

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 7, 2014 - 10:00 AM – Council Conference Room

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in the Council Conference Room located on the first floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Kelly, Chair Pro Tem Bill Petersen, Member John Holman, Member Wayne Osborne, and Member-at-large Kurt Vogel. Also present were Board Attorney Steve Gross and Board Secretary Danielle Daskam.

II. ELECTION OF CHAIRPERSON AND CHAIRPERSON PRO TEMPORE

Section 1.05 of the LEOFF Board Policies and Procedures provides that at the first meeting of each year, the members shall elect from among the members, a member to serve as Chairperson and a member to serve as Chairperson pro tempore.

Motion by Member Vogel, second by Chair Pro Tem Petersen to nominate and elect Jim Kelly as Chair of the LEOFF Board for the year 2014.

MOTION CARRIED UNANIMOUSLY. 5-0

Motion by Member Vogel, second by Member Osborne to nominate and elect Bill Petersen as Chair Pro Tem for the year 2014.

MOTION CARRIED UNANIMOUSLY. 5-0

III. APPOINTMENT OF MEMBER-AT-LARGE

The Board to consider the reappointment of Member-at-large Kurt Vogel to a two-year term to expire December 31, 2015.

Motion by Member Osborne, second by Chair Pro Tem Petersen to reappoint Kurt Vogel to a two-year term as Member-at-large.

MOTION CARRIED UNANIMOUSLY. 5-0

IV. APPROVAL OF MINUTES

A. Minutes of the December 3, 2013 LEOFF Board Meeting

Motion by Member Osborne, second by Member Holman to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 5-0

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V. UNFINISHED BUSINESS

A. Pending Disability Leave/Retirement Applications

There was no pending disability leave/retirement application.

B. Pending Medical/Hearing/Vision Dental Claims

1. Ed Henderson

- a. Request for reimbursement of medical equipment expenses in the amount of \$7,234.30. On November 5 and December 3, 2013, Mr. Henderson's claim was tabled until the next Board meeting. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Vogel to table Mr. Henderson's claim until the next regular Board meeting.

MOTION CARRIED UNANIMOUSLY. 5-0

2. Ed Wolters

- a. Request for reimbursement of medical expenses in the amount of \$59.77 for services received on August 9, 2013. On December 3, 2013, the Board tabled Mr. Wolters' claim pending receipt of explanation of benefits statements. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Holman to table Mr. Wolters' claim pending the receipt of Medicare and insurance explanation of benefits statement.

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Request for reimbursement of medical expenses in the amount of \$7.44 for services received on March 28, 2013. On December 3, 2013, the Board tabled Mr. Wolters' claim pending receipt of explanation of benefits statements. No new information was received.

Motion by Member Holman, second by Member Osborne to table Mr. Wolters' claim pending the receipt of Medicare and insurance explanation of benefits statement.

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MOTION CARRIED UNANIMOUSLY. 5-0

VI. NEW BUSINESS

A. Disability Leave/Retirement Applications

No application for disability leave/retirement was received.

B. Appeals/Requests for Reconsideration

No request for reconsideration was received.

C. Medical/Hearing/Vision/Dental Claims

1. James Fisk

Request for reimbursement of dental expenses in the amount of \$98.00 for services received on December 10, 2013.

James Fisk 2013	\$1,200.00	BALANCE
		\$1,200.00
Date Claim Approved		
		\$1,200.00
Dec 3, 2013	\$119.00	\$1,081.00

Motion by Member Vogel, second by Chair Pro Tem Petersen to approve the claim in the amount of \$98.00.

MOTION CARRIED UNANIMOUSLY. 5-0

2. Coy Franklin Grall

Request for reimbursement of dental expenses in the amount of \$122.00 for services received on December 2, 2013.

COY FRANK GRALL 2013	\$1,200.00	BALANCE
		\$1,200.00
May 7, 2013	\$94.00	\$1,106.00
December 3, 2013	\$170.00	\$936.00

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Motion by Member Vogel, second by Chair Pro Tem Petersen to approve the claim in the amount of \$122.00.

