus Area January 27, 2020 - 5:30 PM City Hall Council Chambers MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. CALL TO ORDER

Deputy Mayor DaCorsi called the meeting to order at 5:30 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. Roll Call

Councilmembers present: Deputy Mayor Claude DaCorsi, Bob Baggett, James Jeyaraj, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel. Councilmember Larry Brown was excused.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Kendra Comeau, Director of Public Works Ingrid Gaub, Assistant Director of Public Works Services Randy Bailey, Assistant Director of Engineering Jacob Sweeting, Airport Manager Tim Mensonides, Senior Project Engineer Matt Larson, Director of Human Resources and Risk Management Candis Martinson, Director of Finance Jamie Thomas, Director of Parks Arts and Recreation Daryl Faber, Chief of Police Dan O'Neil and City Clerk Shawn Campbell.

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

There were no announcements, reports or presentations.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. City Organizational Overview - Public Works (Gaub)(30 Minutes)

Director Gaub, Assistant Director Sweeting, Assistant Director Bailey and Airport Manager Mensonides provided Council with a brief overview of the Public Works Department. There are three divisions of the Public Works Department Engineering Services, the Municipal Airport and Maintenance and Operations.

Council discussed vegetation, the See-Click-Fix app, the number of City water customers, backup water sources, maintenance of storm drains, and Fat's Oil and Grease program.

B. Facility Needs Assessment and Master Plan Briefing (Gaub)(30 Minutes)

Engineer Larson, Beth Batchelder, Associate Planner and Julie Bassuk, Partner from Makers Architect and Urban Design, presented Council with an update on the Facility Needs Assessment. They shared the project overview, the draft needs assessment and what the next phase will be.

Deputy Mayor DaCorsi called for a 5 minute recess at 7:05 p.m. The meeting reconvened at 7:10 p.m.

C. 2019 State of Our Streets Summary (Gaub)(15 Minutes)

Assistant Director Sweeting provided Council with a State of Our Streets (SOS) report. The report encompasses all City maintained streets including local, collector and arterial streets. He reviewed the Street Preservation overview, the preservation projects and programs, the summary of the 2019 Street Conditions report, past, present and future funding options and conditions and the next steps for the program.

Council discussed the number of streets that need full rebuilds, funding options and the CPI levels in surrounding jurisdictions.

D. Public Records Policy (Comeau)(10 Minutes)

City Attorney Comeau and City Clerk Campbell presented Council with the Public Records Policy.

IV. OTHER DISCUSSION ITEMS

There was no other discussion items.

V. NEW BUSINESS

There was no new business.

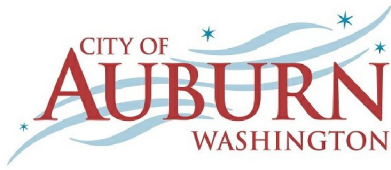
VI. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:38 p.m.

APPROVED this 3rd day of February, 2020.

CLAUDE DACORSI, DEPUTY MAYOR Shawn Campbell, City Clerk

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AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the January 21, 2020 Special City Council Meeting

Date:

January 29, 2020

Department:

City Council

Attachments:

[01-21-2020 Minutes](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

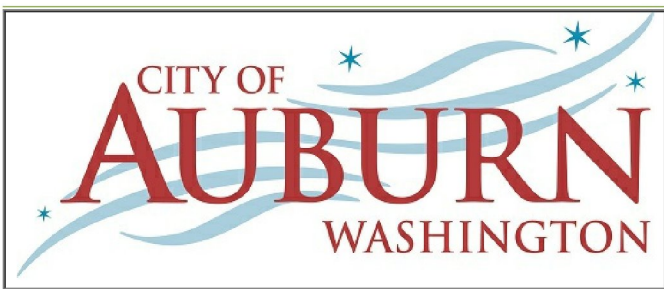
Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: February 3, 2020

Staff:

Item Number: CA.B

	Special City Council Meeting January 21, 2020 - 6:00 PM City Hall Council Chambers MINUTES
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I. **CALL TO ORDER**

Mayor Nancy Backus called the meeting to order at 6:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn.

A. **Roll Call**

Councilmembers present: Deputy Mayor Claude DaCorsi, Bob Baggett, Larry Brown, James Jeyaraj, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel.

Department directors and staff members present included: City Attorney Kendra Comeau, Director of Community Development Jeff Tate, Director of Finance Jamie Thomas, Director of Innovation and Technology David Travis, Director of Public Works Ingrid Gaub, Development Services Manager Jason Krum, Planning Services Manager Jeff Dixon, Code Compliance Supervisor Chris Barack, Development Engineer Manager Steve Sturza, Director and Chief of Police Dan O'Neil and Deputy City Clerk Teresa Mattingly.

