



**Fire Relief and Pension Board
Regular Meeting
August 5, 2025 - 2:30 PM
City Hall 2nd Floor
Conference Room 2**

MINUTES

CALL TO ORDER

Mayor Backus called the meeting to order at 2:39 p.m. in the Room 2 of Auburn City Hall, 25 West Main Street.

PUBLIC PARTICIPATION

The meeting was held in person and virtually.

ROLL CALL

Fire Relief and Pension Board Members present included Mayor Nancy Backus, Finance Director Jamie Thomas, Fire Relief and Pension retiree Bob Wigley, Fire Relief and Pension retiree Bill Petersen, Deputy City Clerk Rebecca Wood-Pollock, and City Clerk Shawn Campbell.

AGENDA MODIFICATIONS

There were no modifications to the agenda.

AUDIENCE PARTICIPATION

No one came forward to speak.

APPROVAL OF MINUTES

- A. Minutes of the May 13, 2025, Special Fire Relief and Pension Board Meeting
Motion by Member Petersen, second by Member Wigley to approve the February 13, 2024 minutes.

MOTION CARRIED UNANIMOUSLY. 4-0

ACTION ITEMS

- A. Approval of Claims

Approval of Pension and Healthcare Benefit Payment to Fire Relief and Pensioners for the period of April 1, 2025, through June 30, 2025, in the amount of \$59,696.10.

Motion by Member Petersen, second by Member Wigley to approve the

expenses of the Fire Relief and Pension Fund.

MOTION CARRIED UNANIMOUSLY. 4-0

PRESENTATIONS

A. Open Public Meetings Act/Public Records Act Training

City Clerk Campbell shared a presentation with the Board on the Open Public Meetings Act ("OPMA") and Public Records Act Training, including an overview of State law, repercussions and penalties, and emails.

The Board discussed quorums, HIPAA regulations, external communications, OPMA enforcement, the Board's fund balance, and Director Thomas shared that she would bring a financial update to the next meeting.

ADJOURNMENT

There being no further business to come before the Fire Relief and Pension Board, the meeting adjourned at 2:57 p.m.

APPROVED THIS 4th DAY OF November 2025.

NANCY BACKUS, MAYOR

ShawnCampbell, City Clerk