

**City Council Study Session
January 25, 2016 - 5:30 PM
Auburn City Hall
AGENDA**

[Watch the meeting LIVE!](#)

[Watch the meeting video](#)

Meeting videos are not available until 72 hours after the meeting has concluded.

I. CALL TO ORDER

A. Roll Call

II. ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

A. Alive & Free Education Presentation (20 Minute Presentation/15 Minute Q&A) (Lee)

B. Auburn Youth Resources Update (15 Minute Presentation/10 Minute Q&A)

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Resolution No. 5203 (10 Minute Presentation/5 Minute Discussion)* (Faber)
Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor to execute an amendment to the Conservation Futures Interlocal Cooperation Agreement between King County and the City of Auburn for open space acquisition projects

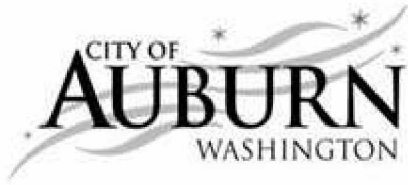
B. Council Discussion on Pro/Con of the Study Session Format (30 Minute Presentation/45 min Q&A)* (Hinman)

C. Council Retreat Goals (5 Minute Presentation/10 Minute Q&A)* (Hinman)

IV. ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office, on the City website (<http://www.auburnwa.gov>), and via e-mail. Complete agenda packets are available for review at the City Clerk's Office.

**Denotes attachments included in the agenda packet.*



AGENDA BILL APPROVAL FORM

Agenda Subject:

Alive & Free Education Presentation (20 Minute
Presentation/15 Minute Q&A)

Date:

November 23, 2015

Department:

Police

Attachments:

No Attachments Available

Budget Impact:

\$0

Administrative Recommendation:**Background Summary:**

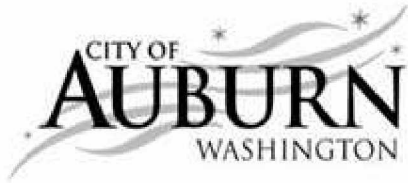
Educate the Council and community about the work and how the City of Auburn is partnering and supporting with Alive & Free. This presentation will include goals and impact of the program.

Reviewed by Council Committees:**Councilmember:****Staff:**

Lee

Meeting Date: January 25, 2016

Item Number: AN.1



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5203 (10 Minute Presentation/5 Minute Discussion)

Date:

January 14, 2016

Department:

Parks/Art and Recreation

Attachments:

[Resolution No. 5203](#)

Budget Impact:

\$0

Administrative Recommendation:

City Council adopt Resolution No. 5203.

Background Summary:

The City of Auburn was successful in a grant to receive funds from King County Conservation Futures Tax Levy related to the acquisition of the "Herr Properties". The scope of this application was to seek matching funds to purchase four parcels of land totaling 1.44 acres (parcel numbers 192105-9006, 192105-9299, 192105-9158, 192105-9154, that would allow for the acquisition of existing commercial space that, as required by this source of funds, must be converted into park space. The location of the acquisition is adjacent to Auburn's Les Gove Park. To utilize this source of funds the acquired properties must be redeveloped into "park space" consistent with the Les Gove Master Plan. The application noted that "Les Gove Park is envisioned as Auburn's "Central Park" but it is blocked visible from Auburn Way by a large commercial block of properties. City Council has long had a goal of "opening up Les Gove Park to Auburn Way".

The parcels, that were acquired in 2014, are located on Auburn Way South as well as on 12th Street. The acquisition of these parcels provide the opportunity for expansion of the urban park as well as provide a welcoming site corridor into the existing 21 Acre Park. Les Gove Park is the home to the Auburn Senior Center, White River Valley Museum, King Counties Auburn Library as well as the Auburn Community and Teen Center that is under construction.

The acceptance and allocation of these funds will authorize the City of Auburn to seek reimbursement of up to \$546,906. These funds will provide substantial dollars for the design and development of the Auburn Community Campus at Les Gove Park and may be used for matching funds for other grant opportunities.

