

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 3, 2017 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in the Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Kelly, Chair Pro Tem Bill Petersen, Member Yolanda Trout-Manuel, Member Bob Baggett, and Member-at-large David Cook. Also present were Board Attorney Doug Ruth and Board Secretary Danielle Daskam.

II. ELECTION OF CHAIRPERSON AND CHAIRPERSON PRO TEMPORE

Section 1.05 of the LEOFF Board Policies and Procedures provides that at the first meeting of each year, the members shall elect from among the members, a member to serve as Chairperson and a member to serve as Chairperson pro tempore.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to nominate and elect Jim Kelly as Chair of the LEOFF Board for the year 2017.

MOTION CARRIED UNANIMOUSLY. 5-0

Motion by Member Cook, second by Member Trout-Manuel to nominate and elect Bill Petersen as Chair Pro Tem for the year 2017.

MOTION CARRIED UNANIMOUSLY. 5-0

III. AGENDA MODIFICATIONS

There was no addition to the agenda.

IV. APPROVAL OF MINUTES

A. Minutes of the December 6, 2016 LEOFF Board Meeting

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the minutes at distributed.

MOTION CARRIED UNANIMOUSLY. 5-0.

V. UNFINISHED BUSINESS

A. Pending Disability Leave/Retirement Applications

There was no pending disability leave/retirement application.

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B. Pending Medical/Hearing/Vision/Dental Claims

1. Michael Corkins

Request for approval of hydro-therapy walk in tub in the amount of \$15,000.00. On August 2, September 6 and October 4, 2016, the Board tabled Mr. Corkins' claim pending the receipt of a statement from Mr. Corkins' physician supporting the medical necessity of the equipment. On November 1, 2016, Mr. Corkins submitted additional information in response to the Board's request, and the Board subsequently referred Mr. Corkins to an independent medical examination (IME). It was noted that Mr. Corkins' IME is delayed until further notice due to other medical conditions.

2. Cali Ann Edwards

Request for reimbursement of equipment in the amount of \$20,077.35 (This request was originally submitted at the January 5, 2016 LEOFF Board meeting.) On October 4, November 1 and December 6, 2016, the Board tabled Ms. Edwards' claim pending the receipt of additional information supporting the medical necessity of the equipment. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Cook to deny the claim due to lack of information.

MOTION CARRIED UNANIMOUSLY. 5-0

3. Robert Wigley

Request for pre-authorization of dental expenses in the amount of \$10,214.00. On October 4, November 1 and December 6, 2016, the LEOFF Board tabled the claim pending receipt of proof of medical necessity for the dental work. No new information was received.

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to deny the claim due to lack of information.

MOTION CARRIED UNANIMOUSLY. 5-0

4. Ed Wilson

Request for reimbursement of medical expenses in the amount of \$1,812.19 for services received January 13, March 30, July 25, August 4. On November 1 and December 6, 2016, the Board tabled the claim pending the receipt of Medicare/insurance

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explanation of benefits statements. No new information has been received.

Motion by Chair Pro Tem Petersen, second by Member Cook to table the claim for an additional month.

MOTION CARRIED UNANIMOUSLY. 5-0

VI. NEW BUSINESS

A. Disability Leave/Retirement Applications

No new application for disability leave was received.

B. Appeals/Requests for Reconsideration

No request for reconsideration was received.

C. Medical/Hearing/Vision/Dental Claims

1. Dave Schuur

Request for approval/reimbursement of long-term care expenses for the month of December 2016, in the amount of \$5,460.00.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim.

MOTION CARRIED UNANIMOUSLY. 5-0

2. Helen Bowden

Request for reimbursement of dental expenses in the amount of \$1,150.00 for services received on October 28 and November 22, 2016.

HELEN BOWDEN	\$1,200.00	BALANCE
2016		\$1,200.00
October 4, 2016	\$321.10	\$878.90

Motion by Chair Pro Tem Petersen, second by Member Cook to approve the claim in the amount of \$878.90.

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3. Ed Wolters

- a. Request for reimbursement of dental expenses in the amount of \$225.00 for services received on December 1, 2016.

Motion by Member Trout-Manuel, second by Chair Pro Tem Petersen to approve the claim in the amount of \$225.00.

MOTION CARRIED UNANIMOUSLY. 5-0

- b. Request for reimbursement of dental expenses in the amount of \$1,045.00 for services received on December 12, 2016.

ED WOLTERS 2016	\$1,200.00	BALANCE
		\$1,200.00
May 3, 2016	\$115.00	\$1,085.00
December 6, 2016	\$115.00	\$970.00

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$745.00.

MOTION CARRIED UNANIMOUSLY. 5-0

4. Sammy Mulkey

- Request for reimbursement of dental expenses in the amount of \$95.00 for services received on December 1, 2016.

SAMMY MULKEY 2016	1200	BALANCE
		\$1,200.00
June 7, 2016	\$150.00	\$1,050.00
November 1, 2016	\$150.00	\$900.00
December 6, 2016	\$95.00	\$805.00

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$95.00

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5. James Fisk

Request for reimbursement of dental expenses in the amount of \$364.50 for services received on December 22, 2016.

James Fisk 2016	\$1,200.00	BALANCE
		\$1,200.00
Date Claim Approved		
		\$1,200.00
June 7, 2016	\$279.00	\$921.00
October 4, 2016	\$24.00	\$897.00

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$364.50.

MOTION CARRIED UNANIMOUSLY. 5-0

6. John Baker

Request for reimbursement of vision expenses in the amount of \$50.00 for services received on October 3, 2016.

Motion by Chair Pro Tem Petersen, second by Member Cook to approve the claim in the amount of \$50.00.

MOTION CARRIED UNANIMOUSLY. 5-0

7. Coy Franklin Grall

Request for reimbursement of dental expenses in the amount of \$150.00 for services received on December 20, 2016

COY FRANK GRALL	\$1,200.00	BALANCE
2016		\$1,200.00
April 5, 2016	\$75.00	\$1,125.00
May 3, 2016	\$150.00	\$975.00
June 7, 2016	\$183.00	\$792.00
August 2, 2016	\$301.15	\$490.85

Motion by Chair Pro Tem Petersen, second by Member Trout-Manuel to approve the claim in the amount of \$150.00.

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8. Rich Schneider
Request for reimbursement of dental expenses in the amount of \$370.50 for services received on December 22, 2016.

RICH SCHNEIDER	\$1,200.00	BALANCE
2016		\$1,200.00
LEOFF BOARD DATE		
June 7, 2016	\$940.50	\$259.50
November 1, 2016	\$223.25	\$36.25

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$36.25.

MOTION CARRIED UNANIMOUSLY. 5-0

9. Victor Shively
Request for reimbursement of vision expenses in the amount of \$169.98 for services received on November 28, 2016. Mr. Shively has not received reimbursement for lenses and frames in the past 12 months.

Motion by Member Trout-Manuel, second by Member Baggett to approve the claim in the amount of \$169.98.

MOTION CARRIED UNANIMOUSLY. 5-0

10. William R. Petersen
Request for reimbursement of vision exam expenses in the amount of \$134.58 for services received on December 13, 2016.

Motion by Member Cook, second by Member Baggett to approve the claim in the amount of \$134.58.

MOTION CARRIED UNANIMOUSLY. 5-0

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VII. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:17.

APPROVED this 7th day of February, 2017.


JIM KELLY, CHAIR


Danielle Daskam, Board Secretary