II. **DISCUSSION ITEMS**

A. **City Organizational Overview - Community Development**

Director Tate, Manager Dixon, Manager Krum and Supervisor Barack introduced themselves to Council and reviewed their education, experience and years with the City. They also discussed the divisions in the Community Development Department and provided an overview of what each division does and goals for 2020.

Council discussed how electronic plans are reviewed, how climate change impacts code requirements and how the City works with the Muckleshoot Tribe on various projects.

III. ADJOURNMENT

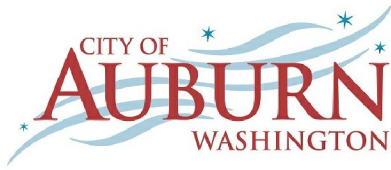
There being no further business to come before the Council, the meeting was adjourned at 6:58 p.m.

APPROVED this 3rd day of February, 2020.

NANCY BACKUS, MAYOR

Teresa Mattingly, Deputy City Clerk

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AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the January 21, 2020 Regular Council Meeting

Department:

Administration

Attachments:

[01-21-2020 Minutes](#)

Date:

January 29, 2020

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:**

Meeting Date: February 3, 2020

Staff:

Item Number: CA.C

	City Council Meeting January 21, 2020 - 7:00 PM City Hall Council Chambers MINUTES Watch the meeting LIVE! Watch the meeting video Meeting videos are not available until 72 hours after the meeting has concluded.
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I. **CALL TO ORDER**

A. **Pledge of Allegiance**

Mayor Nancy Backus called the meeting to order at 7:00 p.m. in the Council Chambers of Auburn City Hall, 25 West Main Street in Auburn and led those in attendance in the Pledge of Allegiance.

B. **Roll Call**

Councilmembers present: Deputy Mayor Claude DaCorsi, Bob Baggett, Larry Brown, James Jeyaraj, Robyn Mulenga, Chris Stearns and Yolanda Trout-Manuel.

Mayor Nancy Backus and the following department directors and staff members were present: City Attorney Kendra Comeau, Director of Finance Jamie Thomas, Director of Human Resources and Risk Management Candis Martinson, Director of Public Works Ingrid Gaub, Director of Community Development Jeff Tate, Director of Innovation and Technology David Travis, Chief of Police Dan O'Neil, and Deputy City Clerk Teresa Mattingly.

II. **ANNOUNCEMENTS, PROCLAMATIONS, AND PRESENTATIONS**

There were no announcements, reports or presentations.

III. **APPOINTMENTS**

A. **Arts Commission**

City Council to confirm the following appointments to the Arts Commission. All terms will expire December 31, 2022.

- John Harris
- Ana Kear
- Ann Nataili
- Suzie Newbury
- Kent Sprague
- Dinah Rau

Deputy Mayor DaCorsi moved and Councilmember Mulenga seconded to appoint John Harris, Ana Kear, Ann Marie Natali, Suzie Newbury, Kent Sprague, and Dinah Rau to the Arts Commission for a three-year term to expire December 31, 2022.

MOTION CARRIED UNANIMOUSLY. 7-0

IV. AGENDA MODIFICATIONS

There were no modifications to the agenda.

V. CITIZEN INPUT, PUBLIC HEARINGS AND CORRESPONDENCE

A. Public Hearings

1. Public Hearing for Modification of the City Transportation Improvement Program (TIP) (Gaub)

City Council to hold a Public Hearing in consideration of the adoption of changes to the 2020-2025 Transportation Improvement Program

Mayor Backus opened the public hearing at 7:04 p.m. No one came forward to speak, she closed the hearing.

B. Audience Participation

This is the place on the agenda where the public is invited to speak to the City Council on any issue. Those wishing to speak are reminded to sign in on the form provided.

John Holman, 11603 SE 322nd St, Auburn
Mr. Holman read a quote from Dr. Martin Luther King Jr.

Bob Zimmerman, 33029 46th Place S., Auburn
Mr. Zimmerman congratulated the new Councilmembers on the election and spoke about safety standards not being addressed in the City of Auburn.

Sara Rosal, 205 H St NE, Auburn
Ms. Rosell spoke about homelessness and not having a 24 hour place to provide basic hygiene needs.

Mayor Backus discussed that the City is working on the One Stop Shop approach and there is an overnight shelter and a day resource center available.

C. Correspondence

There was no correspondence for Council to review.

VI. COUNCIL AD HOC COMMITTEE REPORTS

Council Ad Hoc Committee Chairs may report on the status of their ad hoc Council Committees' progress on assigned tasks and may give their recommendation to the City Council, if any.

1. Finance Ad Hoc Committee

Councilmember Baggett, Chair of the Finance ad hoc committee, reported he and Councilmember Sterns have reviewed the claims and payroll vouchers described on the Consent Agenda this evening and recommended their approval.

2. Council Dias Seating Arrangement Ad Hoc Committee

Deputy Mayor DaCorsi stated that he, Councilmember Baggett and Councilmember Trout-Manuel met and determined the Council dias seating arrangement.

