



**Human Services Committee  
Regular Meeting  
July 28, 2025 - 4:00 PM  
1 East Main Street  
Annex Conference Rm 1  
2nd Floor**

## **AGENDA**

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### **CALL TO ORDER**

### **PUBLIC PARTICIPATION**

#### **A. [Join the meeting now](#)**

Meeting ID: 248 953 040 008

Passcode: AA2Tw5

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#### **Dial in by phone**

[+1 509-530-1507](tel:+15095301507), [207853047#](tel:+1207853047) United States, Spokane

[+1 509-530-1507](tel:+15095301507), [207853047#](tel:+1207853047) United States (Toll-free)

[Find a local number](#)

Phone conference ID: 207 853 047#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

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### **ROLL CALL**

### **AGENDA MODIFICATIONS**

### **AUDIENCE PARTICIPATION**

This is the place on the agenda where the public is invited to speak to the Board on any issue.

- A. The public can participate in-person or submit written comments in advance. Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day before the scheduled meeting and must be 350 words or less.

Please mail written comments to:

City of Auburn

Attn: Jody Davison, CDBG Coordinator

25 W Main St

Auburn, WA 98001

Please fax written comments to:

Attn: Jody Davison, CDBG Coordinator

Fax number: 253-288-3132

Email written comments to: [jdavison@auburnwa.gov](mailto:jdavison@auburnwa.gov)

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day before the scheduled meeting. Participants can request accommodation to be able

to provide a remote oral comment by contacting Human Services Department in person, by phone 253-876-1965, or by email (jdavison@auburnwa.gov).

## **ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS**

- A. Second Quarter Grantees Performance Report
- B. Welcome Ashley Samuel as the newest member of the Human Services Committee

## **APPROVAL OF MINUTES**

- A. Discussion and approval of the June 23rd Meeting Minutes

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

- A. The YMCA Eviction Prevention Program Canceled Contract  
Due to funding cuts, the YMCA Eviction Prevention Program has canceled their 2025-2026 contract with the City of Auburn. The Human Services Committee will discuss how to allocate the leftover funds over the next two years.

## **SCHEDULE FOR UPCOMING MEETINGS**

- A. The next regularly scheduled meeting of the Human Services Committee is August 25, 2025, at 4:00 PM

## **ADJOURNMENT**

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).

