



City Council Study Session
January 11, 2016 - 5:30 PM
Auburn City Hall
MINUTES

I. CALL TO ORDER

Deputy Mayor Wales called the meeting to order at 5:30 p.m. in the Council Chambers at Auburn, City Hall, 25 West Main Street in Auburn.

A. Roll Call

City Councilmembers present: Deputy Mayor Largo Wales, Bill Peloza, John Holman, Claude DaCorsi, Yolanda Trout and Robert Baggett.
Councilmember Wagner arrived at 5:33 p.m.

Staff members present included: Human Resources and Risk Management Director Rob Roscoe, Police Commander Dave Colglazier, Parks, Arts and Recreation Director Daryl Faber, City Attorney Daniel B. Heid, Director of Administration Dana Hinman, Human Services Coordinator Emily Pearson, Veterans and Human Services Coordinator Erica Azcueta, Community Development and Public Works Director Kevin Snyder, Assistant Director of Engineering Services/City Engineer Ingrid Gaub, Finance Director Shelley Coleman, Innovation and Technology Director Paul Haugan, and Deputy City Clerk Shawn Campbell.
Mayor Backus was not present.

II. Announcements, Reports, and Presentations

Director Hinman stated the Association of Washington Cities Action Days will be held in Olympia soon. The legislative priorities that Council, staff and the City's consultants have been working on are almost finalized. The City's legislative consultants will be scheduled to brief Councilmembers individually to prepare them on talking points for speaking to the legislators.

III. AGENDA ITEMS FOR COUNCIL DISCUSSION

A. Microsoft Enterprise Agreement (15 Minute Presentation/10 Minute Q&A) (Haugan)

Authorize the Mayor to sign and enter into an Enterprise License Agreement with Microsoft Corporation for our Office Productivity Software and Windows 10 Desktop Operating System software

Director Haugan stated the City is considering entering into a Microsoft Enterprise Agreement. The City can either buy the software outright, use it until it is no longer useful then purchase new software to replace the old software, or the City can purchase licenses for the software, which would allow the City to keep the software updated and security patches current. Other jurisdictions the City of Auburn provides services could also use the agreement. They would reimburse the City for the costs of their licenses.

Councilmember DaCorsi asked if there is a concern with getting Windows 10.

up to speed. Director Haugan stated it is a good system and the migration will probably be the second quarter. There will be a significant staff upgrade with training available to all staff.

Deputy Mayor Wales expressed concerns about the security of the Cloud. Director Haugan stated the Cloud is a marketing term. It means having it stored somewhere else and the user can access it over the internet. Once the software is on the computer the users will still save their documents the same way they always have.

- B. Ordinance No. 6582 (10 Minute Presentation/10 Minute Q&A) (Snyder)
An Ordinance of the City Council of the City Of Auburn, Washington, amending Section 10.41.020 of the Auburn City Code, entitled "Restricted Parking Zone Established" for the purpose of revising code language to clarify intent

Assistant Director Gaub explained the proposed ordinance is for restricted parking zones. The original code was put in place in 2009 to address parking issues. The City wanted to implement restricted parking in a designated area. The way the code is written it cannot be used in other areas of the City. The proposed language allows the restrictions to be set through an administrative process in various area of the City.

Councilmember Peloza stated there is nothing wrong with the current system. He asked why the City would want to change it. Assistant Director Gaub stated the restrictions are only allowed on D Street. Staff would like to use this program in other areas of the City.

Councilmember DaCorsi asked if there is a cost associated to residents. Assistant Director Gaub stated the permit is free to the residents.

Councilmember Trout asked about the number of permits allowed per resident. Assistant Director Gaub stated each residence is allowed three vehicle permits and one visitor pass. If they do not have the permit in their vehicle they would be subject to the restricted parking.

Councilmember Holman stated he is a proponent of this program citywide. He has a concern on the impact to the Downtown Parking Management Plan. He believes the plan would have to be updated.

- C. 2005/2006A Bond Refunding (10 Minute Presentation/10 Minutes Q&A) (Coleman)

Director Coleman stated the City has an opportunity to refinance two Municipal Bond. The City has approximately \$680,000 outstanding with an Airport Bond and \$3 million from a bond for the Golf Course. If the City refunds the bonds, there would be cost savings of almost \$290,000.

Councilmember Holman asked about the City's current bond rating. Director Coleman stated the City currently has a bond rating of AA+.

Council thanked Director Coleman for looking at the various options.

- D. CDBG Funding Update (15 Minute Presentation/10 Minute Q&A) (Hinman)

Director Hinman and Human Services Coordinator Azcueta presented the Community Development Block Grant funding update to Council.

Director Hinman explained to Council the City uses two separate funding sources for human services funding. One is grants from the federal government in the form of HUD grants and the second is a line item in the budget of 1% of the general fund. Both revenue streams are designated for human services. The CDBG funds are tightly regulated.

Councilmember Trout asked about the funds provided for homelessness. Coordinator Azcueta explained the largest portion of those funds go to the housing repair program.

Deputy Mayor Wales suggested the Council have an ad hoc committee review this process in the future.

E. Council Retreat Goals (5 Minute Presentation/10 Minute Q&A) (Hinman)

Director Hinman reviewed the retreat goals the Council set at their retreat in November.

Deputy Mayor Wales explained this document is going to come back before the Council monthly.

Director Hinman stated the City has made significant progress on the Healthy City Goal. There has also been progress made on bridging the digital divide.

IV. ADJOURNMENT

There being no further business before the Council, the meeting adjourned at 6:37 p.m.

APPROVED this 3rd day of July, 2017.



LARGO WALES, DEPUTY MAYOR



Shawn Campbell, Deputy City Clerk