VII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

A. Minutes of the January 6, 2020 Regular Council Meeting

B. Claim Vouchers (Thomas)

2019 Vouchers:

Claim voucher list dated January 21st, 2020 which includes voucher numbers 456938 and 456942 through 457131, in the amount of \$3,736,214.93 and one wire transfer in the amount of \$588,586.25

2020 Vouchers:

Claim voucher list dated January 21st, 2020 which includes voucher numbers 456939 through voucher 456941 and voucher 457132 through voucher 457195, in the amount of \$1,752,607.98 and one wire transfer in the amount of \$636.00

C. Payroll Vouchers (Thomas)

Payroll check numbers 538791 through 538828 in the amount of \$247,601.23 and electronic deposit transmissions in the amount of \$2,072,021.43 for a grand total of \$2,319,622.66 for the period covering January 1, 2020 to January 15, 2020

D. Public Works Project No. CP1823 (Gaub)

Approve Change Order No. 2 in the amount not to exceed \$16,000.00 to Contract No. 19-20 for work on Project No. CP1823 – 2018 Storm Repair and Replacement Project

Deputy Mayor DaCorsi moved and Councilmember Trout-Manuel seconded to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY. 7-0

VIII. UNFINISHED BUSINESS

A. Special Focus Area Appointments

Approval of the 2020 Special Focus Area Chairs and Vice Chair Appointments.

Deputy Mayor DaCorsi moved and Councilmember Baggett seconded to approve the Special Focus Area Chairs and Vice Chair Appointments.

MOTION CARRIED UNANIMOUSLY. 7-0

IX. NEW BUSINESS

Deputy Mayor DaCorsi moved and Councilmember Brown seconded to approve the Council Dias Seating Arrangement as follows: Councilmember Robyn Mulenga, Councilmember Chris Stearns, Councilmember Robert Baggett, Deputy Mayor Claude DaCorsi, Councilmember Yolanda Trout-Manuel, Councilmember Larry Brown and Councilmember James Jeyaraj.

MOTION CARRIED UNANIMOUSLY. 7-0

X. RESOLUTIONS

A. Resolution No. 5484 (Gaub)

A Resolution authorizing the Mayor to execute an agreement accepting a grant from the Washington State Transportation Improvement Board for design and construction of the 2nd Street SE Preservation Project

Councilmember Trout-Manuel moved and Councilmember Mulenga seconded to adopt Resolution No. 5484

MOTION CARRIED UNANIMOUSLY. 7-0

B. Resolution No. 5485 (Gaub)

A Resolution authorizing the Mayor to execute an agreement accepting a grant from the Washington State Transportation Improvement Board for design and construction of the M Street SE Sidewalks Project

Councilmember Trout-Manuel moved and Councilmember Baggett seconded to adopt Resolution No. 5485.

MOTION CARRIED UNANIMOUSLY. 7-0

C. Resolution No. 5486 (Gaub)

A Resolution approving and adopting the Modification of the 2020-2025 Transportation Improvement Program of the City of Auburn

Councilmember Baggett moved and Councilmember Mulenga seconded to adopt Resolution No. 5486.

MOTION CARRIED UNANIMOUSLY. 7-0

D. Resolution No. 5487 (Gaub)

A Resolution authorizing the Mayor to execute a Fifth Amendment to the Transit Service Direct Financial Partnership Agreement between the City of Auburn, King County, and Pierce County Public Transit Benefit Authority (Pierce Transit)

Councilmember Baggett moved and Councilmember Jeyaraj seconded to adopt Resolution No. 5487.

MOTION CARRIED UNANIMOUSLY. 7-0

E. Resolution No. 5489 (Hinman)

A Resolution relating to an airport lease and authorizing the Mayor to negotiate and execute an airport office and tie down lease with Classic Helicopter Corp

Councilmember Brown moved and Councilmember Trout-Manuel seconded to adopt Resolution No. 5489.

MOTION CARRIED UNANIMOUSLY. 7-0

F. Resolution No. 5493 (Hinman/Comeau)

A Resolution authorizing the Mayor to negotiate and execute agreements among the City of Auburn, LEXI LLC, and Auburn Professional Plaza LLC., related to the development of property

Councilmember Sterns moved and Councilmember Mulenga seconded to adopt Resolution No. 5493.

MOTION CARRIED UNANIMOUSLY. 7-0

XI. MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

A. From the Council

Deputy Mayor DaCorsi reported he attended the King County Affordable Housing Committee meeting.

Councilmember Jeyaraj reported he attended the Sound Cities Association meeting with Deputy Mayor DaCorsi and Councilmember Baggett.

Councilmember Brown thanked the Mayor for appointing him to the Valley Regional Fire Authority Board.

