



**Airport Advisory Board
Regular Meeting
November 19, 2025 - 8:00 AM
Airport Office
Conference Room 1**

AGENDA

CALL TO ORDER

PUBLIC PARTICIPATION

- A. The Municipal Airport Advisory Board Meeting scheduled for Wednesday, November 19, 2025 at 8:00am will be held in person and virtually.

Virtual Participation Link:

To listen to the meeting by phone or Teams, please call the number below or follow the link:

Telephone: 1-509-530-1507

Conference ID: 997 084 036#

Teams Link: [Join the meeting now](#)

Meeting ID: 288 324 353 719

Passcode: LH6Lo6RG

ROLL CALL

AGENDA MODIFICATIONS

PUBLIC COMMENT

- A. Participants can provide comments in person or submit written comments in advance of the scheduled meeting. Participants can submit written comments via mail or email. All written comments must be received prior to 7:00 a.m. on the day of the scheduled meeting and must be 350 words or less.

Please mail comments to:

City of Auburn Attn: Angela Klein, Airport Administrative Specialist

2143 E St NE Suite 1

Auburn, WA 98002

Email comments to:

airport@auburnwa.gov

If an individual requires accommodation to allow for remote oral comment because of difficulty attending a meeting of the governing body, notice of the need for accommodation is needed by 7:00 a.m. on the day of the scheduled meeting. Participants can request accommodation to be able to provide remote oral comment by contacting the Airport Office

in person, by phone (253) 333-6821, or email to airport@auburnwa.gov.

APPROVAL OF MINUTES

- A. SEPTEMBER 17TH, 2025 REGULAR MEETING

ANNOUNCEMENTS, REPORTS, AND PRESENTATIONS

ACTION ITEMS

- A. 2026 MEETING SCHEDULE (10 MIN)

DISCUSSION ITEMS

- A. AIRPORT BOARD COMPOSITION REVIEW (5 MIN)
- B. CAPITAL PROJECT STATUS AND BOARD TRACKING MATRIX (10 MIN)
- C. ANNUAL WORK PLAN UPDATE FOR 2026 (15 MIN)

GUIDANCE AND INFORMATION ITEMS

- A. AIRPORT MANAGER REPORT (10 MIN)
- B. AIRPORT ADMINISTRATION REPORT (5 MIN)
- C. AIRPORT MAINTENANCE REPORT (5 MIN)

SCHEDULE FOR UPCOMING MEETINGS

- A. 2026 REGULAR MEETING SCHEDULE:

TBD

Unless otherwise noted and advertised, all meetings will start at 8 a.m. and will take place at the Auburn Airport Office Conference Room 1 located at 2143 E St. NE, Auburn, WA 98002.

*Please note that subject to advanced public notice the Board may elect to schedule additional special meetings beyond the meeting dates specified above.

ADJOURNMENT

Agendas and minutes are available to the public at the City Clerk's Office and on the City website (<http://www.auburnwa.gov>).