

**City Council
Regular Meeting
October 20, 2025 - 7:00 PM
City Hall Council Chambers**

AGENDA

CALL TO ORDER

LAND ACKNOWLEDGEMENT

We would like to acknowledge the Federally Recognized Muckleshoot Indian Tribe, the ancestral keepers of the land we are gathered on today. We thank them for their immense contributions to our state and local history, culture, economy, and identity as Washingtonians.

PUBLIC PARTICIPATION

- A. The Auburn City Council Meeting scheduled for Monday, October 20, 2025 at 7:00 p.m. will be held in person and virtually.

Virtual Participation Link:

To view the meeting virtually please click the below link, or call into the meeting at the phone number listed below. The link to the Virtual Meeting is:

<https://www.youtube.com/user/watchauburn/live/?nomobile=1>

To listen to the meeting by phone or Zoom, please call the number below or click the link:

Telephone: 253 205 0468

Toll Free: 888 475 4499

Zoom: <https://us06web.zoom.us/j/89753971784>

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS, MAYOR'S PROCLAMATIONS, AND PRESENTATIONS

- A. Diwali, Festival of Lights
Mayor Backus to proclaim October 18, 2025, to October 22, 2025, as "Diwali, Festival of Lights" in the City of Auburn
- B. Red Ribbon Week
Mayor Backus to proclaim October 23, 2025, through October 31, 2025, as "Red Ribbon Week" in the City of Auburn

APPOINTMENTS

- A. City Council to approve the appointment of Nazli Shamdeen to the Auburn Junior City Council for a two-year term expiring August 31, 2026

(RECOMMENDED ACTION: Move to approve the appointment of Nazli Shamdeen to the Auburn Junior City Council for a two-year term expiring August 31, 2026.)

AGENDA MODIFICATIONS

AUDIENCE PARTICIPATION

This is the place on the agenda where the public is invited to speak to the City Council on any issue.

- A. The public can participate in-person or submit written comments in advance.

Participants can submit written comments via mail, fax, or email. All written comments must be received prior to 5:00 p.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail written comments to:
City of Auburn
Attn: Shawn Campbell, City Clerk
25 W Main St
Auburn, WA 98001

Please fax written comments to:
Attn: Shawn Campbell, City Clerk
Fax number: 253-804-3116

Email written comments to: publiccomment@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of a difficulty attending a meeting of the governing body, the City requests notice of the need for accommodation by 5:00 p.m. on the day of the scheduled meeting. Participants can request accommodation to be able to provide a remote oral comment by contacting the City Clerk's Office in person, by phone (253) 931-3039, or by email (publiccomment@auburnwa.gov).

CORRESPONDENCE

CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion in the form listed.

- A. Setting the date the for Public Hearing for Soos Creek Water and Sewer District Franchise Agreement (Gaub)
- B. Setting the date for a Public Hearing for Hyperfiber of Washington, LLC dba Ripple Fiber Franchise Agreement (Gaub)

- C. Claims Vouchers (Thomas)
Claims voucher list dated October 8, 2025 which includes voucher numbers 481489 through voucher 481522, voucher numbers 481524 through voucher 481605 in the amount of \$3,848,482.30, sixteen electronic fund transfers in the amount of \$21,280.78, and one wire transfer in the amount of \$296,260.85
- D. Claims Vouchers (Thomas)
Claims voucher dated October 8, 2025 which includes voucher number 481523 in the amount of \$7,322.48
- E. Payroll Voucher (Thomas)
Payroll check numbers 539734 through 539741 in the amount of \$86,678.56, electronic deposit transmissions in the amount of \$2,910,175.35, for a grand total of \$2,996,853.91 for the period covering October 2, 2025 to October 15, 2025

(RECOMMENDED ACTION: Move to approve the Consent Agenda.)

UNFINISHED BUSINESS

NEW BUSINESS

ORDINANCES

- A. Ordinance No. 6995 (Krum)
An Ordinance continuing the moratorium enacted on May 10, 2025, pursuant to Ordinance No. 6978 and as amended by Ordinance No. 6995 on the acceptance, processing, and/or approval of applications for Building and Land Use Development for Energy Storage System Facilities (ESS) proposed to be located in any Zone within the City of Auburn

(RECOMMENDED ACTION: Move to approve Ordinance No. 6995.)

RESOLUTIONS

- A. Resolution No. 5860 (Whalen)
A Resolution amending the City of Auburn Fee Schedule to adjust for 2026 Fees

(RECOMMENDED ACTION: Move to adopt Resolution No. 5860.)

- B. Resolution No. 5866 (Krum)
A Resolution relating to the endorsement of the 2026 Valley Regional Fire Authority Fee Schedule as adopted by the VRFA Board of Governance

(RECOMMENDED ACTION: Move to adopt Resolution No. 5866.)

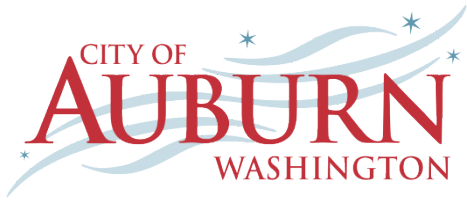
MAYOR AND COUNCILMEMBER REPORTS

At this time the Mayor and City Council may report on significant items associated with their appointed positions on federal, state, regional and local organizations.

- A. From the Council
- B. From the Mayor

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).



AGENDA BILL APPROVAL FORM

Agenda Subject:

Setting the date the for Public Hearing for Soos Creek Water and Sewer District Franchise Agreement (Gaub)

Meeting Date:

October 20, 2025

Department:

Public Works

Attachments:

None

Budget Impact:**Administrative Recommendation:**

City Council to set the date of the Public Hearing for Franchise Agreement No. FRN25-0004 for Soos Creek Water and Sewer District for a Sanitary Sewer Franchise as November 3, 2025, at 7:00pm.

Background for Motion:**Background Summary:**

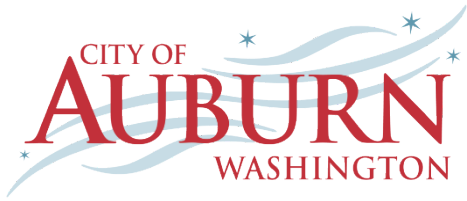
Section 20.04.040 of the Auburn City Code requires the City to hold a Public Hearing before granting or denying a Franchise Agreement. Staff requests that the City Council set the date of the Public Hearing for the proposed Franchise Agreement No. FRN25-0004, for Soos Creek Water and Sewer District for a Sanitary Sewer Franchise, as November 3, 2025, at 7:00pm.

Section 20.02.040 of the Auburn City Code requires a franchise for any utility or telecommunications carrier or operator to use public ways of the City and to provide service to persons or areas inside or outside of the City.

Soos Creek Water and Sewer District has applied for a new franchise agreement to continue to operate their existing sanitary sewer facilities in the public ways within the Auburn City Limits. The facilities currently provide wastewater collection and conveyance for treatment and disposal within the portion of Soos Creek's sewer service boundary area that is within the Auburn City Limits. The proposed agreement is consistent with the City's standard franchise agreement language.

Councilmember: Tracy Taylor

Staff: Ingrid Gaub



AGENDA BILL APPROVAL FORM

Agenda Subject:

Setting the date for a Public Hearing for Hyperfiber of Washington, LLC dba Ripple Fiber Franchise Agreement (Gaub)

Meeting Date:

October 20, 2025

Department:

Public Works

Attachments:

None

Budget Impact:**Administrative Recommendation:**

City Council to set the date of the Public Hearing for Franchise Agreement No. FRN25-0005 for Hyperfiber of Washington, LLC dba Ripple Fiber for a Wireline Telecommunications Franchise for November 3, 2025, at 7:00pm.

Background for Motion:**Background Summary:**

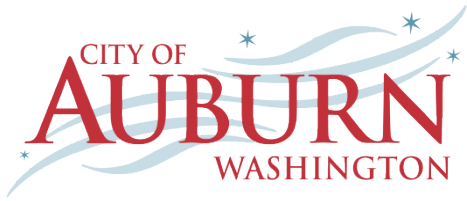
Section 20.04.040 of the Auburn City Code requires the City to hold a Public Hearing before granting or denying a franchise agreement. Staff requests that the City Council set the date of the Public Hearing for Franchise Agreement No. FRN25-0005 for Hyperfiber of Washington, LLC dba Ripple Fiber for a Wireline Telecommunications Franchise for November 3, 2025, at 7:00pm.

Section 20.02.040 of the Auburn City Code requires a franchise for any utility or telecommunications carrier or operator to use public ways of the City and to provide services to persons or areas inside or outside of the City.

Hyperfiber of Washington, LLC dba Ripple Fiber has applied for a franchise agreement to install fiber optic cable and electronic infrastructure in the public ways within the City Limits. Hyperfiber intends to provide business and residential data and telecommunications services to customers located inside the City Limits.

Councilmember: Tracy Taylor

Staff: Ingrid Gaub



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers (Thomas)
Claims voucher list dated October 8, 2025 which includes voucher numbers 481489 through voucher 481522, voucher numbers 481524 through voucher 481605 in the amount of \$3,848,482.30, sixteen electronic fund transfers in the amount of \$21,280.78, and one wire transfer in the amount of \$296,260.85

Meeting Date:

October 20, 2025

Department:

Finance

Attachments:

None

Budget Impact:**Administrative Recommendation:**

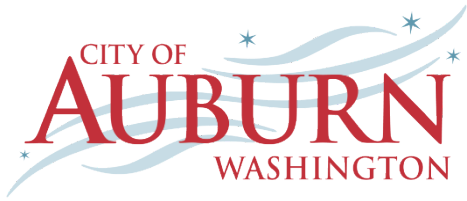
City Council to approve Claim Vouchers.

Background for Motion:**Background Summary:**

Claims voucher list dated October 8, 2025 which includes voucher numbers 481489 through voucher 481522, voucher numbers 481524 through voucher 481605 in the amount of \$3,848,482.30, sixteen electronic fund transfers in the amount of \$21,280.78, and one wire transfer in the amount of \$296,260.85.

Councilmember: Kate Baldwin

Staff: Jamie Thomas



AGENDA BILL APPROVAL FORM

Agenda Subject:

Claims Vouchers (Thomas)
Claims voucher dated October 8, 2025 which includes voucher number
481523 in the amount of \$7,322.48

Meeting Date:

October 20, 2025

Department:

Finance

Attachments:

None

Budget Impact:**Administrative Recommendation:**

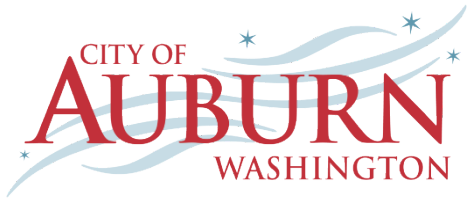
City Council to approve Claim Vouchers.

Background for Motion:**Background Summary:**

Claims voucher dated October 8, 2025 which includes voucher number 481523 in the amount of
\$7,322.48.

Councilmember: Kate Baldwin

Staff: Jamie Thomas



AGENDA BILL APPROVAL FORM

Agenda Subject:

Payroll Voucher (Thomas)
Payroll check numbers 539734 through 539741 in the amount of \$86,678.56, electronic deposit transmissions in the amount of \$2,910,175.35, for a grand total of \$2,996,853.91 for the period covering October 2, 2025 to October 15, 2025

Meeting Date:

October 20, 2025

(RECOMMENDED ACTION: Move to approve the Consent Agenda.)

Department:

Finance

Attachments:

None

Budget Impact:**Administrative Recommendation:**

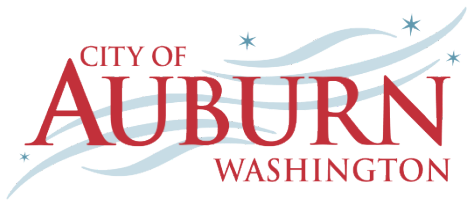
City Council to approve Payroll Vouchers.

Background for Motion:**Background Summary:**

Payroll check numbers 539734 through 539741 in the amount of \$86,678.56, electronic deposit transmissions in the amount of \$2,910,175.35, for a grand total of \$2,996,853.91 for the period covering October 2, 2025 to October 15, 2025.

Councilmember: Kate Baldwin

Staff: Jamie Thomas



AGENDA BILL APPROVAL FORM

Agenda Subject:

Ordinance No. 6995 (Krum)

An Ordinance continuing the moratorium enacted on May 10, 2025, pursuant to Ordinance No. 6978 and as amended by Ordinance No. 6995 on the acceptance, processing, and/or approval of applications for Building and Land Use Development for Energy Storage System Facilities (ESS) proposed to be located in any Zone within the City of Auburn

Meeting Date:

October 20, 2025

(RECOMMENDED ACTION: Move to approve Ordinance No. 6995.)

Department:

Community Development

Attachments:

Ordinance No. 6995

Budget Impact:**Administrative Recommendation:**

City Council to approve Ordinance No. 6995.

Background for Motion:

The moratorium will impose a six (6) month extension to the moratorium on all permitting applications and activity related to energy storage systems, to allow staff additional time to develop appropriate siting, construction, and operational requirements.

Background Summary:

Ordinance No. 6995 is a six (6) month extension to the moratorium enacted by Ordinance No. 6978 pertaining to the halting of acceptance, processing, and/or approval of applications for building and land use development for energy storage system facilities (ESS) including battery energy storage systems (BESS) proposed to be located in any zone within the City of Auburn.

In support of the development of the proposed development regulations, staff conducted a roundtable discussion with industry experts on October 2, 2025, to provide necessary context and industry trends in developing our regulatory code.

Staff requests additional time to consider the guidance of the industry experts and prepare for additional coordination with City of Auburn Staff, City of Auburn residents, City of Auburn Planning Commission, and City of Auburn Council in accordance with the Revised Code of Washington (RCW) section 35A.63.220, RCW 36.70A.390, and Section 5 of Ordinance No. 6995.

Staff presented the proposed changes to City Council at Study Session on October 13, 2025.

Councilmember: Tracy Taylor

Staff: Jason Krum

ORDINANCE NO. 6995

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, CONTINUING THE MORATORIUM ENACTED ON MAY 10, 2025, PURSUANT TO ORDINANCE NO. 6978 AND AS AMENDED BY ORDINANCE NO. 6995 ON THE ACCEPTANCE, PROCESSING, AND/OR APPROVAL OF APPLICATIONS FOR BUILDING AND LAND USE DEVELOPMENT FOR ENERGY STORAGE SYSTEM FACILITIES (ESS) PROPOSED TO BE LOCATED IN ANY ZONE WITHIN THE CITY OF AUBURN

WHEREAS, Energy Storage Systems (ESS) including Battery Energy Storage Systems (BESS) are defined as installations designed to store critical electrical energy for later use, typically consisting of batteries, power conversion systems, and control equipment, a primary function of Energy Storage Systems is to store excess electricity generated by the grid during periods of low demand or high renewable energy production, such as from solar or wind sources, the stored energy can then be discharged when demand is high or when renewable energy generation is low, stabilizing the electrical grid and improving overall efficiency and reliability;

WHEREAS, the City's development regulations, specifically the land use category of "Utility facilities and substations" in ACC 18.07.030 and "Utility transmission or distribution line or substation" in ACC 18.23.030, are not currently defined to include the recent technological changes and business models in Energy Storage Systems or supporting infrastructure, but are understood to include public regional utility (PSE) agencies that provide public services such as transformers, substations, pumpstations and smaller scale grid infrastructure;

WHEREAS, applying the current regulations in Title 18 ACC to new technologies and business models could lead to approval of ESS projects that are undesirable, unsafe,

and/or inconsistent with long-term planning goals and objectives of the City;

WHEREAS, the Auburn City Council makes the following findings of fact in support of a moratorium under RCW 36. 70A.390, and identified the following unknown risks and economic factors, that may be relevant in assessing the desirability of, and siting concerns associated with, ESS in the City:

- A. The City currently does not have specific zoning or development standards applicable to ESS;
- B. Thermal runaway at a BESS presents a significant burden to emergency personnel as fires may burn for an inordinate amount of time, requiring increased lengths for monitoring and containment, leaving other areas of the city vulnerable to high response times;
- C. Exceptional amounts of water is required in the event of a thermal runaway to protect other cells from reaching a critical temperature and to suppress the compromised cell, water used to control the emergency may contain hazardous chemicals and materials such as cyanide and hydrofluoric acid that may leach into the City's protected critical areas identified in Chapter 16.10 ACC;
- D. Due to the exceptional amounts of water required to suppress a thermal event, it is not known if the City, or the surrounding water districts have the capacity to provide a constant flow of high-volume water;
- E. BESS may create potentially hazardous air quality concerns in the event of an emergency;
- F. In the event of an emergency, it is unknown what the impacts to regional

transportation routes, businesses, and residents if an evacuation zone is established;

G. ESS may produce impacts to wildlife that are not currently well understood by the City;

H. ESS facilities located within the L-F Airport Landing Field District may pose a significant risk to public health, safety, and welfare if an aircraft collision occurs;

I. ESS facilities and their supporting infrastructure may be more appropriate for the industrial (M-1 and M-2) zones in the City due to their scale, land use, and potential impacts to life and safety of the general public;

J. It is unknown what fiscal or economic development benefits would flow to the City if ESS facilities were permitted within the City;

WHEREAS, the City Council held a public hearing on 7:00 PM on May 5, 2025, to adopt findings following the conclusion of a public hearing of Ordinance No. 6978,

WHEREAS, further discussions with industry leaders are needed to better understand the potential impacts of ESS facilities and to vet proposed code amendments language requested to be performed by staff on behalf of the City,

WHEREAS, the potential adverse impacts on public health, property, safety, and welfare of the City and community of the moratorium authorized under Ordinance No. 6978 expires before staff can complete necessary research, further justifies a moratorium under RCW 35A.63.220 and the designation of this ordinance as necessary for the protection of public health, public property, or the public peace by the Council, the moratorium imposed herein promotes the public good and is necessary for the protection

of public health, property, safety, and welfare;

WHEREAS, to promote public health, safety, and welfare, the City Council deemed it necessary and proper to extend the moratorium on land use and development permit applications related to BESS for an additional period of six (6) months by holding a public hearing on October 20th, 2025 at 7:00 PM to adopt findings following the conclusion of a public hearing for Ordinance Number 6995;

WHEREAS, it would be an efficient use of resources and an appropriate exercise of its planning authority under the Growth Management Act, Chapter 36.70A RCW, and Chapter 35A.63 RCW for the City to integrate and analyze whether, and under what regulatory parameters, ESS be allowed uses within the City;

WHEREAS, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

WHEREAS, the adoption of this moratorium is exempt from the threshold determination requirements under the State Environmental Policy Act;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, DO ORDAIN as follows:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as the City Council's findings of fact in support of the moratorium established by this ordinance, The City Council may, in its discussion, adopt additional findings after the public hearing referenced in Section 4 below.

Section 2. Moratorium Imposed. Pursuant to RCW 35A.63.220, and RCW 36.70A.390, a temporary moratorium is hereby extended upon Tier II and Tier III ESS facilities in any zone within the City of Auburn. This moratorium also applies to the City's

acceptance, processing, or approval of any applications, building permits, and land use permits for ESS facilities including without limitation;

- A. Administrative Use permits;
- B. Conditional Use permits;
- C. Building permits;
- D. Grading permits;
- E. Short plats;
- F. Subdivisions;
- G. Binding site plans;
- H. Reasonable use exceptions;
- I. Variances from Title 18 ACC regulations;
- J. Deviations from any City of Auburn engineering design and construction standards or other technical codes for ESS facility within the City or any other type of development permit, approval, or code interpretation in connection with the same; and
- K. Any other development permits related to ESS facilities.

The moratorium codified herein shall not apply to Tier I residential Battery Energy Storage Systems that serve as a back-up source of energy, load shedding, and storage of solar energy. Fires and other emergencies typically seen from Tier I BESS are limited in their impacts to the safety, welling, and health of the community.

Section 3. Term of Moratorium. The moratorium imposed by this Ordinance shall become effective date described in Section 8, and shall continue in effect for an additional period of six (6) months, provided that the moratorium shall automatically expire

upon the effective date of zoning and land use regulations adopted by City Council to address siting, construction, and operation of ESS located within the City of Auburn.

Section 4. Public Hearing. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council has held a public hearing at the City Council's regular meeting at 7:00 PM on October 20th, 2025, in order to take public testimony on this moratorium.

Section 5. Referral to Staff; Work Plan. City Staff and the Auburn Planning Commission are hereby authorized and requested, as part of their ongoing work related to ESS facilities to study the issues identified in this ordinance and to develop recommendations for whether ESS facilities should be allowed uses within the City and, if so, what zoning regulations and public processes are needed to protect the health, safety, and welfare of the community and ensure that such facilities are developed in a manner that is compatible with the overall plan and vision of the City. These recommendations shall be reviewed and considered by the Auburn City Council for inclusion as a Chapter in Title 18 of Auburn City Code and/or other official controls of the City.

A. The City of Auburn Planning Commission shall be authorized and directed to hold public hearings and public meetings to fully receive and consider statements, testimony, positions and other documentation or evidence related to the issue of the ESS, including, but not limited to, regulations related to the siting, construction, and operation.

B. The Planning Commission and City staff are authorized and directed to review the experiences of other jurisdictions, the status of legal cases, and statistical data, information, studies and other evidence compiled by other municipalities, of adverse

impacts of such ESS, and to review State and Federal law and regulations and the regulations, ordinances and codes adopted by other municipalities to address ESS, and any information that is pertinent to consideration of ESS, including but not limited to siting, construction, and operation.

C. The City of Auburn Planning Commission shall work with City Staff and the community of the City to develop proposals for regulation of ESS land use and zoning considerations, to be forwarded in their recommendations to the City Council for inclusion in ordinances and ultimate adoption as a part of the City Code of the City of Auburn, including regulations related to siting, construction, and operation of ESS.

D. The Mayor, in consultation with the City Attorney, Community Development Director, Public Works Director, Police Chief, Emergency Management, Fire Marshal, and other staff, shall periodically advise and report to the City Council as to the status of hearings, meetings, and information development regarding activities of the Planning Commission and City Staff relative to the evaluation, consideration, and development of regulations concerning ESS, including, but not limited to, siting, construction, and operation, until adoption of a comprehensive ordinance as developed, relating to ESS becoming effective in the conjunction with the termination of the moratorium referred to in this ordinance.

Section 6. Implementation. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 7. Severability. The provisions of this ordinance are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the invalidity of the application of it to any person

or circumstance, will not affect the validity of the remainder of this ordinance, or the validity of its application to other persons or circumstances.