Councilmember Trout-Manuel reported she attended a World Wide Outreach service at the Auburn Community and Events Center, a Youth Vaping meeting with the American Heart Association and the 13th Annual Korean American Day Celebration.

Councilmember Baggett reported he attended the King County Emergency Management Advisory Committee meeting.

Councilmember Sterns thanked the Mayor for appointing him to the Water Resource Inventory Area Number 9 Committee and reported he attended the Martin Luther King Jr. Day celebration in Federal Way.

B. From the Mayor

Mayor Backus reported she attended a meeting regarding the "Bridges" annexation, a dinner with Yoichiro Yamada Consul General of Japan, the Sound Cities Association Board of Directors meeting and was appointed to the Regional Homelessness Governance Board, the Buena Vista Sister City school visit from South Korea and met with the Outlet Collection management to discuss "Field House USA".

XII. EXECUTIVE SESSION

Mayor Backus recessed into executive session at 7:57 p.m. for 20 minutes pursuant to RCW 42.30.140 (4)(a) for a discussion on a collective bargaining agreement with potential action. City Attorney Kendra Comeau and Director Martinson attended the executive session. Mayor Backus reconvened at 8:18 p.m.

Councilmember Brown moved and Deputy Mayor DaCorsi seconded to adopt Resolution No. 5496 authorizing the Mayor to execute a collective bargaining agreement between the City of Auburn and Teamsters Union Local No. 117 for 2020-2022.

MOTION CARRIED UNANIMOUSLY. 7-0

XIII. ADJOURNMENT

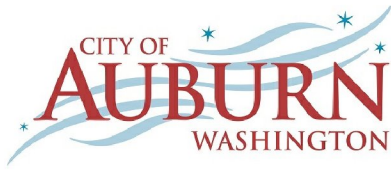
There being no further business to come before the Council, the meeting was adjourned at 8:19 p.m.

APPROVED this 3rd day of February, 2020.

NANCY BACKUS, MAYOR

Teresa Mattingly, Deputy City Clerk

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.aubumwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claim Vouchers (Thomas)

Date:

January 30, 2020

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Approve Claim Vouchers

Background Summary:

Claim voucher list dated February 3, 2020 which includes voucher numbers 457328 in the amount of \$2,390,989.69 and one wire transfer in the amount of \$182,621.20.

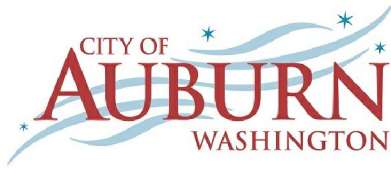
Reviewed by Council Committees:**Councilmember:****Staff:**

Thomas

Meeting Date: February 3, 2020

Item Number:

CA.D



AGENDA BILL APPROVAL FORM

Agenda Subject:

Payroll Vouchers (Thomas)

Date:

January 30, 2020

Department:

Finance

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

Approve Payroll Vouchers

Background Summary:

Payroll check numbers 538829 through 538845 in the amount of \$557,150.53 and electronic deposit transmissions in the amount of \$2,112,220.86 for a grand total of \$2,669,371.39 for the period covering January 16, 2020 to January 29, 2020.

Reviewed by Council Committees:**Councilmember:****Staff:**

Thomas

Meeting Date: February 3, 2020

Item Number:

CA.E



AGENDA BILL APPROVAL FORM

Agenda Subject:

Setting a Public Hearing Date for Tacoma Water Franchise
(Gaub)

Date:

January 27, 2020

Department:

Public Works

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council set the date of the Public Hearing for Franchise Agreement No. FRN19-0006 for Tacoma Water as February 18, 2020, at 7:00 pm.

Background Summary:

Section 20.06.030 of the Auburn City Code Chapter requires the City to hold a public hearing before granting or denying a franchise agreement. Staff requests that the City Council set the date of the public hearing for Franchise Agreement No. FRN19-0006 for the Tacoma Water, LLC for February 18, 2020 at 7:00 pm in Council Chambers.

Section 20.06.010 of the Auburn City Code requires a franchise for any commercial utility to use public ways of the City and to provide commercial utility services to any person or area in the City.

Tacoma Water has applied for a new franchise agreement to continue to operate their water facilities within the City's rights of way as their previous franchise agreement recently expired. Tacoma Water currently provides water services to the City and Water District 111 within the City limits. They do not provide residential water service within the City. The proposed agreement is consistent with the City's standard franchise agreement language.

Reviewed by Council Committees:**Councilmember:****Staff:**

Gaub

Meeting Date: February 3, 2020

Item Number:

CA.F



AGENDA BILL APPROVAL FORM

Agenda Subject:

Setting a Public Hearing Date to Modify the Adopted 2020-2025 Transportation Improvement Program (TIP)(Gaub)

Date:

January 27, 2020

Department:

Public Works

Attachments:

No Attachments Available

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council set the public hearing to Modify the Adopted 2020-2025 Transportation Improvement Program (TIP).

