

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 5, 2016 - 10:00 AM – Council Conference Room

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in the Council Conference Room located on the first floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Kelly, Member Yolanda Trout, Member Claude DaCorsi, and Member-at-large Kurt Vogel. Chair Pro Tem Bill Petersen arrived at 10:20 a.m. Also present were Board Attorney Doug Ruth, Assistant City Attorney Jessica Leiser and Board Secretary Danielle Daskam. Guests in attendance included Ed Sluys's daughters, Cheryl Rakes and Linda Burgess.

II. ELECTION OF CHAIRPERSON AND CHAIRPERSON PRO TEMPORE

Section 1.05 of the LEOFF Board Policies and Procedures provides that at the first meeting of each year, the members shall elect from among the members, a member to serve as Chairperson and a member to serve as Chairperson pro tempore.

Motion by Member Vogel, second by Member DaCorsi to nominate and elect Jim Kelly as Chair of the LEOFF Board for the year 2016.

MOTION CARRIED UNANIMOUSLY. 4-0

Motion by Member Vogel, second by Member Trout to nominate and elect Bill Petersen as Chair Pro Tem for the year 2016.

MOTION CARRIED UNANIMOUSLY. 4-0

III. APPOINTMENT OF MEMBER-AT-LARGE

The Board to consider the reappointment of Member-at-large Kurt Vogel to a two-year term to expire December 31, 2017.

Motion by Member Trout, second by Member DaCorsi to reappoint Kurt Vogel to a two-year term as Member-at-large.

MOTION CARRIED UNANIMOUSLY. 4-0

IV. AGENDA MODIFICATIONS

New claims for Cali Ann Edwards and Ed Sluys were added to the agenda. Additional documentation was submitted for Ed Sluys's claim.

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V. APPROVAL OF MINUTES

- A. Minutes of the December 1, 2015 LEOFF Board Meeting
Motion by Member Vogel, second by Member DaCorsi to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 4-0

VI. UNFINISHED BUSINESS

- A. Pending Disability Leave/Retirement Applications
There is no pending disability leave/retirement application.
- B. Pending Medical/Hearing/Vision/Dental Claims

1. Ed Sluys
Request for reimbursement of long-term care costs in the amount of \$1,642.54 for the month of October 2015, cleaning fees in the amount of \$600.00 and Pet Deposit Fees in the amount of \$750.00 (Village Concepts provider); and long term care reimbursement at the facility Village Concepts for the period November 1 - 7, 2015 in the amount of \$791.18 for a total of \$3,765.72 (corrected to \$3,783.72).

Request for long-term care at a new nursing home facility, Avalon Care Center, for the period November 25, 2015 to December 6, 2015 in the amount of \$3,509.16.

Mr. Sluys claims were tabled on December 1, 2015 pending receipt of additional detailed information.

Mr. Sluys's daughters, Cheryl Rakes and Linda Burgess, were in attendance to provide additional information and answer any questions of the Board.

At 10:05 a.m. Chair Kelly paused the meeting for approximately five minutes in order to provide the Board members with an opportunity to review the additional materials submitted via the agenda modification.

Ms. Rakes advised Ed Sluys passed away December 7, 2015. Ms. Rakes reviewed the chronology of his care and his care facilities.

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Chair Kelly expressed concern with the request for reimbursement of cleaning fees and a pet deposit fee, which are considered non-medical care expenses.

Member DaCorsi pointed out a discrepancy in the amount requested for reimbursement due to a math error. The correct amount requested for reimbursement for October and November in Village Concepts is \$2,992.54.

Chair Kelly noted the \$25.00 late fee on the Village Concepts invoice. Chair Kelly stated it is no the Board's practice to pay late fees.

Chair Kelly recessed the meeting 10:18 a.m. in order to allow the Board Secretary to recalculate the expenses submitted for reimbursement.

The meeting was reconvened at 10:26 a.m.

Motion by Member DaCorsi, second by Member Vogel to approve reimbursement in the amount of \$2,408.72 (\$1,642.54 for the month of October and \$766.18 for November 1-7, 2015).