Section 8. **Effective date.** This Ordinance will take effect and be in force five days from and after its passage, approval, and publication as provided by law.

INTRODUCED: _____

PASSED: _____

APPROVED: _____

NANCY BACKUS, MAYOR

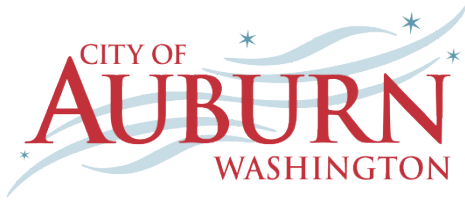
ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Jason Whalen, City Attorney

Published: _____



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5860 (Whalen)
A Resolution amending the City of Auburn Fee Schedule to adjust for 2026 Fees

Meeting Date:

October 20, 2025

(RECOMMENDED ACTION: Move to adopt Resolution No. 5860.)

Department:

Legal

Attachments:

Resolution No. 5860, Proposed
2026 Fee Schedule

Budget Impact:**Administrative Recommendation:**

City Council to adopt Resolution No. 5860.

Background for Motion:

The City Council passed Ordinance No. 5833, which provided for the adoption of a Fee Schedule. Every year, City staff reviews the fees charged by their respective departments and recommends adjustments based on current costs or inflation where appropriate. This Resolution would approve the proposed adjustments and amend the City of Auburn Fee Schedule for fees to be charged in 2026.

Background Summary:

Resolution No. 5860 proposes modifications to the City's Fee Schedule as part of its annual review process. Each department reviews its fees, rates and charges to ensure they are reflective of current costs and are adjusted for inflation where appropriate.

In accordance with previous City Council direction on fees for development achieving a full cost recovery, general fees have been increased by 3% and hourly rate fees have been increased based on budgeted values for 2026 to address inflation and the typical annual increase in wages and benefits that have occurred since the last fee schedule update. In addition, a 1% increase to the technology fee was included to address the specific costs for software upgrade that are required to continue use of mybuildingpermit.com which allows for efficient management of permits and payments between the City and applicants.

Traffic Impact Fees (TIF) have been modified based on the discussion and code adoption that was completed on August 4, 2025. These changes include more transparency in the factors that are used to calculate TIF, addresses the update of the Transportation Comprehensive Plan policies to incorporate multi-modal projects into the fee system, implements a district approach towards the TIF rate development for downtown verses non-downtown development, and incorporates a TIF reduction

factor for development within close proximity to frequent transit services. Overall, these changes generally result in a lower per trip fee than the 2025 fee. However, various factors may increase or decrease the final assessed fee based on the project's specific trip generation characteristics and whether or not credits apply. The revised schedule also includes revisions intended to improve the TIF program flexibility: criteria for TIF payment installation programs and fee determination approaches if the proposed land use is not listed in the fee schedule. Aside from the proposed 2026 fee schedule, the City is developing a TIF webpage and supporting tools that will improve the TIF program's transparency and predictability.

System Development Charges (SDC) have not been increased at this time as the City is completing a Utility Rate Study and an analysis of the SDC's is being done as part of that study. This may result in an additional Fee Schedule update later in 2025.

The updates on hangar lease rates and for tie-down rates in Section D - Airport Fees were recommended for approval by the Airport Advisory Board on September 17, 2025

The Valley Regional Fire Authority (VRFA) Fee Schedule has been updated to reflect a general 3.5% increase. Fire Impact Fees have been updated by VRFA based on an impact fee study performed by FCS Group. The study was completed to provide an updated fee methodology that was consistent with WA State requirements for fees to be assessed for residential unit proportionality. As a result of the study, residential Fire Impact Fees will now be assessed based on unit area (per Sq. Ft.) in lieu of per dwelling unit. Both fee changes were approved by the VRFA Board of Governance on July 8, 2025.

SEPA checklist review fees have been updated to provide a distinction between commercial and residential to provide a more proportionate fee for single-family and middle housing projects. The SEPA checklist review fees were also generally updated to no longer include a separate base fee and additional unit cost per report or study. Depending on the number of reports/studies associated with an application, as a result, residential fees have decreased while commercial projects may see either a decrease or increase over the 2025 fee schedule, depending on the number of studies/reports associated with the project.

Fees for Critical Areas Determination Exemptions and Shoreline Exemptions have been updated to be consistent with the proposed increased Floodplain Development Exemption fee. Although this results in a greater relative increase for the critical areas and shoreline fee, the scope of work and determination letters associated with each of these processes are analogous and are recommended to be assessed consistently.

Temporary Certificate of Occupancy fees have been revised to be assessed based on the size of the building or tenant space area (per Sq. Ft.). This will result in a reduced fee over 2025 fees for buildings 5,000-Sq. Ft. or less. For larger buildings or spaces, the fee will increase to a maximum fee of \$3,000 which would apply to buildings or spaces 10,000-Sq. Ft. or larger.

Councilmember: Kate Baldwin

Staff: Jason Whalen

RESOLUTION NO. 5860

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
AUBURN, WASHINGTON, AMENDING THE CITY OF
AUBURN FEE SCHEDULE TO ADJUST FOR 2026 FEES

WHEREAS, the City of Auburn provides various services, a number of which entail charging a fee; and

WHEREAS, the City Council provided for the adoption of a Fee Schedule with the passage of Ordinance 5833; and

WHEREAS, it is appropriate to review and amend the schedule for City fees to be charged in 2026.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN,
WASHINGTON, RESOLVES as follows:

Section 1. The City of Auburn Fee Schedule is amended as set forth in the attached document.

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 3. This Resolution will take effect and be in full force on passage and signatures, and on January 1, 2026.

Dated and Signed: _____

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Jason Whalen, City Attorney

A. PLANNING FEES (Per Ordinance No. 5707, Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4070, Resolution No. 4117, Resolution No. 4143, Ordinance No. 6077, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Ordinance No. 6295, Resolution No. 4868, Resolution No. 4880, Resolution 4964, Ordinance 6477, Resolution No. 5016, Resolution 5114, Resolution No. 5181, Resolution No. 5213, Resolution No. 5228, Resolution No. 5255, Resolution No. 5312, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, Resolution No. 5719 ~~and~~ Resolution No. 5784 ~~and~~ Resolution No. 5860.)

1. Application Fees APPLICATION FEES: Applications for any action identified below shall not be accepted for filing, unless otherwise noted, until the fees per the below schedule have been paid to the City. ¹	
Additional Meeting Fee (beyond the specified number)	\$364.00 per meeting
Additional Re-submittal Fee (applied after 3 city reviews of the application)	\$131 137.00 per re-submittal
Administrative Use Permits (covers 1 meeting with staff after which additional meeting fees apply)	\$2,042 2,124.00
Appeal of Administrative Decisions issued under Chapter 1.25, Title 3, Title 5, Title 8, Title 12, Title 14, Title 15, Title 16, Title 17, Title 18 or Title 19 to Hearing Examiner ¹ . Hearing Examiner costs are included within the appeal fee and are therefore not billed separately.	\$1,412 1,455.00
Preliminary Binding Site Plan ² (covers 2 meetings with staff after which additional meeting fees apply)	\$5,694 6,265.00 + \$71 80.00/lot
Boundary Line Adjustment ¹ :	
Residential (Single Family & Multi-Family)	\$1,690 1,758.00
Non-Residential (includes mixed use projects)	\$2,534 2,636.00
Boundary Line Elimination ¹	\$665 732.00
Comprehensive Plan Map Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$8,524 8,865.00 (includes rezone application fee)
Comprehensive Plan Text Amendments ³ (covers 2 meetings with staff after which additional meeting fees apply)	\$8,524 8,865.00
Conditional Use Permits ^{1, 6} (covers 2 meetings with staff after which additional meeting fees apply) :	
Residential (Single Family & Multi-Family)	\$2,663 2,770.00 + Hearing Examiner expenses.

¹ Please note that the City of Auburn may collect a review fee on behalf of the Valley Regional Fire Authority for certain land use and/or environmental reviews which fee is collected in addition to the City's required fees.

² Per Auburn City Code, a modification to an approved binding site plan shall be processed in the same manner as the original binding site plan approval. Therefore, the specified fee shall apply to a new or modified binding site plan approval request.

³ Fees for amendments to text or maps of the Comprehensive Plan apply only where an applicant seeks an amendment affecting specific properties rather than the City generally or property within the City generally.

All Other (includes mixed use projects)	\$ 3,9924,152 .00 + Hearing Examiner expenses.
Conditional Use Permits ⁴ – Minor Adjustment (covers 1 meeting with staff after which additional meeting fees apply): Residential (Single Family & Multi-Family) All Other (includes mixed use projects)	 \$ 1,4701,529 .00 \$ 2,2062,295 .00
Critical Areas Review: Required on-site mitigation, monitoring & reporting ⁵ —Critical Areas Determinations (Exemptions or Applicability) City review of environmental studies, plans or reports (whether submitted with another city application or not and includes one re-submittal) —Critical Areas Variance – <u>Administrative</u> —Critical Areas Variance <u>or Reasonable Use Provision</u> – hearing examiner ^{1, 6}	 \$ 4,4744,653 .00 + actual costs for inspection and report preparation by contracted professional. \$ 364379 .00 \$ 364379 .00/study, plan or report \$ 364379 .00 \$ 1,3701,425 .00 + total hourly charge for Hearing Examiner + associated expenses to be paid by applicant prior to issuance of final decision.
Current Use Taxation (covers 1 meeting with staff after which additional meeting fees apply)	\$ 1,1281,174 .00
Development Agreement and Amendments	\$ 5,9186,510 .00 + \$ 6975 .00/lot or dwelling unit
Architectural & Site Design Review and/or Major Modifications to Already Issued Design Review Decisions (covers 1 meeting with staff after which additional meeting fees apply)	\$ 2,7062,815 .00
Architectural & Site Design Review Minor Modification (applies to already issued design review decisions)	\$ 391407 .00

⁴ Per Auburn City Code, a major adjustment to an approved conditional use permit shall be processed in the same manner as the original conditional use permit approval. Therefore, the specified fee shall apply to a new request for conditional use permit approval or a request for a major adjustment to a previously approved conditional use permit approval.

⁵ ~~30% of required on-site mitigation, monitoring & reporting will be paid prior to the applicant submitting for a second review or, if no second review is needed, before the City approves any associated permits. Remaining balance of any other outstanding fees will be paid by the applicant before the City issues associated permits. For monitoring required over multiple years, the total monitoring fee for the required monitoring period shall be paid prior to final plat approval or issuance of Certificate of Occupancy or release of required financial security.~~

Eligible Facilities Request (EFR) Assoc. with modification of a wireless communication facility (WCF)	\$ 144 <u>150</u> .00
Environmental Review (covers 1 meeting with staff after which additional meeting fees apply): SEPA Checklist Review¹ – <u>SFR and Middle Housing</u> (includes City issuance of DNS, MDNS, or DS as appropriate; if a DS, this fee is in addition to the review of the EIS) <u>SEPA Checklist Review¹ – All other projects (includes City issuance of DNS, MDNS, or DS as appropriate; if a DS, this fee is in addition to the review of the EIS)</u> — Revised or Supplemental SEPA Checklist review¹ — (– SFR and Middle Housing (includes City issuance of f-Addendum, if appropriate)) <u>Revised or Supplemental SEPA Checklist review¹ – All other projects (includes City issuance of Addendum, if appropriate)</u> — <u>SEPA Exempt Determination</u> — SEPA 3rd Party Review	\$1,487<u>1,200</u>.00 + \$364.00/required study <u>\$2,900.00</u> \$494<u>400</u>.00 + \$364.00 /required study <u>\$1,000</u> <u>\$379.00</u> Actual costs
Environmental Impact Statement	\$ 12,206 <u>12,695</u> .00 + actual costs for preparation of draft & final statements including labor, materials, mailing & other actual costs relating to the drafting & circulating of the EIS.
Final Plats – Subdivisions and Final Binding Site Plans (covers 2 meetings with staff after which additional meeting fees apply and 1 re-submittal)	\$ 3,213 <u>3,342</u> .00 + \$ 606 <u>3</u> .00/lot
Final Plats – Short Plats (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$ 1,589 <u>1,653</u> .00 + \$ 293 <u>1</u> .00/lot
Flexible Development Alternatives Application Review (covers 1 meeting with staff after which additional meeting fees apply and 1 re-submittal)	\$2,706.00

Hearing Examiner – Conduct of Hearing and Preparation of Decision ⁶	Total hourly charge for hearing examiner plus associated expenses to be paid by applicant prior to issuance of associated permits
Floodplain Development Permit: Level One	\$ 438 456.00
Floodplain Development Permit: Level Two – Habitat impact Assessment	\$ 1,253 1,304.00
Floodplain Development Permit: Level Three – Habitat Impact Assessment & Hydraulic Analysis (Hydraulic Analysis to be Conducted by Outside Third-Party Consultant)	\$ 2,192 2,280.00 + Third Party Review Fees
Mitigation Plan Review Associated with a Floodplain Development Permit	\$ 1,192 1,240.00
City Acknowledgement Review of FEMA Flood Map Revision Application; for projects requiring public notification process additional fee will be assessed based on additional resubmittal fee and actual hours expended	\$ 385 401.00
Floodplain Development Permit Exemption Letter	\$ 250 379.00
Floodplain Elevation Certificate	\$ 123 128.00
Landscape Plan Revision, including tree removal requests, after initial implementation and after city acceptance of initial maintenance period.	\$ 328 342.00
Landscape/zoning compliance re-inspection	\$ 127 133.00
Legal Lot Determinations: Affidavit/application for “Innocent Purchasers.”	\$ 1,116 1,161.00
Request/application for legal lot determination.	\$ 2,591 2,695.00
Mining Permits (covers 3 meetings with staff after which additional meeting fees apply)	\$ 5,110 5,315.00
Miscellaneous Administrative Decisions (i.e., sign area deviation, written code interpretations, etc.)	\$ 2,616 2,721.00
Specific - Work Hour/Noise Exception	\$ 388 404.00
Plat Alteration or Vacation ⁶ (application covers 1 meeting with staff after which additional fees apply)	\$ 5,558 5,781.00/request + Hearing Examiner expenses.
Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$ 2,114 2,199.00/request
Preliminary Plats – Subdivisions ^{1, 6} (application covers 3 meetings with staff after which additional fees apply)	\$ 11,153 11,600.00 + \$ 137 143.00/lot + Hearing Examiner expenses.

⁶ The total expense for the Hearing Examiner is the responsibility of the applicant and is in addition to the relevant application fee for applications requiring a public hearing before the Hearing Examiner (e.g. conditional use permit). The expense for Hearing Examiner services will be determined after the Hearing Examiner has provided an invoice to the City that itemizes expenses incurred and this will be entered in the electronic permit tracking system as a payment due the city from the Applicant prior to final project approval.

Preliminary Plats – Short Plats ¹ (application covers 1 meeting with staff after which additional fees apply)	\$4,8165,009.00 + \$7474.00/lot
Preliminary Site Plan Review (non-PUD) (application covers 1 meeting with staff after which additional fees apply)	\$2,7062,815.00
Pre-application Meeting (application covers 1 meeting with staff after which additional fees apply)	\$364379.00 – fee will be applied towards any related application made within one year of the date the pre-application meeting was held
<u>Public Notice</u>	<u>Actual cost of publication, mailings, labor, and any additional costs</u>
PUD – Major Adjustment ⁷ (application covers 2 meetings with staff after which additional fees apply)	\$5,5105,731.00
Public Notice Boards: 2' x 4' public notice board 4' x 4' public notice board	\$442175.00 or at cost from sign vendor \$190200.00 or at cost from sign vendor
Rezone – zoning map amendment (application covers 2 meetings with staff after which additional fees apply)	\$4,4744,653.00
School Impact Fee Collection: ⁸ Per Single Family Dwelling Unit Per Multi-Family Dwelling Unit	\$7680.00 \$3739.00
SEPA – <i>see Environmental Review</i>	
Shoreline (application covers 1 meeting with staff after which additional fees apply) : Shoreline Exemption Determination Shoreline Conditional Use Permit ⁶ Shoreline Substantial Development Permit ⁶ Shoreline Variance ⁶	\$304379.00 \$4,0014,162.00 + Hearing Examiner expenses. \$4,0014,162.00 + Hearing Examiner expenses. \$4,0014,162.00 + Hearing Examiner expenses.
Short Plat Modification (application covers 1 meeting with staff after which additional fees apply)	\$2,0542,137.00/requested modification

⁷ A prior City Code amendment eliminated Planned Unit Developments (PUD). The PUD fees included herein are applicable only to the existing previously approved PUDs.

⁸ The City collects an application fee to cover the reasonable cost of administration of the school impact fee program.

Site Plan Approval – PUD, Residential ⁷ (application covers 1 meeting with staff after which additional fees apply)	\$ 2,706 <u>2,815</u> .00 + \$ 71 <u>74</u> .00/lot or unit
Site Plan Approval - PUD, Non-residential ⁷ (application covers 1 meeting with staff after which additional fees apply)	\$ 2,815 <u>2,928</u> .00 + \$ 71 <u>74</u> .00/lot or unit
Special Exception: ^{1, 6} Single Family Residential; for a single lot request (to Hearing Examiner) All Other Instances	\$ 364 <u>379</u> .00 + Hearing Examiner expenses \$ 1,370 <u>1,425</u> .00 + Hearing Examiner expenses
Special Home Occupation Permits	\$ 655 <u>364</u> .00
Third Party Review of Reports	\$ 227 <u>237</u> .00 + Actual Costs of Consultant
Three-Party Outside Utility Extension Agreement - Site Specific Review (application covers 1 meeting with staff after which additional fees apply)	\$ 1,459 <u>1,518</u> .00 + plus the City's actual costs in performing under the terms of the agreement as negotiated between the parties
Type I Temporary Use Permit ¹	\$ 257 <u>268</u> .00 \$ 666 <u>9</u> .00 per extension request
Type II Temporary Use Permit ¹	\$ 668 <u>695</u> .00 \$ 666 <u>9</u> .00 per extension request
Variance: ¹ Administrative Single Family Residential for a single lot request (to Hearing Examiner) All other instances (includes mixed use residential) (to Hearing Examiner)	\$ 2,863 <u>2,978</u> .00 \$ 363 <u>378</u> .00+ Hearing Examiner expenses \$ 4,293 <u>4,465</u> .00 + Hearing Examiner expenses
Zoning Certification Letter (per parcel): Residential (Single Family & Multi-Family) Non-Residential (includes mixed use development)	\$ 76 <u>80</u> .00 \$ 148 <u>154</u> .00
Zoning Code Text Amendment (application covers 1 meeting with staff after which additional fees apply)	\$ 8,524 <u>8,865</u> .00
2. BOOKS, MAPS, MATERIALS: ⁹ (pursuant to Resolution No. 3953)	
Comprehensive Plan	Cost of Production
Downtown Plan	Cost of Production
Downtown Plan Appendices	Cost of Production
Copies of Codes and Ordinances	Cost of Production
Maps	Cost of Production

⁹ ~~Prices for printed materials do not include any taxes.~~

3.2. LAND CLEARING, GRADING AND FILLING FEES (Per Ordinance No. 6146, Resolution No. 4272 Resolution No. 4424, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.)

Land Clearing:	
Application Fee (for up to 1 acre)	\$438.00
>1 to 5 acres	\$438.00 + \$125.00/acre
Over 5 acres	\$1,103.00 (includes first 5 acres) + \$92.00/acre

Grading, Land Clearing, and Filling Fees:

Application Fee without FAC (for up to 500 cubic yards):

Minor Grading Permit	\$1,8791,955.00
Single Family Residential for a single lot	\$2,8812,997.00
Non-Residential and Multi-Family	\$9,3969,772.00
Other (Early Clear and Grade Prior to, Utility, etc.)	\$7,5187,819.00

Application Fee with FAC (for up to 500 cubic yards) ~~\$1,2531,304.00~~

Over 500 cubic yards Application Fee + \$0.10/cubic yard

Additional Review:

Each additional grading plan review without FAC beyond a 3rd review prior to plan approval will require an additional fee of ~~\$1,0481,144.00~~ be paid at the time of the additional review submittal. If the review requires more than 8 hours of staff time to complete an additional fee of ~~\$131143.00~~ per hour will be charged and must be paid prior to plan approval.

Additional grading plan review without FAC required by changes, additions or revisions to plans during construction will require an additional fee of ~~\$524572.00~~ be paid at the time the additional review is submitted and prior to any review being completed. If the review requires more than 4 hours of staff time to complete, an additional fee of ~~\$131143.00~~ per hour will be charged and must be paid prior to plan approval.

4.3. BUILDING FEES (per Ordinance 5715, Ordinance 5819, Resolution No. 3773, Resolution No. 3797, Resolution No. 3818, Resolution No. 3953, Resolution No. 4143, Ordinance No. 6146, Resolution No. 4272, Resolution No. 4424, Resolution No. 5134, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.)

- a. Building Permit Fees:** Building permit fees for new structures and additions are based upon a project's construction valuation as set forth by the International Code Council (ICC). ICC's construction valuation table is hereby incorporated into the City of Auburn's fees schedule. Construction valuations will be updated on January 1st of each year. Project valuation for alterations to existing buildings and for other structures not identified in the ICC construction valuation table are based on the fair market value of the labor and materials of the scope of work associated with the permit. The fee for each International Building Code, International Residential Code, Washington State

Energy Code or Washington State Indoor Air Quality Code building permit shall be as set forth in Table 43-A, below.¹⁰

¹⁰ Please note that the City of Auburn may collect a review fee for the Valley Regional Fire Authority for certain permit applications that is collected in addition to the City's required fees.

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Table 34-A BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$32.00
\$500.01 to \$2,000.00	\$32.00 for the first \$500.00 plus \$6.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,000.01 to \$25,000.00	\$122.00 for the first \$2,000.00 plus \$18.60 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,000.01 to \$50,000.00	\$549.80 for the first \$25,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,000.01 to \$100,000.00	\$899.80 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,000.01 to \$500,000.00	\$1,399.80 for the first \$100,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,000.01 to \$1,000,000.00	\$4,999.80 for the first \$500,000.00 plus \$8.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,000.01 and up	\$8,999.80 for the first \$1,000,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof

Other Inspections and Fees:

1. Inspections outside of normal business hours ~~\$197~~214.50 per hour¹
(minimum charge – two hours)
2. Reinspection fees assessed under provisions of Section 109.4.13 ~~\$131~~143.00 per hour¹
3. Inspections for which no fee is specifically indicated ~~\$131~~143.00 per hour¹
(minimum charge – one hour)
4. Additional plan review required by changes, additions or revisions to plans
~~\$131~~143.00 per hour¹
(minimum charge – one hour)
5. For use of outside consultants for plan checking and inspections, or both Actual costs²

FOOTNOTES:

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs.