Background Summary:

The City Council is asked to set a time and date for a public hearing to modify the Six Year Transportation Improvement Program (TIP). The public hearing is proposed to be held on February 18th, 2020 during the City Council meeting.

State law requires the TIP to be updated and adopted on an annual basis. The current TIP was adopted in June 2019 and has since been modified twice to add or modify projects due to changes in funding availability. Changes to the TIP require a public hearing and adoption of the change by resolution of the City Council. This TIP modification is needed to update the TIP to reflect recent grant awards as follows:

SUMMARY OF PROPOSED AMENDMENTS TO THE 2020-2025 TIP

Additions: The following projects are proposed to be added to the TIP:

- TIP I-17: Citywide LED Street Lighting and Controls (\$2.70M) – This phase of the project will upgrade all City owned “cobra head” style street lights to LED and add smart lighting control technology. Federal grant funding for the project was awarded in 2019. Future phases to upgrade other types of City street lights (such as decorative residential and downtown lights) to LED will be considered as additional funding is available.
- TIP P-9: Lea Hill Bridge Deck Preservation (\$0.65M) – This project will grind and overlay the bridge deck in an effort to extend the overall service life of the bridge. Federal grant funding for the project was awarded in January of 2020.
- TIP P-13: 3rd Street SW Bridges Deck Preservation (\$0.67M) – This project will seal and overlay the 3rd Street SW bridge decks in an effort to extend the overall service life

of the bridges. The following bridges are included in the project: 3rd Street SW off-ramp, 3rd Street SW over the BNSF tracks, and 3rd Street SW over A Street SW. Federal grant funding for the project was awarded in January of 2020.

Modifications: The following existing projects are proposed to be modified:

- TIP P-4: Bridge Deck Preservation Program (\$0.1M/year) – the 2020 and 2021 funds from this program were reallocated to P-9 and P-13 to provide the required local match for the grant funds.
- TIP P-5: Bridge Structure Preservation Program (\$0.05M/biennium) - the 2020 and 2021 funds from this program were reallocated to P-9 and P-13 to provide the required local match for the grant funds.

NEXT STEPS:

Staff will discuss the proposed modifications with Council at the February 10th Council study session. The public hearing and adoption are scheduled for the February 18th Council meeting.

Reviewed by Council Committees:

Councilmember:

Staff:

Gaub

Meeting Date: February 3, 2020

Item Number:

CA.G



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5490 (Gaub)

Date:

January 27, 2020

Department:

Public Works

Attachments:

[Resolution No. 5490](#)

[Exhibits A & B](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council adopt Resolution No. 5490 setting a Public Hearing for ROW Vacation No. V1-19.

Background Summary:

Davis Development Services has applied to the City for vacation of the right-of-way of a portion of the alley north of 3rd Street NE, between B Street NE and Auburn Avenue. The applicant currently owns adjacent parcels #5405100015 and #5405100025 to the west and parcels #0492000481, #0492000480 and #0492000482 to the east and is proposing to incorporate the right-of-way into development of the adjacent property to provide additional parking for the medical office building located on parcel #5405100025.

The application has been reviewed by City staff and utility purveyors who have an interest in this right-of-way. Through this review City staff has determined that the right of way is no longer necessary to meet the needs of the City and could be vacated with conditions.

Resolution No. 5490, if adopted by City Council, sets the date of the public hearing for Vacation No. V1-19 for March 16, 2020.

Reviewed by Council Committees:**Councilmember:****Staff:**

Gaub

Meeting Date: February 3, 2020

Item Number:

RES.A

RESOLUTION NO. 5490

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, SETTING A PUBLIC HEARING TO CONSIDER THE VACATION OF RIGHT-OF-WAY OF A PORTION OF THE ALLEY NORTH OF 3RD STREET NE BETWEEN B STREET NE AND AUBURN AVENUE, WITHIN THE CITY OF AUBURN, WASHINGTON.

WHEREAS, the City of Auburn, Washington, has received a petition signed by owners of at least two-thirds (2/3) of the property abutting right-of-way within the location of a portion of the alley north of 3rd Street NE, between B Street SE and Auburn Avenue, within the City of Auburn, Washington, requesting that the right-of-way be vacated; and,

WHEREAS, Section 35.79.010 of the Revised Code of Washington, requires that the City set a hearing on vacation by Resolution, with the date of the hearing being not more than sixty (60) days nor less than twenty (20) days after the date of passage of such Resolution.