MOTION CARRIED UNANIMOUSLY. 5-0

Motion by Chair Pro Tem Petersen, second by Member Trout to approve the claim for nursing home care (Avalon Care Center) in the amount of \$3,509.16.

MOTION CARRIED UNANIMOUSLY. 5-0

2. Dave Schuur
Request for approval/reimbursement of long-term care (assisted living) expenses for the month of November 2015 in the amount of \$4,419.60 and December 2015 in the amount of \$4,253.20.

Mr. Schuur's claim was tabled pending the receipt of additional information. Please see the enclosed additional information submitted by Mr. Schuur in support of his claim.

Motion by Chair Pro Tem Petersen, second by Member Vogel to approve long term care reimbursement in the amount of \$4,419.60 for the month of November 2015 and \$4,253.20 for the month of December, 2015.

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Mr. Schuur did not apply for long term care insurance at the time it was offered by the City. The current daily rate for long term care through Allianz is \$298.00 per day.

MOTION CARRIED UNANIMOUSLY. 5-0

VII. NEW BUSINESS

A. Disability Leave/Retirement Applications

No application for disability leave/retirement was received.

B. Appeals/Requests for Reconsideration

No request for reconsideration was received.

C. Medical/Hearing/Vision/Dental Claims

1. Ed Henderson

Request for reimbursement of dental expenses in the amount of \$1,301.50 for services received on November 10, 2015. Mr. Henderson's dental expenses have been previously determined by the Board to be medically necessary.

Motion by Member Vogel, second by Member Trout to approve the claim in the amount of \$1,301.50.

MOTION CARRIED UNANIMOUSLY. 5-0

2. James Fisk

Request for reimbursement of dental expenses in the amount of \$392.40 for services received on December 14 and 22, 2015. Mr. Fisk has not received dental expense reimbursement in 2015.

Motion by Chair Pro Tem Petersen, second by Member DaCorsi to approve the claim in the amount of \$392.40.

MOTION CARRIED UNANIMOUSLY. 5-0

3. William Petersen

Request for reimbursement of vision expenses in the amount of \$112.00 for services received on December 10, 2015. Mr. Petersen has not received vision expense reimbursement in the past year.

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Motion by Member Vogel, second by Member Trout to approve the claim in the amount of \$112.00.

MOTION CARRIED UNANIMOUSLY. 4-0 Chair Pro Tem Petersen abstained from voting.

4. Doris Darough

Request for reimbursement of long-term care expenses for a portion of the month of December (3 days) in the amount of \$894.00 (3 days @\$298.00 per day).

Motion by Chair Pro Tem Petersen, second by Member Trout to approve the claim in the amount of \$894.00.

Ms. Darough passed away December 3, 2015.

MOTION CARRIED UNANIMOUSLY. 5-0

5. Ron Logan

Request for reimbursement dental expenses in the amount of \$345.60 for services received on December 8, 2015. Mr. Logan has not received dental reimbursement in 2015.

Motion by Chair Pro Tem Petersen, second by Member DaCorsi to approve the claim in the amount of \$345.60.

MOTION CARRIED UNANIMOUSLY. 5-0

6. Marion Dukes

Request for reimbursement of dental expenses in the amount of \$234.00 for services received on December 7, 2015.

MARION DUKES	\$1,200.00	BALANCE
2015		\$1,200.00
December 1, 2015	\$324.00	\$876.00

Motion by Member Vogel, second by Member Trout to approve the claim in the amount of \$234.00.

MOTION CARRIED UNANIMOUSLY. 5-0

7. Murray Board

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Request for reimbursement of dental expenses in the amount of \$984.00 for services received on December 2, 2015.

MURRAY BOARD	\$1,200.00	BALANCE
2015		\$1,200.00
June 2, 2015	\$267.00	\$933.00

Motion by Member Vogel, second by Member DaCorsi to approve reimbursement in the amount of \$933.00, the balance of Mr. Board's 2015 dental benefits.

Chair Pro Tem Petersen inquired whether the services by Mr. Board are covered under the medical insurance rather than a dental expense.

Motion by Member Vogel, second by Chair Pro Tem Petersen to table the motion.

