

City of Auburn Law Enforcement Officers and Firefighters Disability Board

Tuesday, January 2, 2018 - 10:00 AM – Conference Room 2

MINUTES

I. CALL TO ORDER

Chair Jim Kelly called the meeting to order at 10:00 a.m. in Conference Room 2 located on the second floor of Auburn City Hall, 25 West Main Street in Auburn. Members present included Chair Jim Kelly, Chair Pro Tem Bill Petersen, and Member Bob Baggett.

II. ELECTION OF CHAIRPERSON AND CHAIRPERSON PRO TEMPORE

Section 1.05 of the LEOFF Board Policies and Procedures provides that at the first meeting of each year, the members shall elect from among the members, a member to serve as Chairperson and a member to serve as Chairperson pro tempore.

Motion by Chair Pro Tem Petersen, second by Member Baggett to elect Jim Kelly as Chair of the LEOFF Board.

MOTION CARRIED UNANIMOUSLY. 3-0

Motion by Chair Kelly, second by Member Baggett to elect Bill Petersen as Chair Pro Tem of the LEOFF Board.

MOTION CARRIED UNANIMOUSLY. 3-0

III. AGENDA MODIFICATIONS

A claim for LEOFF 1 member number 635612 was added to the agenda.

IV. APPROVAL OF MINUTES

A. Minutes of the December 5, 2017 LEOFF Board Meeting

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the minutes as distributed.

MOTION CARRIED UNANIMOUSLY. 3-0

V. UNFINISHED BUSINESS

A. Pending Disability Leave/Retirement Applications

There was no pending disability leave/retirement application.

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- B. Pending Medical/Hearing/Vision/Dental Claims
There was no pending claim.

VI. NEW BUSINESS

- A. Disability Leave/Retirement Applications
No new application for disability leave was received.

- B. Appeals/Requests for Reconsideration
No request for reconsideration was received.

- C. Medical/Hearing/Vision/Dental Claims

1. LEOFF 1 Member #728069
Request for approval/reimbursement of long-term care expenses for the month of December 2017 in the amount of \$6,100.00.

Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$6,100.00.

MOTION CARRIED UNANIMOUSLY. 3-0

2. LEOFF 1 Member #948705
Request for reimbursement of dental expenses in the amount of \$618.00 for services received on December 5, 2017.

LEOFF 1 Member #948705 2017	\$1,200.00	BALANCE
		\$1,200.00
June 6, 2017	\$252.00	\$948.00
December 7, 2017	\$330.00	\$618.00

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$618.00.

MOTION CARRIED UNANIMOUSLY. 3-0

3. LEOFF 1 Member #490024
Request for reimbursement of vision expenses in the amount of \$75.00 for services received on November 20, 2017.

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Motion by Member Baggett, second by Chair Pro Tem Petersen to approve the claim in the amount of \$75.00.

MOTION CARRIED UNANIMOUSLY. 3-0

4. LEOFF 1 Member #856535
Request for reimbursement of medical services in the amount of \$54.20 for services received on October 11, 2017.

Motion by Chair Pro Tem Petersen, second by Member Baggett to table the claim pending the receipt of the Medicare/insurance explanation of benefits statement.

MOTION CARRIED UNANIMOUSLY. 3-0

5. LEOFF 1 Member #635612
Request for reimbursement of dental expenses in the amount of \$85.50 for services received on December 7, 2017. LEOFF 1 Member 635612 has not received dental expense reimbursement in 2017.

Motion by Chair Pro Tem Petersen, second by Member Baggett to approve the claim in the amount of \$85.50.

MOTION CARRIED UNANIMOUSLY. 3-0

D. Other Discussion

1. Member-at-Large Board Position
Members discussed the applicants for the member-at-large position. Members reviewed the applications (distributed separately from the agenda) from three interested parties: Vera Orlandich-Hodak, Stan Laatsch, and Russ Patterson.

Chair Kelly noted Ms. Orlandich-Hodak indicated she is not available for meetings conducted during the working day.

Mr. Patterson submitted a letter of interest but has not submitted a volunteer application form.

Mr. Laatsch submitted a letter of interest and the volunteer application.

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Board members agreed to not consider Ms. Orlandich-Hodak for the member-at-large position due to her unavailability for day meetings.

Board members agreed to postpone selection of a new member-at-large position until the next meeting.

2. Chair Kelly reminded Board members of the annual review of the Board's policies and procedures manual and encouraged members to bring any suggested amendments forward at the next Board meeting.

VII. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:09 a.m.

APPROVED this 6th day of February, 2018.


JIM KELLY, CHAIR


Board Secretary