WHEREAS, this Resolution is consistent with Auburn City Code 12.48.070 and calls for a public hearing to consider the proposed vacation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. That a hearing on the vacation of right-of-way at the location of a portion of the Alley north of 3rd Street NE, between B Street NE and Auburn Avenue, located within the City of Auburn, Washington, legally described as follows:

Resolution No. 5490
ROW Vacation V1-19
January 6, 2020
Page 1 of 3

THAT PORTION OF THE ALLEY, BING 10 FEET IN WIDTH, ADJACENT TO AND COINCIDENT WITH THE EAST LINE OF LOTS 3 THROUGH 6, BLOCK 2 OF THE PLAN OF MEADOW ADDITION TO AUBURN, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 18 OF PLATS, PAGE 68, IN KING COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 6 OF SAID BLOCK 2 OF SAID PLAT;
THENCE SOUTH 89°17'20" EAST, 57.00 FEET ALONG THE SOUTH LINE OF SAID LOT 6 TO THE SOUTHWEST CORNER OF THAT PORTION CONVEYED TO THE CITY OF AUBURN FOR STREET PURPOSES BY DEED RECORDED UNDER RECORDING NO. 7807170275;
THENCE NORTH 76°21'00" EAST, 44.37 FEET ALONG THE NORTH LINE TO THE NORTHEAST CORNER OF SAID PORTION CONVEYED TO THE CITY OF AUBURN, BEING THE WEST MARGIN OF SAID ALLEY AND THE TRUE POINT OF BEGINNING;
THENCE NORTH 00°38'08" EAST, 169.00 FEET ALONG SAID WEST MARGIN TO THE NORTHEAST CORNER OF LOT 3 OF SAID PLAN OF MEADOW ADDITION TO AUBURN;
THENCE ALONG THE NORTHERLY PROLONGATION OF SAID LOT 3, SOUTH 89°17'30" EAST, 10.00 FEET TO THE EAST MARGIN OF SAID ALLEY;
THENCE SOUTH 00°38'08" WEST, 165.00 FEET ALONG SAID EAST MARGIN TO THE MOST WESTERLY NORTHEAST CORNER OF THAT PORTION CONVEYED TO THE CITY OF AUBURN FOR STREET PURPOSES BY DEED RECORDED UNDER RECORDING NO. 7807170274;
THENCE SOUTH 68°53'49" WEST, 10.77 FEET TO SAID NORTHEAST CORNER OF THAT PORTION CONVEYED TO THE CITY OF AUBURN FOR STREET PURPOSES BY DEED RECORDED UNDER RECORDING NO. 7807170275 AND THE WEST MARGIN OF SAID ALLEY AND THE POINT OF BEGINNING.

CONTAINS 1,670 SQUARE FEET, MORE OR LESS. (0.038 ACRES +/-)

Resolution No. 5490
ROW Vacation V1-19
January 6, 2020
Page 2 of 3

[Also identified as Exhibit "A".]

and as shown on the document attached, marked as Exhibit "B", is set for 7:00 p.m. on the 16th day of February, 2020, at the City Council Chambers at 25 West Main Street, Auburn, Washington, 98001, with all persons wishing to speak to the vacation at the public hearing being invited to attend.

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation, including posting notice of such public hearing as required by State law and City Ordinance.

Section 3. This Resolution shall be in full force in effect upon passage and signatures.

DATED and SIGNED this _____ day of _____, 2020.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

Shawn Campbell, MMC, City Clerk

APPROVED AS TO FORM:

Kendra Comeau, City Attorney

Resolution No. 5490
ROW Vacation V1-19
January 6, 2020
Page 3 of 3

EXHIBIT "A"

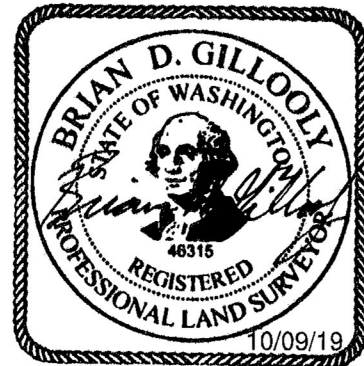
LEGAL DESCRIPTION

RIGHT-OF-WAY VACATION

THAT PORTION OF THE ALLEY, BEING 10 FEET IN WIDTH, ADJACENT TO AND COINCIDENT WITH THE EAST LINE OF LOTS 3 THROUGH 6, BLOCK 2 OF THE PLAN OF MEADOW ADDITION TO AUBURN, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 18 OF PLATS, PAGE 68, IN KING COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