MOTION CARRIED UNANIMOUSLY. 5-0

8. Robert Almy

Request for reimbursement of dental expenses in the amount of \$368.00 for services received December 1, 2015.

ROBERT ALMY 2015	\$1,200.00	BALANCE
		\$1,200.00
April 7, 2015	\$153.00	\$1,047.00

Motion by Chair Pro Tem Petersen, second by Member Vogel to approve the claim in the amount of \$368.00.

MOTION CARRIED UNANIMOUSLY. 5-0

9. Bruce Caldwell

Request for reimbursement of dental expenses in the amount of \$183.00 for services received on November 30, 2015. Mr. Caldwell's dental expenses have been previously determined by the LEOFF Board as medically necessary.

Motion by Member Trout, second by Chair Pro Tem Petersen to approve the claim in the amount of \$183.00.

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MOTION CARRIED UNANIMOUSLY. 5-0

10. M. Eric Bearscove

Request for reimbursement of vision expenses in the amount of \$380.80 for services received on October 28, 2015. Mr. Bearscove has not received vision expense reimbursement in the past year.

Motion by Chair Pro Tem Petersen, second by Member Vogel to approve the claim in the amount of \$270.00, which is the maximum policy benefit for the services received.

MOTION CARRIED UNANIMOUSLY. 5-0

11. Russ Vandver

Request for reimbursement of medical expenses in the amount of \$127.00 for services received on October 28, 2015.

Motion by Chair Pro Tem Petersen, second by Member Vogel to approve the claim in the amount of \$127.00.

MOTION CARRIED UNANIMOUSLY. 5-0

12. Cali Ann Edwards

Request for reimbursement of equipment in the amount of \$20,077.35.

Upon review of Ms. Edwards' claim documents, Chair Pro Tem Petersen moved and Member Vogel seconded to table the claim pending additional information regarding the medical necessity and whether the claims have been submitted to Medicare/insurance.

MOTION CARRIED UNANIMOUSLY. 5-0

13. Ed Sluys

Request for reimbursement of medical expenses (ambulance) in the amount of \$165.00 for services received on November 5, 11, and 25, 2015.

Motion by Chair Pro Tem Petersen, second by Member Vogel to approve the claim in the amount of \$165.00.

MOTION CARRIED UNANIMOUSLY. 5-0

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(For clarification of these minutes, action on this item occurred during Mr. Sluys's pending claim under Item VI.B.1 of these minutes.)

14. Coy Franklin Grall

Request for reimbursement of dental expenses in the amount of \$193.00 for services received on December 29, 2015.

COY FRANK GRALL	\$1,200.00	BALANCE
2015		\$1,200.00
April 7, 2015	\$163.00	\$1,037.00
November 3, 2015	\$150.00	\$887.00

Motion by Member Vogel, second by Member Trout to approve the claim in the amount of \$193.00.

MOTION CARRIED UNANIMOUSLY. 5-0

D. Other Discussion

1. Retiree Insurance Transition

Chair Kelly announced that the transition by the City of Auburn to the new insurance program for the LEOFF 1 retirees has experienced some challenges and problems. Chair Kelly stated he is aware of two retirees who had medical appointments in January and have not yet received their insurance benefit cards or the insurance company is not acknowledging their coverage.

Chair Pro Tem Petersen added he is aware of one retiree who had his medical cards but was rejected as not having coverage. Additionally, Chair Pro Tem Petersen stated he is aware of one retiree who is not eligible for Medicare but received the Medicare-eligible insurance enrollment package.

Chair Kelly stated Human Resources Compensation and Benefits Manager Barber is working with retirees and the insurance broker/provider to remedy the issues.

2. Policy Manual Update

Chair Kelly reminder that the policy manual update is ongoing and will be discussed in February. He encouraged members of the Board to review the Policy and Procedure Manual for any changes for consideration.

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3. Dave Jarger

Board Secretary Daskam announced that retiree Dave Jarger passed away December 18, 2015.

VIII. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:55.

APPROVED this 2nd day of February, 2016.


JIM KELLY, CHAIR


Danielle Daskam, Board Secretary