

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2020 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of City Hall, 5 West Main Street in Auburn.

Members present included Chair Jim Kelly, Chair Pro Tem Bill Petersen, Member Stan Laatsch, Member Bob Baggett, and Member Chris Stearns. Also present was Board Secretary Terry Mendoza and Assistant City Attorney Doug Ruth.

II. AGENDA MODIFICATIONS

10. LEOFF 1 Member #910342*

Request for reimbursement of dental expenses in the amount of \$1200.00 for services received on December 2, 2019. The LEOFF member did not receive any dental reimbursements in 2019.

Motion by Member Baggett to approve the claim up to the policy maximum of \$1,200. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

11. LEOFF 1 Member #378501*

Request for reimbursement of dental expenses in the amount of \$168.00 for services received on December 4, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

LEOFF 1 Member - 2019		
#378501		
	<i>Claim</i>	<i>Total Paid</i>
May 2019	\$345.84	\$345.84
September-October, 2019	\$2,060.00	\$2,405.84

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

12. LEOFF 1 Member #193495*

- a. Request for reimbursement of medical expenses in the amount of \$80.00 for services received on December 19, 2019.

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2020 - 10:00 AM – Conference Room 2

Motion by Member Baggett to approve the claim as submitted.
Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Request for reimbursement of dental expenses in the amount of \$686.80 for services received on December 23, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

LEOFF 1 Member - 2019		
#193495		
	<i>Claim</i>	<i>Balance</i>
May 7, 2019	\$327.00	\$327.00
December 12, 2019	\$209.95	\$536.95

Motion by Member Laatsch to approve the claim as submitted.
Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 5-0

III. APPROVAL OF MINUTES

- A. Minutes of the December 3, 2019 LEOFF Board Meeting*
Motion by Chair Pro Tem Petersen, seconded by Member Laatsch to approve the minutes as published.

MOTION CARRIED UNANIMOUSLY. 5-0

IV. UNFINISHED BUSINESS

- A. Pending Medical/Hearing/Vision/Dental Claims
1. LEOFF 1 Member #444135*
Update on medical claim reimbursement for the purchase of hearing aids through United Health Care.

Board Secretary Mendoza advised the reimbursement check from United Health Care has been received by the LEOFF 1 Retiree and will be forwarded to the City.

V. NEW BUSINESS

- A. Appeals/Requests for Reconsideration

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2020 - 10:00 AM – Conference Room 2

No appeal/request for reconsideration has been received.

B. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #629199*

Request for reimbursement of dental expenses in the amount of \$135.00 for services received on December 19, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

LEOFF 1 Member - 2019		-
#629199		
	<i>Claim</i>	<i>Balance</i>
May 2019	\$200.00	\$200.00

Motion by Member Baggett to approve the claim as submitted.
Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 5-0

2. LEOFF 1 Member #642873*

Request for reimbursement of dental expenses in the amount of \$149.00 for services received on December 2, 2019. The LEOFF member has received dental reimbursement in 2019.

LEOFF 1 Member - 2019		<i>Annual</i>
		<i>Maximum</i>
#642873		\$1,200.00
	<i>Claim Paid</i>	<i>Balance</i>
April 20190	\$214.00	\$986.00

Motion by Member Laatsch to approve the claim as submitted.
Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 5-0

3. LEOFF 1 Member #230947*

Request for reimbursement of dental expenses in the amount of \$171.95 for services received on December 10, 2019. The LEOFF member has received dental reimbursement in 2019.

LEOFF 1 Member - 2019		<i>Annual</i>
		<i>Maximum</i>

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2020 - 10:00 AM – Conference Room 2

#230947		\$1,200.00
Claim		Balance
August 2019	\$162.45	\$1,037.55

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Baggett.

MOTION CARRIED UNANIMOUSLY. 5-0

4. LEOFF 1 Member #310533*

- a. Request for reimbursement of vision expenses in the amount of \$286.20 for services received on November 14, 2019. The LEOFF member did not receive vision reimbursement in 2019.

Motion by Member Baggett to approve the claim as submitted. Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Request for reimbursement of dental expenses in the amount of \$157.00 for services received on December 10, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

LEOFF 1 Member - 2019			-
#310533			
Claim		Total Paid	
June 13, 2019	\$258.00	\$258.00	
September 11, 2019	\$88.00	\$346.00	
September 16-18, 2019	\$1,035.00	\$1,381.00	

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

5. LEOFF 1 Member #321061*

Request for reimbursement of dental expenses in the amount of \$362.10 for services received on December 16, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2020 - 10:00 AM – Conference Room 2

LEOFF 1 Member - 2019		<i>Total Paid</i>
#321061		
	<i>Claim</i>	<i>Balance</i>
May 2019	\$542.30	\$542.30
August 2019	\$234.60	\$776.90

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Baggett.

MOTION CARRIED UNANIMOUSLY. 5-0

6. LEOFF 1 Member #190365*

Request for reimbursement of dental expenses in the amount of \$171.00 for services received on December 16, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

LEOFF 1 Member - 2019		-
#190365		
	<i>Claim</i>	<i>Balance</i>
August 27, 2019	\$1,388.70	\$1,388.70
September 11, 2019	\$1,373.70	\$2,762.40

Motion by Member Baggett to approve the claim as submitted. Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 5-0

7. LEOFF 1 Member #193495*

a. Request for reimbursement of dental expenses in the amount of \$209.95 for services received on December 12, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

LEOFF 1 Member - 2019		-
#193495		
	<i>Claim</i>	<i>Balance</i>
May 7, 2019	\$327.00	\$327.00

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Baggett.