- b. Mechanical Permit Fees:** The fee for each permit issued under provisions of the International Mechanical Code, International Fuel Gas Code, NFPA 54 (National Fuel Gas Code), NFPA 58 (Liquefied Petroleum Gas Code), or the mechanical device provisions of the International Residential Code shall be as set forth in Table ~~32-BA~~, below. For new single-family dwellings a flat rate permit fee of ~~\$242~~252.00 may be charged in lieu of fees as prescribed in Table ~~23-AB~~. For new multi-family dwellings, a

flat rate permit fee of \$~~164~~200.00 may be charged in lieu of fees prescribed in Table ~~23-AB~~.

Table ~~23-A~~B MECHANICAL PERMIT FEES

Permit Issuance:

1. For the issuance of each mechanical permit
 - a. Residential Over the Counter** Application Fee\$~~414~~3.00
 - b. Commercial, Multifamily, Non-Residential Application Fee\$~~163~~170.00
2. In addition to the base mechanical application fee, each mechanical fixture shall include a permit fee of.....\$~~141~~15.00

Other Inspections and Fees*:

1. Inspections outside of normal business hours, per hour (minimum charge -- two hours) \$~~197~~214.5000
2. Reinspection fees assessed under provisions of Section 109.4.13 \$~~131~~143.00
3. Inspections for which no fee is specifically indicated, per hour (minimum charge -- one hour) \$~~131~~143.00
4. Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge -- one hour) \$~~131~~143.00

* Per hour for each hour worked or the total cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved and include a minimum of one hour unless otherwise specified.

** Over the Counter application and permit fees are not eligible for refunds when applied for in error

- c. Plumbing Code Permit Fees:** For new single-family dwellings a flat rate permit fee of \$~~242~~252.00 may be charged in lieu of fees as prescribed in Table 3-~~AC~~. For new multi-family dwellings, a flat rate permit fee of \$~~164~~200.00 may be charged in lieu of fees prescribed in Table 3-~~AC~~.

Table 3-~~A~~C PLUMBING PERMIT FEES

Permit Issuance:

1. For the issuance of each plumbing permit
 - a. Residential Over the Counter** Application Fee\$~~414~~3.00
 - b. Commercial, Multifamily, Non-Residential Application Fee\$~~163~~170.00
2. In addition to the base plumbing application fee, each plumbing fixture shall include a permit fee of.....\$~~141~~15.00

Other Inspections and Fees*:

1. Inspections outside of normal business hours \$~~197~~214.5000
2. Reinspection fee \$~~131~~143.00
3. Inspections for which no fee is specifically indicated \$~~131~~143.00
4. Additional plan review required by changes, additions or revisions to approved plans\$~~131~~143.00

*Per hour for each hour worked or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of all the employees involved and include a minimum of one hour unless otherwise specified

** Over the Counter application and permit fees are not eligible for refunds when applied for in error

d. Other Building Permit Fees

Change of Use: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of four hours.

Certificate of Occupancy: For issuance of a new or replaced Certificate of Occupancy not associated with any other building permit, a fee of ~~\$246~~ \$256.00 will be required per certificate.

Commercial Re-roof Permit Fee: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of three hours.

Conditional Approval: When authorized by the City, permits that are issued with conditions due to project phasing, out of sequence issuance, pending associated approvals, or other advanced permitting requests made by the applicant, a conditional approval fee equivalent to the additional plan review fee based on a minimum of four hours will be required prior to issuance.

Demolition Permit Fees: Demolition permits shall be charged a base fee of ~~\$174~~ \$181.00.

Fire Permit Fee: For each fire permit fee a City of Auburn administration fee of ~~\$128~~ \$143.00 will be applied in addition to the fee collected for the Valley Regional Fire Authority (VRFA) as identified in the VRFA Fee Schedule.

Manufactured Home: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of four hours.

Permit Extensions: For permits that are granted an extension beyond the expiration date or date of abandonment, whether issued or not, a permit extension fee is required to be paid prior to extension. The fee shall be the lesser of ~~\$128~~ \$143.00 or 50% of the original application and permit fees.

Plan Review Fees: When submitted documents are required by Section 106.3 of the Construction Administrative Code, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 65 percent of the building permit fee as shown in Table 1-A. The plan review fees specified in this section are separate fees from the permit fees and in addition to permit fees.

Rack Permit Fee: The permit fee shall be equivalent to the adopted additional plan review and reinspection fee based on a minimum of three hours.

Solar Permits – Over the Counter: The permit fee for solar installations that qualify for the over-the-counter permitting shall be equivalent to the inspection fee based on a minimum of two hours. Over the counter application and permit fees are not eligible for refunds for applications made in error.

Stock Plan Site Plan Review Fee: The plan review fee for individual lot site plan that have an approved building stock plan shall be ~~\$249~~ \$259.00.

Temporary Certificate of Occupancy Fees: There shall be a fee of \$0.30 per square foot with a minimum charge of \$600 and a maximum of \$3,000 ~~equal to \$1,500.00~~ for issuance of a temporary certificate of occupancy and a fee of ~~\$500.00~~ 30% of the original temporary certificate of occupancy fee for each subsequent 30-day extension requested.

Work Without a Permit: Building construction and grading activities requiring permits per ACC 15.74 that are determined to be in violation for work occurring without an approved permit result in additional documentation, administration, research, and inspection and require more processing time. For these cases, an additional 100% fee will be applied to the standard application and permit fees identified in sections 3 and 4 above.

It is possible a violation existed prior to property purchase by a new owner, was constructed by an individual who misled the owner, or was constructed by an individual who was unaware of code requirements. The fact that violations may not have been created by the current owner does not relieve Code Enforcement staff from their responsibility to seek compliance from the property owner. When assessing permit fees, consideration may be given based on the circumstances, severity of the violation, and timeliness of the property owner to resolve and obtain required permits and compliance with City code.

Building Permit Fee Reductions. The Director is authorized to waive building, mechanical or plumbing permit fees for homeowners that are already enrolled in another City program that is intended to benefit low-income residents (e.g. housing home repair program, utility discount program). This fee reduction may also be extended to contractors that are applying for permits on behalf of these homeowners provided that it can be documented that the discount is benefiting the homeowner and not supplementing a contractor's profit.

54. FIRE IMPACT FEES. Impact Fees By Land Use – Revenue Credit = 20% (Per Ordinance No. 5977, Resolution 3953, ~~and~~ Resolution No. 4022 ~~and~~ Resolution No. 5860.)

Land Use	Total Fire & EMS Cost per Unit of Development	Adjustment (Revenue Credit) at 20%	Fire and EMS Impact Fee per Unit of Development
Residential – All calculations below are per dwelling units square foot – Total x Number of Units Square Feet			
Single Family, Duplex, Mobile Home	\$362.66	\$72.53	\$290.13 <u>\$0.72</u> -(Min. \$406.08)
Multi-Family	\$383.09	\$76.62	\$306.47 <u>\$0.72</u> (Min. \$406.08)
Non-Residential – All calculations below are per square foot – Total x Square Feet			
Hotel/Motel	\$0.53	\$0.11	\$0.42
Hospital/Clinic	\$1.05	\$0.21	\$0.84 <u>\$0.42</u>
Group Living	\$2.63	\$0.53	\$2.10 <u>\$0.42</u>
Office	\$0.29	\$0.06	\$0.23 <u>\$0.25</u>
Retail	\$0.62	\$0.12	\$0.50 <u>\$0.68</u>
Restaurant/Bar/Lounge	\$1.62	\$0.32	\$1.30 <u>\$0.42</u>
Industrial/Manufacturing	\$0.11	\$0.02	\$0.09 <u>\$0.08</u>
Leisure/Outdoors	\$1.08	\$0.22	\$0.86 <u>\$0.42</u>
Agriculture	\$0.71	\$0.14	\$0.57 <u>\$0.42</u>
Church	\$0.38	\$0.08	\$0.30 <u>\$0.42</u>
Schools/Colleges	\$1.07	\$0.21	\$0.86 <u>\$0.32</u>
Government/Public Buildings	\$1.81	\$0.36	\$0.86 <u>\$0.42</u>

Casino	\$3.78	\$0.77	\$3.010.42
Jails	\$21.99	\$4.40	\$17.590.42

65. ADMINISTRATIVE PROCEDURES AND MISCELLANEOUS INSPECTIONS: In addition to any other fees specified in this chapter, there shall be a fee schedule for certain administrative procedures not otherwise included as set forth in the following schedule of fees:

a. Adult Family Home Inspection	\$570593.00
b. Relocation (pre-inspection)	Per Table 1-A
c. Housing Inspection	Actual city cost based on the adopted additional plan review and reinspection fee.
d. Sign Permits	Unless exempt by Ch. 18.56 ACC, the fee shall accompany each application for a sign permit. The amount of the fee shall be based upon the value of the sign pursuant to Table 1-A.

76. BUSINESS LICENSE FEES

a. The annual fee for a General Business License as defined in Chapter 5.10 of the Auburn City Code.	\$407112.00
b. Contractors who are based outside of Auburn but that are performing work inside of Auburn.	\$407112.00
c. Replacement fee for commercial vehicle parking permit issued in accordance with ACC 10.36.190.B	\$4015.00
d. Unlicensed Penalty Fee: An unlicensed penalty fee will be assessed for businesses in operation without a current business license.	\$200 / year of operation without a license.

87. RENTAL HOUSING BUSINESS LICENSE FEES (Per Resolution No. 4601, Ordinance No. 5882, Resolution No. 4272, Resolution No. 4424, Ordinance 6477, Resolution No. 5620 Resolution No. 5681, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.):

a. The <u>annual</u> fee for a license to operate rental housing businesses in the City, as defined in Chapter 5.22 of the Auburn City Code (ACC) shall be based on the total number of units as follows:	
Non-profit rental	\$0/year
Single Family Home or Single Condo Rental	\$3432.00/year for each home
Duplex, Triplex or Fourplex	\$7881.00/year for each building
Condo or Apartment Complex (5 to 24 dwelling units)	\$156161.00/year
Condo or Apartment Complex (25 or more dwelling units)	\$520536.00/year

Communal residence	\$ 1560 161.00/year		
b. The fee for a license to operate rental housing businesses in the city shall be for the license year from January 1 to December 31, and each applicant must pay the full fee for the current license year or any portion thereof during which the applicant has engaged in the operation of rental housing businesses.			
c. The rental housing business license fee required by this chapter is in lieu of, and not in addition to, the general business license fee required by Chapters 5.05 and 5.10 of the Auburn City Code (ACC); provided, however, that any person required to obtain a rental housing business license must also obtain a general business license, at no cost, pursuant to Chapters 5.05 and 5.10 of the Auburn City Code (ACC).			
Rental housing business license renewals shall be for the period January 1 through December 31 of each year.			
98. INDIVIDUAL LICENSE REGULATIONS <i>(Per Ordinance No. 6749, Resolution No. 5470, and Resolution No. 5549 and Resolution No. 5620, and Resolution 5784 and Resolution No. 5860):</i>			
The fee licensing under ACC 5.20.030 shall be as follows:			
Type	Fee		Term
	Initial	Renewal	
Dance Hall and Operator	\$ 364.50 380.00	\$364380.00	1/1 – 12/31
Marijuana Related Businesses	\$ 520 541.00	\$520541.00	1/1 – 12/31
A duplicate license shall be issued by the business license clerk, as designated by the mayor, to replace any license previously issued which has been lost, stolen, defaced, or destroyed.			
9. Technology Fee: <i>(Per Resolution No. 5549, and Resolution No. 5620 and Resolution No. 5860.)</i>			
A 4% technology fee is included in all fees outlined in sections 1, 2, 3, and 5 above.			

B. ENGINEERING AND PUBLIC WORKS FEES

1. Transportation Impact Fee Rate Schedule: (Per Ordinance No. 5763 as amended by Resolution No. 3953, Ordinance No. 6005, Resolution No. 4103, Resolution No. 4424, Resolution 4964, Resolution No. 5114, Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, Resolution No. 5719, ~~and~~ Resolution No. 5833 ~~and~~ Resolution No. 5860.)

Transportation Impact Fee Due = Fee Assessment – Fee Credit

Fee Assessment = Fee Rate x Independent Variable Quantity

Fee Credit = the highest of the following, subject to verification and ACC 19.04 requirements:

- Fee that would be assessed using the current fee rates for existing permitted use on subject property
- Fee that would be assessed using the current fee rates for previous permitted use after 2001 on subject property when previous use was within existing structure(s) or structure(s) demolished within 5-years of application date.
- Total previous transportation impact fees paid by subject property.

Per Trip Fees¹

<u>Downtown Fee Per Trip</u>	<u>\$3,824.00</u>
<u>Outside Downtown Fee Per Trip</u>	<u>\$6,022.00</u>
<u>Notes</u>	
¹ Downtown fee applies to properties and projects located entirely within the Downtown Urban Center as defined by the current Downtown Plan.	

Fee Rates⁴

<u>Land Use</u>	<u>ITE Land Use Code²</u>	<u>Independent Variable⁵</u>	<u>FEE RATE: Non-Downtown¹</u>	<u>FEE RATE: Non-Downtown w/ Transit Proximity^{1,6}</u>	<u>FEE RATE: Downtown¹</u>	<u>FEE RATE: Downtown w/ Transit Proximity^{1,6}</u>
<u>Industrial</u>						
<u>General Light Industrial</u>	<u>110</u>	<u>sf/GFA</u>	<u>\$8.32</u>	<u>\$8.32</u>	<u>\$5.28</u>	<u>\$5.28</u>
<u>Industrial Park</u>	<u>130</u>	<u>sf/GFA</u>	<u>\$4.35</u>	<u>\$4.35</u>	<u>\$2.76</u>	<u>\$2.76</u>
<u>Manufacturing</u>	<u>140</u>	<u>sf/GFA</u>	<u>\$9.47</u>	<u>\$9.47</u>	<u>\$6.01</u>	<u>\$6.01</u>
<u>Warehousing</u>	<u>150</u>	<u>sf/GFA</u>	<u>\$2.30</u>	<u>\$2.30</u>	<u>\$1.46</u>	<u>\$1.46</u>
<u>Mini-Warehouse/Storage</u>	<u>151</u>	<u>sf/GFA</u>	<u>\$1.77</u>	<u>\$1.77</u>	<u>\$1.12</u>	<u>\$1.12</u>
<u>Residential⁷</u>						
<u>Single-Family Detached Housing (maximum fee)</u>	<u>210</u>	<u>du</u>	<u>\$6,604.13</u>	<u>\$5,349.34</u>	<u>\$4,193.65</u>	<u>\$3,396.86</u>
<u>Single-Family Detached Housing^{8,9}</u>	<u>210</u>	<u>sf</u>	<u>\$3.85</u>	<u>\$3.12</u>	<u>\$2.44</u>	<u>\$1.98</u>
<u>Single-Family Attached Housing (maximum fee)</u>	<u>215</u>	<u>du</u>	<u>\$4,004.63</u>	<u>\$3,243.75</u>	<u>\$2,542.96</u>	<u>\$2,059.80</u>
<u>Single-Family Attached Housing^{8,9}</u>	<u>215</u>	<u>sf</u>	<u>\$3.85</u>	<u>\$3.12</u>	<u>\$2.44</u>	<u>\$1.98</u>
<u>Multi-Family – Low Rise (maximum fee)</u>	<u>220</u>	<u>du</u>	<u>\$3,787.84</u>	<u>\$3,068.15</u>	<u>\$2,405.30</u>	<u>\$1,948.29</u>

<u>Land Use</u>	<u>ITE Land Use Code²</u>	<u>Independent Variable⁵</u>	<u>FEE RATE: Non- Downtown¹</u>	<u>FEE RATE: Non- Downtown w/ Transit Proximity^{1,6}</u>	<u>FEE RATE: Downtown¹</u>	<u>FEE RATE: Downtown w/ Transit Proximity^{1,6}</u>
<u>Multi-Family – Low Rise^{8,9}</u>	<u>220</u>	<u>sf</u>	<u>\$2.88</u>	<u>\$2.34</u>	<u>\$1.83</u>	<u>\$1.48</u>
<u>Multi-Family Mid-Rise (maximum fee)</u>	<u>221</u>	<u>du</u>	<u>\$2,896.58</u>	<u>\$2,346.23</u>	<u>\$1,839.34</u>	<u>\$1,489.87</u>
<u>Multi-Family Mid-Rise^{8,9}</u>	<u>221</u>	<u>sf</u>	<u>\$2.65</u>	<u>\$2.15</u>	<u>\$1.69</u>	<u>\$1.37</u>
<u>Accessory Dwelling Unit</u>	<u>N/A</u>	<u>du</u>	<u>Calculated @ 50% of the fee that would be charged to the principal unit</u>	<u>Calculated @ 50% of the fee that would be charged to the principal unit</u>	<u>Calculated @ 50% of the fee that would be charged to the principal unit</u>	<u>Calculated @ 50% of the fee that would be charged to the principal unit</u>
<u>Mobile Home Park</u>	<u>240</u>	<u>du</u>	<u>\$3,259.91</u>	<u>\$2,640.53</u>	<u>\$2,070.06</u>	<u>\$1,676.75</u>
<u>Senior Adult Housing – Single Family</u>	<u>251</u>	<u>du</u>	<u>\$1,686.16</u>	<u>\$1,365.79</u>	<u>\$1,070.72</u>	<u>\$867.28</u>
<u>Senior Adult Housing – Multi Family</u>	<u>252</u>	<u>du</u>	<u>\$1,405.13</u>	<u>\$1,138.16</u>	<u>\$892.27</u>	<u>\$722.74</u>
<u>Congregate Care Facility</u>	<u>253</u>	<u>du</u>	<u>\$1,011.70</u>	<u>\$819.47</u>	<u>\$642.43</u>	<u>\$520.37</u>
<u>Assisted Living</u>	<u>254</u>	<u>bed</u>	<u>\$1,348.93</u>	<u>\$1,092.63</u>	<u>\$856.58</u>	<u>\$693.83</u>
<u>Continuing Care Retirement Community</u>	<u>255</u>	<u>unit</u>	<u>\$1,067.90</u>	<u>\$865.00</u>	<u>\$678.12</u>	<u>\$549.28</u>
<u>Lodging</u>						
<u>Hotel</u>	<u>310</u>	<u>room</u>	<u>\$4,737.31</u>	<u>\$3,837.22</u>	<u>\$3,008.21</u>	<u>\$2,436.65</u>
<u>Motel</u>	<u>320</u>	<u>room</u>	<u>\$2,890.56</u>	<u>\$2,341.35</u>	<u>\$1,835.52</u>	<u>\$1,486.77</u>
<u>Recreational</u>						
<u>Health/Fitness Club</u>	<u>492</u>	<u>sf/GFA</u>	<u>\$16.10</u>	<u>\$11.91</u>	<u>\$10.22</u>	<u>\$7.57</u>
<u>Recreational Community Center</u>	<u>495</u>	<u>sf/GFA</u>	<u>\$11.67</u>	<u>\$8.63</u>	<u>\$7.41</u>	<u>\$5.48</u>
<u>Institutional</u>						
<u>Elementary School</u>	<u>520</u>	<u>student</u>	<u>\$382.20</u>	<u>\$282.83</u>	<u>\$242.70</u>	<u>\$179.60</u>
<u>Middle School/Jr. High</u>	<u>522</u>	<u>student</u>	<u>\$650.38</u>	<u>\$481.28</u>	<u>\$412.99</u>	<u>\$305.61</u>
<u>High School</u>	<u>525</u>	<u>student</u>	<u>\$831.84</u>	<u>\$615.56</u>	<u>\$528.22</u>	<u>\$390.88</u>
<u>Junior/Community College</u>	<u>540</u>	<u>student</u>	<u>\$653.59</u>	<u>\$483.65</u>	<u>\$415.03</u>	<u>\$307.12</u>
<u>School District Office</u>	<u>528</u>	<u>sf/GFA</u>	<u>\$18.80</u>	<u>\$12.78</u>	<u>\$11.94</u>	<u>\$8.12</u>
<u>Church¹⁰</u>	<u>560</u>	<u>sf/GFA</u>	<u>\$3.64</u>	<u>\$2.69</u>	<u>\$2.31</u>	<u>\$1.71</u>
<u>Day Care Center¹⁰</u>	<u>565</u>	<u>sf/GFA</u>	<u>\$44.64</u>	<u>\$33.04</u>	<u>\$28.35</u>	<u>\$20.98</u>
<u>Medical</u>						
<u>Nursing Home</u>	<u>620</u>	<u>beds</u>	<u>\$786.87</u>	<u>\$637.37</u>	<u>\$499.67</u>	<u>\$404.73</u>
<u>Hospital</u>	<u>610</u>	<u>sf/GFA</u>	<u>\$6.91</u>	<u>\$5.59</u>	<u>\$4.38</u>	<u>\$3.55</u>
<u>Clinic¹⁰</u>	<u>630</u>	<u>sf/GFA</u>	<u>\$20.74</u>	<u>\$16.80</u>	<u>\$13.17</u>	<u>\$10.67</u>

