



**Civil Service Commission
Regular Meeting
November 12, 2024 - 3:30 PM
City Hall 2nd Floor
Conference Room 3**

MINUTES

CALL TO ORDER

Chair Pro Tem David Boyd called the meeting to order at 3:35 p.m.

Present on the Zoom call was Member John Boatman and Chief Mark Caillier. Also included on the Zoom call and in person (Conference Room 3, City Hall) was Chief Examiner Terry Mendoza.

Chair David Menke and Assistant Chief of Police Sam Betz were excused.

PUBLIC PARTICIPATION

- A. The Civil Service Commission Meeting scheduled for Tuesday, November 12, 2024, at 3:30 p.m. will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: +1 253 215 8782 US (Tacoma)

Zoom: <https://zoom.us/j/98261446882>

Meeting ID: 982 6144 6882

Examiner Mendoza reported that there was no person(s) from the public participating in the meeting, either virtually or in person.

AGENDA MODIFICATIONS

There were no agenda modifications.

AUDIENCE PARTICIPATION

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Terry Mendoza, Human Resources Analyst

25 W Main St

Auburn, WA 98001

Please fax written comments to:
Attn: Terry Mendoza, Human Resources Analyst
Fax number: 253-288-4305

Email written comments to: tmendoza@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the Human Resources Department in person, by phone 253-931-3040, or by email (tmendoza@auburnwa.gov).

APPROVAL OF MINUTES

- A. Approval of the October 8, 2024, Commission Meeting Minutes
Motion by Member Boatman to approve the minutes as published. The motion was seconded by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 2-0

ACTION ITEMS

- A. Approval of the Entry Level Police Officer Eligibility List
Motion by Member Boatman to approve the list dated 11/01/2024. Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 2-0

- B. Approval of the Lateral Police Officer Eligibility List
Motion by Member Boatman to approve the list dated 10/21/2024. Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 2-0

- C. Approval of the Police Services Specialist Eligibility List
Motion by Member Boatman to approve the list dated 10/10/2024. Second by Chair Pro Tem Boyd.

MOTION PASSED UNANIMOUSLY. 2-0

UNFINISHED BUSINESS

There was no unfinished business to discuss from the previous commission meeting.

NEW BUSINESS

Examiner Mendoza provided an update on new hires for the Police Department. No

additional new business was discussed.

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 3:39 p.m.

APPROVED this ____ day of _____ 2024.

David Menke, Chairman

Terry Mendoza, Chief Civil Service Examiner