Name	Funding Amount	Quarterly Funding Amount	Paid Amount	Amount Per Resident Per Quarter	Annual Resident	Qterly Res. Goal	Qterly Res. Actual	SU 1 Goal	SU 1 Actual	SU 2 Goal	SU 2 Actual	SU 3 Goal	SU 3 Actual	SU 4 Goal	SU 4 Actual	Type of Service
Asian Counseling	\$ 10,000	\$ 2,500	\$ 2,500	\$ 250	42	10	2	147	494							Case Management
Auburn Respite	\$ 10,000	\$ 2,500	\$ 2,500	\$ 313	32	8	9	60	78							Adult Day Care
CCS - Emergency Svc	\$ 10,000	\$ 2,500	\$ -	\$ 833	12	3	0	3	0							Financial Aid / No Report filed for Q2
CCS K&R House	\$ 10,000	\$ 2,500	\$ 2,500	\$ 500	20	5	1	593	1017	75	72					Bed Night
CCS VSP	\$ 10,000	\$ 2,500	\$ 2,500	\$ 625	17	4	2	184	260							Home Visit
Childrens Home Society	\$ 10,000	\$ 2,500	\$ 2,500	\$ 31	320	80	74	111	204							Basic Needs Distribution (Household)
Christ Com. Free Dental	\$ 15,000	\$ 3,750	\$ 2,500	\$ 58	260	65	62	44	45	8	17	13	0			Medical, Dental, Kits
Crisis Connection - Teen	\$ 10,000	\$ 2,500	\$ 2,500	\$ 139	72	18	210	10	35	2	25	2	175			Contact, Info & Referral, Suicide Prev. Class
East Side Housing Stability	\$ 10,000	\$ 2,500	\$ 2,500	\$ 833	12	3	0	4	0	5	0					60 Min Legal, Info & Referral
Fusion	\$ 10,000	\$ 2,500	\$ 2,500	\$ 179	56	14	3	21	21							60 min housing counseling
Health Point Dental	\$ 10,000	\$ 2,500	\$ 2,500	\$ 625	16	4	1,820	8	2924							Dental Care
Health Point Medical	\$ 10,000	\$ 2,500	\$ 2,500	\$ 833	12	3	5480	7	8248							Medical Care
Housing Connector	\$ 25,000	\$ 6,250	\$ 6,250	\$ 36	688	172	274	60	13	11	7	2	22	38	58	Navigation, Long Term Placement, Long Term Placement, financial Aid, Training, Case Mgmt.
Orion	\$ 50,000	\$ 12,500	\$ 12,500	\$ 3,125	16	4	12	4	15	2	5					Enrollment, Placement
Sound Gen. Meals	\$ 20,000	\$ 5,000	\$ 5,000	\$ 2,500	8	2	23	550	8020							Meals
Sound Volunteer Transp.	\$ 10,000	\$ 2,500	\$ 2,500	\$ 625	16	4	12	41	87	482.5	1453					One Way Trip (one person), Miles Driven with a participant
St. Stephen Housing	\$ 30,000	\$ 7,500	\$ 7,500	\$ 1,875	16	4	39	424	841	4	39	1	14			Transtional Bed Night, Person
YMCA Arcadia	\$ 100,000	\$ 25,000	\$ 25,000	\$ 2,500	40	10	15	225	408	25	56	63	295			Drop in Shelter Visit, One to One Case Management, Shelter Bed Night
YMCA Eviction Prev.	\$ 100,000	\$ 25,000	\$ -	\$ 1,667	60	15	0	6	0							Financial Aid / Contract Cancelled
YWCA Aub. Perm. Sup. Housing	\$ 30,000	\$ 7,500	\$ 7,500	\$ 750	40	10	10	100	75							60 minute case management
Valley Cities Counseling	\$ 10,000	\$ 2,500	\$ 937.50	\$ 250	40	10	5	10	5	10	5					Financial Aid, Case Management
Vine Maple Place	\$ 100,000	\$ 25,000	\$ 25,000	\$ 182	548	137	467	137	245	74	105	17	87			Case Mangement (individuals), Housing Stability (individuals), Employment on Exit (individuals)
West Side Baby	\$ 10,000	\$ 2,500	\$ 2,500	\$ 16	640	160	178	4500	9660	20	258					Basic Needs, Bundled Supplies
The Auburn Food Bank - Day	\$ 180,000	\$ 45,000	\$ 45,000	#DIV/0!	21052		5263	x	x	x	x	x	x	x	x	
The Auburn Food Bank - Night	\$ 130,000	\$ 32,500	\$ 32,500	#DIV/0!	19624		4906									
The Auburn Food Bank - \$Asst.	\$ 75,000	\$ 18,750	\$ 18,750	\$ 272	276	69			78							Financial Aid

\$ 230,000 \$ 199,688  
 Paid Out \$ 199,687.50  
 Remaining \$ 30,313

# ***CERTIFICATE OF APPOINTMENT***

The Mayor of the City of Auburn is pleased to make the Appointment of

***Ashley Sameul***

to the

***Human Services Committee***

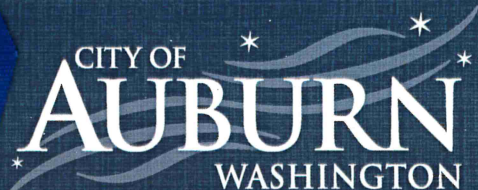
This is to certify that the above-named appointee has qualified in all respects, pursuant to the ordinances of the City of Auburn, and the laws of the State of Washington, to the Board or Commission herein designated.

Executed in the City of Auburn, King County, WA  
on the 21<sup>st</sup> of July 2025.