MOTION CARRIED UNANIMOUSLY. 5-0

3. Richard Schneider

Request for reimbursement of dental expenses in the amount of \$247.00 for services received on December 4, 2013.

RICH SCHNEIDER	\$1,200.00	BALANCE
2013		\$1,200.00
LEOFF BOARD		
DATE		

July 2, 2013	\$196.00	\$1,004.00
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Motion by Member Vogel, second by Chair Pro Tem Petersen to approve the claim in the amount of \$247.00.

MOTION CARRIED UNANIMOUSLY. 5-0

4. William R. Petersen

Request for reimbursement of vision expenses in the amount of \$171.00 (\$79.00 for exam and \$92.00 for contacts) for services received on December 12, 2013. Mr. Petersen has not received vision expense reimbursement in the last year.

Motion by Member Holman, second by Member Osborne to approve the claim in the amount of \$170.00.

MOTION CARRIED. 4-0 Chair Pro Tem Petersen abstained from voting.

5. Doris Darough

Request for reimbursement of long term/home health care costs in the amount of \$8,370.00 for the month of December, 2013.

Motion by Chair Pro Tem Petersen, second by Member Holman to approve the claim in the amount of \$8,370.00.

MOTION CARRIED UNANIMOUSLY. 5-0

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6. Marion Dukes

Request for reimbursement of vision expenses in the amount of \$324.94 for services received on December 2, 2013. Mr. Dukes has not received vision expense reimbursement in the last year.

Motion by Member Vogel, second by Chair Pro Tem Petersen to approve the claim to the policy maximum under Policy 9.02(C)(1) and (2) for two separate pair of glasses, as confirmed by staff.

MOTION CARRIED UNANIMOUSLY. 5-0

7. Dave Schuur

Request for reimbursement of dental expenses in the amount of \$180.00 for services received on November 25, 2013. Mr. Schuur has not received dental expense reimbursement in 2013.

Motion by Chair Pro Tem Petersen, second by Member Holman to approve the claim in the amount of \$180.00.

MOTION CARRIED UNANIMOUSLY. 5-0

8. James H. Schuler

Request for reimbursement of hearing aid expenses from other than the Board preferred provider in the amount of \$4,000.00.

Motion by Chair Pro Tem Petersen, second by Member Holman to direct staff to correspond with the Board's hearing aid preferred provider, Costco, for the cost of equivalent hearing aids from Costco and authorize staff to reimburse Mr. Schuler in the amount quoted by Costco, excluding the tv streamer and phone clip.

MOTION CARRIED UNANIMOUSLY. 5-0

9. Terry Michael Dunbar

Request for reimbursement of medical expenses in the amount of \$26.52 for services received on October 29, 2012.

Motion by Member Vogel, second by Chair Pro Tem Petersen to approve the claim in the amount of \$26.52.

MOTION CARRIED UNANIMOUSLY. 5-0

D. Other Discussion

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1. Annual Review of LEOFF Board Policies and Procedures

Chair Kelly explained that per Section 10.01 of the LEOFF Policy and Procedure Manual, the policies and procedures are reviewed in even years. He encouraged members of the Board to review the Policy and Procedure Manual for any changes for consideration. Chair Kelly requested that members submit any proposed revisions to the Board Secretary by January 29, 2014 for inclusion on the next agenda.

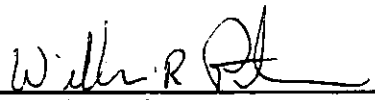
Chair Kelly acknowledged the receipt of information from Attorney Gross related to durable medical equipment.

The Board Secretary was instructed to forward the LEOFF Board policies and procedures to the Human Resources Department for review and comment, particularly for any recommendations or identification of any apparent conflicts between Sections VIII and IX and the new medical program for Medicare eligible retirees.

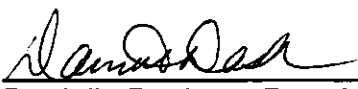
VII. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:31 a.m.

APPROVED the 4 day of FEB, 2014.



Jim Kelly, Chair



Danielle Daskam, Board Secretary