<u>Land Use</u>	<u>ITE Land Use Code²</u>	<u>Independent Variable⁵</u>	<u>FEE RATE: Non- Downtown-¹</u>	<u>FEE RATE: Non- Downtown w/ Transit Proximity^{1,6}</u>	<u>FEE RATE: Downtown¹</u>	<u>FEE RATE: Downtown w/ Transit Proximity^{1,6}</u>
<u>Animal Hospital/Vet Clinic¹⁰</u>	<u>640</u>	<u>sf/GFA</u>	<u>\$19.84</u>	<u>\$16.07</u>	<u>\$12.60</u>	<u>\$10.21</u>
<u>Office¹⁰</u>						
<u>General Office (>10,000sf)</u>	<u>710</u>	<u>sf/GFA</u>	<u>\$13.27</u>	<u>\$9.02</u>	<u>\$8.43</u>	<u>\$5.73</u>
<u>Small Office (≤10,000sf)</u>	<u>712</u>	<u>sf/GFA</u>	<u>\$19.90</u>	<u>\$13.53</u>	<u>\$12.64</u>	<u>\$8.59</u>
<u>Medical Office – Standalone</u>	<u>720</u>	<u>sf/GFA</u>	<u>\$28.40</u>	<u>\$19.31</u>	<u>\$18.03</u>	<u>\$12.26</u>
<u>Medical Office – Hospital Campus</u>	<u>720</u>	<u>sf/GFA</u>	<u>\$20.52</u>	<u>\$13.96</u>	<u>\$13.03</u>	<u>\$8.86</u>
<u>Post Office</u>	<u>732</u>	<u>sf/GFA</u>	<u>\$28.69</u>	<u>\$19.51</u>	<u>\$18.22</u>	<u>\$12.39</u>
<u>Retail¹⁰</u>						
<u>Free Standing Discount Superstore</u>	<u>813</u>	<u>sf/GFA</u>	<u>\$12.96</u>	<u>\$9.59</u>	<u>\$8.23</u>	<u>\$6.09</u>
<u>Free Standing Discount Store</u>	<u>815</u>	<u>sf/GFA</u>	<u>\$17.00</u>	<u>\$12.58</u>	<u>\$10.80</u>	<u>\$7.99</u>
<u>Hardware/Paint Store</u>	<u>816</u>	<u>sf/GFA</u>	<u>\$7.53</u>	<u>\$5.57</u>	<u>\$4.78</u>	<u>\$3.54</u>
<u>Shopping Center (>150k)</u>	<u>820</u>	<u>sf/GLA</u>	<u>\$9.46</u>	<u>\$7.00</u>	<u>\$6.01</u>	<u>\$4.44</u>
<u>Shopping Plaza (40- 150k) - with supermarket</u>	<u>821</u>	<u>sf/GLA</u>	<u>\$25.12</u>	<u>\$18.59</u>	<u>\$15.95</u>	<u>\$11.81</u>
<u>Shopping Plaza (40- 150k) - without supermarket</u>	<u>821</u>	<u>sf/GLA</u>	<u>\$14.44</u>	<u>\$10.69</u>	<u>\$9.17</u>	<u>\$6.79</u>
<u>Strip Retail Plaza (<40k)</u>	<u>822</u>	<u>sf/GLA</u>	<u>\$18.33</u>	<u>\$13.57</u>	<u>\$11.64</u>	<u>\$8.62</u>
<u>Car Sales – New</u>	<u>840</u>	<u>sf/GFA</u>	<u>\$17.88</u>	<u>\$13.23</u>	<u>\$11.35</u>	<u>\$8.40</u>
<u>Car Sales – Used</u>	<u>841</u>	<u>sf/GFA</u>	<u>\$27.70</u>	<u>\$20.50</u>	<u>\$17.59</u>	<u>\$13.02</u>
<u>Automobile Parts Sales</u>	<u>843</u>	<u>sf/GFA</u>	<u>\$9.53</u>	<u>\$7.05</u>	<u>\$6.05</u>	<u>\$4.48</u>
<u>Tire Store</u>	<u>848</u>	<u>sf/GFA</u>	<u>\$11.92</u>	<u>\$8.82</u>	<u>\$7.57</u>	<u>\$5.60</u>
<u>Supermarket</u>	<u>850</u>	<u>sf/GFA</u>	<u>\$24.15</u>	<u>\$17.87</u>	<u>\$15.33</u>	<u>\$11.35</u>
<u>Convenience Store</u>	<u>851</u>	<u>sf/GFA</u>	<u>\$62.80</u>	<u>\$46.47</u>	<u>\$39.88</u>	<u>\$29.51</u>
<u>Home Improvement Store</u>	<u>862</u>	<u>sf/GFA</u>	<u>\$5.60</u>	<u>\$4.14</u>	<u>\$3.56</u>	<u>\$2.63</u>
<u>Drugstore w/o Drive- Through</u>	<u>880</u>	<u>sf/GFA</u>	<u>\$13.65</u>	<u>\$10.10</u>	<u>\$8.67</u>	<u>\$6.41</u>
<u>Drugstore w/ Drive- Through</u>	<u>881</u>	<u>sf/GFA</u>	<u>\$17.84</u>	<u>\$13.20</u>	<u>\$11.33</u>	<u>\$8.38</u>
<u>Marijuana Dispensary</u>	<u>882</u>	<u>sf/GFA</u>	<u>\$139.76</u>	<u>\$103.42</u>	<u>\$88.75</u>	<u>\$65.67</u>
<u>Services¹⁰</u>						
<u>Drive-in Bank</u>	<u>912</u>	<u>sf/GFA</u>	<u>\$41.12</u>	<u>\$30.43</u>	<u>\$26.11</u>	<u>\$19.32</u>
<u>Fast Casual Restaurant</u>	<u>930</u>	<u>sf/GFA</u>	<u>\$40.92</u>	<u>\$30.28</u>	<u>\$25.99</u>	<u>\$19.23</u>
<u>Fine Dining Restaurant</u>	<u>931</u>	<u>sf/GFA</u>	<u>\$29.81</u>	<u>\$22.06</u>	<u>\$18.93</u>	<u>\$14.01</u>

<u>Land Use</u>	<u>ITE Land Use Code²</u>	<u>Independent Variable⁵</u>	<u>FEE RATE: Non- Downtown¹</u>	<u>FEE RATE: Non- Downtown w/ Transit Proximity^{1,6}</u>	<u>FEE RATE: Downtown¹</u>	<u>FEE RATE: Downtown w/ Transit Proximity^{1,6}</u>
<u>High Turnover (Sit-Down) Restaurant</u>	<u>932</u>	<u>sf/GFA</u>	<u>\$23.82</u>	<u>\$17.62</u>	<u>\$15.12</u>	<u>\$11.19</u>
<u>Fast Food Restaurant w/o Drive-Through</u>	<u>933</u>	<u>sf/GFA</u>	<u>\$68.00</u>	<u>\$50.32</u>	<u>\$43.18</u>	<u>\$31.95</u>
<u>Fast Food Restaurant w/ Drive-Through</u>	<u>934</u>	<u>sf/GFA</u>	<u>\$66.30</u>	<u>\$49.06</u>	<u>\$42.10</u>	<u>\$31.16</u>
<u>Coffee Shop w/o Drive-Through</u>	<u>936</u>	<u>sf/GFA</u>	<u>\$22.04</u>	<u>\$16.31</u>	<u>\$13.99</u>	<u>\$10.36</u>
<u>Coffee Shop w/ Drive-Through</u>	<u>937</u>	<u>sf/GFA</u>	<u>\$26.61</u>	<u>\$19.69</u>	<u>\$16.90</u>	<u>\$12.50</u>
<u>Coffee Shop w/ Drive-Through (No Seating)</u>	<u>938</u>	<u>DTL</u>	<u>\$10,292.00</u>	<u>\$7,616.08</u>	<u>\$6,535.47</u>	<u>\$4,836.25</u>
<u>Automobile Parts and Service Center</u>	<u>943</u>	<u>sf/GFA</u>	<u>\$6.37</u>	<u>\$4.71</u>	<u>\$4.04</u>	<u>\$2.99</u>
<u>Gasoline/Service Station</u>	<u>944</u>	<u>VFP</u>	<u>\$27,531.10</u>	<u>\$20,373.01</u>	<u>\$17,482.38</u>	<u>\$12,936.96</u>
<u>Gasoline/Service Station with Market (2-4k)</u>	<u>945</u>	<u>VFP</u>	<u>\$27,657.36</u>	<u>\$20,466.45</u>	<u>\$17,562.56</u>	<u>\$12,996.30</u>
<u>Gasoline/Service Station with Market (4-5.5k)</u>	<u>945</u>	<u>VFP</u>	<u>\$34,173.81</u>	<u>\$25,288.62</u>	<u>\$21,700.54</u>	<u>\$16,058.40</u>
<u>Gasoline/Service Station with Market (5.5-10k)</u>	<u>945</u>	<u>VFP</u>	<u>\$40,389.96</u>	<u>\$29,888.57</u>	<u>\$25,647.82</u>	<u>\$18,979.39</u>
<u>Land Use Type Not Listed³</u>	<u>Trip generation rates, factors, and fee determined by City using data provided by Applicant.</u>			<u>City Review Fee = \$0</u>		
	<u>Fee determined by Independent Trip Generation Study prepared by Applicant's Engineer in accordance with the ITE Manual, subject to City Engineer review and approval.</u>			<u>City Review Fee = \$510</u>		
<u>Notes:</u>						
<u>¹ Downtown fee applies to properties and projects located entirely within the Downtown Urban Center as defined by the current Downtown Plan.</u>						
<u>² Institute of Transportation Engineers Trip Generation Manual, current edition.</u>						
<u>³ Contact the City's Public Works Department at 253-931-3010 or visit www.auburnwa.gov/TIF for more information and guidance when the land use type is not listed in the fee schedule.</u>						
<u>⁴ Except as Noted Otherwise, Fee Rate = Basic Trip Rate × New Trip Factor × Trip Length Adj. Factor × Truck Factor × Proximity to Transit Factor (when applicable) × Per Trip Fee ÷ 1,000 (for Land Use with Independent Variable measured in square feet)</u>						
<u>⁵ du = dwelling unit; sf = square footage of residential dwelling unit less garages and detached storage areas; sf/GFA = Square feet Gross Floor Area and where Gross floor area (GFA) means the sum of the area of each floor level of a building (expressed in square feet), including cellars, basements, mezzanines, penthouses, corridors, lobbies, stores, and offices, that are within the principal outside</u>						

faces of exterior walls, not including architectural setbacks or projections. Included are all areas that have floor surfaces with clear standing head room (six feet six inches minimum) regardless of use. With the exception of buildings containing enclosed malls or atriums, GFA is equal to the gross leasable area (GLA) and gross rentable area; sf/GLA = Square Feet Gross Leasable Area where Gross leasable area (GLA) means the total floor area designed for tenant occupancy and exclusive use, including any basements, mezzanines, or upper floors, expressed in square feet. For the purposes of the trip generation calculation, the floor area of any parking garages within the building shall not be included within the GLA of the entire building. GLA is the area for which tenants pay rent; it is the area that produces income for the property owner.; VFP = Vehicle Fueling Position; DTL = drive through lanes.

⁶ Land Use is within ½ mile walking distance to frequent transit or Auburn Station as identified by the current Comprehensive Transportation Plan with Level of Transit Service 1 designation.

⁷ Traffic Impact fees assessed for Single Family Residential Units include home occupations, adult family homes, family home childcares, and such occupations commonly found within single family residences. It does not include occupations that would require a Special Home Occupation Permit pursuant to ACC18.60.

⁸ Subject to maximum fee for specified land use.

⁹ Fee Rate = Maximum Fee for Single Family Detached ÷ Regional Average Dwelling Unit Size × ITE Manual Average Number of Occupants Adjustment; where:

- Regional Average Dwelling Unit Size = 1,717 square feet; and
- ITE Manual Average Number of Occupants Adjustment = ratio of average number of occupants for housing type to average occupants for single family attached and detached housing = 1 for single family detached and attached, 0.75 for Multifamily Low Rise, and 0.69 for Multifamily Mid Rise

¹⁰ Payment Program available when applied for and agreement executed prior to building permit issuance subject to conditions and limitations of ACC 19.04 and the following:

- Maximum term = 24 months
- Maximum total amount financed = \$15,000
- Interest rate = Fixed at agreement execution at prime rate

2. Transportation Impact Fee Trip Rate Adjustment Factors: *(Per Resolution No. 5860): Fee Rates in Section 1 were calculated using these adjustment factors.*

<u>Land Use</u>	<u>ITE Land Use Code¹</u>	<u>Basic Trip Rate²</u>	<u>New Trip Factor³</u>	<u>Avg. Trip Length⁴</u>	<u>Trip Length Adj. Factor⁵</u>	<u>Truck Adj. Factor</u>	<u>Proximity to Transit Factor⁶</u>
<u>Industrial</u>							
<u>General Light Industrial</u>	<u>110</u>	<u>0.65</u>	<u>1.00</u>	<u>5.10</u>	<u>1.70</u>	<u>1.25</u>	<u>1.00</u>
<u>Industrial Park</u>	<u>130</u>	<u>0.34</u>	<u>1.00</u>	<u>5.10</u>	<u>1.70</u>	<u>1.25</u>	<u>1.00</u>
<u>Manufacturing</u>	<u>140</u>	<u>0.74</u>	<u>1.00</u>	<u>5.10</u>	<u>1.70</u>	<u>1.25</u>	<u>1.00</u>
<u>Warehousing</u>	<u>150</u>	<u>0.18</u>	<u>1.00</u>	<u>5.10</u>	<u>1.70</u>	<u>1.25</u>	<u>1.00</u>
<u>Mini-Warehouse/Storage</u>	<u>151</u>	<u>0.15</u>	<u>1.00</u>	<u>5.10</u>	<u>1.70</u>	<u>1.15</u>	<u>1.00</u>
<u>Residential</u>							
<u>Single-Family Detached Housing (maximum fee)</u>	<u>210</u>	<u>0.94</u>	<u>1.00</u>	<u>3.50</u>	<u>1.17</u>	<u>1.00</u>	<u>0.81</u>

<u>Land Use</u>	<u>ITE Land Use Code¹</u>	<u>Basic Trip Rate²</u>	<u>New Trip Factor³</u>	<u>Avg. Trip Length⁴</u>	<u>Trip Length Adj. Factor⁵</u>	<u>Truck Adj. Factor</u>	<u>Proximity to Transit Factor⁶</u>
<u>Single-Family Detached Housing</u>	<u>210</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u>Single-Family Attached Housing (maximum fee)</u>	<u>215</u>	<u>0.57</u>	<u>1.00</u>	<u>3.50</u>	<u>1.17</u>	<u>1.00</u>	<u>0.81</u>
<u>Single-Family Attached Housing</u>	<u>215</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u>Multi-Family – Low Rise (maximum fee)</u>	<u>220</u>	<u>0.51</u>	<u>1.00</u>	<u>3.70</u>	<u>1.23</u>	<u>1.00</u>	<u>0.81</u>
<u>Multi-Family – Low Rise</u>	<u>220</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u>Multi-Family Mid-Rise (maximum fee)</u>	<u>221</u>	<u>0.39</u>	<u>1.00</u>	<u>3.70</u>	<u>1.23</u>	<u>1.00</u>	<u>0.81</u>
<u>Multi-Family Mid-Rise</u>	<u>221</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u>Accessory Dwelling Unit</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u>Mobile Home Park</u>	<u>240</u>	<u>0.58</u>	<u>1.00</u>	<u>2.80</u>	<u>0.93</u>	<u>1.00</u>	<u>0.81</u>
<u>Senior Adult Housing – Single Family</u>	<u>251</u>	<u>0.30</u>	<u>1.00</u>	<u>2.80</u>	<u>0.93</u>	<u>1.00</u>	<u>0.81</u>
<u>Senior Adult Housing – Multi Family</u>	<u>252</u>	<u>0.25</u>	<u>1.00</u>	<u>2.80</u>	<u>0.93</u>	<u>1.00</u>	<u>0.81</u>
<u>Congregate Care Facility</u>	<u>253</u>	<u>0.18</u>	<u>1.00</u>	<u>2.80</u>	<u>0.93</u>	<u>1.00</u>	<u>0.81</u>
<u>Assisted Living</u>	<u>254</u>	<u>0.24</u>	<u>1.00</u>	<u>2.80</u>	<u>0.93</u>	<u>1.00</u>	<u>0.81</u>
<u>Continuing Care Retirement Community</u>	<u>255</u>	<u>0.19</u>	<u>1.00</u>	<u>2.80</u>	<u>0.93</u>	<u>1.00</u>	<u>0.81</u>
<u>Lodging</u>							
<u>Hotel</u>	<u>310</u>	<u>0.59</u>	<u>1.00</u>	<u>4.00</u>	<u>1.33</u>	<u>1.00</u>	<u>0.81</u>
<u>Motel</u>	<u>320</u>	<u>0.36</u>	<u>1.00</u>	<u>4.00</u>	<u>1.33</u>	<u>1.00</u>	<u>0.81</u>
<u>Recreational</u>							
<u>Health/Fitness Club</u>	<u>492</u>	<u>3.45</u>	<u>0.75</u>	<u>3.10</u>	<u>1.03</u>	<u>1.00</u>	<u>0.74</u>
<u>Recreational Community Center</u>	<u>495</u>	<u>2.50</u>	<u>0.75</u>	<u>3.10</u>	<u>1.03</u>	<u>1.00</u>	<u>0.74</u>
<u>Institutional</u>							
<u>Elementary School</u>	<u>520</u>	<u>0.14</u>	<u>0.80</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.74</u>
<u>Middle School/Jr. High</u>	<u>522</u>	<u>0.15</u>	<u>0.80</u>	<u>2.70</u>	<u>0.90</u>	<u>1.00</u>	<u>0.74</u>
<u>High School</u>	<u>525</u>	<u>0.14</u>	<u>0.80</u>	<u>3.70</u>	<u>1.23</u>	<u>1.00</u>	<u>0.74</u>
<u>Junior/Community College</u>	<u>540</u>	<u>0.11</u>	<u>0.80</u>	<u>3.70</u>	<u>1.23</u>	<u>1.00</u>	<u>0.74</u>
<u>School District Office</u>	<u>528</u>	<u>2.04</u>	<u>0.90</u>	<u>5.10</u>	<u>1.70</u>	<u>1.00</u>	<u>0.68</u>
<u>Church</u>	<u>560</u>	<u>0.49</u>	<u>1.00</u>	<u>3.70</u>	<u>1.23</u>	<u>1.00</u>	<u>0.74</u>
<u>Day Care Center</u>	<u>565</u>	<u>11.12</u>	<u>1.00</u>	<u>2.00</u>	<u>0.67</u>	<u>1.00</u>	<u>0.74</u>
<u>Medical</u>							
<u>Nursing Home</u>	<u>620</u>	<u>0.14</u>	<u>1.00</u>	<u>2.80</u>	<u>0.93</u>	<u>1.00</u>	<u>0.81</u>
<u>Hospital</u>	<u>610</u>	<u>0.86</u>	<u>0.80</u>	<u>5.00</u>	<u>1.67</u>	<u>1.00</u>	<u>0.81</u>
<u>Clinic</u>	<u>630</u>	<u>3.69</u>	<u>1.00</u>	<u>2.80</u>	<u>0.93</u>	<u>1.00</u>	<u>0.81</u>
<u>Animal Hospital/Vet Clinic</u>	<u>640</u>	<u>3.53</u>	<u>1.00</u>	<u>2.80</u>	<u>0.93</u>	<u>1.00</u>	<u>0.81</u>
<u>Office</u>							
<u>General Office (>10,000sf)</u>	<u>710</u>	<u>1.44</u>	<u>0.90</u>	<u>5.10</u>	<u>1.70</u>	<u>1.00</u>	<u>0.68</u>

<u>Land Use</u>	<u>ITE Land Use Code¹</u>	<u>Basic Trip Rate²</u>	<u>New Trip Factor³</u>	<u>Avg. Trip Length⁴</u>	<u>Trip Length Adj. Factor⁵</u>	<u>Truck Adj. Factor</u>	<u>Proximity to Transit Factor⁶</u>
<u>Small Office (≤10,000sf)</u>	<u>712</u>	<u>2.16</u>	<u>0.90</u>	<u>5.10</u>	<u>1.70</u>	<u>1.00</u>	<u>0.68</u>
<u>Medical Office – Standalone</u>	<u>720</u>	<u>3.93</u>	<u>0.75</u>	<u>4.80</u>	<u>1.60</u>	<u>1.00</u>	<u>0.68</u>
<u>Medical Office – Hospital Campus</u>	<u>720</u>	<u>2.84</u>	<u>0.75</u>	<u>4.80</u>	<u>1.60</u>	<u>1.00</u>	<u>0.68</u>
<u>Post Office</u>	<u>732</u>	<u>11.21</u>	<u>0.75</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.68</u>
<u>Retail</u>							
<u>Free Standing Discount Superstore</u>	<u>813</u>	<u>4.33</u>	<u>0.71</u>	<u>2.10</u>	<u>0.70</u>	<u>1.00</u>	<u>0.74</u>
<u>Free Standing Discount Store</u>	<u>815</u>	<u>4.86</u>	<u>0.83</u>	<u>2.10</u>	<u>0.70</u>	<u>1.00</u>	<u>0.74</u>
<u>Hardware/Paint Store</u>	<u>816</u>	<u>2.98</u>	<u>0.74</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.74</u>
<u>Shopping Center (>150k)</u>	<u>820</u>	<u>3.40</u>	<u>0.66</u>	<u>2.10</u>	<u>0.70</u>	<u>1.00</u>	<u>0.74</u>
<u>Shopping Plaza (40-150k) - with supermarket</u>	<u>821</u>	<u>9.03</u>	<u>0.66</u>	<u>2.10</u>	<u>0.70</u>	<u>1.00</u>	<u>0.74</u>
<u>Shopping Plaza (40-150k) - without supermarket</u>	<u>821</u>	<u>5.19</u>	<u>0.66</u>	<u>2.10</u>	<u>0.70</u>	<u>1.00</u>	<u>0.74</u>
<u>Strip Retail Plaza (<40k)</u>	<u>822</u>	<u>6.59</u>	<u>0.66</u>	<u>2.10</u>	<u>0.70</u>	<u>1.00</u>	<u>0.74</u>
<u>Car Sales – New</u>	<u>840</u>	<u>2.42</u>	<u>0.80</u>	<u>4.60</u>	<u>1.53</u>	<u>1.00</u>	<u>0.74</u>
<u>Car Sales – Used</u>	<u>841</u>	<u>3.75</u>	<u>0.80</u>	<u>4.60</u>	<u>1.53</u>	<u>1.00</u>	<u>0.74</u>
<u>Automobile Parts Sales</u>	<u>843</u>	<u>4.90</u>	<u>0.57</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.74</u>
<u>Tire Store</u>	<u>848</u>	<u>3.75</u>	<u>0.72</u>	<u>2.20</u>	<u>0.73</u>	<u>1.00</u>	<u>0.74</u>
<u>Supermarket</u>	<u>850</u>	<u>8.95</u>	<u>0.64</u>	<u>2.10</u>	<u>0.70</u>	<u>1.00</u>	<u>0.74</u>
<u>Convenience Store</u>	<u>851</u>	<u>49.11</u>	<u>0.49</u>	<u>1.30</u>	<u>0.43</u>	<u>1.00</u>	<u>0.74</u>
<u>Home Improvement Store</u>	<u>862</u>	<u>2.29</u>	<u>0.58</u>	<u>2.10</u>	<u>0.70</u>	<u>1.00</u>	<u>0.74</u>
<u>Drugstore w/o Drive- Through</u>	<u>880</u>	<u>8.51</u>	<u>0.47</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.74</u>
<u>Drugstore w/ Drive- Through</u>	<u>881</u>	<u>10.25</u>	<u>0.51</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.74</u>
<u>Marijuana Dispensary</u>	<u>882</u>	<u>18.92</u>	<u>0.80</u>	<u>4.60</u>	<u>1.53</u>	<u>1.00</u>	<u>0.74</u>
<u>Services</u>							
<u>Drive-in Bank</u>	<u>912</u>	<u>21.01</u>	<u>0.65</u>	<u>1.50</u>	<u>0.50</u>	<u>1.00</u>	<u>0.74</u>
<u>Fast Casual Restaurant</u>	<u>930</u>	<u>12.55</u>	<u>0.57</u>	<u>2.85</u>	<u>0.95</u>	<u>1.00</u>	<u>0.74</u>
<u>Fine Dining Restaurant</u>	<u>931</u>	<u>7.80</u>	<u>0.56</u>	<u>3.40</u>	<u>1.13</u>	<u>1.00</u>	<u>0.74</u>
<u>High Turnover (Sit-Down) Restaurant</u>	<u>932</u>	<u>9.05</u>	<u>0.57</u>	<u>2.30</u>	<u>0.77</u>	<u>1.00</u>	<u>0.74</u>
<u>Fast Food Restaurant w/o Drive-Through</u>	<u>933</u>	<u>33.21</u>	<u>0.51</u>	<u>2.00</u>	<u>0.67</u>	<u>1.00</u>	<u>0.74</u>
<u>Fast Food Restaurant w/ Drive-Through</u>	<u>934</u>	<u>33.03</u>	<u>0.50</u>	<u>2.00</u>	<u>0.67</u>	<u>1.00</u>	<u>0.74</u>
<u>Coffee Shop w/o Drive- Through</u>	<u>936</u>	<u>32.29</u>	<u>0.17</u>	<u>2.00</u>	<u>0.67</u>	<u>1.00</u>	<u>0.74</u>
<u>Coffee Shop w/ Drive- Through</u>	<u>937</u>	<u>38.99</u>	<u>0.17</u>	<u>2.00</u>	<u>0.67</u>	<u>1.00</u>	<u>0.74</u>