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THENCE NORTH 76°21'00" EAST, 44.37 FEET ALONG THE NORTH LINE, TO THE NORTHEAST CORNER OF SAID PORTION CONVEYED TO THE CITY OF AUBURN, BEING THE WEST MARGIN OF SAID ALLEY AND THE TRUE POINT OF BEGINNING;
THENCE NORTH 00°38'08" EAST, 169.00 FEET ALONG SAID WEST MARGIN TO THE NORTHEAST CORNER OF LOT 3 OF SAID PLAN OF MEADOW ADDITION TO AUBURN;
THENCE ALONG THE NORTHERLY PROLONGATION OF SAID LOT 3, SOUTH 89°17'30" EAST, 10.00 FEET TO THE EAST MARGIN OF SAID ALLEY;
THENCE SOUTH 00°38'08" WEST, 165.00 FEET ALONG SAID EAST MARGIN TO THE MOST WESTERLY NORTHWEST CORNER OF THAT PORTION CONVEYED TO THE CITY OF AUBURN FOR STREET PURPOSES BY DEED RECORDED UNDER RECORDING NO. 7807170274;
THENCE SOUTH 68°53'49" WEST, 10.77 FEET TO SAID NORTHEAST CORNER OF THAT PORTION CONVEYED TO THE CITY OF AUBURN FOR STREET PURPOSES BY DEED RECORDED UNDER RECORDING NO. 7807170275 AND THE WEST MARGIN OF SAID ALLEY AND THE POINT OF BEGINNING.

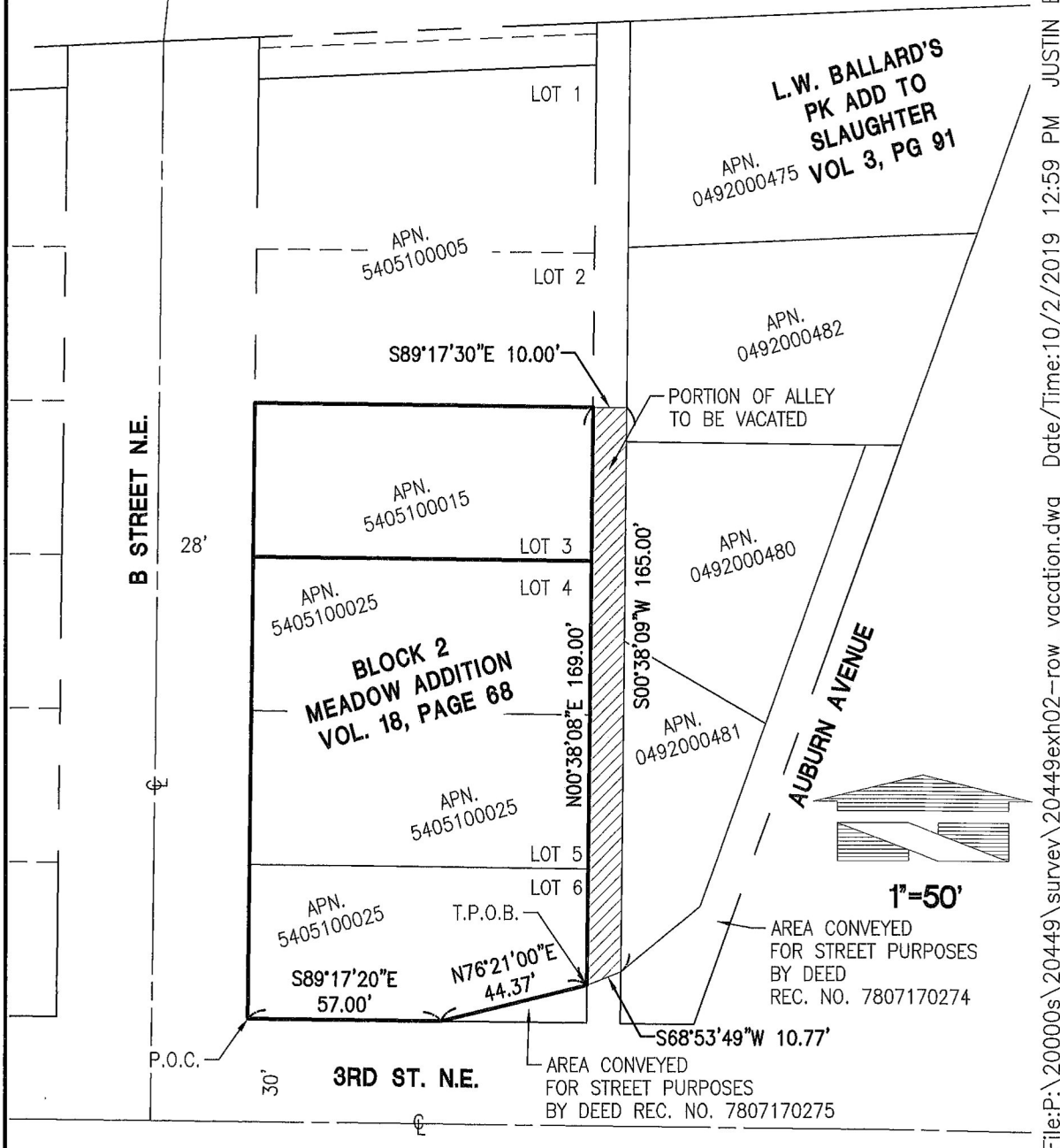
CONTAINS 1,670 SQUARE FEET, MORE OR LESS. (0.038 ACRES +/-)



Project Name: Merritt Building
March 13, 2019
Revised September 19, 2019
Job No. 20449

BDG / JSE
20449L.001.doc

EXHIBIT "B"



File:P:\20000s\20449\survey\20449exh02-row_vacation.dwg Date/Time:10/2/2019 12:59 PM JUSTIN EMERY

SCALE:
HORIZONTAL 1"=50' VERTICAL N/A

BARGHAUSEN
CONSULTING ENGINEERS, INC.

