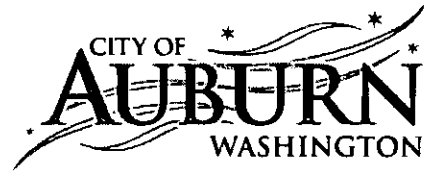


CIVIL SERVICE COMMISSION

Meeting Minutes



DATE/LOCATION: January 9, 2018, at 3:30 pm
Auburn City Hall – 2nd Floor, Conference Room #3
25 West Main Street, Auburn, WA 98001

MEMBERS PRESENT: Terry Hurlbut, Chairman; Jim Kelly, Chairman Pro Tem; Heidi Harris, Member

STAFF PRESENT: Jessica Leiser, Assistant City Attorney; Janelle Tarasewicz, HR Manager; Julie Balza, HR Coordinator/Civil Service Examiner

- I. **CALL TO ORDER:** Chairman Hurlbut called the meeting to order at 3:30 pm.
- II. **APPROVAL MINUTES:** Approval of December 12, 2017 Civil Service Commission meeting minutes.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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- III. **ENTRY LEVEL POLICE OFFICER:** Review and approval of the Entry Level Police Officer eligibility list.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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- IV. **ANIMAL CONTROL OFFICER:** Review and approval of the Animal Control Officer eligibility list.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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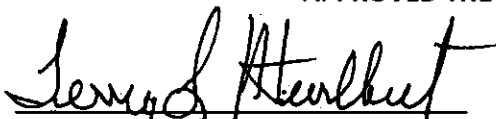
- V. **UPDATES/NEW BUSINESS:**

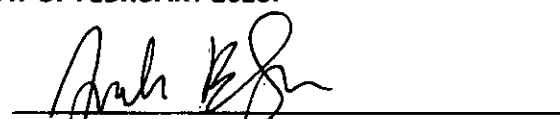
- a. As of today, we have filled all Police Officer vacancies. We are still interviewing for our second Animal Control Officer position.

- VI. **ADJOURN:** The meeting adjourned at approximately 3:33 p.m.

<i>FIRST:</i>	Kelly	<i>SECOND:</i>	Harris	<i>CONCUR:</i>	Hurlbut	APPROVED
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APPROVED THE 13TH DAY OF FEBRUARY 2018:


Terry Hurlbut, Chairman


Julie Balza, Civil Service Examiner

CIVIL SERVICE COMMISSION

Terry Hurlbut, Chairman
Jim Kelly, Chairman Pro Tem
Heidi Harris, Member

CIVIL SERVICE STAFF

Julie Balza, Chief Examiner
P 253-876-1983 | F 253-288-4305
jbalza@auburnwa.gov

c: Nancy Backus, Mayor
Rob Roscoe, Director of HR/Risk Mgmt
Dani Daskam, City Clerk

Bob Lee, Chief of Police
Bill Pierson, Assistant Chief of Police
Francesca Nix, Police Guild

Dan Heid, City Attorney
Doug Ruth, Assistant City Attorney