<u>Land Use</u>	<u>ITE Land Use Code</u> ¹	<u>Basic Trip Rate</u> ²	<u>New Trip Factor</u> ³	<u>Avg. Trip Length</u> ⁴	<u>Trip Length Adj. Factor</u> ⁵	<u>Truck Adj. Factor</u>	<u>Proximity to Transit Factor</u> ⁶
<u>Coffee Shop w/ Drive-Through (No Seating)</u>	<u>938</u>	<u>15.08</u>	<u>0.17</u>	<u>2.00</u>	<u>0.67</u>	<u>1.00</u>	<u>0.74</u>
<u>Automobile Parts and Service Center</u>	<u>943</u>	<u>2.06</u>	<u>0.70</u>	<u>2.20</u>	<u>0.73</u>	<u>1.00</u>	<u>0.74</u>
<u>Gasoline/Service Station</u>	<u>944</u>	<u>13.91</u>	<u>0.58</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.74</u>
<u>Gasoline/Service Station with Market (2-4k)</u>	<u>945</u>	<u>18.42</u>	<u>0.44</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.74</u>
<u>Gasoline/Service Station with Market (4-5.5k)</u>	<u>945</u>	<u>22.76</u>	<u>0.44</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.74</u>
<u>Gasoline/Service Station with Market (5.5-10k)</u>	<u>945</u>	<u>26.90</u>	<u>0.44</u>	<u>1.70</u>	<u>0.57</u>	<u>1.00</u>	<u>0.74</u>
<u>Land Use Type Not Listed</u> ⁷							

Notes:

¹ Institute of Transportation Engineers Trip Generation Manual, current edition.

² Basic Trip = 1-hour peak vehicle trip rate between 4pm and 6pm from ITE

³ New Trip Factor = Percent of trips that are new trips per ITE expressed in decimal form

⁴ In miles

⁵ Trip Length Adjustment Factor = Average Trip Length ÷ Citywide Average Trip Length; where:
Citywide Average Trip Length = 3 miles

⁶ Applied to land use within ½ mile walking distance to frequent transit or Auburn Station as identified by the **current** Comprehensive Transportation Plan with Level of Transit Service 1 designation.

⁷ For Land Use types not listed, basic trip rates and adjustments factors will be assessed using the most similar Land Use types in the Fee Schedule and/or the ITE Manual and, as required or approved by the City Engineer, trip data and/or an Independent Trip Generation Study provided by the Applicant. Contact the City's Public Works Department at 253-931-3010 or visit www.auburnwa.gov/TIF for more information and guidance.

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Industrial					
General Light Industrial	110	sf/gfa	0.65	\$8.28	-
Industrial Park	130	sf/gfa	0.34	\$4.33	-
Manufacturing	140	sf/gfa	0.74	\$4.24	-
Warehousing	150	sf/gfa	0.18	\$3.56	-
Mini-Warehouse/Storage	151	sf/gfa	0.15	\$1.76	-
Residential					
Single-Family Detached Housing	210	sf	N/A	\$3.83 (Max. \$6,575.61 per du)	\$3.10 (Max. \$5,326.23 per du)
Single-Family Attached Housing	215	sf	N/A	\$3.83 (Max. \$3,987.34 per du)	\$3.10 (Max. \$3,229.75 per du)
Accessory Dwelling Unit	N/A	du	N/A	50% of fee that would be charged to principal unit.	
Multi-Family—Low-Rise	220	sf	N/A	\$2.87 (Max. \$3,771.48 per du)	\$2.33 (Max. \$3,054.90 per du)
Multi-Family Mid-Rise	231	sf	N/A	\$264 (Max. \$2,884.08 per du)	\$2.14 (Max. \$2,336.10 per du)
Mobile Home Park	240	du	0.58	\$3,245.84	-
Senior Adult Housing—Single Family	251	du	0.30	\$1,678.88	\$1,359.89
Senior Adult Housing—Multi Family	252	du	0.25	\$1,399.07	\$1,133.24
Congregate Care Facility	253	du	0.18	\$1,007.33	\$815.94
Assisted Living	254	bed	0.24	\$1,343.10	\$1,087.91
Continuing Care Retirement Community	255	du	0.19	\$1,063.29	\$861.27
Lodging					
Hotel	310	room	0.59	\$4,716.85	\$3,820.65

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Motel	320	room	0.36	\$2,878.08	-
Recreational					
Health/Fitness Club	492	sf/gfa	3.45	\$16.03	\$11.86
Recreational Community Center	495	sf/gfa	2.50	\$11.62	\$8.60
Institutional					
Elementary School	520	student	0.14	\$380.55	\$281.60
Middle School/Jr. High	522	student	0.15	\$647.57	\$479.20
High School	525	student	0.14	\$828.25	\$612.90
School District Office	528	sf/gfa	2.04	\$18.72	\$12.73
Junior/Community College	540	student	0.11	\$650.77	\$481.57
Church	560	sf/gfa	0.49	\$3.62	\$2.68
Day Care Center	565	sf/gfa	11.12	\$44.45	\$32.89
Medical					
Hospital	610	sf/gfa	0.86	\$6.88	\$5.57
Nursing Home	620	beds	0.14	\$783.48	\$634.62
Clinic	630	sf/gfa	3.69	\$20.65	\$16.73
Animal Hospital/Vet Clinic	640	sf/gfa	3.53	\$19.76	\$16.00
Office					
General Office (>5,000sf)	710	sf/gfa	1.44	\$13.21	\$8.98
Small Office (<5,000sf)	712	sf/gfa	2.16	\$19.82	\$13.47
Medical Office—Standalone	720	sf/gfa	3.93	\$28.28	\$19.23
Medical Office—Hospital Campus	720	sf/gfa	2.84	\$20.44	\$13.90
Post Office	732	sf/gfa	11.21	\$28.57	\$19.43
Retail					
Free Standing Discount Superstore	813	sf/gla	4.33	\$12.90	\$9.55
Free Standing Discount Store	815	sf/gla	4.86	\$19.82	\$12.53

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Hardware/Paint Store	816	sf/gla	2.98	\$7.49	\$5.54
Shopping Center (>150k)	820	sf/gla	3.40	\$9.42	\$6.97
Shopping Plaza (40-150k) — with supermarket	821	sf/gla	9.03	\$25.02	\$18.51
Shopping Plaza (40-150k) — without supermarket	821	sf/gla	5.19	\$14.38	\$10.64
Strip Retail Plaza (<40k)	822	sf/gla	6.59	\$18.26	\$13.51
Car Sales — New	840	sf/gla	2.42	\$17.80	\$13.17
Car Sales — Used	841	sf/gla	3.75	\$27.58	\$20.41
Automobile Parts Sales	843	sf/gla	4.90	\$9.49	\$7.02
Tire Store	848	sf/gla	3.75	\$11.87	\$8.79
Supermarket	850	sf/gla	8.95	\$24.04	\$17.79
Convenience Store	851	sf/gla	49.11	\$62.53	\$46.27
Home Improvement Store	862	sf/gla	2.29	\$5.58	\$4.13
Drugstore w/o Drive-Through	880	sf/gla	8.51	\$13.59	\$10.06
Drugstore w/ Drive-Through	881	sf/gla	10.25	\$17.76	\$13.14
Marijuana Dispensary	882	sf/gla	18.92	\$139.16	\$102.98
Services					
Drive-in Bank	912	sf/gfa	21.01	\$40.94	\$30.30
Fast Casual Restaurant	930	sf/gfa	12.55	\$40.75	\$30.15
Fine Dining Restaurant	931	sf/gfa	7.80	\$29.68	\$21.97
High Turnover (Sit-Down) Restaurant	932	sf/gfa	9.05	\$23.71	\$17.55
Fast Food Restaurant w/o Drive-Through	933	sf/gfa	33.21	\$67.70	\$50.10

Land Use	ITE Land Use Code	Independent Variable	Trip Rate	Non-Downtown Fee Rate	Downtown Fee Rate
Fast Food Restaurant w/ Drive-Through	934	sf/gfa	33.03	\$66.02	\$48.85
Coffee Shop w/o Drive-Through	936	sf/gfa	32.29	\$21.94	\$16.24
Coffee Shop w/ Drive-Through	937	sf/gfa	38.99	\$26.50	\$19.61
Coffee Shop w/ Drive-Through (No Seating)	938	# Lanes	15.08	\$10,247.56	\$7,583.20
Automobile Parts and Service Center	943	sf/gfa	2.06	\$6.34	\$4.69
Service Station	944	vfp	13.91	\$27,412.23	\$20,285.05
Service Station w/ Market (2-4k)	945	vfp	18.42	\$27,537.95	\$20,378.08
Detached Single-Family Residential Unit	N/A	du	n/a	\$1,722.13	-
Attached Single-Family/Multi-Family Unit	N/A	du	n/a	\$1,117.78	-
Senior-Family Unit	N/A	du	n/a	\$384.11	-
Commercial/Retail Units	N/A	sf/gfa	n/a	\$4.47	-
Administrative Fee for Review of Independent Fee Calculation				\$510	
Notes:					
A. Basic trip rates are based on the ITE Trip Generation Manual, 11th Edition.					
B. Impact fee rate calculation is based upon the following methodology:					
• Basic Trip Rate = PM Peak Hour Trip Generation (per unit of measure)					
• Basic Trip Rate * Percent of New Trips x Trip Length Adjustment x Per Trip Fee/(divide by) 1,000 for rate per square foot (where applicable) = Impact Fee Rate (per unit of measure)					
C. For land uses not specifically identified here, trip generation rates could be derived from ITE or a special study by the applicant.					
D. sf/GFA = Square feet Gross Floor Area; sf/GLA = Square Feet Gross Leasable Area; VFP=Vehicle Fueling Position.					
E. Projects eligible for the Downtown Fee Rate are those located entirely within the Downtown Urban Center boundary as identified in the Comprehensive Plan.					
F. Traffic Impact fees assessed for Single Family Residential Units include home occupations, adult family homes, family home childcares, and such occupations commonly found within single family residences.					

It does not include occupations that would require a Special Home Occupation Permit pursuant to ACG18.60.

2. ~~Truck-Dependent Land Use Supplementary Transportation Impact Fee Rate Schedule:~~
(~~Per Resolution No. 4122, Resolution No. 4424, Resolution No. 5181, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, and Resolution No. 5719.~~)

Land Use	ITE Land Use Code	Independent Variable	Truck Trip Rate	Impact Fee Rate (per sf)
Industrial				
Light Industry/Manufacturing/Warehousing	110, 130, 140, 150	sf/gfa	0.06	\$0.14
Heavy Industry	120	sf/gfa	0.04	\$0.09
Retail				
Shopping Center	820, 821	sf/gla	0.01	\$0.02
Car Sales	840, 841	sf/gfa	0.09	\$0.16
Supermarket	850	sf/gfa	0.33	\$0.76
Free-Standing Discount Store/Superstore	813, 815	sf/gfa	0.10	\$0.23
Home Improvement Store	862	sf/gfa	0.37	\$0.86
Services				
Restaurant	930, 931, 932	sf/gfa	0.63	\$1.46
Fast Food Restaurant	933, 934	sf/gfa	2.87	\$6.64

Notes:

- A. ~~ITE Land Use Code based on ITE Trip Generation, 11th Edition~~
- B. ~~Impact fee rate calculation is based upon the following methodology:~~
- ~~Truck Trip Rate = Daily Truck Trip Generation (per unit of measure)~~
 - ~~Truck Trip Rate * Per Trip Fee = Impact Fee Rate (per unit of measure)~~
- C. ~~For land uses not specifically identified in the table, trip generation rates could be derived from a special study by the applicant.~~
- D. ~~sf/GFA = square feet of gross floor area~~

3. Facility Extension (FAC) Fees: (Per Ordinance No. 5791 and amended by Ordinance No. 5819, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5114, Resolution No. 5319, Resolution 5380, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.)

Application Fee:

The application fee varies by project type as follows:

Residential	\$6 46 21.00
Commercial*	\$3, 242 117.00
Multi-Family**	\$5, 202 002.00
Short Plat***	\$6, 490 240.00
Plat***	\$10, 428 027.00

* Includes multi-use projects in the Downtown Urban Center and projects outside City limits that extend City utilities.

** Includes multi-use projects outside the Downtown Urban Center.

*** Includes unit lot subdivisions.

Base Review Fee: \$1,~~950~~875.00 for each facility (water main, private water main, sanitary sewer, storm drainage, street, private street/fire lanes and private storm systems within private streets)

Review and Inspection Fee: Summation of the following categories (a+b+c+d).

- a. For the combined linear footage of water main, private water main, sanitary sewer, storm drainage and private storm drainage within private streets, streets, and private street/fire lanes, \$76.2597 per lineal feet.
- b. For non-linear extensions such as pump stations or traffic signals, the review and inspection extension fee will be determined by the City Engineer based on an estimate of the City's costs associated with the review and inspection costs with staff time at a rate of \$14334.00 per hour and outside support services charged at actual cost.
- c. For that portion of a City utilities extension located outside City Limits, additional fees may be assessed equal to the City's costs associated with permits from other jurisdictions required to be paid for by the City.
- d. City provided material such as street light control nodes, utility structure covers, and other material that may be provided by the City for the completion of the FAC construction are charged at actual City cost.

Facility Extension Fees will be paid as follows:

- a. **Application fee due with application.**
- b. **Base Review Fee, 30% of the estimated Review and Inspection Fee, and any outstanding application fees will be paid when the applicant applies for second review or, if no second review is needed, before the City signs the facility extension agreement.**
- c. Remaining balance of Review and Inspection Fees and any other outstanding application fees will be paid by the applicant before the City signs the facility extension agreement.

Additional Review:

Each additional plan review beyond a 3rd review, prior to plan approval, will require an additional fee of \$1,144048.00 be paid at the time of the additional review submittal. If the review requires more than 8 hours of staff time to complete, an additional fee at a rate of \$14334.00 per hour will be charged and must be paid prior to plan approval.

Additional plan review required by changes, additions or revisions to plans during construction will require an additional fee of \$57224.00 be paid at the time the additional review is submitted and prior to any review being completed. If the review requires more than 4 hours of staff time to complete, an additional fee at a rate of \$14334.00 per hour will be charged and must be paid prior to plan approval.

For each deviation, deferral, or appeal submitted for review, the applicant will be charged a \$57224.00 fee, regardless of the City's approval or rejection of the request. If the review of the request requires more than 4 hours of staff time to complete, an additional fee at a rate of \$14334.00 per hour will be charged and must be paid prior to delivery of the City's determination.

Additional Inspection:

Fees to inspect work beyond the Authorized Construction Period, re-inspect previously inspected work that was found to be incomplete or deficient, and inspection of non-linear extension work

are applied a rate of \$ 14334 .00 per hour during normal business hours and \$ 213497 .00 per hour during non-business hours (weeknights, weekends, and holidays).	
4. Right-of-Way Use Permit Fees: (Per Ordinance No. 6125, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, and Resolution 5784 and Resolution No. 5860.)	
Type A – Banner (Application Fee Only, No permit fee)	\$ 7275 .00
Type B – Short Term (Application Fee Only, No permit fee)	\$ 7275 .00
Type C – Long Term (Application Fee)	\$ 296308 .00
Type C – Long Term – Surface Encroachment (Permit Fee)	\$ 441147 .00 per year
Type C – Long Term – Surface Encroachment (Leasehold Excise Tax (LET) Collection)	Per Estimated Value of the encroachment area as determined by the City Engineer and the current LET Rate set by the State.
Type C – Long Term – Non-Surface Encroachment (Permit Fee)	\$ 7275 .00 per year
Type D – Hauling (Application Fee)	\$ 441147 .00
Type D – Hauling (Permit Fee)	Estimated staff time for inspection and oversight @ \$ 132143 .00 per hour during normal business hours and \$ 188213 .00 per hour during non-business hours (weeknights, weekends, and holidays). Police support to be contracted separately as needed.
Administrative Amendment (Application Fee, applies to requested changes to Right-of-Way Use Permits that have been issued that do not change the intent of the permitted use or include areas beyond the intent of the original use)	\$ 448154 .00
Additional Application Fee for permits that require a parking plan, traffic control plan, and/or pedestrian detour plan	\$ 125130 .00
5. Franchise Agreements: (Per Ordinance No. 6546, Resolution No. 5114, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5413, Resolution No. 5424, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, and Resolution 5784 and Resolution No. 5860.)	
Application/Renewal/Amendment Application Fee (ACC 13.36.040, ACC 20.06.120, ACC 20.06.130)	\$ 6,864,007,139.00 Nonrefundable Initial Fee + plus the City's actual costs incurred in excess of \$ 6,8647,139.00 . Initial Fee is due at time of application any additional costs beyond the initial fee is due prior to the effective date of the agreement.
Annual Administration Fee (ACC 20.04.170)	Actual City Costs
Annual CATV Franchise Fee (ACC 13.36.230)	5% of Gross Revenue for the prior three months.
Other Annual Franchise Fee (ACC 20.06.100)	Statutorily Permissible Percent of Gross Revenue
Small Wireless Facility Application Fee (ACC 20.02.010, ACC 20.14.020)	\$500.00 for Existing, Relocated, or Replaced Structure for up to five sites or \$1,000.00 for each New Structure

	(These fees include all City permitting costs except the Franchise Application/Renewal/Amendment and Administration Fee.)
<i>Late Payment.</i> In the event any quarterly payment is made after noon on the date 10 days after the date due	Simple interest at 12% annually on the total amount past due
Assignment or transfer of Franchise	\$3,432,003,569.00
6. Right-of-Way Vacations: (Per Resolution No. 4143, Resolution No. 5114, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, and Resolution 5784 and Resolution No. 5860.)	
Application Fee	\$2,0752,158.00
Land Value Compensation	Per ACC 12.48.085
Amendment Request (applicable when changes are requested after initial City Council approval but prior to vacation taking effect)	\$1,0371,079.00

7. Utility System Development Fees: (Per Ordinance No. 5819 and amended by Resolution No. 3797, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5114, Resolution No. 5134, Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.)

For all utilities, a charge in lieu of assessment or payback charges may be applicable for the proportional share of the utility line being connected to.

a. Water Utility: Connection fees are comprised of a Permit Fee and the System Development Charge as follows:

Meter Size (In Inches)	Water Service Installation Permit Fee			System Development Charge (SDC)
	Existing Water Service & Meter Box ⁽¹⁾	Water Service & Meter Box Installed by City ⁽²⁾		
		Paved Street	Unpaved Street	
¾ or less	\$592.00 569.00	\$5,358.00 5,572.00	\$3,585.00 3,728.00	\$9,725.00
¾ or less with Fireline ⁽³⁾	\$592.00 569.00	\$7,257.00 7,547.00	\$5,485.00 5,704.00	\$9,725.00
1	\$632.00 657.00	\$5,420.00 5,637.00	\$3,647.00 3,793.00	\$9,725.00
1 with Fireline ⁽³⁾	\$632.00 657.00	\$7,320.00 7,613.00	\$5,545.00 5,767.00	\$9,725.00
1-1/2	\$1,535.00 1,596.00	\$9,353.00 8,993.00	\$7,531.00 7,832.00	\$32,383.00
2	\$1,552.00 1,614.00	\$9,695.00 9,322.00	\$7,548.00 7,850.00	\$51,830.00
3	Actual Cost	By Applicant	By Applicant	\$103,758.00
4	Actual Cost	By Applicant	By Applicant	\$162,102.000
6	Actual Cost	By Applicant	By Applicant	\$324,112.00
8	Actual Cost	By Applicant	By Applicant	\$518,600.00
10	Actual Cost	By Applicant	By Applicant	\$745,563.00

⁽¹⁾Installation of a water meter done by the City and the service either already exists or has been installed by the Applicant.

⁽²⁾Installation of the entire water service is done by the City.

⁽³⁾Applies only to Single-Family Residential meter.

b. Sanitary Sewer Utility: Connection fees are comprised of a Permit Fee and the System Development Charge as follows:

Type	Permit Fee	System Development Charge (SDC)
New Connection ⁽⁴⁾	\$259.00 269.00	\$3,608.00 per RCE ⁽⁵⁾
Grinder Pump (New Connection) ⁽⁴⁾	\$355.00 369.00	\$3,608.00 per RCE ⁽⁵⁾
Tenant Improvement ⁽⁴⁾	\$88.00 92.00	\$3,608.00 per net increase in RCE's ⁽⁵⁾

⁽⁴⁾All construction is the responsibility of the Applicant. If a new connection or repair requires work within City right-of-way, a Construction Permit (CON - see Section 9) is required in addition to the Sewer Permit.