18215 72ND AVENUE SOUTH
KENT, WA 98032
(425)251-6222
(425)251-8782 FAX

CIVIL ENGINEERING, LAND
PLANNING, SURVEYING,
ENVIRONMENTAL SERVICES

For:
CITY OF AUBURN

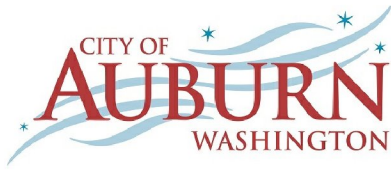
Title:
RIGHT OF WAY VACATION

JOB NUMBER
20449

20449L.001.DOC

SHEET
1 of 1

DESIGNED XXX DRAWN JSE CHECKED DJS APPROVED BDG DATE 09/19/19



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5497 (Gaub)

Date:

January 27, 2020

Department:

Public Works

Attachments:

[Resolution No. 5497](#)

[Exhibit A](#)

Budget Impact:

Current Budget: \$0

Proposed Revision: \$0

Revised Budget: \$0

Administrative Recommendation:

City Council adopt Resolution No. 5497.

Background Summary:

Resolution No. 5497 adopts the 2019 Annual Report for the Transportation Benefit District. In November 2019, the City council assumed the rights, powers, functions, immunities, and obligations of the Auburn Transportation Benefit District. To complete the assumption, a final annual report for the District is required for 2019. Future annual reporting requirements will be incorporated into the city of Auburn's fiscal reports.

Reviewed by Council Committees:**Councilmember:****Staff:**

Gaub

Meeting Date: February 3, 2020

Item Number:

RES.B

RESOLUTION NO. 5497

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, ADOPTING THE 2019 ANNUAL TRANSPORTATION BENEFIT DISTRICT REPORT

WHEREAS, RCW 36.73.160(2) requires the District to issue an annual report indicating the status of transportation improvement costs, transportation improvement expenditures, revenues and construction schedules, to the public and to newspapers of record in the district.; and,

WHEREAS, on November 18, 2019, the Auburn City Council Adopted Ordinance 6739 to assume the rights, powers, functions, immunities and obligations of the existing Auburn TBD per RCW 36.74.030; and,

WHEREAS, to complete the assumption, a final annual report of the Transportation Benefit District is required for 2019.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. The City Council accepts the report attached as Exhibit A as the Transportation Benefit District 2019 Annual Report.

Section 2. The Mayor is authorized to issue the Report, and to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. This Resolution will take effect and be in full force on passage and signatures.

Dated and Signed this _____ day of _____, 2020.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Kendra Comeau, City Attorney

AUBURN TRANSPORTATION BENEFIT DISTRICT

2019 ANNUAL REPORT

(RCW 36.73.160.2)

DATED JANUARY 07, 2020

Pursuant to RCW 36.73.160.2, the Auburn Transportation Benefit District shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

The Auburn Transportation Benefit District was formed on September 19, 2011 with the passage of Ordinance No. 6377 by the Auburn City Council. The Auburn Transportation Benefit District was established in accordance with the statutory provisions of RCW 36.73 (Transportation Benefit Districts). Subsequent to its formation the Auburn Transportation Benefit District Board has not, through its own authority or through voter approval, implemented a funding mechanism(s) to make or fund transportation improvements necessitated by economic development and to improve the performance of the transportation system within the geographic boundaries of the District.

Subsequent to the formation of the Auburn Transportation Benefit District and prior to December 2019, the Auburn Transportation Benefit District Board had not completed the process to enact a fee or tax authorized pursuant to RCW 36.74 (Transportation Benefit Districts). Therefore, and because throughout 2019 there was no funding source in place, the Auburn Transportation Benefit District does not have any substantive report for the calendar year 2019 for the status of transportation improvement costs, transportation improvement expenditures, revenues and construction schedules.

On November 4, 2019, the Auburn City Council passed Resolution No. 5462 establishing a public hearing date to consider the assumption of the rights, powers, functions and obligations of the Auburn Transportation Benefit District. Public Hearing was held on November 18, 2019 at the Auburn City Council meeting and no public comment was received. On November 18, 2019, the Auburn City Council then passed Ordinance 6739 assuming the rights, powers, functions, immunities, and obligations of the Auburn Transportation Benefit District.

Following Council acceptance of this Annual Report, it shall be made available to the public and to newspapers of record within the District. Future annual reporting requirements will be incorporated into the City of Auburn's Fiscal Reports.