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***Nancy Backus, Mayor***



July 22, 2025

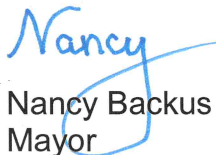
Ashley Samuel  
30117 50<sup>th</sup> Lane S  
Auburn, WA 98001

Dear Ashley,

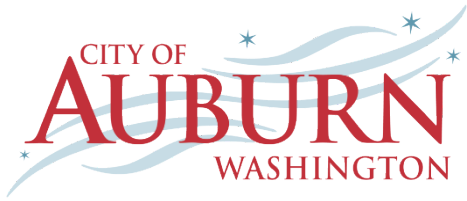
I am pleased to advise you that on July 22nd, 2025, the Auburn City Council confirmed your appointment to the Human Services Committee for a term to expire December 31, 2027. During your term on the Human Services Committee, you will be working closely with our Human Services Director, Kent Hay and CDBG Coordinator, Jody Davison.

On behalf of the residents of Auburn, we appreciate your interest and enthusiasm in serving on the Human Services Committee. If I can assist you in any way, please feel free to contact me at [nbackus@auburnwa.gov](mailto:nbackus@auburnwa.gov).

Sincerely,

  
Nancy Backus  
Mayor

cc: Human Services Director, Kent Hay  
CDBG Coordinator, Jody Davison



**AGENDA BILL APPROVAL FORM**

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**Agenda Subject:**

Discussion and approval of the June 23rd Meeting Minutes

**Meeting Date:**

July 28, 2025

**Department:**

Human Services

**Attachments:**

06.23.2025 Minutes not signed

**Budget Impact:**

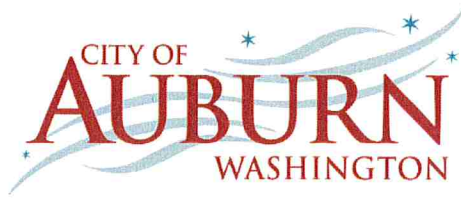
**Administrative Recommendation:**

**Background for Motion:**

**Background Summary:**

**Councilmember:**

**Staff:**



Human Services Committee  
Regular Meeting  
June 23, 2025 - 4:00 PM  
1 East Main Street  
Annex Conference Rm 1  
2nd Floor

## MINUTES

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### CALL TO ORDER

Chairperson David Wright called the meeting to order at 4:00 PM in the Auburn City Annex, Conference room 1, located at 1 East Main Street, Auburn, WA.

### ROLL CALL

Committee Members Present - David Wright, Erica Tomas, Heather Wise, Sue Miller, Amber Lott.

Committee Members Excused - Carmen Goers

Staff Present- Human Service Director- Kent Hay, Jody Davison, Christina Alexander

### AUDIENCE PARTICIPATION

No one came forward to speak.

### ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

Presentation from Orion Industries - Nicole Zinn; Partnerships & Grants Manager Orion Industries

### APPROVAL OF MINUTES

- A. Discussion and Approval of the May19th meeting Minutes

Erica Tomas moved and Sue Miller seconded to approve the minutes. Motion Carried.

- B. Discussion and Approval of the June 9th Meeting Minutes

Erica Tomas moved and Heather Wise seconded to approve the minutes. Motion carried.

### ACTION ITEMS

The Human Services Committee interviewed Vacancy Candidate Ashley Samuel.

Heather Wise moved to approve Asley Samuel as the new Human Services Committee Member.

Motion Seconded by Erica Tomas.

Motion Carried.

## **SCHEDULE FOR UPCOMING MEETINGS**

- A. The next regularly scheduled meeting of the Human Services Committee is July 28, 2025, at 4:00 PM.

## **ADJOURNMENT**

It was moved by Heather Wise and seconded by Erica Tomas to Adjourn. There being no further business to come before the Human Services Committee, the meeting was adjourned at 5:06 PM.

APPROVED this 28th day of July 2025

\_\_\_\_\_  
Chairperson, David Wright

\_\_\_\_\_  
Human Services Director, Kent Hay