⁽⁵⁾RCE, Residential Customer Equivalent - An RCE shall be as defined by the King County Department of Natural Resources as follows:

Single Family Home 1,500-2,999 square feet (sq ft) – 1.0 RCE	Duplex – 1.62 RCE
Single Family Home less than 1,500 sf – 0.81 RCE	Triplex – 2.43 RCE
Single Family Home, 3,000 sf or larger – 1.16 RCE	Fourplex – 3.24 RCE

Accessory Dwelling Unit (Attached or Detached) – 0.59 RCE		Five or more units – 0.63 RCE's per unit
Mobile home spaces – 1.0 RCE per space		

For micro housing and for commercial, industrial and other non-residential uses, the number of RCE's is calculated based on the number and type of water fixtures installed as part of the development.

NOTE: In addition to City sanitary sewer connection fees, King County will impose a sanitary sewer connection fee (King County Capacity Charge) for improvements in King County's regional sewer system, in accordance with King County Code 28.84.050. King County will bill customers directly for this charge once the sewer work is complete. This charge is not to be paid to the City.

c. Storm Drainage Utility: *(Per Resolution No. 4566 and amended by Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.)*

Connection fees are comprised of a Permit Fee and the System Development Charge as follows:

Type	Permit Fee ⁽⁶⁾		System Development Charge (SDC)
Single Family Residence & Duplexes (on Individual Parcels)	Level 1	\$284.00 <u>295.00</u>	\$1,791.00 per Parcel
	Level 2	\$556.00 <u>578.00</u>	
	Level 3 ⁽⁷⁾	Base Fee = \$1,974.00 for up to 10,000 SF of disturbed area Cumulative Additional Fee #1 = Base Fee + \$556.00 for 10,001 SF up to 43,560 SF (1 Acre) of disturbed area Cumulative Additional Fee #2 = Cumulative Additional Fee #1 + \$141.00 per whole or partial Acre disturbed over 1 Acre	
Other Parcels	Level 1	\$284.00 <u>295.00</u>	\$1,791.00 per ESU ⁽⁸⁾
	Level 2	\$556.00 <u>578.00</u>	
	Level 3 ⁽⁷⁾	Base Fee = \$1,974.00 for up to 10,000 SF of disturbed area Cumulative Additional Fee #1 = Base Fee + \$556.00 for 10,001 SF up to 43,560 SF (1 Acre) of disturbed area Cumulative Additional Fee #2 = Cumulative Additional Fee #1 + \$141.00 per whole or partial Acre disturbed over 1 Acre	

⁽⁶⁾Permit levels are determined as follows:

- Level 1 permits are for all projects that are not located in a Critical Area and add or replace less than 2,000 square feet of hard surface area; and/or disturb less than 7,000 square feet of land.

Note: Single-family residential projects disturbing 500 square feet or less may not require a permit.
- Level 2 permits are for all projects that add or replace 2,000 to 4,999 square feet of hard surface area; or disturb 7,000 square feet or more of land.
- Level 3 permits are for all projects that add 5,000 square feet or more of hard surface area, or convert ¾ acres or more of native vegetation to lawn/landscaped area, or convert 2.5 acres or more of native vegetation to pasture, or the new plus replaced hard surface area is 5,000 square feet or more and the value of improvements exceeds 50% of the assessed value of existing improvements.

⁽⁷⁾Level 3 permit is calculated as the Base Fee plus the Cumulative Additional Fees described herein.

⁽⁸⁾ESU, Equivalent Service Unit - A configuration of development of hard surfaces (which include impervious surfaces, permeable pavements, and vegetated roofs) estimated to contribute an amount of runoff to the City's storm drainage system which is approximately equal to that created by the average single family

residential parcel. Although gravel surfaces are considered a hard surface under ACC 13.48.010, gravel surfaces are not included in the calculation of the SDCs. One ESU is considered equal to 2,600 square feet of parcel coverage by hard surfaces. Per ACC 13.48.010.

When calculating the total SDC, a credit of 1 ESU will be given for each single-family residential or two-family residential parcel conversions to non-single-family use. For all others, when calculating the total SDC, a credit will be applied for the existing hard surface area except existing gravel surfaces.

8. Other Utility Fees: (Per Ordinance No. 5819, Ordinance No. 5944, Resolution No. 3797, Resolution No. 3953, Resolution No. 4424, Resolution No. 5114, Resolution No. 5134, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5424, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.)

Hydrant Installation Permit and Inspection Fee	\$ <u>339.00</u> <u>326.00</u>
Hydrant Use Monthly Rate (applies to Type A, <u>Type B, and Type C</u>) and B permits : 3-inch water meter monthly rate, plus Actual usage at Commercial water rate	Per Current Utility Rate Schedule
Hydrant Permit (Type A, and Type B, <u>and Type C</u>) Administration Fee	\$ <u>290.00</u> <u>279.00</u>
Fire Hydrant Meter Wrench Fee (Type A Permit) ⁽¹⁾	\$ <u>81.00</u> <u>78.00</u>
<u>Lost or Stolen Fire Hydrant Wrench</u>	<u>\$81.00</u>
Hydrant Meter with RPBA, Valve, and Wrench (Type B Permit) – Refundable Deposit ⁽²⁾	\$ <u>3,245.00</u> <u>3,120.00</u>
<u>Hydrant Meter and Wrench (Type C) – Refundable Deposit</u>	<u>\$3,081.00</u>
<u>Lost or Stolen Hydrant Meter (Type C)</u>	<u>Deposit Forfeited</u> <u>+\$500.00</u> ^(2b)
<u>Lost or Stolen Hydrant Meter with RPBA (Type B)</u>	<u>Deposit Forfeited</u> <u>+\$500.00</u> ^(2b)
<u>Failure to return Hydrant Meter with RPBA for inspection by the deadline (Type B)</u>	<u>Deposit Forfeited</u> <u>+\$500.00</u> ^(2b)
<u>Failure to submit annual backflow test by due date (Type C)</u>	<u>Deposit Forfeited</u>
<u>Non-return of hydrant meter with RPBA assembly after request for return (Type B)</u> ^(2b)	<u>\$13.00/calendar</u> <u>day + \$500.00</u> ^(2b)
<u>Loaning out a hydrant meter with RPBA assembly or hydrant meter to an unauthorized party</u> ^(2a) (Type B and Type C)	<u>\$319.00</u>
<u>Using a hydrant without Backflow Test Report on hand</u> ^(2a) (Type C)	<u>\$319.00</u>
Dedicated Hydrant Use and Hydrant Meter Penalties and Charges (<u>Type A, B, or C</u>):	
Failure to record “Start” read properly ^(2a)	\$ <u>319.00</u> <u>307.00</u>
Failure to record “Finish” read properly ^(2a)	\$ <u>319.00</u> <u>307.00</u>
Failure to submit monthly water consumption report to the city ^(2b)	<u>\$13.00/calendar</u> <u>day + \$500.00</u> ^(2b) <u>12.50</u>
Nonpayment of bill within 10 calendar days of reminder notice ^(2b)	<u>\$12.50</u> <u>13.00/calender</u> <u>day</u>
Non-return of hydrant meter with RPBA assembly after request for return ^(2b)	<u>\$12.50</u>
Using a hydrant without Trained Hydrant Operator Card on hand ^(2a)	\$ <u>61.00</u> <u>63.00</u>
Using a hydrant without obtaining Trained Hydrant Operator Card ^(2a)	\$ <u>307.00</u> <u>319.00</u>
Using a hydrant without Hydrant Permit documentation on hand ^(2a)	\$ <u>61.00</u> <u>63.00</u>
Using a hydrant without obtaining Hydrant Permit ^(2a)	\$ <u>307.00</u> <u>319.00</u>

Loaning out a hydrant meter with RPBA assembly to an unauthorized party^(2a)	\$307.00
Using a tool other than the city-supplied hydrant wrench to operate a hydrant ^(2a)	\$61.00 <u>\$63.00</u>
Damage to hydrant or infrastructure (reimbursement to city for repair or replacement)	At Actual Cost
Nonresponse to revocation of permit or trained hydrant operator certificate ^(2b)	\$12.50 <u>\$13.00/calen</u> <u>dar day</u>
Disassembly or tampering of hydrant, hydrant meter assembly or hydrant meter with RPBA assembly ^(2a)	\$307.00 <u>\$319.00</u>
Water Meter Test Fee, 2" or less	\$295.00 <u>\$307.00</u>
Water Meter Test Fee, greater than 2"	At Actual Cost
Water Meter Removal Fee (3/4" to 1")	\$414.00 <u>\$431.00</u>
Water Meter Removal Fee (1-1/2" to 2")	\$828.00 <u>\$860.00</u>
Water Meter Removal Fee (3" and larger)	At Actual Cost
Water Service Abandonment Permit (City abandons at main, removes meter and box)	\$3,977.00 <u>\$4,136.00</u>
Water Meter Relocation Permit by City	Same as Water Service Installation Permit Fee, see 7.a.
Backflow Permit for Premises Isolation (internal or external)	\$112.00 <u>\$116.00</u>
Utility Fees with Demolition Permit	
Water Meter Lockoff/Unlock Demo Fee (all sizes), per meter	\$93.00 <u>\$97.00</u>
Fire Line Shutoff/Turn-on Demo Fee	\$93.00 <u>\$97.00</u>
Fire line Abandonment Permit (at main or other City-approved location, by Applicant, also may require Construction permit if in ROW)	\$112.00 <u>\$116.00</u>
Fire line Abandonment Permit (at main or other City-approved location, by City), based on size of connection at main	Same as Water Service Installation Permit Fee, see 7.a.
Meter Damage/Tamper Repair Permit	\$552.00 <u>\$574.00</u> plus Meter Cost, if applicable
Unauthorized fire line or water hook up	\$107.00 <u>\$111.00</u> a day fine from date of discovery
Refusal of access per day	\$32.00 <u>\$33.00</u>
Backflow Assembly Abandonment Demo Fee, per assembly	\$88.00 <u>\$92.00</u>
Water/Sewer Certificate Application Fee ⁷ (outside of city limits for other than one single-family residence)	\$438.00 <u>\$456.00</u>
Side Sewer Cap Demo Fee (to cap side sewer before building demolition), per sewer connection	\$112.00 <u>\$116.00</u>
Storm Inspection Demo Fee (to cap storm pipes before building demolition), per parcel	\$295.00 <u>\$307.00</u>
Hydraulic Water Modeling Base Fee	\$295.00 <u>\$307.00</u>

Hydraulic Modeling and Analysis (payment of estimated fees required in advance of beginning modeling work)	At Actual Cost
King County Right-of-Way Construction Permit (includes base application fee and review and inspection of utilities per King County Title 14 Roads and Bridges)	At Actual Cost, \$1,114.00 <u>1,159.00</u> Deposit
Hourly Rate for Negotiation, Development, Administration, and Execution of Special Agreements for Utility Service (Franchise Agreements, Service Area Agreements)	\$123.00 <u>128.00</u>
Re-Locate Fee (if <45 days from initial locates)	\$272.00 <u>283.00</u>
Side Sewer Repair Permit on Private Property	\$112.00 <u>116.00</u>
Side Sewer Repair Permit in Right-of-Way ⁽³⁾	\$213.00 <u>222.00</u>
Side Sewer Cap Permit (not associated with demolition)	\$112.00 <u>116.00</u>
Side Sewer Relocation/Replacement Permit	\$177.00 <u>184.00</u>
Oil/Water Separator Permit	\$272.00 <u>283.00</u>
Grease Interceptor Permit ⁽³⁾	\$1,312.00 <u>1,364.00</u>
Storm Drainage Repair Permit – Existing Private System on Private Property	\$112.00 <u>116.00</u>
Storm Drainage Repair Permit – Existing System in Public Right-of-Way/Easement ⁽³⁾	\$213.00 <u>222.00</u>
Storm Retrofit Permit – Non-Single Family on Private Property	\$313.00 <u>326.00</u>
Utilities Payback Administration Fees:	
Application Fee ⁽⁴⁾ :	
Base Fee (BF)	\$2,712.00 <u>2,820.00</u>
Per Benefited Parcel (BP)	\$72.00 <u>75.00</u>
<i>Application Fee Calculation = BF + (BP x Number of Benefited Parcels)</i>	
Payment Processing Fee (per parcel) ⁽⁵⁾	\$131.00 <u>136.00</u>
Outside Professional Services, including Area of Special Benefit Analysis	Time & Materials
Recording fee will be billed to the Developer after recording is complete for actual cost. ⁽⁶⁾	At Actual Cost
⁽¹⁾ Non-refundable fee. Wrench is only for withdrawing water at City-designated hydrant fill stations. Applicant will be charged the Hydrant Use Monthly Rate and all monthly reported water use at Commercial water rates until applicant returns wrench and notifies City in writing that applicant is no longer using water from City-designated hydrants. ⁽²⁾ Each year, the hydrant meter with RPBA, Valve, and Wrench must be returned to City for annual maintenance and testing no later than the date specified by the City at the time of application. The deposit amount will be forfeited if the equipment is not returned to the City by the deadline. If needed, the City will re-issue a hydrant meter to the applicant under the same permit. In that instance, the applicant will be billed for any damages to the returned meter; the deposit will be applied to the re-issued hydrant meter. Upon final return of the equipment to the City, the cost of repairing any damages will be deducted from the deposit. ^(2a) Maximum penalty, per day, location, violator and incident. ^(2b) <u>Per calendar day, Water Use Charge for unreturned or damaged Hydrant Meter (if reading cannot be recorded due to unreturned or damaged equipment).</u> ⁽³⁾ If repair or new construction requires work within City right-of-way, including a new connection to the City's system, a Construction Permit (CON - see Section 9) is required in addition to the permit. ⁽⁴⁾ Payback Agreement Application Fee includes mailing costs. ⁽⁵⁾ Fee to be deducted from the amount due to the developer when payback is collected for a parcel.	

(6) Fee to be billed after recording. Outstanding recording fees will be deducted from the amount due to the developer when payback is collected for a parcel.

(7) Please note that the City of Auburn may collect a review fee on behalf of the Valley Regional Fire Authority for certain land use and/or environmental reviews which fee is collected in addition to the City's required fees.

9. Construction/Excavation Permits (for work within the public rights-of-way including construction of utilities, sidewalks and driveways that are not part of Facility Extensions (FAC)): (Per Ordinance No. 5817, Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.)

Basic Fee (BF)	\$204196.00
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Basic fee covers permit intake, admin, limited review and inspection time.

Daily Review and Inspection Rate (DIR)

Normal Business Days (weekdays)

\$57220.00

Non-Business Days (includes weeknights, weekends, and holidays))

\$854775.00

Fee Calculation:

Permit Fee = BF + (DIR x Estimated Days In Right of Way)*

*For projects that are expected to involve significant review and inspection time, after hours work, or the review and inspection scope or duration requirements cannot be accurately estimated, the city engineer may establish a deposit account to manage permittee deposits in advance of permit issuance for reimbursing actual labor costs of administering the permit. Such deposit accounts will not be interest bearing and will be closed at the end of the permitted work when a final accounting of the permit administration cost shall be calculated, and a final bill or credit issued to the permittee.

The Public Works Director is authorized to waive construction permit fees for projects that are funded through the City's Neighborhood Grant Program. A fee waiver does not eliminate the requirement to apply for and obtain a permit.

10. Memorial Sign Program: (Per Ordinance No. 6137, Ordinance No. 6149, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.)

Memorial Sign	\$206214.00
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11. Special Permits: (Per Ordinance No. 5817 and amended by Resolution No. 3953, Resolution No. 4272, Resolution No. 4424, Resolution No. 5319, Resolution No. 5388, and Resolution No. 5470.)

Special Permit fees are assessed per Section 9. Construction/Excavation Permits

12. Street Payback Agreements: (Per Ordinance No. 6319, Resolution No. 4624, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5549, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution 5784 ~~and~~ Resolution No. 5860.)

Street Payback Administration Fees:

Application Fee⁽¹⁾:

Base Fee (BF)

\$2,820742.00

Per Benefited Parcel (BP)

\$752.00

*Application Fee Calculation = BF + (BP x Number of Benefited
Parcels)*

Payment Processing Fee (per parcel)⁽²⁾

\$1364.00

Outside Professional Services, including Area of Special Benefit

Time & Materials

Analysis

Recording fee will be billed to the Developer after recording is complete for actual cost.⁽³⁾

At Actual Cost

⁽¹⁾ Payback Agreement Application Fee includes mailing costs.

(2) Fee to be deducted from the amount due to the developer when payback is collected for a parcel.

(3) Fee to be billed after recording. Outstanding recording fees will be deducted from the amount due to the developer when payback is collected for a parcel.

13. Mitigation and Impact Fees for Exempt Wells: (Per Resolution No. 5352 and RCW 90.94.030.)

Mitigation and Impact fees for properties that will be served by new exempt wells drilled on or after January 19, 2018.*	\$500.00
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*\$350.00 of the \$500.00 fee shall be sent to the Washington State Department of Ecology for mitigation enhancements in the well's drainage basin, with the remaining \$150.00 to be retained by the City to cover its administrative costs.

14. Sidewalk Repair Program Fee: (Per Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and Resolution 5784~~ ~~and Resolution No. 5860.~~)

Application fee (includes recording): ~~\$404~~\$304.50

Fee for sidewalk repair: **\$386.00 per Square Foot** for sidewalk and residential driveway apron (excluding curb/gutter and approach), and \$214~~6~~.00 per Square Foot for residential driveway apron approach (as required to for residential driveway apron repair) repairs required by ACC 12.12.234 to be included in the City's annual Sidewalk Repair and Accessibility Program. This fee does not include tree removal but includes removal of roots located under the sidewalk to be repaired.

15. Technology Fee: (Per Resolution No. 5549, ~~and~~ Resolution No. 5620 ~~and Resolution No. 5860.~~)

A 43% technology fee is included in all fees listed above except fees listed in Sections 1, 2, 12, 13, and system development charges in section 7.

16. Recording Fee: (Per Resolution No. 5784)

Unless indicated as included in other applicable fees, costs for recording documents associated with permits, actions, and applications included herein shall be charged to the permittee/applicant at the City's actual cost.

C. ANIMAL LICENSING FEES AND PENALTIES (Per Resolution No. 4868, Resolution No. 5701, Resolution No. 5719 and Resolution 5784):

AVHS SERVICE FEES

ALTERED ANIMAL WITH CURRENT COA LICENSE

IMPOUNDS (within 24-month period)	ALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$35	+ \$22 rabies + \$33 additional vac/deworming + \$15 Flea treatment + \$25 daily board
2 nd Impound	\$70 + Microchip	+ \$15 Flea treatment + \$25 daily board
3 rd Impound	\$140	+ \$15 Flea treatment + \$25 daily board
4 th Impound	\$280	+ \$15 Flea treatment + \$25 daily board
5 th + Impound	\$400	+ \$15 Flea treatment + \$25 daily board

UNALTERED ANIMAL WITH CURRENT COA LICENSE

IMPOUNDS (within 24-month period)	UNALTERED ANIMAL	ADDITIONAL FEES (may include vaccines fee if not current)
1 st Impound	\$55	+ \$22 rabies + \$33 additional vac/deworming + \$15 Flea treatment + \$25 daily board
2 nd Impound	\$110 + Microchip	+ \$15 Flea treatment + \$25 daily board
3 rd Impound	\$220 + S/N Surgery	+ \$15 Flea treatment + \$25 daily board

ALTERED ANIMAL WITHOUT CURRENT COA LICENSE

IMPOUNDS (within 24-month period)	ALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$50	+ \$30 license + \$22 rabies + \$33 additional vac/ deworming + \$15 Flea treatment + \$25 daily board
2 nd Impound	\$100 + Microchip	+ \$15 Flea treatment + \$25 daily board
3 rd Impound	\$200	+ \$15 Flea treatment + \$25 daily board
4 th Impound	\$400	+ \$15 Flea treatment + \$25 daily board
5 th + Impound	\$600	+ \$15 Flea treatment + \$25 daily board

UNALTERED ANIMAL WITHOUT CURRENT COA LICENSE

IMPOUNDS (within 24-month period)	UNALTERED ANIMAL	ADDITIONAL FEES (may also include vaccines fee if not current)
1 st Impound	\$75	+ \$60 license + \$22 rabies + \$33 additional vac/ deworming + \$15 Flea treatment + \$25 daily board
2 nd Impound	\$150 + Microchip	+ \$15 Flea treatment + \$25 daily board
3 rd Impound	\$300 + S/N Surgery	+ \$15 Flea treatment + \$25 daily board

LICENSING

Unaltered Dog/Cat	\$60
Altered Dog/Cat	\$30
Senior Citizen Dog/Cat Altered	\$15
Disabled Citizen Dog/Cat Altered	\$15
Juvenile Dog/Cat Unaltered < 6 mo	\$15
Replacement Tag	\$5

TRAP RENTALS

Trap Rental w/\$125 deposit	\$5/day
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AVHS BITE QUARENTINE FEES

SERVICE	FEE
10 Day Mandated Quarantine	\$52
Daily Boarding Fee	
1 st Impound altered/unaltered	\$45/70
Pet License altered/unaltered	\$30/\$60
Rabies Vaccine	\$22
Additional Vaccine/Deworming	\$33
Flea Treatment	\$15

AVHS MANDATED SERVICES FEES

MANDATED SERVICE	FEE
Microchip	\$65
Cat Neuter	\$145
Cat Spay	\$145
Dog Neuter <24.9 lbs.	\$175
Dog Neuter 25 - 49.9 lbs.	\$195
Dog Neuter 50 -74.5 lbs.	\$210
Dog Neuter 75-99.9 lbs.	\$230
Dog Neuter >100 lbs.	\$385
Dog Spay <24.9 lbs.	\$175
Dog Spay 25 - 49.9 lbs.	\$195
Dog Spay 50 -74.5 lbs.	\$210
Dog Spay 75-99.9 lbs.	\$235
Dog Spay >100 lbs.	\$385
Feline Pregnant/Obese	\$500
Canine Pregnant/Obese	\$500
Cryptorchid Neuter	\$500
Injectable Pain Medication	\$40
Take-Home Pain Medication	\$25
Elizabeth Collar	\$12

SURRENDER FEES	FEE
Dog/Cat within Auburn City Limits	\$125
Dog/Cat Litter (2 or more) within Auburn City Limits	\$185
Dog/Cat outside Auburn	\$195
Dog/Cat Litter (2 or more) outside Auburn	\$250
Small Domestic Reptile (Bearded Dragon, Gecko, Terrestrial Turtle)	\$65
Small Exotic Bird	\$75
Small Rodent (Guinea Pig, Hamster, Rat, Rabbit)	\$75
Snake (Under 6ft)	\$95
Ferret, Chinchilla, Sugar Glider	\$95
Disposal <25 lbs.	\$45
Disposal <25-50 lbs.	\$55
Disposal >50 lbs.	\$75
Shelter Approved Owner Request Euthanasia Dog	\$115
Shelter Approved Owner Request Euthanasia Cat	\$105

ADOPTION FEES

Hold Fee Cat	\$25	Large Breed Senior Dog 7+ years	\$95
Hold Fee Dog	\$50	Small Breed Senior Dog 7+ years	\$125
Puppy 2-6 months	\$500	Kittens 2-9 months	\$225
Puppy 7-10 months	\$400	2 Kittens 2-9 months	\$375
Small Breed Dog 10mo-6yrs	\$325	Cat 10mo-6yrs	\$125
Medium Breed Dog 10mo-6yrs	\$250	Senior Cat 7+ years	\$45
Large Breed Dog 10mo-6yrs	\$175	Working Cat	\$0

EXOTIC ADOPTION FEES

Bearded Dragon	\$75
Leopard Gecko	\$35
Tortoise	\$75
Iguana	\$75
Parakeet	\$25
Cockatiel	\$50
Love Bird	\$50
Small Parrot	\$150
Large Parrot	\$250-\$1500
Domestic US Snake	\$35
Non-domestic US Snake	\$50-\$125
Guinea Pig	\$20
Hamster	\$5
Mouse/Rat	\$10
Rabbit	\$45
Ferret	\$50-\$75
Chinchilla	\$75
Sugar Glider	\$125

D. AUBURN MUNICIPAL AIRPORT FEES (Per Ordinance No. 5707, amended by Ordinance No. 5715 and Ordinance No. 5819, and amended by Resolution No. 3784, Resolution 3797, Resolution No. 3841, Resolution No. 3953, Resolution No. 4117, Resolution No. 4270, Resolution No. 4414, Resolution 4734, Resolution No. 4880, Resolution No. 5016, Resolution No. 5114, Resolution No. 5181, Resolution No. 5213, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5424, Resolution 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, Resolution No. 5719, ~~and~~ Resolution No. 5784 ~~and~~ Resolution 5860.)