Reviewed by Council Committees:

Councilmember:

Staff: Faber

Meeting Date: January 25, 2016

Item Number: DI.B

RESOLUTION NO. 5 2 0 3

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, AUTHORIZING THE MAYOR TO
EXECUTE AN AMENDMENT TO THE CONSERVATION
FUTURES INTERLOCAL COOPERATION AGREEMENT
BETWEEN KING COUNTY AND THE CITY OF AUBURN
FOR OPEN SPACE ACQUISITION PROJECTS**

WHEREAS, King County has established a Conservation Futures Levy Fund and has appropriated proceeds to provide for the acquisition of open spaces within the County; and

WHEREAS, King County Council passed Ordinance Number 17707, which appropriates specific Conservation Futures Levy proceeds for the City of Auburn Les Gove Park expansion acquisition project; and

WHEREAS, the City of Auburn is interested and willing to enter into an Amendment to the Conservation Futures Interlocal Cooperation Agreement between the County and the City for open space acquisition, beneficial to the Les Gove Park in conformity with the requirements of the Interlocal Cooperation Agreement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, KING COUNTY, WASHINGTON, HEREBY RESOLVES as follows:

Section 1. The Mayor of the City of Auburn is hereby authorized to execute a Amendment to the Conservation Futures Interlocal Cooperation Agreement between King County and the City of Auburn for open space acquisition related to the Les Gove Park, which Amendment to the Conservation Futures Interlocal Cooperation Agreement shall be in substantial conformity with the document attached hereto as Exhibit "A" and incorporated herein by this reference.

Section 2. The Mayor is hereby authorized to take such administrative and/or procedural action as may be necessary and/or appropriate to carry out the directives of this legislation.

Section 3. This resolution shall be in full force and effect upon passage and signatures hereon.

Dated and Signed this _____ day of _____, 2016.

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:



Daniel B. Heid, City Attorney

**AMENDMENT TO THE CONSERVATION FUTURES
INTERLOCAL COOPERATION AGREEMENT
BETWEEN KING COUNTY AND THE CITY OF AUBURN
FOR OPEN SPACE ACQUISITION PROJECTS**

Preamble

The King County Council, through Ordinance 9128, has established a Conservation Futures Levy Fund and appropriated proceeds to King County, the City of Seattle and certain suburban cities. This amendment is entered into to provide for the allocation of additional funds made available for open space acquisition.

THIS AMENDMENT is entered into between the CITY OF AUBURN and KING COUNTY, and amends and attaches to and is part thereof of the existing Interlocal Cooperation Agreement entered into between the parties on the 3rd day of October, 2005, as previously amended.

The parties agree to the following amendments:

Amendment 1: Article 1. Recitals

A paragraph is hereby added to the Recitals Section to provide for Conservation Futures Levy Fund allocations for the Les Gove Park Expansion acquisition Project, and hereafter reads:

- On December 9, 2013 the King County Council passed Ordinance 17707, which appropriated a total of Three Hundred and Twenty-Five thousand dollars (\$325,000) in Conservation Futures Levy proceeds to the City of Auburn for the Les Gove Park Expansion acquisition Project. On April 28, 2014 the King County Council passed Ordinance 17795, authorizing the King County Executive to enter into interlocal agreements with the City of Seattle and the suburban cities for the disbursement of Conservation Futures Funds appropriated in Ordinance 17707.
- On July 28, 2014, the King County Council passed Ordinance 17855, which appropriated a total of One Hundred Thousand Dollars (\$100,000) in Conservation Futures Levy proceeds to the City of Auburn for the Les Gove Park Expansion acquisition Project. On December 15, 2014, the King County Council passed Ordinance 17957, authorizing the King County Executive to enter into interlocal agreements with the City of Seattle and the suburban cities for the disbursement of Conservation Futures Funds appropriated in Ordinance 17855.

