



**LEOFF
Regular Meeting
January 7, 2025 - 10:00 AM
City Hall 2nd Floor
Conference Room 3**

MINUTES

CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m.

Present on the Zoom call included Chair Pro Tem Bill Petersen, Member Stan Laatsch, Deputy Mayor Cheryl Rakes, and Councilmember Hanan Amer. Also included on the Zoom call and in person (Conference Room 3, City Hall) was Board Secretary Terry Mendoza.

Deputy Mayor Rakes joined the meeting at 10:05 a.m.

PUBLIC PARTICIPATION

Board Secretary reported that there was no public participation, either virtually or in person.

- A. The Law Enforcement Officers and Firefighters Disability Board Meeting scheduled for Tuesday, January 7, 2025, at 10:00 a.m. will be held in person (Conference Room 3, City Hall) and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: 253-215-8782

Toll Free: 305-224-1968

Zoom: <https://zoom.us/j/94718006115>

AGENDA MODIFICATIONS

There were no agenda modifications.

AUDIENCE PARTICIPATION

Board Secretary Mendoza reported that there was no correspondence received from the public for this meeting.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written

comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:
City of Auburn
Attn: Terry Mendoza, Human Resources Analyst
25 W Main St
Auburn, WA 98001

Please fax written comments to:
Attn: Terry Mendoza, Human Resources Analyst
Fax number: 253-288-4305

Email written comments to: tmendoza@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (tmendoza@auburnwa.gov).

APPROVAL OF MINUTES

A. Minutes of the December 3, 2024, LEOFF Board

Motion by Chair Pro Tem Petersen to approve the minutes as published. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 4-0

DISCUSSION ITEMS

ACTION ITEMS

A. Election of Chair and Chair Pro Tem for 2025

Motion by Chair Pro Tem Petersen to nominate Jim Kelly as Chair for 2025. Second by Councilmember Amer.

Motion by Member Laatsch to nominate Bill Petersen as Chair Pro Tem for 2025. Second by Councilmember Amer.

BOTH MOTIONS PASSED UNANIMOUSLY. 4-0

UNFINISHED BUSINESS

A. LEOFF 1 Member #221843

Requests approval of dental expenses in the amount of \$672.30 for services received between July 11, 2023, and August 13, 2024. This claim was tabled at the December Board meeting pending further information to substantiate the requested reimbursement amount.

Motion by Member Laatsch to approve the claim as submitted with the additional information. Second by Chair Pro Tem Petersen.

MOTION PASSED UNANIMOUSLY. 4-0

NEW BUSINESS

A. LEOFF 1 Member #230947

Requests approval of dental expenses in the amount of \$256.55 for services received on November 25, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Councilmember Amer.

MOTION PASSED UNANIMOUSLY. 4-0

B. LEOFF 1 Member #193495

Requests approval of medical expenses in the amount of \$300.00 for services received on October 18, November 18, and December 9, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 4-0

C. LEOFF 1 Member #523842

- 1 Requests approval of medical expenses in the amount of \$21,504.00 for long-term care services received From November 1 through November 28, 2024.

Motion by Chair Pro Tem Petersen to approve the claim as submitted. Second by Member Laatsch.

MOTION PASSED UNANIMOUSLY. 5-0

- 2 Requests approval of medical expenses in the amount of \$10,752.00 for long-term care services received from November 29 through December 6, 2024.

Motion by Chair Pro Tem Petersen to table the claim until further information is received confirming expenses from December 7-12. Second by Deputy Mayor Rakes.

MOTION PASSED UNANIMOUSLY. 5-0

D. LEOFF 1 Member #378501

Requests approval of dental and medical expenses in the amount of \$917.49 for services received between September 17 and November 13, 2024.

Motion by Chair Pro Tem Petersen to approve the claim for dental expenses in the amount of \$247.00. Second by Councilmember Amer.

A 2nd Motion by Chair Pro Tem Petersen to table the medical portion of this claim until further information is received. Second by Councilmember Amer.

BOTH MOTIONS PASSED UNANIMOUSLY. 5-0

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:15 a.m.

APPROVED this ____ day of _____ 2024.

Jim Kelly, Chairman

Terry Mendoza, Board Secretary