1. Lease Fees

Lease Type:

Open D,E,F	\$ 27568.00
Open C	\$ 32849.00
Enclosed G,H,J	\$ 52743.00
Enclosed Y & Z	\$ 613597.00
Enclosed Y1, Z1 & Z22	\$ 78867.00
Outside Tiedowns	\$ 13187.00
Storage Rows H-D	\$ 1772.00
Storage Units (298 sq. ft. — Building Z)	\$ 185.00
Storage Units (380 sq. ft. — Buildings Y&Z)	\$ 24034.00
<u>Upon completion of F Hangar Upgrades</u>	<u>\$527.00</u>

A security surcharge of \$10.00 per month is charged, in addition to the base monthly rental fees provided in this section, for each tie-down, each hangar door and each storage rental area, which security surcharge fees are to be used for the provision of increased security at the Auburn Municipal Airport (approved by Ordinance No. 5500 on January 16, 2001). For the purposes hereof, each tie-down consists of the structures/facilities necessary to accommodate one (1) regular-sized light aircraft. Furthermore, the hangar doors to which the security surcharge applies includes all hangars located at the Auburn Municipal Airport, including those hangars built on land owned by the City but leased to private parties and those hangars owned in a condominium type ownership.

The above lease and security surcharge amounts are subject to applicable leasehold taxes, which shall be paid by the tenant. The total charges, including the above lease rates plus leasehold tax and surcharge, shall be reflected in monthly billing rates. Tenants shall be given notice as required by ordinance or lease agreements. The Airport lease rates shall be effective January 1, 2026.

Payments. Payments are due on the first of each month, past due as of the 5th and late as of the 16th. Payments not received by the 15th incur a \$25.00 late fee. Payments not received after 30 days from the due date incur an additional \$25.00 delinquency fee each month payment is delinquent. Any instance where a check is tendered for payment and non-sufficient funds exist to settle the transaction, a fee shall apply as set forth in the City of Auburn Fee Schedule.

Automatic gate electronic cards. One automatic gate electronic card will be issued to each City rental tenant free of charge. Any additional electronic cards requested by a tenant are subject to a \$25.00 fee. An additional \$25.00 replacement fee will be assessed against the tenant for all lost or damaged electronic cards. All electronic cards must be returned to the airport at the time of lease expiration.

Each lease shall include an initial payment of first and last months' rent plus a damage deposit in the amount of two times the monthly base rate, with the exception of an outside tie-

down lease which shall include an initial payment of first month's rent only. Each lease agreement shall also include terms that authorize the City to apply the damage deposit to outstanding charges on termination.

2. Daily Transient Parking (overnight)

Tie-Down	\$5.00
Open "T"	\$25.00
Enclosed Hangar	\$35.00

3. Base Parking Fee – Designated Spaces

A base vehicle parking fee of ~~\$807~~8.00 per month per designated space is charged. There are designated spaces available on a first-come basis for pilots to park or store a vehicle for an extended period of time. All airport rules and regulations apply. A monthly storage agreement must be completed and appropriate fees paid. The storage of vehicles is for the convenience of the users of the Auburn Airport and is month-to-month.

4. Additional Airport Fees

Gate Cards (each lease gets one card at no charge)	\$25.00
Monthly Aeronautical Business Fee	\$75.00
Initial Hangar Waitlist Fee	\$50.00
Annual Hangar Waitlist Fee	\$25.00/year
Resale Fuel Flowage Fee (Jet A Retailers)	\$0.05/gallon
Conference Room Rental Fee	\$25.00/hour
Gate Remote	\$50.00

5. Waiver of Fees for Governmental Entities or Governmental Affiliated Entities

The Mayor is authorized to waive a portion or all of any (otherwise) required fees for hangar space rental - if space is available - for governmental entities or government affiliated entities that provide community service(s) and public benefit(s) to residents, citizens and businesses of Auburn.

E. POLICE DEPARTMENT FEES (Per Ordinance No. 5715 amended by Ordinance No. 6216, 5819, Resolution No. 3797, Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance 6216, Ordinance 6276, Resolution No. 4552, Resolution No. 5016, Resolution No. 5114, Resolution No. 5255, Ordinance No. 6216, Ordinance No. 6252, Ordinance No. 6345, Ordinance No. 6607, Resolution No. 5470, Resolution No. 5549, and Resolution No. 5719.)

Type	Fees
Visa Letter	\$10.00
Fingerprinting Fees (fee not charged where taking of fingerprints is required by city)	as set by the FBI
Laminated Concealed Pistol License	\$5.00
Annual Alarm Registration Fees:	
Residential	\$24.00
Commercial	\$24.00
Residential Low Income Senior Citizen/Disabled Citizen	\$12.00
Late Registration Fee	\$25.00
Auburn Security Alarm License	\$10.00/each registered alarm user to a maximum of \$100.00 annually
Late License Fee	\$25.00
Reinstatement Fee	\$100.00 plus \$10.00/permitted user
False Alarm Service Fees	
Burglar False Alarm Service Fee*	\$100.00
Robbery, Panic and Burglary Crime in Progress False Alarm Fee*	\$200.00
Supplemental Fee for Non-permitted Alarm System, each alarm	\$200.00
Fee for false alarm caused by Monitoring Company or Alarm Installation Company employee	\$100.00
First Dispatch Report during time of suspension	\$100.00
Each dispatch thereafter	\$25.00
Late Fee	\$25.00
Appeals	\$25.00
*The alarm administrator will waive the first false alarm fee following the installation of an alarm system at a particular address.	
Traffic School Fee	\$125.00 ¹
Animal Impound Fees	

¹ A 3% transaction fee will be applied if paid by credit card.

Fee to recover from impound all animals not permitted to be sheltered by Auburn Valley Humane Society:

Rabbits and Poultry	\$25/per day held
Goats and Sheep	\$30/per day held
Pot-Bellied pigs and Cattle	\$35/per day held
Horses, mini-Equine, Donkeys, and Mules	\$40/per day held
Stallions	\$50/per day held
All fees related to transport, house, and care of impounded animal	TBD

F. CITY CLERK FEES *(Per Ordinance No. 5715, Ordinance No. 5819, Resolution No. 3797, Resolution No. 4244, Resolution No. 5016, Resolution No. 5114, Resolution No. 5312, Resolution No. 5549, Resolution No. 5620, ~~and~~ Resolution No. 5681 and Resolution No. 5860.)*

Type	Fees
Fees for public records – collection	
Non-certified photocopies of public records, printed copies of electronic public records when requested by the person requesting records. The maximum size for photocopies is 11x17.	\$0.15 per page plus postage
Large Format Copies	\$4.15
Certified copies of public records. The maximum size for photocopies is 11x17.	\$5.00 per document, plus \$0.15 per page, plus postage
Non-certified copies of documents larger than 11x17.	Actual cost charged by third party vendor.
Scanned public records into an electronic format.	\$0.10 per page
Electronic files or attachments uploaded to email, cloud-based storage service or other means of electronic delivery.	\$0.05 per each 4 electronic files
Transmission of public records in an electronic format.	\$0.10 per gigabyte
Digital Storage Media or Device; Container or Envelope Used to Mail Copies to Requestor, and Postage.	Actual Cost
Customized service charge for requests requiring the use of information technology expertise per RCW 42.56.120(3).	Varies by request
Police body camera video redactions (redacting, altering, distorting, pixelating, suppressing, or otherwise obscuring) per RCW 42.56.240(14).	\$51.60 per hour
Collision Report	\$13.25

G. CITY CEMETERY FEES (Per Ordinance 5715, Resolution No. 3797, Resolution No. 3953, Resolution No. 4027, Resolution No. 4103, Resolution No. 4117, Resolution No. 4272 Resolution No. 4424, Resolution No. 4552, Resolution No. 4675, Resolution 4778, Resolution No. 4880, Resolution 5114, Resolution No. 5134, Resolution No. 5181, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620, Resolution No. 5681 Resolution No. 5719, ~~and~~ Resolution No. 5784 and Resolution 5860.)

Type	Fees
Graves	
Section 9A and 9B	\$3,545.00 <u>\$3,595.00</u>
10th Addition	\$3,695.00
10th Addition Upright Plots	\$8,995.00
<u>Rainier Serenity Upright Plots</u>	\$2,995.00 <u>\$13,995.00</u>
All other adult graves	<u>\$2,995.00</u>
Child's Place	\$425.00
Double Depth (includes 2 burial spaces / 2 liners)	\$6,690.00 <u>SOLD OUT</u>
Section 9B and Memory Heights (Quads and Upright monument plots)	\$7,995.00 each
<u>Memory Heights (Upright Monument plots)</u>	<u>SOLD OUT</u>
Plaza Estates (Upright Plots)	\$9,995.00 each
Ground Cremation Plots	
Centennial Um Garden (single)	\$1,325.00
Centennial Um Garden (double)	\$2,495.00
Section 9 Upright Section Um Plots (up to 2 urns)	\$3,295.00
Niches	
Mausoleum (top rows available only) – single	Sold Out
Centennial Columbarium II (1 or 2 urns) – Row 2	\$2,695.00 <u>SOLD OUT</u>
Centennial Columbarium II (1 or 2 urns) – Row 1	\$2,495.00
Chapel of Memories – Interior Niches*	Range From
12 x 12 Single	\$3,195.00 - \$4,295.00
12 x 18 Double	\$3,995.00 - \$6,895.00
12 x 24 Family (up to 3 urns)	\$7,295.00 - \$9,195.00
*The above niche prices include one bud vase per niche. Inurnment will be \$795.00 per occasion. See guidelines for additional pertinent information. A single inscription on the glass front is \$350.00 plus tax. Urn's to be purchased separately.	
Chapel of Memories – Exterior Niches*	
Rows 4, 5, & 6	\$3,095.00
Rows 2 & 3	\$2,795.00
Rows 1, 7, & 8	\$2,495.00
Eagle Columbarium	\$2,495.00 - \$3,095.00
Rows 4 & 5	\$3,095.00
Rows 2 & 3	\$2,795.00
Row 1	\$2,495.00
ForestWalk Columbarium	\$2,595.00 - \$3,195.00
Row 4	\$3,195.00
Rows 2 & 3	\$2,895.00
Row 1	\$2,595.00

*If the niche (external) is to be used as a double niche, the inurnment, inscription and tax will be due when a second urn is placed. (Row 1 is the bottom row)

OVERTIME WILL BE CHARGED AT \$ \$225.00 PER HOUR AFTER 4:30 P.M., MONDAY THROUGH FRIDAY. THE SATURDAY SERVICE CHARGE IS \$ \$875.00 FOR FULL INTERMENT AND \$ \$495.00 FOR CREMATION SERVICES.

Extended Land Use	\$695.00
Memorial Plaque	\$645.00
Services	
"Chapel of Memories" rental for services	\$350.00
Opening and Closing – Ground Burials	
Liner/Vault	\$1,695.00
Children's Place	\$495.00
Opening and Closing – Cremation	
Cremation Plot	\$995.00
Niche	\$795.00
Opening and Closing – Entombment	\$1,595.00
Marker Services	
Flat Grass:	
Inscription	\$495.00 + tax
Setting Fee	\$495.00 + tax
Resetting Fee	\$250.00 + tax
Inspection Fee for outside sales	\$500.00 + tax
Niche Shutters	
Granite Inscription	\$550.00 + tax
Glass Inscription	\$350.00 + tax
Upright	
Setting Fee Starts at	\$695.00 + tax
Onsite Inscriptions	\$645.00 + tax
Resetting Fee	\$450.00 + tax
Inspection Fee for Outside Sales	\$500.00
Vase Setting Fee (single vase)	\$95.00 + tax
Recording Fee	\$150.00
Overtime Charge – per hour	\$225.00
Saturday Service Fee	
Full Interment	\$875.00
Cremation	\$495.00
Materials	
Flower Vases: (prices include vase setting fee)	
Standard Galvanized	\$200.00 + tax
Deluxe Cast Zinc (gray or bronze zinc)	\$325.00
Deluxe Wall (brass)	\$325.00
Liners: Concrete Liner	\$995.00 + tax
Burial Vault	\$2,195.00 + tax

Vault Installation	\$995.00 + tax
Liner Installation	\$550.00 + tax
Double Depth	\$1,795.00 + tax SOLD OUT
Urn Encasement	\$475.00 + tax
Forestwalk Informal Cremation Garden	
Phase I: Single 3' Single Ground Plot	\$2,195.00
Phase I: Double 4' Plots	\$2,995.00
Phase II: Double 4' Double Ground Plot	\$2,995.00 - \$4,195.00
Phase IIIA: Single Plots	\$2,295.00 - \$2,495.00 (bio urn plots)
Phase IIIA: Double Plots	\$2,995.00
Phase IIIA: Prime Plots	\$3,195.00-\$4,295.00
ForestWalk Ossuary Scattering	\$600.00 + tax
Granite Memorials Start At	\$895 + tax

H. PARKS, ARTS AND RECREATION (Per Resolution No. 3797 and amended by Resolution No. 3953, Resolution No. 4117, Resolution No. 4272, Resolution No. 4424, Ordinance No. 6276, Resolution No. 4552, Resolution No. 4880, Resolution No. 5016, Resolution No. 5181, Resolution No. 5228, Resolution No. 5255, Resolution No. 5319, Resolution No. 5388, Resolution No. 5470, and Resolution No. 5549, Resolution No. 5620, Resolution No. 5681, Resolution No. 5719 ~~and~~ Resolution No. 5833 and Resolution No. 5860.)

LES GOVE MULTI-PURPOSE BUILDING	Resident	Non-Resident		
Monday – Sunday	\$30.00/hour	\$35.00/hour		
Damage Deposit	\$50.00	\$50.00		
LES GOVE GYMNASIUM	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Gymnasium (athletics practice, birthday parties, etc.)	\$50.00/hour	\$60.00/hour	\$40.00/hour	\$50.00/hour
Gymnasium (tournaments, trade shows, fairs, etc.)	\$80.00/hour	\$95.00/hour	\$65.00/hour	\$80.00/hour
Damage Deposit	\$300.00	\$300.00	\$300.00	\$300.00
Optional Cleaning Fee	\$275.00	\$275.00	\$275.00	\$275.00
SENIOR ACTIVITY CENTER	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Millennium Room (includes basic kitchen use) Available Friday evenings, Saturday and Sunday.	\$110.00/hour	\$140.00/hour	\$85.00/hour	\$105.00/hour
Full Facility Rental Package Friday night & Saturday: 4 hours Friday and up to 12 hours of use on Saturday	\$1,550.00	\$1,950.00	\$1,200.00	\$1,500.00
Full Facility Rental Package Full Day Saturday or Full Day Sunday: up to 12 hours of use on either day	\$1,300.00	\$1,600.00	\$1000.00	\$1,200.00
1/3 Millennium Room	\$50.00/hour	\$60.00/hour	\$40.00/hour	\$50.00/hour
Lions Room Monday – Friday	\$40.00/hour	\$50.00/hour	\$30.00/hour	\$40.00/hour
Damage & Cleaning Deposit (for Full Facility and Millennium room rentals) without alcohol	\$300.00	\$300.00	\$300.00	\$300.00

Damage & Cleaning Deposit (for Full Facility and Millennium room rentals) with alcohol (\$1,000,000.00 excess liability insurance required)	\$500.00	\$500.00	\$500.00	\$500.00
Optional cleaning fee (fee required with use of alcohol in facility)	\$300.00	\$300.00	\$300.00	\$300.00
Kitchen with room rental.	\$40.00 (1-4 hours) \$100.00 (5-12 hours)	\$40.00 (1-4 hours) \$100.00 (5-12 hours)	\$40.00 (1-4 hours) \$100.00 (5-12 hours)	\$40.00 (1-4 hours) \$100.00 (5-12 hours)
Kitchen – Private and Commercial Use	\$30.00/hour	\$35.00/hour	\$30.00/hour	\$50.00/hour
AUBURN COMMUNITY & EVENT CENTER	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Full Community Room	\$150.00/hour	\$190.00/hour	\$115.00/hour	\$150.00/hour
2/3 Rooms of Full Community Room	\$115.00/hour	\$150.00/hour	\$90.00/hour	\$110.00/hour
1/3 Room of Full Community Room	\$70.00/hour	\$90.00/hour	\$55.00/hour	\$75.00/hour
Full Community Room (up to 12 hours)	\$1,550.00	\$1,950.00	\$1,200.00	\$1,500.00
Classroom	\$25.00/hour	\$30.00/hour	\$20.00/hour	\$25.00/hour
Kitchen with room rental.	\$40.00 (1-4 hours) \$100.00 (5-12 hours)	\$40.00 (1-4 hours) \$100.00 (5-12 hours)	\$40.00 (1-4 hours) \$100.00 (5-12 hours)	\$40.00 (1-4 hours) \$100.00 (5-12 hours)
Kitchen – Private and Commercial Use	\$30.00/hour	\$35/hour	\$30.00/hour	\$35.00/hour
Damage & Cleaning Deposit for Full Facility without alcohol	\$300.00	\$300.00	\$300.00	\$300.00
Damage & Cleaning Deposit for Full Facility with alcohol (\$1,000,000.00 excess liability insurance required)	\$500.00	\$500.00	\$500.00	\$500.00
Optional cleaning fee (fee required with use of alcohol in facility)	\$300.00	\$300.00	\$300.00	\$300.00
<u>Stage Rental</u>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>
<u>Coffee Service 1-132 Guests</u>	<u>\$75</u>	<u>\$75</u>	<u>\$75</u>	<u>\$75</u>
<u>Coffee Service 133-264 Guests</u>	<u>\$125</u>	<u>\$125</u>	<u>\$125</u>	<u>\$125</u>
THE REC	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit

Full Facility (Includes Rec Room & Lobby)	\$100.00/hour	\$130.00/ hour	\$80.00/ hour	\$100.00/ hour
Rec Room	\$60.00/hour	\$75.00/hour	\$45.00/hour	\$60.00/hour
Damage & Cleaning Deposit for Full Facility without alcohol	\$300.00	\$300.00	\$300.00	
POSTMARK CENTER FOR THE ARTS	Resident	Non-Resident	Auburn Non-Profit	Other Non-Profit
Full Facility (12 months in advance)	\$1050.00 full day	\$1300.00 full day	\$800.00 full day	\$1050.00 full day
Gallery Space (3 hour minimum, 6 Month in advance)	\$100.00/ hour-per hour	\$125.00/ hour-per hour	\$75.00/ hour-per hour	\$100.00/ hour-per hour
Classroom (3 hour minimum)	\$20.00/ hour-per hour	\$25.00/ hour-per hour	\$15.00/ hour-per hour	\$20.00/ hour-per hour
Postmark Studios 1-2 (3 hour minimum)	\$45/hour	\$55/hour	\$35/hour	\$45/hour
Postmark Open Studio 1 (3 hour minimum)	\$25/hour	\$30/hour	\$20/hour	\$25/hour
Classroom Studio 2 (3 hour minimum)	\$25/hour	\$30/hour	\$20/hour	\$25/hour
Cafe 1-4 hours	\$30.00	\$30.00	\$30.00	\$30.00
Cafe 5+ hours	\$90.00	\$90.00	\$90.00	\$90.00
Staffing for Classroom/ Studios (3 hour minimum) evenings & weekends	\$25.00 per hour	\$25.00 per hour	\$25.00 per hour	\$25.00 per hour
Damage & Cleaning Deposit for Full Facility without alcohol	\$300.00	\$300.00	\$300.00	\$300.00
Damage & Cleaning Deposit for Full Facility with alcohol (\$1,000,000.00 excess liability insurance required)	\$500.00	\$500.00	\$500.00	\$500.00
Optional cleaning fee (fee required with use of alcohol in facility)	\$100.00	\$100.00	\$100.00	\$100.00
<u>Stage Rental</u>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>
<u>Coffee Service 1-30 Guests</u>	<u>\$50</u>	<u>\$50</u>	<u>\$50</u>	<u>\$50</u>