- On September 14, 2015 the King County Council passed Ordinance 18110, which appropriated a total of One Hundred Twenty-One, Nine Hundred and Six dollars (\$121,906) in Conservation Futures Levy proceeds to the City of Auburn for the Les Gove Park Addition acquisition Project. On November 9, 2015, the King County Council passed Ordinance 18151, authorizing the King County Executive to enter into interlocal agreements with the City of Seattle and the suburban cities for the disbursement of Conservation Futures Funds appropriated in Ordinance 18110.

Amendment 2: Article V. Conditions of Agreement

Section 5.1 is amended to include Attachment D, which lists 2014 and 2015 Conservation Futures Levy proceeds allocations for the Les Gove Park Expansion acquisition Project.

Amendment 3: Article VII. Responsibilities of County

The first two sentences of this article are amended to include references to Attachment D, which lists 2014 and 2015 Conservation Futures Levy proceeds allocations for the Les Gove Park Expansion acquisition Project:

Subject to the terms of this agreement, the County will provide Conservation Futures Levy Funds in the amounts shown in Attachments A through D, to be used for the Projects listed in Attachments A through D. The City may request additional funds; however, the County has no obligation to provide funds to the City for the Projects in excess of the total amounts shown in Attachments A through D. The County assumes no obligation for the future support of the Projects described herein except as expressly set forth in this agreement.

AMENDMENT 4: Attachment D

The Attachments to the interlocal agreement are hereby amended by adding Attachment D, which is hereby attached to the interlocal agreement, incorporated therein and made a part thereof.

In all other respects, the terms, conditions, duties and obligations of both parties shall remain the same as agreed to in the Interlocal Cooperation Agreement as previously amended.

This document shall be attached to the existing Interlocal Cooperation Agreement.

IN WITNESS WHEREOF, authorized representatives of the parties hereto have signed their names in the spaces set forth below:

KING COUNTY

CITY OF AUBURN

Dow Constantine
King County Executive

Mayor

Date: _____
Acting under the authority of
Ordinances 17795, 17957 and 18151

Date _____
Acting under the authority of
Ordinance _____

Approved as to form:

Approved as to form:

Dan Satterberg
King County Prosecuting Attorney



City Attorney

EXHIBIT D

2014 and 2015 CONSERVATION FUTURES LEVY CITY OF AUBURN ALLOCATIONS

Jurisdiction	Project	Allocation
Auburn (Ordinance 17707/17795)	Les Gove Park Expansion	\$325,000
Auburn (Ordinance 17855/17957)	Les Gove Park Expansion	\$100,000
Auburn (Ordinance 18110/18151)	Les Gove Park Expansion	\$121,906
TOTAL		\$546,906

Project Descriptions:

(Ordinances 17707/17795):

1122033 Auburn - WLCF Les Gove Park Expansion

This is a new four-parcel acquisition project totaling 1.44 acres on Auburn Way at 12th Street SE in downtown Auburn. The primary purpose of the project is to create a visual presence for Les Gove Park from Auburn Way South, one of Auburn's most traveled thoroughfares.

(Ordinances 17855/17957):

1122033 Auburn – Les Gove Park Expansion

This is a four-parcel acquisition project totaling 1.44 acres on Auburn Way at 12th Street SE in downtown Auburn. The primary purpose of the project is to create a visual presence for Les Gove Park from Auburn Way South, one of Auburn's most traveled thoroughfares.

2014: \$100,000 is transferred to this project from the abandoned City of Auburn Chuck Perry Property, as this project has an acquisition funding shortfall.

(Ordinances 18110/18151):

1122033 Auburn – Les Gove Park Addition

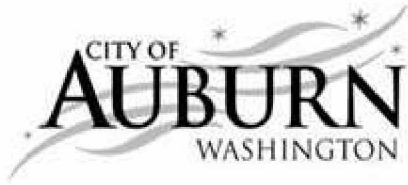
This is a four-parcel acquisition project totaling 1.44 acres on Auburn Way at 12th Street SE in downtown Auburn. The primary purpose of the project is to create a visual presence for Les Gove Park from Auburn Way South, one of Auburn's most traveled thoroughfares.