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2020 - 10:00 AM – Conference Room 2

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Request for reimbursement of medical expenses in the amount of \$400.00 for services received between November 1, 2019 and December 12, 2019.

Motion by Member Baggett to approve the claim as submitted.
Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 5-0

- c. Request for reimbursement of medical expenses in the amount of \$16.49 for medical supplies purchased on October 17, 2019.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

8. LEOFF 1 Member #937035*

Request for reimbursement of dental expenses in the amount of \$2,625.00 for services received between November 12, 2019 and December 4, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

LEOFF 1 Member - 2019		-
#937035		
	<i>Claim</i>	<i>Total Paid</i>
February 13, 2019	\$390.00	\$390.00
May 15, 2019	\$230.00	\$620.00
August 19, 2019	\$240.00	\$860.00
September 17, 2019	\$1,770.00	\$2,630.00

Member Laatsch abstained from this item.

Motion by Member Baggett to approve the claim as submitted.
Second by Chair Pro Tem Petersen.

MOTION CARRIED UNANIMOUSLY. 4-0

9. LEOFF 1 Member #970468*

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2020 - 10:00 AM – Conference Room 2

Request for reimbursement of vision expenses in the amount of \$105.00 for services received on December 3, 2019. The LEOFF member did not receive vision reimbursement in 2019.

Chair Kelly abstained from this item.

Motion by Member Laatsch to approve the claim as submitted.
Second by Member Baggett.

MOTION CARRIED UNANIMOUSLY. 4-0

LEOFF 1 Member #910342*

Request for reimbursement of dental expenses in the amount of \$1200.00 for services received on December 2, 2019. The LEOFF member did not receive any dental reimbursements in 2019.

11. LEOFF 1 Member #378501*

Request for reimbursement of dental expenses in the amount of \$168.00 for services received on December 4, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

LEOFF 1 Member - 2019		
#378501		
	<i>Claim</i>	<i>Total Paid</i>
May 2019	\$345.84	\$345.84
September-October, 2019	\$2,060.00	\$2,405.84

12. LEOFF 1 Member #193495*

a. Request for reimbursement of medical expenses in the amount of \$80.00 for services received on December 19, 2019.

b. Request for reimbursement of dental expenses in the amount of \$686.80 for services received on December 23, 2019. The LEOFF member's dental expenses were previously found to be medically necessary.

LEOFF 1 Member - 2019		
#193495		
	<i>Claim</i>	<i>Balance</i>
May 7, 2019	\$327.00	\$327.00
December 12, 2019	\$209.95	\$536.95

C. Other Discussion

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2020 - 10:00 AM – Conference Room 2

1. PD Board position election – Updated Appendix “A” Board Membership

Board Secretary Mendoza provided the results of the PD Board position election in which current Chair Kelly was the only nomination received. His term will be updated to January 1, 2020 through December 31, 2021.

2. Appointment of the Chair and Chair Pro-Tem

Section 1.05 of the LEOFF Board Policies and Procedures provides that at the first meeting of each year, the members shall elect from among the members, a member to serve as Chairperson and a member to serve as Chairperson Pro-Tem.

Motion by Chair Pro Tem Petersen to nominate Jim Kelly as Chair. Second by Member Laatsch.

MOTION CARRIED UNANIMOUSLY. 5-0

Motion by Member Laatsch to nominate Bill Petersen as Chair Pro Tem. Second by Member Baggett.

MOTION CARRIED UNANIMOUSLY. 5-0

3. Appointment of the “member-at-large” position, term expired on December 31, 2019.

Board Secretary Mendoza provided the results of the Member-at-Large position, which expired on December 31, 2019. One application was received.

Motion by Chair Pro Tem Petersen to accept the application of Stan Laatsch for the Member-at-Large position. Second by Member Baggett.

MOTION CARRIED UNANIMOUSLY. 5-0

4. Councilmember Appointments

Board Secretary Mendoza updated the Board on the new Councilmember appointments. Councilmember Baggett accepted another term to the LEOFF Board. New Councilmember Stearns

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2020 - 10:00 AM – Conference Room 2

also accepted a term to serve on the LEOFF Board. Appendix A will be updated to show a term of January 1, 2020 through December 31, 2021.

5. Policy Review Schedule

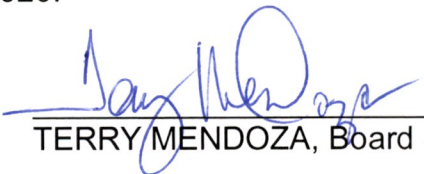
Chair Kelly advised that per Policy 10.01 the Board goes through a policy review every other year. Each LEOFF member goes through the Policy and can make recommendations on amendments to the Policy Manual. This usually lasts for a couple of months and will be on the February agenda as a discussion item. Chair Kelly requested the Board Secretary provide a regional analysis on the caps within our policy for the Board to review and determine whether they are reasonable as they consider Policy revisions.

VI. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:24 a.m.

APPROVED this 4th day of February 2020.


JIM KELLY, Chair


TERRY MENDOZA, Board Secretary