



**Arts Commission
Regular Meeting
February 4, 2025 - 4:30 PM
Postmark Center for Arts
20 Auburn Ave**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Arts Commission Meeting scheduled for Tuesday, February 4, 2025 at 4:30 p.m. will be held in person and virtually.

In-person address: Postmark Center for the Arts, 20 Auburn Ave, Auburn, WA 98002

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

One tap mobile

+12532158782,,88468193567# US (Tacoma)

+12532050468,,88468193567# US

• 888 475 4499 US Toll-free

• 877 853 5257 US Toll-free

Zoom Link: <https://us06web.zoom.us/j/88468193567>

Meeting ID: 884 6819 3567

ROLL CALL

AGENDA MODIFICATIONS

AUDIENCE PARTICIPATION

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Allison Hyde, Arts Program Supervisor

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Allison Hyde, Arts Program Supervisor

Fax number: 253-931-4005

Email written comments to: ahyde@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty

attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Parks, Arts and Recreation Department in person, by phone (253) 931-3043, or by email (ahyde@auburnwa.gov).

APPROVAL OF MINUTES

- A. Minutes of the November 5, 2024, Arts Commission Meeting

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

- A. Introductions

DISCUSSION ITEMS

- A. 2024 Year in Review
- B. 2025 Programming and Commissioner Participation
- C. Postmark Lower Level Update
- D. Auburn Theater Update

ACTION ITEMS

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



AGENDA BILL APPROVAL FORM

Agenda Subject:

Minutes of the November 5, 2024, Arts Commission Meeting

Meeting Date:

February 4, 2025

Department:

Parks, Arts & Recreation

Attachments:

11.05.24_Minutes_Arts
Commission

Budget Impact:

Administrative Recommendation:

Background for Motion:

Background Summary:

Councilmember:

Staff:



**Arts Commission
Regular Meeting
November 5, 2024 - 4:30 PM
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20 Auburn Ave**

MINUTES

CALL TO ORDER

Arts Commissioner Rocky Salvador, in the absence of Chair Tori Olsen, called the meeting to order at 4:31 PM.

PUBLIC PARTICIPATION

ROLL CALL

Present: Kristine De Leon, Tammy Dwight, John Harris, Amber Lott, Trisenda Mayfield, Ann Marie Natali, Tori Olsen, Dinah Rau, Raymond Salvador, Carol Smetheram

Excused: N/A

Unexcused: N/A

Staff: Julie Krueger, Arts & Events Manager; Allison Hyde, Arts Program Supervisor; Alexandra Mojica, Arts Assistant; Amanda Jenkinson, Arts Assistant

Guests: N/A

AGENDA MODIFICATIONS

AUDIENCE PARTICIPATION

APPROVAL OF MINUTES

- A. Approval of October 1st, 2024 Minutes

Commissioners were asked to review minutes from the October 1, 2024 meeting. Commissioner Harris moved that the minutes be accepted as written. Commissioner Dwight seconded the motion. Motion passed unanimously.

ACTION ITEMS

- A. Postmark Programming Grant Application Review and Funding Awards

Arts Program Supervisor Allison Hyde gave brief background information on the budgeting history with 4Culture and the overall intention of both City of Auburn grant

programs, the new Artist Project Support Grant and the Postmark Programming Grant. Hyde explained that the online applications for both opportunities had been posted with incomplete guidelines, and therefore some applicants that would not typically be considered due to incomplete applications or incompatible proposals are being considered.

Hyde gave the Arts Commission an overview of the Postmark Programming Grant applications for 2025 programs and projects. Commissioners used a scoring rubric to give scores to each of the applications ahead of the meeting as preparation for conversation about applicant awards. Arts Manager Julie Krueger took tallies of those scores throughout the presentation.

Given the results of the scoring and discussion of the merits of each application, it was determined to award funding to the following applicants under the condition that they complete the entire scope of work as outlined in their project proposal:

1. Mateo Acuna - \$2,000
2. Kathya Alexander - \$500
3. Seattle Opera - \$2,000
4. Kiwanis Club - \$1,000
5. Pooja Ganesh - \$1,000
6. Orcas Microcinema - \$2,000
7. Auburn Symphony Orchestra - \$2,000
8. Claire Scherzinger - \$1,000
9. Fiapia Taito - \$2,000
10. Anita White - \$1,000
11. Ilana Zacks - \$1,000

Vice Chair Olson made a motion to approve the grant funding awards as discussed. Commissioner Mayfield seconded the motion. The motion passes unanimously.

B. Artist Project Support Grant Application Review and Funding Awards

Arts Program Supervisor Allison Hyde gave the Arts Commission a description of the Artist Project Support Grant program and presented the applications received for 2025 funding. Commissioners used a scoring rubric to give scores to each of the applications ahead of the meeting as preparation for conversation about applicant awards. Arts Manager Julie Krueger took tallies of those scores throughout the presentation.

Given the results of the scoring and discussion of the merits of each application, it was determined that none of the Artist Project Grant applications were a good fit for 2025 funding, and all grant funds would be allocated to those who applied for the Postmark Programming Grant.

C. 2025 Arts Commission Chair and Vice Chair Nominations

Vice Chair Tori Olsen was nominated by the commission to serve as Chair. Commissioner Trisenda Mayfield was nominated by the commission to serve as Vice Chair.

Commissioner Harris made a motion to approve the positions of Chair and Vice Chair as nominated. Commissioner Salvador seconded the motion. The motion passed unanimously.

DISCUSSION AND INFORMATION

Hyde invites Arts Commission to the yearly boards and commissions holiday party, held 4:30-6pm on December 3, 2024.

Hyde also explains upcoming arts classes and community year-end events.

ADJOURNMENT

Meeting adjourns at 5:44PM.

APPROVED this ___ day of _____ 2024.

Nancy Backus, Mayor

Hannah Scholl, Deputy City Clerk