2015: \$121,905 in Conservation Futures funds, reallocated from the completed Auburn West Hill Lake Open Space Conservation Futures project, are added to the Auburn Les Gove Addition Conservation Futures project to help meet a funding shortfall.

City of Auburn Les Gove Park Expansion

\$546,906

Amendment D
CFT Interlocal Auburn – King County
2014 & 2015 CFT proceeds



AGENDA BILL APPROVAL FORM

Agenda Subject:

Council Discussion on Pro/Con of the Study Session
Format (30 Minute Presentation/45 min Q&A)

Date:

January 21, 2016

Department:

Administration

Attachments:

[pro/con list](#)

Budget Impact:

\$0

Administrative Recommendation:**Background Summary:****Reviewed by Council Committees:****Councilmember:****Staff:**

Hinman

Meeting Date: January 25, 2016

Item Number: DI.D

PROs/CONs for Change to Council Study Session Format

Study Session Purpose Summary: The purpose of a City Council study session is to provide a forum for information sharing and discussion on topics or issues that the City Council or Mayor believes there should be in depth information and warrants gathering and discussion on before the council takes any action. Issues should be substantive in nature and should be related to future policy-making, strategic planning or key regional, state or federal issues related to future policy-making or current or future budgeting.

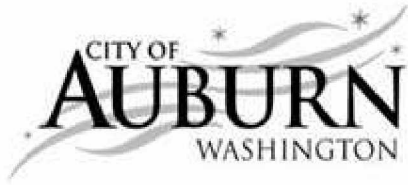
Pros

- Reinforces City Council's "Board of Directors' responsibilities and helps to reinforce and respect the lines between the policy and financial functions of Council and the administrative functions of City Administration.
- Increases transparency in the governmental process by providing a single forum for discussion of key policy issues or topics.
- Reduces limitations on public access and information distribution to Council proceedings. Some of the committees meeting during or meet immediately following normal work hours (i.e. 8:00 a.m. to 5:00 p.m.) making it difficult for interested citizens to attend committee meetings.
- Forces Council to keep on-topic and reduces the potential for off-topic conversations.
- Reinforces and enhances the advisory relationship between City Council and its advisory boards and commissions by having recommendations flow through to the entire Council at the same time for joint consideration.
- Provides Council with the opportunity to talk jointly about issues without fear of violation of the Open Public Meetings Act.
- Provides opportunity for more focused conversation on key policy issues amongst Council.
- Assures that information is distributed more equally among Councilmembers.
- Allows all Councilmembers to hear the same information at the same time.
- Allows for Councilmembers to discuss amongst themselves the issues and topics before them and learn from each other – and be aware of each other's positions [both positive and negative], questions or suggestions - in the same forum.
- Improves the efficiency of staff work by allowing staff to present jointly and uniformly to the entire City Council.
- Reduces workload demands on staff by not having to prepare for and attend one or more City Council Committee meetings.
- Reduce the administrative burden and costs on the City Clerk and Department administrative staff to support the Council Committees process (e.g. 1.25 FTE equivalent in Community Development and Public Works).

- Reduces the breadth to some extent of the current subject matter that Council Committees cover.
- May increase excitement and passion in some Councilmembers for the job of Councilmember because of the increased focus on major city-wide policy matters.
- May increase teamwork among Councilmembers in that more of what is done would be done by the whole City Council.
- Decreased printing costs – elimination of duplicate paperwork for multiple Committees.

Cons

- Reduces the breadth to some extent of the current subject matter that Council Committees cover.
- Reduces Council's direct oversight over some of the City's more administrative functions.
- Based on the different personalities of Councilmembers and comfort in speaking in larger groups, it may be harder, at least initially, for some Councilmembers to participate in the larger group study sessions, when compared with the three-person committees.
- Potential reduction in some Councilmembers' passion (s) because of reduced ability to display expertise in a particular subject matter.
- Will create short-term challenges in understanding and implementing changes in roles and responsibilities during the transition period.
- Will reduce Council's ability to "dabble" in a subject matter that is not substantive in nature and does not have a current or future policy relationship.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Council Retreat Goals (5 Minute Presentation/10 Minute Q&A)

Date:

January 21, 2016

Department:

Administration

Attachments:

[City of Auburn Strategic Planning Report](#)

Budget Impact:

\$0

Administrative Recommendation:**Background Summary:**

A review of the City Council goals for 2016 that came out of the November 2015 retreat.