WILLIAM C. WARREN BUILDING		Resident	Non-Resident	
		\$50.00/hour	\$60.00/hour	
WHITE RIVER VALLEY MUSEUM		Resident	Non-Resident	
Muckleshoot Room (2 hour minimum)		\$40.00/hour	\$40.00/hour	
Full Museum (2 hour minimum)		\$125.00/hour	\$125.00/hour	
Garage (2 hour minimum)		\$50.00/hour	\$50.00/hour	
BACKYARD IDEA GARDEN		\$60.00/Half Day	\$75.00/Half Day	
		\$100.00/Full Day	\$125.00/Full Day	
GRASS FIELDS		Resident	Non-Resident	
Youth		\$10.00/hour	\$13.00/hour	
Adult		\$18.00/hour	\$23.00/hour	
Field Lights		\$25.00/hour	\$25.00/hour	
Field Maintenance		\$30.00 per field	\$30.00 per field	
BASEBALL/SOFTBALL/ FASTPITCH TOURNAMENTS		1 Day	2 Day	
Youth		\$900.00	\$1,500.00	
Adult		\$1,200.00	\$1,900.00	
Field Lights		\$25.00/hour	\$25.00/hour	
Damage Deposit		\$250.00 per tournament		
SYNTHETIC TURF FIELDS		Resident	Non-Resident	
Youth Soccer		\$35.00/hour	\$45.00/hour	
Adult Soccer		\$45.00/hour	\$55.00/hour	
Field Lights		\$25.00/hour	\$25.00/hour	
Youth Baseball		\$41.00/hour	\$51.00/hour	
Adult Baseball		\$51.00/hour	\$66.00/hour	
GAME FARM WILDERNESS PARK CAMPGROUNDS		Resident	Non-Resident	
		\$40.00/night	\$40.00/night	
GAME FARM WILDERNESS PARK DAY CAMP		Resident/ Non-Resident	Non-ProfitResident	
		\$ 110 80.00/day	\$ 135 60.00/day	
PICNIC SHELTERS		Resident	Non-Resident	
GAME FARM PARK	Half Day*	Full Day*	Half Day*	Full Day*
<i>Single quadrant (max: 25)</i>				
Monday – Friday	\$35.00	\$55.00	\$45.00	\$70.00
Saturday - Sunday	N/A	N/A	N/A	N/A
Full day				

99	Mon-Sun (Full Shelter) 1-	\$140.00	\$220.00	\$180.00	\$280.00
100-199	Mon-Sun (Full Shelter)	\$200.00	\$340.00	\$250.00	\$425.00
	Mon-Sun (Full Shelter) 200+ (must also rent amphitheater)	N/A	\$425.00	N/A	\$525.00
	Amphitheater	\$80.00	\$130.00	\$105.00	\$180.00
ISAAC EVANS PARK		\$65.00	\$110.00	\$80.00	\$135.00
LEA HILL PARK		\$65.00	\$110.00	\$80.00	\$135.00
ROEGNER PARK		\$65.00	\$110.00	\$80.00	\$135.00
GAME FARM WILDERNESS PARK		\$65.00	\$110.00	\$80.00	\$135.00
LES GOVE PARK		\$65.00	\$110.00	\$80.00	\$135.00
SUNSET PARK					
	Mon-Sun Single Quadrant (max: 25)	\$35.00	\$55.00	\$45.00	\$70.00
	Mon-Sun (Full Shelter) 1-99	\$140.00	\$220.00	\$180.00	\$280.00
	Mon-Sun (Full Shelter) 100-199	\$200.00	\$340.00	\$250.00	\$425.00
	Mon-Sun (Full Shelter) 200+	NA	\$425.00	NA	\$525.00
PLAZA PARK *		Resident Group		Non-Resident Group	
Hourly rate		\$60.00		\$75.00	
Full day rate		\$360.00		\$450.00	
* Additional hourly fees may be applied based on event/staffing needs					
Park Impact Fee Rate Schedule:					
Dwelling Unit Square Footage		Fee Rate			
0-500		\$2,306			
500-999		\$3,459			
1,000-1,499		\$3,920			
1,500-1,999		\$4,612			
2,000-2,499		\$5,996			
2,500 +		\$6,687			
Accessory Dwelling Unit		Calculated at 50% of the main residence’s square-footage.			
Auburn Golf Course Facility Improvement Fee:					

<u>\$1</u>	<u>9-hole round, junior rounds, twilight rounds</u>
<u>\$2</u>	<u>18-hole rounds</u>
<u>\$3</u>	<u>Tournament round</u>
<u>\$0</u>	<u>Course marketing/promotional rounds</u>

I. MULTIMEDIA DUPLICATION *(Per Resolution No. 3953 and Resolution No. 4552.)*

Product	Cost
DVD Copy	\$10.00 per disk
CD Copy	\$5.00 per disk

J. INFORMATION SERVICES AND GIS¹ *(Per Resolution No. 4272, Ordinance 6276, Resolution No. 4552, and Resolution No. 4593)*

Much of the City's geographic data is available for sale per the prices below plus Washington State sales tax. A signed public records request form is required. Most public records requests can be completed within seven to ten business days and will be delivered in ESRI Shapefile format without Metadata.

Product	Cost
Maps	
Existing Map	\$5.00 + tax
Custom Maps (any non-existing map)	\$50.00 per hour ² + tax
Data	
Digital Data Requests	\$50.00 per hour ³ + tax
Miscellaneous	
CD-Rom	\$5.00 + tax
All other requests for data or information not specifically listed	\$50.00 per hour + tax

¹ Hourly charge to complete any of the below (one hour minimum charge).

² Hourly charge includes the cost of processing and providing custom map requests.

³ Hourly charge includes the cost of processing and providing digital data requests.

JK. PROPERTY MANAGEMENT FEES (per Resolution No. 5388, Resolution No. 5424, Resolution No. 5470, Resolution No. 5549, Resolution No. 5620 Resolution No. 5719 and Resolution No. 5784.)

COMMERCIAL PARKING LOT FEES

<u>LOT</u>	<u>NON-PROFIT ORGANIZATION</u> (must submit IRS status with application)	<u>OTHER ORGANIZATION</u>
<i>*\$275 minimum flat fee + additional per space / daily fee</i>		
Lot 1 – Kiss & Ride (21 stalls)	\$0 / per space / per day	\$2.75 / per space / per day
Lot 3 – B St (60 stalls)	\$0 / per space / per day	\$1.75 / per space / per day
Lot 4 – Safeway (122 stalls)	\$0 / per space / per day	\$1.75 / per space / per day
Lot 5 – D St (20 stalls)	\$0 / per space / per day	\$1.25 / per space / per day
Facilities Lease Application Review Fees (excluding applications for City of Auburn owned or leased property that the City solicits for lease or sublease)		\$500.00
Sublease/Assignment of Lease		\$2,500.00
Small Cell Lease/Sublease Application Review Fee		\$1,500.00 or max permissible by law, whichever is less.

KL. RETURNED PAYMENT FEE

Any instance where a payment is made and non-sufficient funds or other circumstances exist to settle the transaction, a \$35.00 fee shall apply.

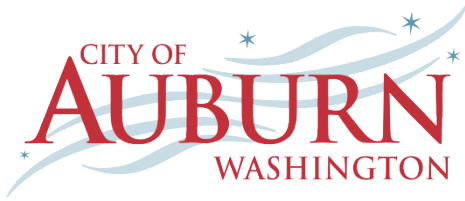
ML. UTILITY ACCOUNT FEES *(per Resolution No. 5719 and Resolution No. 5784.)*

Convenience shut off	\$50.00
Delinquent shut off	\$50.00
Late charge	1% per month of outstanding bill or \$15.00 minimum, whichever is greater
Unauthorized turn on/off	\$100.00
Delinquent meter pull	\$200.00
Closing/Final billing	\$15.00
New account setup	\$25.00
Bill tenant	\$25.00
After-hours water turn on/off	\$50.00
Escrow estimates	\$25.00
Lien Filing Fee	\$90.00

N. WAIVER OF FEES *(Per Resolution No. 5181).*

1. The Mayor is authorized to waive any fees for permits, licenses, publications and actions as authorized by Sections 2.03.030, 5.10.030 and 12.60.020 of the City Code.

2. The Mayor is also authorized to reduce, and is vested with to discretion to reduce in compelling cases, by up to 50% any fees for permits, publications and actions where the applicant – the party responsible for payment of such fees – is an organization exempt from taxation under 26 US 501(c)(3), and where the permit(s), publication(s) and/or action(s) relate directly to the provision of charitable services to residents of the City of Auburn. Charitable services are defined as events or services provided to the residents of Auburn free of charge and where the City is a sponsor of the specific event or service. For the purposes hereof, “compelling cases” mean instances where there is an extraordinary need (greatly beyond current and ordinary need) for the charitable services that would be able to be provided. The intent of this authorization is to empower the Mayor with sole discretion to waive some fees in unique situations where there is a greatly increased need for new charitable services to be provided, and where the reduction of fees to the City will not detrimentally impact the City’s ability to provide municipal services. This waiver does not include Impact Fees, System Development Charges, any fees related to Franchise or Public Way Agreements, Right-of-way Vacations, Right-of-Way Use Permits, Facility Extensions, Police Department Fees, Animal Licensing Fees and Penalties, Banner Permit Fees, or Cemetery or Parks fees.



AGENDA BILL APPROVAL FORM

Agenda Subject:

Resolution No. 5866 (Krum)

A Resolution relating to the endorsement of the 2026 Valley Regional Fire Authority Fee Schedule as adopted by the VRFA Board of Governance

Meeting Date:

October 20, 2025

(RECOMMENDED ACTION: Move to adopt Resolution No. 5866.)

Department:

Community Development

Attachments:

Resolution 5866, Resolution
5866 - Exhibit A

Budget Impact:**Administrative Recommendation:**

City Council to adopt Resolution No. 5866.

Background for Motion:

This Resolution would replace the current VRFA fees with the revised 2026 Fee Schedule, effective January 1, 2026. The 2026 Fee Schedule was adopted by the VRFA Governance Board on July 8, 2025.

Background Summary:

The Valley Regional Fire Authority (VRFA) was established in 2007 under RCW 52.26 as a Fire Authority that serves the cities of Auburn, Algona, and Pacific. As a Fire Authority VRFA operates as a separate municipal corporation, with independent taxing authority, and within an independent taxing district.

While VRFA is a separate Fire Authority and is organizationally independent from the City of Auburn, VRFA continues to have a role in reviewing development proposals and conducting inspections during the construction process. Within VRFA, it is the Fire Marshal's Office that performs these functions.

While VRFA has taxing authority within its jurisdictional boundary, tax payers do not fund all services offered by VRFA. In some instances there are fees charged to customers who are seeking direct service, e.g. a permit to construct a commercial building. In other words, permit customers pay a substantial portion of the direct service they are seeking, as opposed to the service being subsidized across the taxing district. Stated in yet another way, a residential tax payer who pays a portion of their property taxes to VRFA is generally not providing a significant level of financial contribution to a commercial real estate proposal or a new residential subdivision.

Since the Fire Authority was established in 2007, VRFA has collected fees for reviewing development

plans and conducting construction inspections. In Auburn, VRFA fees are collected by the City and distributed to VRFA. This practice was put in place in order to ensure that Auburn could achieve a one-stop permitting shop. Instead of sending customers to a VRFA office to pay fees and apply for separate fire permits, customers can submit, pay and pick up permits at the City's Permit Center. More times than not, the customer never knows that they are interacting with, and paying, separate governmental entities.

The 2026 VRFA fee schedule includes a general increase of fees by 3.5%, consistent with City of Auburn development fee increases.

While VRFA is a separate agency, with a separate Governance Board that has authority to establish its own service fees, the Auburn City Council has a role in endorsing fees that are collected by the City and distributed to other agencies (similar to Council's role in reviewing school district fees and taking action to authorize the collection of these external agency fees). Typically, City Council would provide this endorsement through action of a Resolution which then enables procedural efforts to occur that facilitate collection of the relevant fees and fee types.

The attached materials have been prepared by VRFA.

Councilmember: Tracy Taylor

Staff: Jason Krum

RESOLUTION NO. 5866

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RELATING TO THE ENDORSEMENT OF THE 2026 VALLEY REGIONAL FIRE AUTHORITY FEE SCHEDULE AS ADOPTED BY THE VRFA BOARD OF GOVERNANCE

WHEREAS, the Valley Regional Fire Authority (VRFA) was established in 2007 under the authority of RCW 52.26 and operates as a separate municipal corporation, with independent taxing authority, and within an independent taxing district; and

WHEREAS, VRFA serves the cities of Algona, Auburn, and Pacific and is guided by a Governance Board comprised of elected officials representing each city; and

WHEREAS, the VRFA Governance Board has adopted an updated fee schedule for 2026 that covers a portion of the direct cost of permit review, plan review, and inspection services performed out of the Fire Marshal's office; and

WHEREAS, the City of Auburn collects direct service fees on behalf of VRFA in order to support the concept of a one-stop-shop for development and permitting services; and

WHEREAS, in order to collect direct service fees on behalf of VRFA, the City of Auburn must incorporate VRFA fees into city procedures, city permitting software systems, and city financial systems.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, RESOLVES as follows:

Section 1. The Valley Regional Fire Authority Fee Schedule is hereby adopted as set forth in the attached "Exhibit A".

Section 2. The Mayor is authorized to implement those administrative procedures necessary to carry out the directives of this Resolution.

Section 3. This Resolution will take effect and be in full force on passage and signatures and on January 1, 2026

Dated and Signed: _____

CITY OF AUBURN

NANCY BACKUS, MAYOR

ATTEST:

APPROVED AS TO FORM:

Shawn Campbell, MMC, City Clerk

Jason Whalen, City Attorney

Valley Regional Fire Authority 2026 Fee Schedule		
Effective January 1, 2026 and will remain in effect unless amended by the VRFA Board of Governance		
	Activity	
1	Building Department Review (Includes Initial Inspection)	
1.1	Commercial Occupancy Review	35% of Jurisdictional Permit Fee ¹
1.2	Multi-Family Occupancy Review (R2)	20% of Jurisdictional Permit Fee ¹
1.3	Other Permit Fees (mechanical, plumbing etc...)	\$282.00 ³
1.4	Revisions to previously reviewed plans	\$282.00 ³
1.5	Single Family Occupancy Review (R3)	15% of Jurisdictional Fee ²
2	Land Use Reviews	
2.1	Boundary Line Adjustment	\$142.00 ³
2.2	Civil Reviews (FAC, hydrant placement, fire flow, fire department access, grading)	\$282.00 ³
2.3	Preliminary Plat and Plat Reviews (subdivisions)	\$282.00 ³
2.4	Other Permit Fees (miscellaneous, administrative, etc...)	\$142.00 ³
2.5	SEPA review	\$282.00 ³
2.6	Short Plat Review	\$282.00 ³
2.7	Variances	\$142.00 ³
2.8	Water Availability Reviews	\$142.00 ³
3	Fire Protection Systems (Includes Plan Review and Initial 2 Inspections) ⁴	
	Fire Sprinkler Systems	
3.1	Commercial Fire Sprinkler System	\$463.00 + \$0.75 per sprinkler head over 10 heads ³
3.2	Commercial Fire Sprinkler System with a Fire Pump.	\$840.00 + \$0.75 per sprinkler head over 10 heads ⁴
3.3	Residential Fire Sprinkler System	\$142.00
3.4	Underground Fire Sprinkler Line (Commercial and Residential) (WAC 51-54A-0105.6.25)	\$463.00 per system / building ³
3.5	Fire Sprinkler Over the Counter Permit (9 heads or less)	\$142.00
	Fire Alarm Systems	\$463.00
3.6	Commercial Fire Alarm Systems	\$463.00 + \$5.00 per device over 5 devices ³

3.7	Fire Alarm Over the Counter Permit (4 devices or less)	\$142.00
	Spray Booth Installation	
3.8	Spray Booth Installation (MEC or TEN)	\$142.00 ³
3.9	Spray Booth Fire Protection System	\$463.00 + \$0.75 per device over 10 devices ³
	Other Fire Protection Systems	
3.10	Commercial Kitchen Fire Protection System	\$463.00 + \$0.75 per sprinkler head over 10 heads ³
3.11	Commercial: Other Fire Protection Systems (clean agent, FM200, wet or dry chemical, CO2, foam, mist, inert gas, and other systems)	\$463.00 + \$0.75 per sprinkler head over 10 heads ³
3.12	Emergency Responder Radio Coverage System (DAS)	\$463.00 + \$0.75 per device ³
4	Other Fire Permits (Includes Plan Review and Initial 2 inspections) ⁴	
4.1	Battery Systems	\$840.00 ³
4.2	New Business License Review	Included with Fire Benefit Charge
4.3	Compressed Gases	\$840.00 ³
4.4	Cryogenic Fluids	\$840.00 ³
4.5	Flammable and Combustible Liquids (including above ground tanks, below ground tanks, dip tanks, etc...) installation and repair	\$840.00 ³
4.6	Commercial Flammable and Combustible Liquids tank removal	\$463.00 ³
4.7	Hazardous Materials Facility	\$840.00 ³
4.8	Industrial Ovens	\$840.00 ³
4.9	LP Gas Commercial	\$840.00 ³
4.10	LP Gas Residential	\$463.00 ³
4.11	Marijuana Extraction Systems (WAC 105.7.19)	\$840.00 ³
4.12	Commercial Heating Tank Removal	\$463.00 ³
4.13	Residential Home Heating Tank Removal	\$142.00 ³
4.14	Solar Photovoltaic Power Systems, Residential	\$142.00 ³
4.15	Solar Photovoltaic Power Systems, Commercial	\$840.00 ³
4.16	Other Miscellaneous Plan Review not listed	\$463.00 ³
4.17	Working without a permit or ahead of the permit	Double the permit and inspection fee
	Temporary Use Fire Permits (Includes Plan Review and Initial 2 inspections) 4	

4.18	Temporary Use Fire Permit for Special Events (Outdoor Events, Carnivals, Fairs....)	\$282.00 ³
4.19	Fireworks Display Permit	\$463.00 ¹¹
4.20	Fireworks Sales Permit without a tent	\$100.00 ^{3, 10, 11}
4.21	Fireworks Sales Permit with a tent	\$282.00 + \$100 ^{3,10,11}
5	Inspection Fees	
5.1	Initial Inspection	Included in the permit fee
5.2	1st Re-inspection	Included in the permit fee
5.3	2nd Re-inspection	\$282.00 for first 2 hours ³
5.4	Any subsequent (after 2nd) re-inspection	\$282.00 for first 2 hours ³
	Activity	
5.5	After Hours Inspection (Outside of normal business hours)	\$213.00 per hour (2 hour minimum) ^{3,8,9}
5.6	Progressive Inspections (beyond the first 2 inspections)	\$142.00 per hour (2 hour minimum) ³
5.7	Re-inspection (due to a failure to cancel appointment or work not ready for inspection at time of appointment)	\$142.00 per hour (2 hour minimum) ³
6	Pre-Application Fees	
6.1	Pre-Application Fees	Included with Fire Benefit Charge
7	Consultant Fees	
7.1	Use of Outside Consultants for Plan Review and Inspection, and Rapid Access Equipment	Actual Costs
8	Other Fire Authority Fees	
8.1	Fire Ambulance Transport Fee	\$1,400.00
8.2	Fire Ambulance Transport Mileage Fee	\$23.00 per mile
8.3	The Compliance Engine Administrative Fee per submittal	\$20.00
	False Alarm Responses (within a calendar year)	
	Preventable Nuisance or Malfunction Alarm - 1st and 2nd violation	No Penalty
8.4	Preventable Nuisance or Malfunction Alarm - 3rd violation	\$87.00
8.5	Preventable Nuisance or Malfunction Alarm - 4 or more violations	\$173.00
	Medical Records Requests and Public Records Requests	
	WAC 246-08-0400, 45 CFR 164.521(c)(4), RCW 42.56.120	
	Description	Fee

PRR 1	General Records - Photocopies, printed copies of electronic records, or for the use of agency equipment to make photocopies	\$0.15 per page
PRR 2	General Records - Records transmitted in electronic format or for use of agency equipment to send records electronically	\$0.10 per gigabyte
PRR 3	General Records - Records uploaded to cloud based storage service or other means of electronic delivery	\$0.05 per 4 electronic files
PRR 4	General Records - Scanned records or use of agency equipment for scanning	\$0.10 per page
PRR 5	Medical Records/Patient Care Records - Clerical Fee	\$28.00 per record
PRR 6	Medical Records/Patient Care Records - HITECH Fee	\$6.50 per record
PRR 7	Medical Records/Patient Care Records - Paper copies pages 1-30	\$1.24 per page
PRR 8	Medical Records/Patient Care Records - Paper copies pages 31+	\$0.94 page
PRR 9	Digital storage media: Thumb drive, Other	Actual cost of media
PRR 10	Outsourced copying and scanning	Actual cost + cost of media
PRR 11	Records mailed or shipped	Actual cost of postage, container, and media
PRR 12	Video and audio tapes	Actual cost to reproduce
10	OPERATIONAL PERMITS	
All Operational Permits listed in the International Fire Code Section 105.6 are included with the Fire Benefit		

Explanatory Notes

1. The VRFA establishes its review and inspection fees on a percentage of the permit fee assessed by the authority having jurisdiction. Using a percentage of the jurisdictional fee as the basis of VRFA eliminates the need to adjust the VRFA fee schedule every time a jurisdictional fee changes.
2. The fee only applies to single family occupancies that require fire protection systems.
3. Hourly rebate is based on the direct costs of VRFA staff time, salary, benefits, overhead, administrative costs, and resources.

4. Includes plan review and first two inspections.

5. Preventable nuisance and malfunction false alarms exist to reduce unwarranted calls that remove emergency apparatus from service. Though there is no penalty for 1st and 2nd violations, it provides an opportunity for the VRFA to educate owners about any mechanical problems for repair technicians to correct any deficiencies that may exist. Subsequent false alarms incur a penalty in an attempt to encourage needed repairs of the associated systems.

6. The VRFA Fire Marshal is authorized to reduce any fees for permits. In compelling cases where the applicant - the party responsible for payment of such fees - is an organization exempt from taxation under 26 USC 501C3, and where the permit relates directly to the provision of charitable services to residences of the VRFA service area, the VRFA Fire Marshal is vested with discretion to reduce any fees for permits, publications, and actions by up to 50%.

7. Permits that are not completed and no project improvement are made can, in writing, ask for inspection fees to be refunded.

8. The VRFA will attempt to accommodate a client's requests for inspection outside of normal working hours. If there is not an inspector available, the request may be denied. If a client requests such inspection and the inspection cannot be completed for any of the reasons outline above, the department shall retain the minimum inspection fee and is authorized to deny any future requests. A 24-hour notice for cancellations is required for refund of fees.

9. After hours inspection fees are charged when an inspection is performed outside of normal work hours as the client's request.

10. Fees in accordance with RCW 70.77.555

11. If an inspection for a fireworks display/fireworks sales permit is scheduled outside of normal VRFA hours for the Fire Marshal's Office, it will be billed at a two hour minimum in accordance with line 5.5. in this fee schedule.