Reviewed by Council Committees:**Councilmember:****Staff:**

Hinman

Meeting Date: January 25, 2016

Item Number: DI.E

City of Auburn

Strategic Planning Report

November 4, 2015

Prepared by



MARKETING SOLUTIONS
research-based growth strategies

914 164th Street SE, #400 I Mill Creek, WA 98012 P 425.337.1100

www.mktg-solutions.com

City of Auburn Retreat Report

October 29-30, 2015

SWOT Analysis

Strengths

- > Strong financial foundation (29)
- > Geographic location (road and river intersections) (25)
- > Great leadership (Mayor, Council, directors, staff) (21)
- > Outstanding City services (12)
- > Great parks and entertainment (9)
- > Collaborative culture with key stakeholders (4)
- > Pride in our community (1)
- > Defined downtown (0)
- > Great regional relationships (0)
- > Safe community via public safety (0)

Weaknesses

- > Limited revenue options (34)
- > Lack of long-term planning with key stakeholder (14)
- > Citizens low esteem of City (13)
- > Lack of diversity among decision makers (11)
- > Constraints on resources and time (9)
- > Don't promote our story (7)
- > Adverse City culture (5)
- > Under developed of post-secondary education (4)
- > Lack of follow through on property management (3)
- > Public misperception- role of government (2)

Opportunities

- > Emerging industry cluster (20)
- > Ample warehouse/property (underutilized) (19)
- > Emerging infrastructure technology (15)
- > We have a diverse culture (13)
- > Annexation potential (11)

- > Citizens willing to engage (8)
- > Higher education locating here (6)
- > Public culture of giving (5)
- > Globalization (3)
- > Local supply chain (3)

Threats

- > Suburbanization of poverty (34)
- > Legislation and regulation (27)
- > Empty store fronts (11)
- > Transportation limitation (10)
- > Limited developable property (6)
- > Economic downturn (6)
- > LID impact on City
- > Gang violence (4)
- > Natural disasters (2)
- > Potential for litigation (1)

Evaluation

Pros

- > Good start/end time
- > Good structure and flow & dots
- > Working with all the directors (collaboration)
- > Inspiring, love working with the Council
- > Every voice was heard
- > Like the kinetic exercises
- > Directors participated and got to vote

- > Work was posted
- > Good facilitation
- > Parking lot flip chart
- > No weed whacking

Cons

- > Coffee grounds, no coffee
- > Too much content from facilitation
- > Parking at facility
- > Started too early brainstorming

Parking Lot

- > Police recruiting and process
- > More valid metric/measurement for homelessness
- > Assure performance management process-dashboard reporting

City of Auburn Strategy Matrix

G1: Increase "Healthy City" Index by % by 2020			
G1/S1: Promote healthy lifestyle for all ages (25)	G1/S2: Create access to preventative and on-going healthcare (14)	G1/S3: Provide full spectrum of mental health and social service resources. (9)	G1/S4: Increase healthy accessible housing stock (11)
G1/S1/I1: Obtain buy in from elected Jr. City Council, community groups and businesses (6)	G1/S2/I1 Convene group of leaders to identify appropriate outreach & how to apply (mediums?) (2)	G1/S3/I1: Determine Explore City leadership's overall philosophy on issues (6)	G1/S4/I1: Engage community and other stakeholders e.g.- Homelessness Task Force
G1/S1/I2: Create educational marketing campaign (3)	G1/S2/I2: Establish partnerships with providers (5)	G1/S3/I2: Explore alternate service delivery models (1)	G1/S4/I2: Determine City leadership philosophy and budgeting priorities (4)
G1/S1/I3: Roll out neighborhood programs (0)	G1/S2/I3: Establish healthcare inventory with the city (1)	G1/S3/I3: Review budget priorities to determine need for additional funding & sources (2)	G1/S4/I3: Create housing inventory and program approaches and metrics (2)
G1/S1/I4: Increase opportunities for healthy food choices. Grow local buy local (1)	G1/S2/I4: Lobby for legislative support reform of public health (2)	G1/S3/I4: Develop marketing campaign to remove "stigma" (0)	
		G1/S3/I5: Lobby legislature (county-state-federal) for additional funding and reform (2)	

City of Auburn Strategy Matrix

G2: Increase Internet Access to Achieve Digital Parity by % by 2020				
G2/S1: Explore the establishment of an internet utility (8)	G2/S2: Leverage public technology infrastructure to achieve cyber-equity within the city (25)	G2/S3: Build partnerships for revenue streams and infrastructure expansion (26)	G2/S4: Establish minimum acceptable standards, speed, security and liability exposure (2)	G2/S5: Expand services to capture emerging opportunities (11)
G2/S1/I1: Research and analyze other successful examples (7)	G2/S2/I1: Inventory available infrastructure (local, universal, etc.) (11)	G2/S3/I1: Inventory current partnerships (4)	G2/S4/I1: Perform needs assessment (10)	G2/S5/I1: Assess emerging technologies (1)
G2/S1/I2: Perform cost benefit analysis (3)	G2/S2/I2: Assess options and opportunities (0)	G2/S3/I2: Reach out to current and potential partners (2)	G2/S4/I2: Define delivery methods (Wi-Fi vs. Wired) (1)	G2/S5/I2: Engage public to identify needs (4)
G2/S1/I3: Perform regulatory assessment (1)	G2/S2/I3: Perform legal assessment (1)	G2/S3/I3: Formalize partnerships (lather, rinse , repeat) (3)	G2/S4/I3: Perform liability assessment (1)	G2/S5/I3: Perform viability and cost assessment (4)
G2/S1/I4: Assess political landscape (1)	G2/S2/I4 :Perform gap analysis (0)		G2/S4/I4: Access regulatory standards, public acceptance and political reality (0)	G2/S5/I4: Develop process for integration (maintenance, sustainability, budget, etc.) (2)
G2/S1/I5: Prepare campaign (1)			G2/S4/I5: Establish operating standards (0)	

City of Auburn Strategy Matrix

G3: Increase Middle Income Jobs by % by 2020			
G3/S1: Identify existing and potential employers and locations for future business growth (31)	G3/S2: Explore existing and potential tools and incentives to increase and retain middle income jobs (19)	G3/S3: Have transit services and roads to reach employment centers (2)	G3/S4: Promote H.E and workforce development for employees living or working in Auburn (20)
G3/S4/I1: Develop inventory of available properties including for annexation, development and redevelopment (1)	G3/S3/I1: Identify cash flow needs related to development costs to defray / delay development costs (0)	G3/S4/I1: Work with regional transits and user groups, i.e. MIT, business, schools, seniors (4)	G3/S5/I1: Work with employers to identify their workforce skills, needs and requirements (11)
G3/S4/I2: Work with Chamber Economic Development Board and business community to identify potential employers (7)	G3/S3/I2: Identify existing incentive programs under state law (5)	G3/S4/I2: Work with federal, state and county for road improvement projects (6)	G3/S5/I2: Work with k-12 and higher education to develop curriculum to match employers skills, needs and requirements (0)
G3/S2/I3: Develop marketing strategy to advertise the City: i.e.-billboards, TV, radio, internet (0)	G3/S3/I3: Work with federal and state electeds to increase/expand. Create incentive programs - i.e. TIF (7)		G3/S5/I3: Promote employees-employer interaction via job fairs, social media, etc. for people living/working in Auburn (1)
G3/S2/I4: Benchmark and identify competition (0)			
G3/S2/I5: Work with counties and citizen group to explore annexations (2)			